

CITY OF GARDNER

AIRPORT COMMISSION

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Gardner Airport Commission

Public Meeting – March 20, 2019

Present:

Ken Bonk, Chairman; John Lavoie, Member; Andy Guertin, Member; Phil Morrissey, Member

Others Present:

Kevin McCole; Armand Dufresne, Gale Associates; Stu Moncrieff, Howard Stein Hudson

Mr. Bonk called the meeting to order at 6:32 PM. There were four (4) Commissioners present, constituting a quorum.

There was no new or old business to discuss.

Two (2) leases were discussed. One primary tenant is still approximately 3 months behind in lease payments. The City has been handling the invoicing. There is one new lease, for Kevin Johnson, which has been prepared.

The F-350 plow truck needs some hydraulic repair work. Mr. Lavoie will look into the cost to obtain repair parts. The new larger plow truck does not need any repair.

Mr. Dufresne presented the Gale Associates project update. Gale is currently administering one (1) project on the Airport's behalf, which is the T-hangar development. Of note:

- Mr. Dufresne reminded the Commission that the bids obtained in Spring 2018 were high. FAA allowed a grant application based on an estimated cost. The FAA and MassDOT grants are in place.
- MassDOT has been assisting with evaluating options to lower the project cost. They had suggested pavers or pervious pavement for the T-hangar taxilanes. Pervious pavement is preferred, and MassDOT will pick up the cost of installing this (pervious pavement is not FAA-eligible).
- Mr. Dufresne noted that the pervious pavement may reduce or eliminate the need for the subsurface drainage system. Gale will check on compliance with MassDEP storm water regulations.
- Gale will re-bid the project in the coming months.

Mr. Dufresne discussed the FAA Supplemental Funding program. He stated that no airports had received funding from this program yet. Mr. Dufresne also noted that the Gardner CIP contains project costs that appear to be low. He suggested revisiting the projects and increasing costs to better reflect the current economy.

Mr. Dufresne advised the Commission that the current consultant selection period has been expired for about 2 years. He discussed several options the Commission has for requesting proposals from interested firms. Jen Dymek at the Purchasing Office is working to develop and advertise the RFQ. Armand will send paper copies of the selection criteria, including score sheets, to the Commission.

With all business concluded, Mr. Guertin made a motion to adjourn the meeting. Seconded by Mr. Lavoie, all in favor. Meeting concluded at 7:23 PM.