

CITY OF GARDNER  
OFFICE OF THE BOARD OF ASSESSORS

95 Pleasant Street  
City Hall, Room 226, Gardner MA 01440-2688

Susan Byrne, MAA  
City Assessor



Tel: 978-630-4004  
Fax: 978 630-4080  
Email: sbyrne@gardner-ma.gov

---

MEETING MINUTES

Date: Tuesday, February 5, 2019 - 2:00PM

In Attendance: Charles Leblanc – Chairman, Susan Byrne - City Assessor, Paulette Burns – Member and Donna Gallant – Administrative Coordinator.

Meeting convened at 2:03pm

Motion: Susan Byrne 2<sup>nd</sup> Paulette Burns

To accept the minutes from the January 2nd, 2019 meeting:

All in favor.

Assessor's Update:

The due date for accepting Real Estate Abatement applications has passed. Appointments are being set up for applicants to meet with the Assessor's Data Collector Patrick to assist with the application reviewing process.

Motor Vehicle Excise Tax Bills have gone out to Gardner Residents.

Motion: Susan Byrne 2<sup>nd</sup> Paulette Burns

To enter into executive session for the purpose of reviewing exemption and abatement applications:

- 9 - Real Estate abatement granted
- 1 – Personal Property abatements granted
- 3 - Clause 37 exemptions granted

Motion: Paulette Burns 2<sup>nd</sup> Susan Byrne

To come out of executive session for the purpose of adjournment

All in favor.

Meeting adjourned at 3:34pm

Respectfully Submitted by:

Donna Gallant  
Administrative Coordinator