

GARDNER PUBLIC SCHOOLS
70 Waterford Street
Gardner, MA 01440

Facilities Sub-Committee Meeting
Minutes
Thursday, August 18, 2022

Members Present: Mr. Robert J. Swartz, Chair, Shannon M. Ward-Leighton
Members Absent Mr. John LaFreniere

Others Present: Mark Pellegrino, Superintendent, Mr. Mark Hawke (Dir Finance & Operations, Wayne Anderson, Director of Maintenance

Call to Order: Chair called the meeting to order in the Superintendent's Conference Room at 4:00 PM.

There were no previous meeting minutes as they were read and approved at the June school committee meeting.

Chair made a remark about the continuous ground level windows open at the high school in all buildings. There windows are open after school hours. This poses a security threat to the school.

OLD BUSINESS:

GMS status of student lockers. Lockers are in production and might be delivered in September.

GHS Landry Auditorium; Sound booth flooring is complete; stage flooring is in need of repair as there are sections of the stage that the flooring is warped and need replacement.

WATKINS FIELD: The contract for the bathrooms and concession stand should start soon as the contract has been opened and awarded.

The athletic field watering systems have been repaired and are all operational on the playing and practice fields.

NEW BUSINESS:

Thanks to the school department summer help who completed various tasks throughout the district.

The chair made Mr. Anderson aware of three significant gutter leaks outside of the GMS Gym. The water is staining the sidewalk. It was also suggested to possibly consider leaf filter on the top of the gutters to prevent leaves and other materials to fill and clog the gutters.

Maura's is soon to close supporting Waterford and Helen Mae schools and mobilize efforts to the new Elementary school as well and GHS and GMS.

GMS; Surplus kitchen that was declared surplus a year ago is disposed of in the recycling dumpster.

GHS painted corridors and the office. Replace a 4" water valve, which is input to GHS. Also replaced 200' of external sewer pipes

NEW BUSINESS:

Mr. Hawke presented the committee with a list of surplus equipment from Waterford, Elm St, and Helen Mae to be submitted to the school committee to declare surplus. List in on enclosure 1. Motion made and seconded to recommend to the school committee to submit the list for approval to declare the equipment as surplus.

Bids will be opened on Monday the 22nd for repairing the GHS tennis courts, HVAC in Landry Auditorium, Cafeteria, library and every study room for repair and or replacement. Also, for lighting and stage sound system in Landry Auditorium.

Being no further business to conduct motion was made and seconded to adjourn. Meeting adjourned at 16:45 PM.

Enclosure 1 Equipment Surplus List