

GARDNER PUBLIC SCHOOLS

70 Waterford Street
Gardner, MA 01440

Facilities Sub-Committee Meeting
Tuesday, January 18, 2022
4:00 PM
Gardner Middle School
297 Catherine Street, Library Meeting Room

Minutes

Members Present: Robert J. Swartz, Chair; John LaFreniere; Shannon Leighton

Members Absent: None

Others Present: Mark Hawke (Dir. Finance & Operations), Mark Pelligrino (Superintendent), Wayne Anderson (Facilities)

1. Call to Order:

- a. At 4:04 pm, the meeting was called to order by Mr. Swartz

2. Approval of Minutes:

- a. A motion was made by Mr. LaFreniere and seconded by Mr. Swartz to accept the minutes of the previous meeting. The motion passed unanimously.

3. Old Business:

- a. Mr. Swartz inquired about Modern Pest Services. Mr. Anderson explained that the services are required under the Integrated Pest Management Plan per the Board of Health. There have been no findings from company in any of the schools.

4. Projects Updates: Mr. Anderson handed out a project list (attached).

- a. Mr. Anderson discussed the need for a state required software upgrade for the GMS elevator at an approximate cost of \$6,000.
- b. Mr. Anderson noted that the School Department purchased 90 tons of salt and has used about 65 tons to date. It has been an icy winter.
- c. GHS Counseling offices are basically completed with the exception of some painting and HVAC work to be completed.
- d. Mr. Swartz noted the installation of a new scoreboard Stedman Field. This is slated to be installed in the spring.
- e. GMS gym divider has been fixed. It had not been operational for years.
- f. The Athletic Department is looking into using a School Dude module for booking school facilities. This would be a one-stop place to find out who

and when any school facility is being utilized by inside or outside entities.

5. New Business:

- a. Moura’s Cleaning Services contract completes on June 30, 2022. The City is in the process of the another procurement. The district is pleased with the work of Moura’s.
- b. The Committee toured the school and noted the cleanliness of the building. The Committee viewed the Library, one of the classroom corridors and the gymnasium.

6. The next Facilities Sub Committee meeting is scheduled for Tuesday, February 15, 2022 at 4:00 pm at Elm Street School.

A motion was made by Mr. LaFreniere and seconded by Mrs. Leighton to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 4:45 p.m.

PROJECT LIST

<u>BUILDING</u>	<u>LOCATION</u>	<u>PROJECT DESCRIPTION</u>	<u>CONTR ACTOR</u>	<u>COMMENTS</u>
District	District	S2 Building Access System Upgrades	Johnson Controls	Coordinate Schedule
High School	Building	Add antifreeze to hot water heating system	Top Tier Mechanical	January 2022
High School	Building	Bottle filling stations	Tradesperson Contract	2021/2022 School Year
High School	Building	Replace thirteen existing cameras	Johnson Controls	February 2022 Break
High School	Building	Acoustical ceiling tiles	Facilities	2021/2022 School Year
High School	Kitchen	Hood exhaust compliance	Multiple	Spring 2022
High School	Kitchen	Acoustical ceiling tiles	Facilities	2021/2022 School Year

High School	Landry Auditorium	Reupholster chairs, carpeting, and painting (walls & floors).	MassCor Red Thread	Complete - March 11, 2022 Summer 2022 - Epoxy Floors
High School	Weight Room	Acoustical ceiling tiles	Facilities	2021/2022 School Year
High School	Rooms: 107, 207, 211, & 213	Counseling Offices 7 - Individual Offices & 2 - Small Group Spaces	PJM Construction Facilities	80% Complete (HVAC & Painting) 14 Days (12/23/21 - 1/05/22)
High School	Exterior	Replace wall mounted lighting	Facilities	90% Complete
High School	Exterior	Facilities Garage: Water main repair	DPW Facilities	Spring 2022
High School	Exterior	Facilities Garage: Salt storage shed	DPW Facilities	Spring 2022
High School	Exterior	Miscellaneous masonry repairs	Contractor TBD	Spring 2022
High School	Exterior	Stedman Field - Irrigation Upgrades	Wilde Irrigation	Spring 2022
High School	Exterior	Stedman Field - Scoreboard	Lyman Signs	Spring 2022
High School	Exterior	Grass field reconfiguration and improvements	Contractor T B D	Spring/Summer 2022
High School	Exterior	Watkins Field - Bathrooms & Concessions	Contractor T B D	Spring/Summer 2022
Middle School	Building	Add antifreeze to hot water heating system	Tradesperson Contract	January 2022
Middle School	Building	Replace student lockers		2021/2022 School Year
Middle School	Building	Bottle filling stations	Tradesperson Contract	2021/2022 School Year

Middle School	Building	Add four 180 degree cameras	Johnson Controls	February 2022 Break
Middle School	Building	Replace broken exterior window Replace broken mirror in Fitness Room		Complete Order correct color glass
Middle School	Building	Acoustical ceiling tiles	Facilities	2021/2022 School Year
Middle School	Gym	Repair electric room divider	Facilities	2021/2022 School Year
Middle School	Mechanical Room	Phase 2 - Lutron lighting control upgrade	Facilities	2021/2022 School Year
Middle School	Exterior	Exterior lighting replacement	Tradesperson Contract	2021/2022 School Year
Middle School	Exterior	Repair masonry columns at front entry	Contractor T B D	90% Complete
Elementary School		New Elementary School		August 2022
Elm Street School		Central Office renovation		T B D
Elm Street School		GALT move		T B D