

PUBLIC MEETING POSTING

GARDNER PUBLIC SCHOOLS

Policy Subcommittee Meeting
Wednesday, February 20, 2019
5:00 PM

Superintendent's Conference Room
70 Waterford Street
Gardner, MA 01440

Agenda

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

- 1. Call to Order**
- 2. Approval of Meeting Minutes (January 16, 2019)**
- 3. Policy Review**
 - **BDEE – Athletic Council**
 - **DA – Fiscal Management Goals**
 - **DA-R – Monthly Fiscal Report & Approval of Expenditures** (*For Removal to Procedures Binder*)
 - **DB – Annual Budget**
 - **DBC – Budget Deadlines**
 - **DBD-R – Budget Procedures** (*For Removal to Procedures Binder*)
 - **DBG – Budget Adoption Procedures**
 - **DBJ – Transfer Authority**
 - **DCB – Fiscal Year**
 - **DD – Funding Proposals & Application**
 - **DE – Private Funding**
 - **DGA – Authorized Signatures**
 - **DH – Bonded Employees**
 - **DI – Fiscal Accounting & Reporting**
 - **DIE – Audits**
 - **DJ – Purchasing**

For further information regarding these policies please refer to the specific legal references at the end of each policy.

- **DJA – Purchasing Authority**
- **DJE – Bidding Requirements**
- **DJEIA – Sales Calls & Demonstrations**
- **DK – Payment Procedures**
- **DK-R – Invoice & Payroll Approval Operating Budget Procedures**
(For Removal to Procedures Binder)
- **DKC – Expense Reimbursements**
- **JJF-R – Student Activity Accounts Procedures**

4. Schedule of Meetings

5. Adjournment