

CITY OF GARDNER  
**OFFICE OF THE BOARD OF ASSESSORS**  
95 Pleasant Street  
City Hall, Room 229, Gardner MA 01440-2630

Christine Kumar  
City Assessor



Tel: 978-630-4004  
Fax: 978 630-4080  
Email: ckumar@gardner-ma.gov

## MEETING MINUTES

**Date:** Tuesday, August 9, 2022 @ 2:00PM, Room 229

**In Attendance:** Charles LeBlanc – Chairman, Paulette Burns – Member, Christine Kumar – City Assessor and Lauren Stinnett – Administrative Coordinator

Meeting convened at 2:04pm

Paulette made a motion to accept the minutes from April 12, 2022, as written. Seconded by Christine, 3-0, so voted.

The Board reviewed and signed the July excise abatement report and reviewed the Commitment and Warrant for preliminary (1<sup>st</sup>/2<sup>nd</sup> Quarter) real estate and personal property taxes.

### Assessor's Update:

- All exemption applications were mailed to last year's recipients
- May, June, and June sales questionnaires were mailed to new owners
- Data entry from the DOR and Vision field review, as part of the FY23 revaluation
- Vacant parcels – add a visit to the history (for our cyclical) and add a screenshot of the bird's eye view to Vision showing it is still vacant (ongoing)
- Missing photos – add photo to parcels that do not currently have one in Vision (ongoing)
- Lauren continues to work on building permits, entering deeds, abutter lists, MV abatements, etc.

Charles made a motion at 2:20pm to enter Executive Session, under Purpose 7 – *“to comply with, or act under authority of, any general law” (G.L. c59 §60)*. Seconded by Paulette, 3-0, so voted.

Exemptions Approved: (12) Clause 17D, (32) Clause 22A-F, (1) Clause 22C, (4) Clause 22D, (26) Clause 22E, (5) Clause 37, (7) Clause 41C, and (1) Clause 42

Charles made a motion return to open session for the purpose of adjournment at 3:08pm. Seconded by Paulette, 3-0, so voted.

Meeting adjourned at 3:09pm.

**Next Meeting:** September 6, 2022 (tentatively scheduled)

Respectfully Submitted by: Christine Kumar, City Assessor