

**GARDNER PUBLIC SCHOOLS**  
70 Waterford Street  
Gardner, MA 01440

Facilities Sub-Committee Meeting  
Tuesday, January 15, 2019  
Convened at Central Conference Room

**Minutes**

Members Present: Mr. Abare (Chair), Mr. Swartz, Mr. LaFreniere  
Members Absent: none

Others Present: Mr. Pellegrino (Superintendent), Mr. Anderson (Facilities Director)  
Others Absent: Ms. Yu (Business Manager)

At 4:00 pm, the meeting was called to order by Mr. Abare at the Central Office conference room.

A motion was made by Mr. LaFreniere and seconded by Mr. Swartz to accept the December 15<sup>th</sup>, 2018 meeting minutes. The motion passed unanimously.

Mr. Pellegrino and Mr. Anderson gave an update on SJ Services, Inc.

Ms. Yu and Mr. Anderson met with Ms. Dymek - City Purchasing Director on January 15<sup>th</sup>, 2019 at 9:00 am to go over the specs of the new bid.

Custodial services to be procured through state contact.

Bid Post Date: Monday – February 4, 2019

Pre-bid walk through: Wednesday – February 20, 2019

Inclement Weather Date: Thursday – February 21, 2019

Meeting scheduled with David Shea (SJ Services, Inc.) on Thursday – January 17, 2019 to discuss fines and other deficiencies.

Mr. Anderson, the Facilities Director updated the Committee on facilities projects.

Honeywell Update:

Mr. Anderson gave an update of issues at the High School and at Elm Street.

Snow removal:

Mr. Abare and Mr. Pellegrino noted sidewalks around the High School have been icy during night time events.

Health Department and Fire Department Report Status:

Board of Health:

Middle School:

Ovens and latch on cooler door have been repaired and latch on cooler.

Fire Department:

Mr. Swartz asked Mr. Pellegrino if an email had been sent to staff regarding non-rated rugs, curtains, ect. Mr. Pellegrino will send email this week to all staff.

With no further discussion, a motion was made by Mr. LaFreniere and seconded by Mr. Swartz to adjourn. The motion passed unanimously at 4:50pm.