



Medi-Van, Inc.

Phone: 978-668-5122

Fax: 978-668-5154

March 11, 2020

To all parents, guardians, students, school staff and administrators:

We are writing to inform you the actions Ride Rite staff are taking to address the concerns regarding the Coronavirus - COVID-19. We are closely monitoring the developments related to the virus and are committed to doing all we can to ensure the health of our school community. While the risks currently remain low, we are taking extra precautions to reduce the risk of exposure to the virus. These include, but are not limited to:

- Mandatory increased frequency of vehicle cleaning, minimum 2x a day at the end of both the AM+PM routes. Staff have been instructed to pay close attention to areas that are frequently touched such as door handles, seats + seat belts etc. Disinfectant wipes will be used and disinfectant spray will be sprayed throughout during this process.
- Increased frequency of cleaning at our base location.
- Timely reporting of information and updates to all staff members
- Requirement of drivers, monitors and staff to stay home if they have been in contact with a person who is infected with COVID-19 or visited a location which has been widely affected by the outbreak

If you see something onboard a van that requires attention, please alert a driver or contact Ride Rite directly at the number listed above.

How can you help?

We are urging all of our staff and passengers to practice good hygiene such as washing hands with soap and warm water for a minimum of 20 seconds, if coughing or sneezing please do so into a tissue or your elbow/sleeve and avoid touching your eyes, nose or mouth with unwashed hands. It's important we all observe the precautions that are being emphasized by state and local health authorities. Among the most important is staying home and avoiding public places if you experience potential symptoms or have been in contact with a known carrier of the virus. Please be sure to contact us in the Ride Rite office if your child will not be needing transportation for an extended period due to illness.

As with typical colds and flus, we can carry a virus before we are aware of any symptoms. It's always good practice for students to wash hands before and after taking any form of public transportation. As the situation develops, Ride Rite is committed to working with local health authorities, closely observing their guidance, and passing this information on to our staff and school communities.

Together our actions can help prevent the spread of this virus. Thank you for trusting us to provide safe and reliable transportation to your community.