

City Of Gardner Massachusetts



Annual Report
2009

2009 CITY GOVERNMENT

MAYOR

MARK P. HAWKE

COUNCILLORS AT LARGE

Alice Anderson
Henry P. Ares
Joshua L. Cormier
Ronald F. Cormier
Kim M. Dembrosky
Scott J. Graves

WARD COUNCILLORS

Neil W. Janssens, Council President, Ward 1
David T. Boudreau, Ward 2
Roger Jaillet, Ward 3
James J. Minns, Ward 4
James J. Robinson, Jr., Ward 5

2009 CITY OF GARDNER ANNUAL REPORT

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**CITY OF GARDNER
ASSESSORS DEPT**

WAGES FOR FISCAL YEAR 2009

(Calendar Year)



<u>EMPLOYEE</u>	REGULAR WAGES	OVERTIME	OTHER
DENNIS COMEE CITY ASSESSOR	\$65,000.00	----	\$670.00
PAULETTE BURNS PART-TIME BOARD MEMBER	\$ 2,000.04	----	----
CHRISTINE MARTINES FUCILE PRINCIPAL CLERK	\$34,395.73	----	\$300.00
KATHERINE MOORE SENIOR CLERK	\$3,647.00 * <i>* THIS POSTION WAS CUT - FUNDS ENDED FEB 27, 2009</i>	----	----

**SUMMARY OF ABATEMENTS AND EXEMPTIONS
GIVEN DURING FISCAL YEAR 2009**

CITY OF GARDNER ---- ASSESSORS DEPT

YEAR	PERSONAL PROPERTY	REAL ESTATE	TOTAL EACH FISCAL
2005	\$50.98	\$0.00	\$50.98 (FY'05)
2006	\$49.93	\$0.00	\$49.93 (FY'06)
2007	\$477.87	\$0.00	\$477.87 (FY'07)
2008	\$249.29	\$3,027.51	\$3,276.80 (FY'08)
2009	\$1,141.86	\$144,081.72	\$145,223.58 (FY'09)
TOTAL ALL ABATEMENTS AND EXEMPTIONS			<u>\$149,079.16</u>

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009**

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Tax Liens	\$42,860.28	
Taxes in Litigation	<u>0.00</u>	42,860.28
Payment in Lieu of Taxes	\$37,422.20	
Collector's Interest and Costs	241,716.87	
Tax Lien Interest and Costs	<u>16,906.01</u>	296,045.08
<u>Departmental Receivables</u>		
Council on Aging-MART	\$59,889.60	
Veterans	312,883.75	
Cemetery-Miscellaneous	17,800.00	
Contributory Retirement	61,160.00	
Medicaid Reimbursement	<u>472,356.69</u>	924,090.04
<u>Income from State</u>		
Urban Excise Redevelopment	\$108,728.00	
Room Occupancy	84,123.00	
Chapter 70 School Aid	17,123,527.00	
Charter School Reimbursement	83,807.00	
Lottery	4,651,056.00	
School Building Assistance	807,991.00	
Additional Assistance	108,981.00	
Blind, Surviving Spouse, Elderly, Veteran	83,239.12	
State Owned Land	69,398.00	
Medicare Part D Subsidy	137,198.24	
Department of Corrections	90,705.59	
Non-contributory Retirement COLA	5,102.78	
Miscellaneous State Revenue	<u>455.00</u>	23,354,311.73
<u>Charges and Fees</u>		
Airport	\$17,159.40	
Assessors	105.00	
Mobile Home	21,456.00	
Dog Officer	1,450.00	
Treasurer	650.70	
Police	10,537.75	
Greenwood Pool	54,021.50	
City Clerk	80,063.25	
Certificates of Municipal Liens	20,800.00	
Weights and Measures	3,990.00	
10% Overhead	14,641.20	
Survey	575.50	
Electrical / Fire Alarm	30,355.00	
Public Works	3,662.42	
Vacant/Abandoned Building	10,625.00	
Ambulance Dispatch	<u>2,083.35</u>	272,176.07
<u>Licenses and Permits</u>		
Alcohol Beverage License	\$37,685.00	
Other Licenses	11,650.00	
Fire Permits	15,647.54	
Building Permits	187,231.17	
Health Permits	32,434.50	
Gas and Plumbing Permits	<u>38,742.00</u>	323,390.21
<u>Rental Income</u>		
City Hall	<u>\$1,000.00</u>	1,000.00

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009**

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Receipts-Special Revenue Funds

Revolving Funds

Accounts Payable	\$7,781.08	
Planning Board Publications	\$14.00	
Consulting Fees- Gardner LLC	0.97	
Consulting Fees- Pinewood	1.06	
Consulting Fees- Vertical Construction	1.12	
Consulting Fees- Mahoney Brook	1.49	
Consulting Fees- Kiley's Way	4.78	
Airport Fuel	10,275.68	
Law Enforcement	54,029.16	
Transfer from Expend. Trust Fund-PCIA	13,574.90	
Insurance Recovery Under \$25,000	<u>47,561.43</u>	133,245.67

Off Duty Detail Funds

Police Detail	\$166,596.30	
Fire Detail	<u>2,166.58</u>	168,762.88

School Revolving Funds

Accounts Payable	\$173,807.50	
School Lunch-Sales	416,787.91	
School Lunch-Federal Reimbursement	437,091.07	
School Lunch-State Reimbursement	15,396.20	
Transportation Revolving	14,805.00	
GHS Summer School	15,839.77	
Tuition Revolving	104,156.83	
School Building Use	56,715.74	
Summer Football Camp	10,310.00	
Athletic Activities	78,221.82	
Music Activities	5,668.95	
Elm St. After School	23,513.00	
School Gift	71,851.38	
Lost Books	<u>311.00</u>	1,424,476.17

Reserved for Appropriation Fund

Parking Meter Fees	\$68,037.63	
Wetland Fees	2,885.00	
Sale of Lots	6,400.00	
Insurance Recoveries over \$20,000	106,487.84	
Cable Commission Fees	158,939.15	
Unspent Funds Returned-- Parking	1,133.62	
Cable	<u>9,307.29</u>	353,190.53

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009

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School Federal Grants Fund

Accounts Payable	\$143,532.87	
Title I	694,879.00	
Title V	1,415.00	
SPED 94-142	1,365,604.00	
SPED Early Childhood	56,040.25	
Teacher Quality	181,963.00	
Enhanced Education through Technology	11,570.00	
Title IV	17,968.00	
Title III	14,054.00	
ARRA (Stimulus) Grant	<u>2,012,418.00</u>	4,499,444.12

School State Grants Fund

Accounts Payable	\$14,993.09	
School Choice Reimbursement	812,210.00	
SPED Reimbursement	562,755.00	
SPED Professional Development	15,954.00	
Enhanced School Health	103,000.00	
Bay State Reader	62,825.00	
Summer Academic Support	31,800.00	
Kindergarten Transition	22,763.00	
Preschool Assessment	3,388.00	
E-Rate Revenue	31,059.56	
I.C.E. Grant	17,217.37	
Kindergarten Enhancement	<u>88,756.00</u>	1,766,721.02

Community Development Block Grant Fund

Accounts Payable	\$6,739.43	
Rehab Escrow	2,101.90	
Retainage	14,849.57	
State Income	730,473.11	
Program Income	<u>22,982.47</u>	777,146.48

HUD Federal Grant Fund

Bank Interest	<u>\$6.08</u>	6.08
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Receipts-Capital Funds

Highway Improvement Fund

Accounts Payable	\$0.00	
State Revenue	<u>248,298.15</u>	248,298.15

City Miscellaneous Capital Projects Fund

Accounts Payable	\$0.00	
Retainage	3,171.75	
Bond Anticipation Notes	1,275,000.00	
Principal from Sale of Bonds	<u>425,000.00</u>	1,703,171.75

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009**

Receipts-Trust Funds

Non-expendable Trust Funds

Cemetery Perpetual Care	\$3,175.00	
Bank Interest-- Flower Funds	\$177.35	
Cemetery	4,599.93	
Col Gardner Statue	<u>4.69</u>	7,956.97

Expendable Trust Funds

Bank Interest-- Flower Funds	\$323.60	
Cemetery Perp. Care	8,360.98	
Conservation	177.14	
Stabilization	5,154.14	
Col. Gardner Statue	8.62	
Health Insurance	44,188.81	
Health-P/R Ded.,City Share,Settlements	<u>7,109,132.03</u>	7,167,345.32

Non-expendable Scholarship Funds

Bank Interest	\$9,704.92	
H. Willaim Snell Scholarship	100.00	
Howard F. Lashua Scholarship	1,000.00	
Neil Champney Scholarship	2,500.00	
GHS Alumni Scholarship	2,565.26	
Cecilia McKean Scholarship	300.00	
Ovila & Alice Breau Scholarship	450.00	
Roger Antaya Scholarship	12,660.00	
Trans. from Non-exp. Trust Funds	<u>135.00</u>	29,415.18

Expendable Scholarship Funds

Bank Interest	<u>\$17,531.87</u>	17,531.87
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Receipts-Agency Funds

Agency Funds

Accounts Payable	\$280,393.37	
Departmental Receivable-Perp. Care	2,100.00	
Due to State Firearms Fund	7,456.25	
Animal Adoption Deposits	(40.00)	
Purchasing Bid Deposits	16,708.83	
Golf Course Restaurant Deposit	500.00	
Planning Escrow- C.Donell,Pearly	11.26	
C.Donell,Farmhill	0.05	
Harvard St. Extension	1.43	
Wilderbrook Estates	5.17	
St. Paul's Trust	129.66	
Laitinen Drive	8.77	
Zoning Escrow- Robert Drive	4.29	
Highway Escrows	5,231.18	
Sewer Escrow-- Kiley's Way	3.32	
Middle School Student Activity	83,914.53	
High School Student Activity	124,133.38	
Elm Street School Student Activity	3,559.74	
Waterford Street School Student Activity	978.84	
Helen Mae Sauter School Student Activit	<u>1.23</u>	<u>525,101.30</u>

Total Receipts-All Funds

\$84,115,731.42

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009**

14	<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
	<u>Conservation Commission</u>						
	Salary & Wages		26,470.00	4,000.00			30,014.08
	Expenses		200.00				52.00
	<u>Planning Board</u>						
	Salary & Wages		3,200.00				3,200.00
	Expenses		600.00				15.26
	Enc. Open Space Plan	95.95					
	<u>Zoning Board of Appeals</u>						
	Salary & Wages		2,200.00				2,200.00
	Expenses		4,600.00				1,545.48
	<u>Community Development</u>						
	Salary & Wages		93,554.00		187.00		93,116.03
	Expenses		800.00				278.23
	Enc. Parker Pnd Restor.	26,674.92					
	Enc. No. Central Path.	3,221.35					
	<u>City Hall Maintenance</u>						
	Salary & Wages		40,024.00	19,187.00	344.00		58,652.52
	Expenses		104,450.00	20,000.00			123,264.31
	<u>Cable Commission</u>						
	Salary & Wages		96,439.00				95,708.77
	Expenses		55,100.00				37,594.73
	<u>Mayor's Unclassified</u>						
	Salary & Wages		178,000.00	15,259.00	193,259.00		0.00
	Expenses		101,016.00	30,000.00	30,000.00	554.97	87,408.38
	Monty Tech Assessment		674,258.00				674,258.00
	Employee Benefits		5,867,600.00		325,000.00		5,458,720.12
	Ice Storm Expenses			106,487.84			106,487.84
	Enc. Annual Report	750.00					203.73
	Enc. Chap.41 Medical	10,000.00					5,503.99
	Total General Government	80,308.87	8,773,667.00	197,933.84	629,940.00	582.70	8,199,255.06
	<u>Police</u>						
	Salary & Wages		2,234,242.00	86,372.00	41,936.00		2,249,144.91
	Expenses		227,403.00	25,584.00		21.95	193,512.82
	New Vehicles			60,000.00			57,958.00
	Enc. Expenses	4,643.25					3,082.86
	Enc. Building Repairs	94,274.43					77,682.94
	<u>Fire</u>						
	Salary & Wages		1,886,252.00	16,000.00	45,030.00		1,855,524.76
	Expenses		174,700.00	7,522.00	16,000.00		158,051.77
	Enc. Expenses	13,815.00					13,814.96
	<u>Ambulance</u>						
	Expenses						
	<u>Dispatchers</u>						
	Salary & Wages		220,565.00		30,000.00		162,290.82
	Expenses		3,000.00				2,900.00
	<u>Building Inspector</u>						
	Salary & Wages		123,956.00	4,800.00	1,760.00		124,068.79
	Expenses		10,308.00	7,200.00			13,061.79

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009**

16	<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
	<u>Airport</u>						
	Expenses		20,000.00				10,371.22
	Enc. Expenses	10,357.46					8,296.33
	<u>Cemetery</u>						
	Expenses		11,600.00	500.00			4,656.82
	Total Public Works	80,896.67	1,898,091.00	352,945.00	1,546.00	1,093.84	2,263,803.09
	<u>Health</u>						
	Salary & Wages		157,960.00	1,537.00	560.00		158,936.16
	Expenses		55,676.00				47,238.80
	<u>Council on Aging</u>						
	Salary & Wages		155,812.00		508.00		154,094.39
	Expenses		24,250.00				21,217.96
	<u>Youth Commission</u>						
	Expenses		200.00	900.00			200.00
	<u>Veterans</u>						
	Salary & Wages		50,703.00				50,502.39
	Expenses		326,600.00	203,000.00			525,418.35
	Enc. Expenses	4,000.00					1,568.85
	<u>Disabilities Commission</u>						
	Expenses		300.00				0.00
	Total Human Services	4,000.00	771,501.00	205,437.00	1,068.00	0.00	959,176.90
	<u>Library</u>						
	Salary & Wages		395,953.00		12,493.00		383,460.00
	Expenses		330,798.00		12,307.00		318,490.21
	<u>Recreation</u>						
	Celebrations & Sp.Evnts.		1,000.00				
	<u>Greenwood Pool</u>						
	Salary & Wages		113,278.00	32,171.00	5,193.00		132,205.08
	Expenses		100,400.00			586.94	85,560.80
	<u>Municipal Grounds</u>						
	Salary & Wages		267,616.00	29,416.00	7,000.00		265,642.64
	Expenses		14,850.00		500.00		13,819.01
	<u>Parks</u>						
	Expenses		3,000.00				2,197.62
	Playground Improvements		6,000.00				4,321.82
	<u>Historical Commission</u>						
	Expenses		300.00				0.00
	Enc. Expenses	4,500.00					0.00
	Total Culture & Recreation	4,500.00	1,233,195.00	61,587.00	37,493.00	586.94	1,205,697.18
	<u>Debt Service</u>						
	Expenses		2,327,219.00		52,000.00		2,274,300.85

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009

Expenditures-Special Revenue Funds

Revolving Funds

Accounts Payable	\$1,906.44	
Airport Fuel	22,775.50	
Planning Board-- Mahoney Brook	4,755.79	
Kiley's Way	15,195.88	
Dunkin' Donuts		
Sapphire Park		
Planning Board Publications		
Mayor's summer Celebration		
Law Enforcement	78,066.34	
Perpetual Care Income Account	15,335.11	
Insurance Recovery under \$25,000	<u>56,355.17</u>	194,390.23

Off Duty Detail Funds

Police Details	\$166,488.30	
Fire Details	<u>1,813.41</u>	168,301.71

School Revolving Funds

Accounts Payable	\$237,056.04	
School Lunch	880,805.72	
Transportation Revolving	19,517.22	
Tuition Revolving	48,779.64	
GHS Summer School	16,500.00	
School Building Use	33,226.12	
Summer Football Camp	10,615.00	
Athletic Activities	108,299.52	
Music	5,266.46	
School Gift	70,926.64	
Lost Books	0.00	
Elm St. After School Program	<u>24,433.54</u>	1,455,425.90

Reserved for Appropriation Fund

Trans.to Gen'l Fund-Parking Meter Fees	\$41,830.00	
Trans.to Gen'l Fund-Wetland Fees	189.00	
Trans.to Gen'l Fund-Ins. Over \$20,000	106,487.84	
Trans.to Gen'l Fund-Cable Commission	<u>137,989.00</u>	286,495.84

City of Gardner
Report of the City Auditor
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School Federal Grants Fund

Accounts Payable	\$168,288.51	
Title I	508,850.68	
Title V	670.04	
SPED 94-142	840,919.38	
SPED Early Childhood	39,232.33	
Teacher Quality	140,923.60	
Enhanced Education thru Technology	5,661.63	
Title IV	23,580.33	
Title III	1,922.95	
COPS School	11,911.11	
ARRA (Stimulus) Grant	<u>1,346,508.28</u>	3,088,468.84

School State Grants Fund

Accounts Payable	\$132,413.29	
Tech Prep	49.89	
School Choice Reimbursement	621,613.62	
SPED Professional Development	6,118.64	
SummerAcademic Support	34,039.09	
Kindergarten Transition	23,649.38	
Preschool Assessment	4,087.36	
E-Rate Expenses	6,450.00	
Local Wellness	1,398.39	
Oil Tank Removal	59,304.74	
SPED Reimbursement	717,744.00	
Bay State Reader	16,428.02	
SPED Corrective Action	5,061.72	
Enhanced School Health	72,041.61	
Kindergarten Enhancement	<u>73,786.51</u>	1,774,186.26

Community Development Block Grant Fund

Accounts Payable	\$45,466.12	
Rehab Escrow	2,280.43	
Retainage	19,325.24	
Program Income	32,075.54	
2006 Mini-Entitlement	50,429.69	
2007 Mini-Entitlement	440,315.89	
2008 Mini-Entitlement	136,104.01	
2006 Housing Development Support	<u>17,802.84</u>	743,799.76

HUD Federal Grant Fund

HUD Expenses	<u>\$2,500.00</u>	2,500.00
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**City of Gardner
Report of the City Auditor
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22	<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
	<u>Sewer-Survey</u>						
	Enc. Green / Eaton St.	19,724.90					
	<u>Sewer</u>						
	Salary & Wages		161,228.00				136,967.00
	Expenses		1,277,799.00	276,305.00			1,465,259.25
	I & I Removal		600,000.00				4,898.61
	Debt Service		232,006.00				232,004.37
	Enc. Expenses	2,975.00					2,975.00
	Enc. Contract Operations	91,277.85					91,277.85
	Enc. Facility Assessment	6,450.00					4,350.00
	Enc I & I Removal	536,356.63					406,315.56
	 Sub-total Sewer Fund	 \$656,784.38	 \$2,271,033.00	 \$276,305.00	 \$0.00	 \$0.00	 \$2,344,047.64
	Accounts Payable						67,118.94
	Retainage						15,128.97
	Refund on Sewer Rates						520.39
	 Total Sewer Fund						 \$2,426,815.94
	<u>Water</u>						
	Salary & Wages		127,992.00				124,529.09
	Expenses		1,547,476.00	198,757.00			1,732,643.56
	Debt Service		1,779,827.00				1,779,826.25
	Enc. Expenses	16,634.04					10,020.52
	Enc. Repairs to Mains	84,267.00					84,000.00
	Enc. Facility Assessment	1,950.00					810.00
	Enc. Contract Opns.	110,873.09					110,873.09
	Enc Bond-Water Treat	14,599.26					0.00
	 Sub-total Water Fund	 \$228,323.39	 \$3,455,295.00	 \$198,757.00	 \$0.00	 \$0.00	 \$3,842,702.51
	Accounts Payable						5,766.48
	Retainage						
	Refund on Water Rates						9,260.57
	 Total Water Fund						 \$3,857,729.56
	<u>Golf Course</u>						
	Salary & Wages		318,284.00	80,410.00			396,046.13
	Expenses		354,050.00	18,100.00	22,987.00		326,366.15
	Enc. Termination Leave	18,139.00					18,139.00
	 Sub-total Golf Course	 \$18,139.00	 \$672,334.00	 \$98,510.00	 \$22,987.00	 \$0.00	 \$740,551.28
	Accounts Payable						5,194.07
	 Total Golf Course						 \$745,745.35

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009
Expenditures-Trust Funds

Expendable Trust Funds

Flower Funds	\$340.50	
Transfer to Revolving Fund-PCIA	13,574.90	
Health Payments, Settlements, Refunds	<u>7,892,537.65</u>	7,906,453.05

Non-expendable Scholarship Funds

Laurie Regan Scholarship	\$5,105.00	
Howard F. Lashua Scholarship	453.00	
Ovila & Alice Breau Scholarship	<u>670.00</u>	6,228.00

Expendable Scholarship Funds

Scholarships	\$5,002.00	
Scholarship Fund	<u>135.00</u>	5,137.00

Expenditures-Agency FundsAgency Funds

Accounts Payable	\$263,340.89	
Due to Cemetery Perpetual Care Fund	3,175.00	
Refund of Purchasing Bid Deposits	5,726.95	
Golf Course Restaurant Deposit	500.00	
Due to State Firearms Fund	7,456.25	
Planning Escrow- Laitinen Drive		
Highway Escrows	5,147.59	
Sewer Escrow	10,000.00	
Transfer to General Fund		
Elm Street School Student Activity	3,853.34	
Waterford St. School Student Activity	1,121.39	
Middle School Student Activity	103,282.02	
High School Student Activity	<u>150,630.83</u>	<u>554,234.26</u>

Total Expenditures-All Funds

\$83,668,156.33

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009**

210 - Revolving Funds - Balance Sheet

210-10400 Cash & Investments - Treasurer	201,413.63	
20200 Accounts / Warrants Payable		7,781.08
31501 F/B Airport Fuel		9,704.21
31502 F/B Law Enforcement Trust		81,458.90
31503 F/B Cemetery Int. - PICA		64,763.20
31504 F/B Plan Board Publications		2,004.65
31505 F/B Mayor's Summer Celebration		13,361.93
31507 F/B Insurance Recoveries		0.00
31508 F/B Gardner LLC Consulting		2,261.07
31510 F/B Pinewood Consulting		2,477.91
31511 F/B Vertical Construction Consulting		2,600.68
31512 F/B Road Resurfacing		15,000.00
	\$201,413.63	\$201,413.63

215 - Off Duty Details Fund - Balance Sheet

215-10400 Cash & Investments - Treasurer		17,004.00
31501 F/B Off Duty Police Details	17,004.00	
31502 F/B Off Duty Fire Detail	0.00	
	\$17,004.00	\$17,004.00

218 - School Revolving Funds - Balance Sheet

218-10400 Cash & Investments - Treasurer	724,083.33	
17900 Due from State Receivable	50,216.35	
20200 Accounts / Warrants Payable		173,807.50
26540 Deferred Revenue - Departmental		50,216.35
31501 F/B Athletic Revolving		23,178.40
31502 F/B School Lunch	35,623.65	
31504 F/B Tuition Revolving		189,634.38
31505 F/B Transportation Revolving	2,584.79	
31506 F/B Building Use Revolving		280,602.69
31507 F/B School Gift		84,218.00
31508 F/B Summer Basketball Camp		875.72
31509 F/B Summer Football Camp		315.00
31512 F/B Lost Books		3,967.68
31514 F/B Music Revolving		5,042.63
31515 F/B Elm St. School After School Program		68.48
31516 F/B Gardner High Summer School		549.93
31517 F/B Gardner Middle Summer School		31.36
	\$812,508.12	\$812,508.12

**City of Gardner
Report of the City Auditor
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270 - Federal Grants Fund - Balance Sheet

270-10400 Cash & Investments - Treasurer		78,252.74
17900 Due from State Receivable	95,746.69	
20200 Accounts / Warrants Payable		1,852.50
20500 Contracts Payable - Retained Percentage		8,264.89
26540 Deferred Revenue - State		95,746.69
31501 F/B Airport Grants	25,361.90	
31502 F/B Bulletproof Vests		10,827.44
31503 F/B FEMA Ice Storm	73,835.67	
	\$194,944.26	\$194,944.26
	=====	=====

280 - State Grants Fund - Balance Sheet

280-10400 Cash & Investments - Treasurer	336,283.75	
17900 Due from State Receivable	96,691.94	
20200 Accounts / Warrants Payable		37,152.15
26540 Deferred Revenue - State		96,691.94
31501 F/B Council on Aging Formula Grant		0.00
31502 F/B Arts Lottery		13,569.45
31503 F/B Heritage State Park		54,801.84
31504 F/B Community Policing		16,006.34
31505 F/B State Aid to Libraries		113,722.01
31506 F/B Fire SAFE Grant		8,040.52
31508 F/B GRA Grant		44,462.39
31509 F/B Public Safety Equipment Grant		500.00
31516 F/B Recycling Incentive		3,554.80
31517 F/B Firefighting Safety Equipment	32,669.00	
31522 F/B North Central Mass. Development Corp.		15,985.24
31526 F/B MEMA All Hazards		1,972.39
31527 F/B Brownfields	16,001.10	
31528 F/B Traffic Enforcement		247.00
31529 F/B Bioterrorism Preparedness		27,672.32
31533 F/B Byrne Grant		720.00
31534 F/B Local Preparedness		7,100.00
31531 F/B Community Emergency Response Team		2,963.29
31532 F/B Airport	559.86	
31536 F/B Bioterrorism Preparedness (Health)		1,836.07
31537 F/B Economic Development Coordinator		59,182.92
31538 F/B SETB Grant	3,191.65	
31539 F/B Otter River Land Acquisition	35,678.99	
31540 F/B Chapter 43D Technical Assistance		12,290.53
31541 F/B Underage Drinking		2,605.09
	\$521,076.29	\$521,076.29
	=====	=====

**City of Gardner
Report of the City Auditor
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290 - Community Development Block Grants Fund - Balance Sheet

290-10400 Cash & Investments - Treasurer	129,362.04	
17900 Due from State Receivable	-	
19900 Funds Authorized	529,424.58	
19910 Funds Authorized and Unspent		529,424.58
20200 Accounts / Warrants Payable		6,739.43
20500 Contracts Payable - Retained Percentage		16,784.30
20501 Rehab Escrow		3,330.95
26990 Deferred Revenue - State		-
31501 F/B Program Income		75,287.73
31514 F/B FY06 Mini-Entitlement		-
31515 F/B FY07 Mini-Entitlement		21,528.70
31516 F/B FY08 Mini-Entitlement		5,690.93
	\$658,786.62	\$658,786.62
	\$658,786.62	\$658,786.62

295 - HUD Federal Grant Fund - Balance Sheet

295-10400 Cash & Investments - Treasurer	12,087.51	
31501 F/B HUD		12,087.51
	\$12,087.51	\$12,087.51
	\$12,087.51	\$12,087.51

300 - Highway Improvement Fund - Balance Sheet

300-10400 Cash & Investments - Treasurer		756,594.01
17900 Due from State Receivable	800,922.67	
19900 Funds Authorized	488,251.85	
19910 Funds Authorized and Unspent		488,251.85
20200 Accounts / Warrants Payable		0.00
26990 Deferred Revenue - State		800,922.67
31501 F/B Road Resurfacing		24,656.28
31502 F/B Chapter 90 Projects	781,250.29	
	\$2,070,424.81	\$2,070,424.81
	\$2,070,424.81	\$2,070,424.81

330 - GRA Summit Industrial Park Capital Project Fund - Balance Sheet

330-10400 Cash & Investments - Treasurer	1,000.00	
20500 Contracts Payable - Retained Percentage		1,000.00
	\$1,000.00	\$1,000.00
	\$1,000.00	\$1,000.00

**City of Gardner
Report of the City Auditor
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610 - Sewer Fund - Balance Sheet

610-10400 Cash & Investments - Treasurer	4,666,868.52	
13110 Sewer Rates Receivable	642,611.34	
13407 Sewer Liens Receivable - 2007	1,010.06	
13408 Sewer Liens Receivable - 2008	4,471.37	
13409 Sewer Liens Receivable - 2009	24,210.40	
20200 Accounts - Warrants Payable		104,178.23
20500 Contracts Payable - Retained Percentage		44,183.04
26540 Deferred Revenue - Sewer		672,303.17
31500 Unreserved Fund Balance		3,787,568.45
32110 F/B Reserved for Encumb/Cont. Approp.		730,938.80
	\$5,339,171.69	\$5,339,171.69
	\$5,339,171.69	\$5,339,171.69

620 - Water Fund - Balance Sheet

620-10400 Cash & Investments - Treasurer	307,154.81	
13100 Water Rates Receivable	633,529.23	
13120 Water Main & Const. Receivable	361.45	
13130 Water Backflow Receivable	100.00	
13307 Water Liens Receivable - 2007	1,445.27	
13308 Water Liens Receivable - 2008	5,308.62	
13309 Water Liens Receivable - 2009	30,006.69	
13509 Water L&M Liens Receivable - 2009	172.45	
20200 Accounts / Warrants Payable		138,456.85
26540 Deferred Revenue - Water		670,923.71
31500 Unreserved Fund Balance		152,912.19
32110 F/B Reserved for Encumb/Cont. Approp.		15,785.77
	\$978,078.52	\$978,078.52
	\$978,078.52	\$978,078.52

630 - Golf Course Fund - Balance Sheet

630-10400 Cash & Investments - Treasurer	50,630.49	
20200 Accounts / Warrants Payable		6,471.27
31500 Unreserved Fund Balance		40,268.06
32110 F/B Reserved for Encumb/Cont. Approp.		3,891.16
	\$50,630.49	\$50,630.49
	\$50,630.49	\$50,630.49

**City of Gardner
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701 - Expendable Trust Funds - Balance Sheet

701-10400	Cash & Investments - Treasurer	1,554,200.21	
32910	E&A Tuhkunen Flower Fund		915.98
32911	Snell-Archibald Flower Fund		951.72
32912	Lucy Van Bentheyson Flower Fund		1,740.39
32913	H&H Taylor Flower Fund		1,356.78
32914	Allen-Sawin Flower Fund		289.26
32915	A.G. Gilson Flower Fund		1,846.67
32916	Selma Roth Flower Fund		267.43
32917	William Thomas Flower Fund		123.56
32918	E.L. Knowlton Flower Fund		1,663.55
32919	Agnes Bourne Flower Fund		2,935.32
32920	M. St. Germaine Flower Fund		322.84
32921	Alice M. Goff Flower Fund		322.84
32922	Cemetery Perpetual Care Funds		30,809.42
32937	Blue Cross/Blue Shield Trust		1,216,451.20
32938	Conservation Trust Fund		6,948.52
32944	Stabilization Trust Fund		287,121.89
32954	Col. Thomas Gardner Statue Fund		132.84
		-----	-----
		\$1,554,200.21	\$1,554,200.21
		=====	=====

710 - Non-Expendable Scholarship Funds - Balance Sheet

710-10400	Cash & Investments - Treasurer	964,769.40	
32923	Todd Lind Scholarship Fund		15,419.95
32924	H&M Gates Scholarship Fund		257,153.48
32925	A. Kauppinen Scholarship Fund		10,102.51
32926	A.E. Dell Scholarship Fund		5,657.79
32927	B. Minott Scholarship Fund		7,475.80
32928	GHS Faculty Scholarship Fund		8,035.43
32929	School Scholarship Fund		18,849.60
32930	Weighill Math Trust		2,743.15
32931	F.I. Danforth Scholarship Fund		1,972.40
32932	H.F. Parker Memorial Scholarship Fund		3,301.70
32933	J.E. Miller Scholarship Fund		4,451.18
32934	Kuniholm Scholarship Fund		7,479.90
32941	Lebanese American Club Scholarship		3,948.75
32942	Sam Atter Scholarship Fund		10,317.45
32943	Vaito K. Eloranta Scholarship Fund		124,914.72
32946	Sara Spring Scholarship Fund		4,352.83
32948	Congregation Ohave Shalom Scholarship Fund		10,102.52
32949	H. Lavallee Fine Arts Scholarship Fund		78,951.15
32951	H. William Snell Scholarship Fund		717.11
32952	Howard F. Lashua Scholarship Fund		1,863.60
32955	Peter Moutsos Scholarship Fund		5,682.84
32957	D.G.Farragut Scholarship Fund		46,315.43
32958	Robert Sadowski, II Scholarship Fund		1,807.26
32960	Adam Gallant Scholarship Fund		1,047.87
32961	Jeffrey Glinski Scholarship Fund		150.60
32963	Matthew Smith Scholarship Fund		2,639.52
32964	H W Ferguson Family Fund Scholarship		187,543.81

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009**

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32970 Ken Aho Scholarship Fund		229.32
32971 GHS Alumni Scholarship Fund		279.90
32972 Michael Carlson Scholarship Fund		1,563.11
32973 Jean E. Britton Scholarship Fund		495.95
32974 Girls Athletic Booster Scholarship Fund		478.28
32975 Joseph & Stephanie Jasinski Scholar. Fund		51.96
32976 Cecilia McKean Scholarship Fund		644.60
32977 Ovilla & Alice Breau Scholarship Fund		477.71
32978 Roger Antaya Scholarship Fund		129.42

	\$33,390.11	\$33,390.11
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800 - Agency Funds - Balance Sheet

800-10400 Cash & Investments - Treasurer		638,531.60
10403 Petty Cash - Student Activity Accounts		38,500.00
13123 Cemetery Perpetual Care Receivable		2,575.00
20200 Accounts / Warrants Payable		29240.92
20520 Planning Board Escrow/Pearly Lane		26,387.37
20530 Planning Board Escrow/Farmhill Estates		96.29
20560 Escrow - Earth Tech		100,000.00
20584 Planning Board Escrow/Harvard Street Ext.		3,356.29
20586 Planning Board Escrow/Wilderbrook Estates		12,117.07
20592 Planning Board Escrow/R&D Homes		303,370.92
20594 Planning Board Escrow/Laitinen Drive		20,473.66
20596 Zoning Board Escrow/Robert Drive		10,030.94
20610 Highway Escrow/David Richard		5,675.80
20620 Highway Escrow/D R Poulin Construction		5,631.23
20622 Highway Escrow/RJ Pelchat		5,214.21
20625 Highway Escrow/NE Wood Design		5,621.95
20627 Highway Escrow/T & M Equipment		5,000.01
20630 Highway Escrow/M. Moschetti		5,148.10
20640 Highway Escrow/Enright Construction		5,614.00
20655 Highway Escrow/Finish Grade		5,148.09
20660 Highway Escrow/Banyan Construction		5,581.18
20670 Highway Escrow/Glenn Hines		5,148.07
20680 Highway Escrow/Dymek Custom		5,496.23
20685 Highway Escrow/R. Bourgeois		5,414.01
20690 Highway Escrow/Sweeney & Son		5,330.67
20705 Sewer Escrow/Kiley's Way		6,775.85
25500 Purchasing Bid Deposits		11,981.88
25510 Animal Adoption Deposits		12,049.13
25800 Due to Trust Funds - PCIA		500.00
25830 Middle School Student Activity Agency Account		10,524.96
25840 High School Student Activity Agency Account		47,228.76
25850 Elm Street School Student Activity Agency Acct		6,053.54
25860 Waterford St. School Student Act. Agency Acct		1,501.01
25870 HM Sauter School Student Act. Agency Acct		5,319.46
26540 Deferred Revenue - Departmental		2,575.00

	\$679,606.60	\$679,606.60
	=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009**

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999 - General Long Term Debt Group - Balance Sheet

999-19900 Bonds Authorized	1,602,000.00	
19910 Bonds Authorized & Unissued		1,602,000.00
19920 Amounts to be Provided for Sick Time Accrual	3,246,782.72	
19930 Prepaid Debt Service	714,449.69	
19969 Amounts to be Provided for Payment	23,485,334.19	
28200 Accrued Sick Time		3,246,782.72
29000 Bds Payable Inside Debt-Street Const.		62,790.00
29001 Bds Payable Inside Debt-Building Renov.		1,430,000.00
29002 Bds Payable Inside Debt-Storm Drain		200,000.00
29008 Bds Payable Inside Debt-Land Acquisition		58,000.00
29401 Bds Payable Outside Debt-Sewer		822,005.00
29402 Bds Payable Outside Debt-Water		5,153,335.00
29404 Bds Payable Outside Debt-Middle School		6,814,660.00
29405 Bds Payable Outside Debt-WPAT		5,524,046.37
29406 Bds Payable Outside Debt-WPAT Sewer/Snake		770,929.82
29407 Bds Payable Outside Debt-WPAT Water/Snake		2,649,568.00
29501 Bond Premium - General		369,301.21
29502 Bond Premium - Sewer		106,765.25
29503 Bond Premium - Water		238,383.23
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	\$29,048,566.60	\$29,048,566.60
	=====	=====

City of Gardner
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Snake Pond Well Water Treatment Plant (WPAT Loan)-Sewer

2010	\$37,210.60	
2011	38,232.57	
2012	39,271.63	
2013	40,349.65	
2014	41,921.81	
2015	43,199.88	
2016	44,493.12	
2017	46,612.60	
2018	47,671.84	
2019	49,790.32	
2020	51,908.80	
2021	54,028.28	
2022	56,146.77	
2023	58,265.25	
2024	60,383.73	
2025	<u>61,442.97</u>	770,929.82

Snake Pond Well Water Treatment Plant (WPAT Loan)-Water

2010	\$127,891.00	
2011	131,401.00	
2012	134,971.00	
2013	138,675.00	
2014	144,078.00	
2015	148,475.00	
2016	152,917.00	
2017	160,198.00	
2018	163,839.00	
2019	171,121.00	
2020	178,403.00	
2021	185,684.00	
2022	192,966.00	
2023	200,248.00	
2024	207,530.00	
2025	<u>211,171.00</u>	2,649,568.00

Middle School (Refunding Bonds)

2010	\$778,200.00	
2011	770,500.00	
2012	765,500.00	
2013	756,500.00	
2014	746,600.00	
2015	760,190.00	
2016	778,661.00	
2017	732,509.00	
2018	<u>726,000.00</u>	6,814,660.00

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009

Fixed Assets

	<u>Balance</u> <u>June 30, 2008</u>	<u>Additions</u>	<u>Sale or</u> <u>Disposal</u>	<u>Transfer</u>	<u>Balance</u> <u>June 30, 2009</u>
<u>General Fund</u>					
Land	\$1,202,063	\$35,000			\$1,237,063
Building & Improvements	27,693,643	77,872		158,365	27,929,880
Accumulated Depreciation	(13,195,039)	(836,342)			(14,031,381)
Vehicles	6,773,293	80,683	470,530		6,383,446
Accumulated Depreciation	(5,600,990)	(381,788)	(467,833)		(5,514,945)
Equipment	888,335	141,722	418,551		611,506
Accumulated Depreciation	(735,001)	(75,435)	(418,551)		(391,885)
Textbooks	710,188	11,072			721,260
Accumulated Depreciation	(665,941)	(33,703)			(699,644)
Infrastructure	15,543,664	711,488		416,949	16,672,101
Accumulated Depreciation	(7,734,056)	(690,990)			(8,425,046)
Construction in Progress	188,469	819,421		(575,314)	432,576
Net Assets-General Fund	\$25,068,628				\$24,924,931
<u>Sewer Fund</u>					
Land	\$0				\$0
Building & Improvements	17,542,254				17,542,254
Accumulated Depreciation	(17,542,254)				(17,542,254)
Vehicles	886,809	90,100	307,892		669,017
Accumulated Depreciation	(765,992)	(56,977)	(307,892)		(515,077)
Infrastructure	3,774,536				3,774,536
Accumulated Depreciation	(1,734,865)	(174,324)			(1,909,189)
Construction in Progress	0				0
Net Assets-Sewer	\$2,160,488				\$2,019,287

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2009**

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ENCUMBRANCES/CARRY FORWARDS TO FISCAL YEAR 2010

GENERAL FUND

Mayor	Repairs & Maintenance	11121-52030	\$31.61
	Office Supplies	11121-52230	107.06
Assessors	Valuation Update	11141-55050	2,219.00
Planning Board	Encumb. Open Space Plan	11175-62198	95.95
Community Develop.	Parker Pond Restoration	11182-65192	26,674.92
	Match-No Central Pathway	11182-65195	3,221.35
Mayor's Unclassified	Annual Report	11199-52194	750.00
	Chapter 41 Medical Allowance	11199-57062	10,000.00
Cable Commission	New Equipment	11194-55123	5,568.37
Building	Minor Equipment	12241-52050	1,449.00
Civil Defense	Office Supplies	12291-52230	137.09
	New Equipment	12291-52050	221.73
Forestry	Professional Services	12294-52190	1,295.01
School	SPED Transportation	13960-55804	132,688.66
	Expenses	13960-52000	1,373,880.88
Survey	Repairs & Maintenance	14410-52030	880.56
	Communications	14410-52150	46.91
	Prof. Develop. & Travel	14410-52170	65.67
Highway	Repairs & Maintenance	14420-52030	498.75
	Traffic Maintenance	14420-52032	32,025.00
	Parking Maintenance	14420-52033	3,700.00
	Communications	14420-52150	139.56
	Professional Services	14420-52190	165.00
	Snow & Ice	14420-52210	185.45
	Drains	14420-52997	14,800.00
Public Works	Communications	14421-52150	46.67
Municipal Garage	Repairs & Maintenance	14429-52030	951.84
	Minor Equipment	14429-52050	4,394.49
	Communications	14429-52150	51.67
	Building Rehab	14429-55163	4,000.00
	Enc. Cold Storage Building	14429-67800	26,598.00
Airport	Repairs & Maintenance	14482-52030	7,800.00
	Enc. Repairs & Maintenance	14482-62030	2,061.13
Veterans	Veterans Benefits	15543-57100	4,000.00
Greenwood Pool	Repairs & Maintenance	16621-52030	8,021.84
Historical Commission	Enc. Cemetery Restoration	16650-65141	2,000.00
	Enc. Printing: Portrait of Past	16650-65151	2,500.00

TOTAL GENERAL FUND

\$1,673,273.17

SEWER FUND

Sewer	Communications	61440-52150	\$52.09
	Professional Services	61440-52190	2,679.25
	I & I Removal	61440-55139	596,876.39
	Enc. Facility Assessment	61440-65034	1,290.00
	Enc. Sewer I & I	61440-65139	130,041.07

TOTAL SEWER FUND

\$730,938.80

WATER FUND

Water	Communications	62450-52150	\$46.51
	Enc. Facility Assessment	62450-65034	1,140.00
	Encum Bond-Water Treat Plan	62450-68252	14,599.26

TOTAL WATER FUND

\$15,785.77

January 2010

To: Honorable Mark Hawke
Members of the City Council

From: Dick Reynolds, Building Commissioner

Re: Gardner Building Department's 2008/2009 Annual Report (FY 09)

NEW CONSTRUCTION	PERMITS	FEES
Single Family Residential I	13	18,116.00
Multi-Family Dwelling	4	6,500 .00
Private Garages	5	1,433.00
Church	0	-0-
New Commerical	0	-0-
New Factory	0	-0-
Barns & Sheds	7	475.00

ALTERATIONS/ADDITIONS/REPAIRS	PERMITS	FEES
Residential	144	7,624.00
Demolition	18	720.00
Churches	8	345.00
Factory	0	-0-
Roofing/Siding	121	4800.00
Signs	14	490.00
Schools/Municipals	8	Waived 98,000.00
Commercial Alt/Addds	6	133,578.00
Swimming Pools	8	280.00
Fences	10	250.00
Woodstoves/Chimneys	125	3200.00
General Repairs & Certificates	130	9,420.00

TOTAL Permits.....622

TOTAL Fee's.....\$187,231.00

TOTAL Construction Value.....\$31,412,236.00

FEES reflect approximately .5 of 1% of construction value

Scheduled InspectionsonBuildingPermits: 2,450

Scheduled R-2 & 106 Inspections: 55

Vacant Building Ordinance # 1475

Fee's Collected \$10,625.00

Respectfully Submitted,
Dick Reynolds, Building Commissioner

Registration of Garages and Tanks	595.00	4,295.00
License Fees collected for division of Fisheries & Wildlife	<u>7,532.65</u>	7,532.65
TOTAL:	84,465.90	84,465.90

CITY COUNCIL ROLL CALLS

Regular Meetings	22	
Special Meetings	2	
		24

VITAL STATISTICS

BIRTHS

Gardner residents in Gardner	162	
Gardner residents in State	90	
Non-residents in Gardner	393	645

DEATHS

Gardner residents in Gardner	150	
Gardner residents in State	35	
Non-residents in Gardner	156	
Non-resident Veterans buried in Gardner	1	342

MARRIAGES

Gardner residents in Gardner	37	
Gardner residents in State	46	
Non-residents in Gardner	15	
Non-residents in State	22	120

Respectfully submitted,



City Clerk

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Binnall House	22,844.00		
Gardner Housing	7,078.20		
Community Health Connections	7,500.00		
Interest on Daily Deposits	<u>838.31</u>	17,525,475.48	

Refunds:

Personal	97.97		
Real Estate	<u>40,634.16</u>	<u>40,732.13</u>	17,566,207.61

Paid to Treasurer:

Personal	398,898.25		
Real Estate	15,882,437.78		
Water Liens	94,417.26		
Sewer User	78,397.46		
Water L & M	141.57		
Trash	5,746.48		
Cost	4,830.00		
Interest	33,551.77		
Certificates of Mun.Lien	17,650.00		
Mobile Home Park Fees	21,456.00		
Binnall House	22,844.00		
Community Health Connections	7,500.00		
Interest on Daily Deposit	838.31		
Gardner Housing	<u>7,078.20</u>	16,575,787.08	

Abatements:

Personal	1,141.86		
Real Estate	<u>144,081.72</u>	145,223.58	

Uncollected June 30, 2009:

Personal	5,813.65		
Real Estate	785,142.04		
Water Liens	28,875.16		
Trash Fees	983.25		
Sewer User	24,210.40		
Water L&M	<u>172.45</u>	<u>845,196.95</u>	17,566,207.61

FY 2008

2008 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1,2008: 287,357.49

Committed:

August 8, 2008	95,494.75		
September 26,2008	60,476.00		
September 26,2008	106.98		
December 5, 2008	49,665.47		
February 27,2008	10,354.20		
February 27,2008	945.83		
May 4, 2009	184.27		
May 4, 2009	<u>451.25</u>	505,036.24	

Uncollected June 30, 2008:

Personal	4,678.38		
Real Estate	261,627.80		
Water Liens	5,308.62		
Sewer User	4,471.37	276,086.17	900,927.90

FY 2007**2007 MOTOR VEHICLE EXCISE TAXES**

Uncollected July 1, 2008		66,571.85	
Committed: September 26, 2008	4,267.12		
September 26, 2008	130.00		
December 5, 2008	7.81	4,404.93	
Cost Collected		7,890.00	
Interest Collected		5,020.70	
Registry Fees Collected		8,140.00	
Refunds		<u>877.09</u>	92,904.57
Paid to Treasurer	35,364.70		
Cost	7,890.00		
Interest	5,020.70		
Registry Fees	<u>8,140.00</u>	56,415.40	
Abatements		2,240.02	
Uncollected June 30, 2008		<u>34,249.15</u>	92,904.57

2007 FISCAL TAXES COLLECTED

Uncollected July 1, 2007:

Personal	3,251.47		
Real Estate	182,568.08		
Water Liens	9,207.79		
Sewer User	6,480.83		
Cost Collected	335.00		
Interest Collected	28,596.27	230,439.44	

Paid to Treasurer:

Personal	941.80		
Real Estate	107,967.49		
Water Liens	2,360.92		
Sewer User	1,635.82		
Cost	335.00		
Interest	28,596.27	141,837.30	

Abatements:			
Personal		477.87	
Transferred to Tax Title:			
Real Estate	35,606.77		
Water	5,401.60		
Sewer User	<u>3,834.95</u>	44,843.32	
Uncollected June 30, 2008:			
Personal	1,831.80		
Real Estate	38,993.82		
Water Liens	1,445.27		
Sewer User	<u>1,010.06</u>	<u>43,280.95</u>	230,439.44

FY 2006**2006 MOTOR VEHICLE EXCISE TAXES**

Uncollected July 1, 2008:	42,325.88		
Cost Collected	2,685.00		
Interest Collected	3,283.25		
Registry Fees Collected	<u>3,320.00</u>	51,614.13	
Refunds		<u>516.05</u>	52,130.18
Paid to Treasurer	11,244.65		
Cost	2,685.00		
Interest	3,283.25		
Registry Fees	<u>3,320.00</u>	20,532.90	
Abatements		2,190.75	
Uncollected June 30, 2008		<u>29,406.53</u>	52,130.18

2006 FISCAL TAXES COLLECTED

Uncollected July 1, 2006:			
Personal	2,065.97		
Real Estate	36,670.21		
Water Liens	1,366.11		
Sewer User	<u>532.51</u>	40,634.80	
Cost Collected		20.00	
Interest Collected		<u>3,227.77</u>	43,882.57
Paid to Treasurer:			
Real Estate	8,280.28		
Water Liens	155.87		
Sewer user	53.77		
Cost	20.00		
Interest	<u>3,227.77</u>	11,737.69	

Abatements:			
Personal		49.93	
Transferred to Tax Title:			
Real Estate	28,389.93		
Water Liens	1,210.24		
Sewer User	<u>478.74</u>	30,078.91	
Uncollected June 30, 2008:			
Personal		2,016.04	43,882.57

FY 2005**2005 MOTOR VEHICLE EXCISE TAXES**

Uncollected July 1, 2007:	31,167.35		
Committed May 4, 2009	61.25	31,228.60	
Cost		1,225.00	
Interest Collected		1,892.09	
Registry Fees Collected		1,590.00	35,935.69
Paid to Treasurer	4,489.61		
Cost	1,225.00		
Interest	1,892.09		
Registry Fees	<u>1,590.00</u>	9,196.70	
Abatements		22.50	
Uncollected June 30, 2008		<u>26,716.49</u>	35,935.69

2005 FISCAL TAXES COLLECTED

Uncollected July 1, 2007:			
Personal		2,577.97	
Abatements:			
Personal	50.98		
Uncollected June 30, 2008:			
Personal	<u>2,526.99</u>	<u>2,577.97</u>	

FY 2004**2004 MOTOR VEHICLE EXCISE TAXES**

Uncollected July 1, 2007	23,914.94		
Cost Collected	855.00		
Interest Collected	1,032.97		
Registry Fees Collected	<u>1,120.00</u>		26,922.91

Paid to Treasurer	1,876.07		
Cost	855.00		
Interest	1,032.97		
Registry Fees	<u>1,120.00</u>	4,884.04	
Abatements		766.25	
Uncollected June 30, 2008		<u>21,272.62</u>	26,922.91

FY 2003**2003 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	255.00		
Interest Collected	439.58		
Registry Fees Collected	<u>420.00</u>	1,114.58	
Abatements Rescinded		<u>696.89</u>	
			1,811.47
Paid to Treasurer	696.89		
Cost	255.00		
Interest	439.58		
Registry Fees	<u>420.00</u>		1,811.47
Personal		3,610.74	

FY 2002**2002 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	130.00		
Interest Collected	507.76		
Registry Fees Collected	<u>260.00</u>	897.76	
Abatements Rescinded		<u>665.11</u>	1,562.87
Paid to Treasurer	665.11		
Cost	130.00		
Interest	507.76		
Registry Fees	<u>260.00</u>		1,562.87

FY 2001**2001 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	50.00		
Interest Collected	155.17		
Registry Fees	<u>100.00</u>	305.17	
Abatements Rescinded		<u>167.51</u>	472.68

Paid to Treasurer	167.51		
Cost	50.00		
Interest	155.17		
Registry Fees	<u>100.00</u>		472.68
			15,063.00

FY 1999**1999 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	10.00		
Interest Collected	18.88		
Registry Fees	<u>20.00</u>	48.88	
Abatements Rescinded		<u>16.25</u>	65.13
Paid to Treasurer		16.25	
Cost		10.00	
Interest		18.88	
Registry Fees		<u>20.00</u>	65.13

FY 1998**1998 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	30.00		
Interest Collected	85.56		
Registry Fees	<u>60.00</u>	175.56	
Abatements Rescinded		<u>66.25</u>	241.81
Paid to Treasurer		66.25	
Cost		30.00	
Interest		85.56	
Registry Fees		<u>60.00</u>	241.81

FY 1997**1997 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	20.00		
Interest Collected	68.76		
Registry Fees	<u>40.00</u>	128.76	
Abatements rescinded		<u>48.75</u>	177.51
Paid to Treasurer		48.75	
Cost		20.00	
Interest		68.76	
Registry Fees		<u>40.00</u>	177.51

FY 1996**1996 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	30.00		
Interest Collected	86.70		
Registry Fees	<u>60.00</u>	176.70	
Abatements Rescinded		<u>58.13</u>	234.83
Paid to Treasurer		58.13	
Cost		30.00	
Interest		86.70	
Registry Fees		<u>60.00</u>	234.83

FY 1995**1995 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	10.00		
Interest Collected	36.51		
Registry Fees	<u>20.00</u>	66.51	
Abatements Rescinded		<u>22.50</u>	89.01
Paid to Treasurer		22.50	
Cost		10.00	
Interest		36.51	
Registry Fees		<u>20.00</u>	89.01

FY 1994**1994 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	20.00		
Interest Collected	65.76		
Registry Fees	<u>40.00</u>	125.76	
Abatements Rescinded		<u>37.50</u>	163.26
Paid to Treasurer		37.50	
Cost		20.00	
Interest		65.76	
Registry Fees		<u>40.00</u>	163.26

FY 1993**1993 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	10.00		
Interest Collected	36.38		
Registry Fees	<u>20.00</u>	66.38	
Abatements Rescinded		<u>20.00</u>	86.38
Paid to Treasurer		20.00	
Cost		10.00	
Interest		36.38	
Registry Fees		<u>20.00</u>	

FY 1992**1992 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	30.00		
Interest Collected	61.85		
Registry Fees	<u>60.00</u>	151.85	
Abatements Rescinded		<u>32.50</u>	184.35
Paid to Treasurer		32.50	
Cost		30.00	
Interest		61.85	
Registry Fees		<u>60.00</u>	

FY 1991**1991 MOTOR VEHICLE EXCISE TAXES**

Cost Collected	20.00		
Interest Collected	45.56		
Registry Fees Collected	<u>20.00</u>	85.56	
Abatements Rescinded		<u>22.81</u>	108.37
Paid to Treasurer		22.81	
Cost		20.00	
Interest		45.56	
Registry Fees		<u>20.00</u>	

<u>FY 1990</u>	1990 MOTOR VEHICLE EXCISE TAXES		
Cost Collected	20.00		
Interest Collected	180.21	200.21	
Abatements Rescinded		<u>85.00</u>	285.21
Paid to Treasurer		85.00	
Cost		20.00	
Interest		180.21	
			285.21
<u>FY 1987</u>	1987 MOTOR VEHICLE EXCISE TAXES		
Cost Collected	30.00		
Interest Collected	<u>59.46</u>	89.46	
Abatements Rescinded		<u>23.75</u>	113.21
Paid to Treasurer		23.75	
Cost		30.00	
Interest		<u>59.46</u>	
Registry Fees			113.21
<u>FY 1986</u>	1986 MOTOR VEHICLE EXCISE TAXES		
Cost Collected	10.00		
Interest Collected	<u>33.36</u>	43.36	
Abatements Rescinded		<u>12.50</u>	55.86
Paid to Treasurer		12.50	
Cost		10.00	
Interest		<u>33.36</u>	
			55.86
<u>FY 1985</u>	1985 MOTOR VEHICLE EXCISE TAXES		
Cost Collected	10.00		
Interest Collected	<u>19.53</u>	29.53	
Abatements Rescinded		<u>7.28</u>	36.81
Paid to Treasurer		7.28	
Cost		10.00	
Interest		<u>19.53</u>	
			36.81

COMMUNITY DEVELOPMENT AND PLANNING
Annual Report
Fiscal Year 2009
Robert L. Hubbard, Director

The mission of the Department of Community Development and Planning is to support positive change by improving housing conditions; improving public facilities; protecting and enhancing both the natural and built environment; planning and managing sustainable growth; and promoting economic development. To achieve this mission, the Department provides professional and administrative support to the Planning Board, Conservation Commission and Gardner Redevelopment Authority; coordinates efforts with other City Departments; partners with local and regional not-for-profit organizations; and seeks funding from federal, state and private sources to address community needs.

The Department strives to provide friendly and efficient public service.

Robert Hubbard is the Director of Community Development and Planning and is also the Executive Director of the Gardner Redevelopment Authority (GRA). Terri Hillman is the Director's Administrative Assistant. Staff handling grant writing and management includes Grants Administrator, Jennifer Dymek; and Financial Manager, Katie Fucile. Richard Turcotte is the Agent for the Conservation Commission.

In May, 2009, with financial support from the GRA and Greater Gardner Industrial Foundation, the City hired Trevor Beauregard as the Economic Development Coordinator.

The Department's areas of responsibility can be broadly divided into three components: community development/housing; planning; and economic development. The main focus of the community development/housing component is the Community Development Block Grant (CDBG) program administered by the State's Department of Housing and Community Development (DHCD). The City is designated as one of the State's ten (10) Mini-Entitlement communities because of its relatively low median household income, aging housing stock and population size and density.

The planning component is controlled by the City's Planning Board, which regulates the laying out and construction of ways in subdivisions under the provisions of the RULES AND REGULATIONS GOVERNING THE SUBDIVISION OF LAND. A copy of the RULES AND REGULATIONS is available on the City's website at http://www.gardner-ma.gov/Pages/GardnerMA_BComm/Planning/subdivision.pdf. The Planning Board, in conjunction with the Building Commissioner and Zoning Board of Appeals, is also charged with enforcing the provisions of the City's Zoning Ordinance available at http://www.gardner-ma.gov/Pages/GardnerMA_BComm/Planning/zoneord.pdf. A Land Development Guidebook completed in an effort to streamline the permitting processes related to land-based development within the City. The Land Development Guidebook is available at http://www.gardner-ma.gov/Pages/GardnerMA_BComm/Planning/dev_final.pdf. Relating to land development, the Guidebook identifies the various boards and departments; explains the review and approval process for each of the most commonly required permits including the expedited permitting provisions in MGL 43D; and lists contact names and numbers as well as flow-charts and timelines for issuing permits.

The economic development component is implemented in conjunction with the Gardner Redevelopment Authority and the Greater Gardner Industrial Foundation. Initiating business attraction and retention strategies, along with public/private partnerships to undertake complex economic development projects are important elements of this component. The preparation of an Urban Renewal Plan to encourage investment and redevelopment in the central business district and surrounding underutilized industrial areas as well as securing funding for these economic development opportunities continues to be a priority of the department. On December 30, 2008 the Commonwealth's Economic

Assistance Coordinating Council (EACC) provisionally approved the City's application to establish the Downtown Gardner Urban Renewal Area District under MGL 40Q. The EACC provisional approval establishes a Development District in which additional tax revenues resulting from increases in assessed property values are available to support repayment of bonds used to finance improvements to public infrastructure. The final Development Program and Financial Plan are subject to approval by the City Council and EACC.

MAJOR ACCOMPLISHMENTS

DCDP initiated and/or completed several noteworthy projects in Fiscal Year 2009. They include the following:

1. Pine Street Phase II: The City received a Community Development Block Grant (CDBG) in October 2006 from the Department of Housing and Community Development (DHCD) to reconstruct the street, sidewalks and curbing on Pine Street, between Jay and Cross Streets. The project, a partnership between the Department of Public Works and DCDP, included replacing the water lines (DPW); installing new concrete sidewalks and granite curbing to ADA standards; and new asphalt paving and line painting. The project was completed in May of 2009.
2. A fire on July 26, 2008, destroyed the brick building at the S. Bent Mill Complex. CDBG demolition funds, in the amount of \$42,200 were used to demolish the remains of the building.

In April of 2009, the Building Commissioner ordered two metal chimneys removed at S. Bent. The department utilized \$7,500 in demolition funds to demolish the chimneys.



3. On April 3, 2009, the Greater Gardner Community Development Corporation (GGCDC) sold the affordable house that was constructed on Clairmont Street in Gardner. The new owners are First Time Homebuyers. The GG CDC was awarded \$25,000 in CDBG funding for soft costs related to the development and sale of this property.



4. In FY2009, the Department completed two sign projects in the downtown. The Gardner Ale House received a new perpendicular sign and Short Stop Convenience received a sign that now blends in with the historic character of the neighborhood.



5. **Housing Rehabilitation:** Using CDBG funds from DHCD, the Department has managed a successful housing rehab program for the last 20 years. Rehab funds are used to correct building and sanitary code violations in housing units occupied by families that meet federal income guidelines. In FY2009, ten cases, comprising twelve affordable units of housing, were processed through the program. Of the ten, eight received financial assistance. The remaining two opted to drop out of the program.
6. **Brownfields Assessment and Remediation:** The Department received a \$200,000 Brownfields Remediation Grant from the Environmental Protection Agency in October 2007 and a \$58,000 loan from MassDevelopment to assess and remediate contaminated soils at the former S. Bent Mill site at 60 Mill and 85 Winter Streets. The assessment work was completed in FY2008 and the remediation work was completed in May of 2009. The closeout reports are expected by the end of 2009. A small amount of funds remained in the EPA grant and those funds will be used for asbestos abatement in FY2010.
7. The Department secured funding through the Local Acquisitions for Natural Diversity (LAND) grant program administered through the Executive Office of Energy and Environmental Affairs. The \$24,500 award allowed the City to purchase 21.49 acres of land, off of Kinzer Drive, along the Otter River.
8. The Department also initiated and/or completed several small projects throughout FY2009. These projects include the following:
- The Community Health Center received \$40,000 in CDBG funds to continue renovating the former Mary Kane Building as part of their "Campaign to Serve 10,000". The funds were used to construct a restroom and waiting area on the third floor of the building. The project was completed in August 2008.
 - Tighe & Bond Engineers were retained by the City to complete plans and specifications for the renovation of the former PACC social club into an appropriately laid out Senior Center. The project was bid at the beginning of February, 2009 and the project started at the beginning of June. It is expected to be completed by the end of 2009.

- c. The CDC's ongoing First Time Homebuyer Class served 80 low- to moderate-income (LMI) individuals in FY2009.
- d. The CDC received \$15,200 in CDBG funding to upgrade the computer infrastructure for the Cyber Café. At the end of FY2009, the project was 95% complete and 20 LMI Gardner residents utilized the Cyber Café.
- e. FEMA awarded a grant of \$128,712 to the Fire Department to purchase an exhaust system for the garage and new air packs for the firefighters.
- f. The Police Department received an American Recovery and Reinvestment Act (ARRA) grant in the amount of \$61,696 for the purchase of new equipment for the department. They were able to purchase new computers and servers, a new automated telephone system, a suicide cell check system, a new photo copy machine and digital cameras.
- g. The State Regional 911 Department awarded \$50,000 to the newly formed Greater Gardner Regional Dispatch Collaborative (GGRDC), comprised of Gardner, Ashburnham, Ashby, Phillipston, Templeton and Winchendon, for a feasibility study. This study will determine if a Regional 911 Center is possible and the best location for such a Center.
- h. With grant funds from the North Central Massachusetts Development Corporation (NCMDC) and the Gardner Redevelopment Authority (GRA), the department contracted with Tighe & Bond Engineers to develop a Food Waste Composting Request for Proposals (RFP) for the S. Bent Mill Complex. The RFP was released in April 2009 and proposals were due May 26, 2009. Due to the high cost of demolition on the site prior to constructing a Food Waste Composting facility, no proposals were submitted.
- i. A Phase I Environmental Site Assessment (ESA) was prepared for 13-17 West Lynde Street. The Phase I was funded by a \$2,500 grant through the Montachusett Regional Planning Commission (MRPC) in November of 2008.

On February 13, 2009, the Department submitted a \$750,000 block grant application to DHCD. Projects associated with the grant request include funding for the Urban Renewal Plan, design for new sidewalks and curbing on Parker Street (between Nichols and Jean Streets), housing rehabilitation funds for six units of LMI Gardner housing, and support for several area non-profit agencies including the Gardner CDC, the House of Peace and Education (HOPE), Montachusett Home Care Corporation (MHCC), RCAP Solutions and the Gardner Community Action Committee.

On June 22, 2009, on behalf of the North Worcester County Drug Task Force, the Department, in association with the Gardner Police Department, submitted a \$400,000 Community Oriented Policing Services Technology grant application. These funds, if awarded, will be used for a Crime Scene Security and Credentialing project among the member communities.

The Department, on behalf of the Gardner Police Department applied for a Commonwealth Security Trust Fund grant in the amount of \$20,000 to replace filter cartridges in the department's existing gas masks and also to install four sites in the City to boost radio coverage and allow for radio transmission over existing telephone lines. The application was submitted on June 10, 2009.

January 2010

To: The Honorable Mark Hawke Mayor
Members of the City Council

Annual Report-Electrical Division, Department of Inspection, Gardner, Massachusetts

Permits Issued for **FY' 2009** are as Follows:

1) New Single Family Units/100 AMP complete -----	3
2) New Single Family Units/200 AMP complete -----	5
3) New Single Family Units – over 200 AMPS ----- (per 100 AMP) -----	0
4) Apartment and Condo Units Only ----- (Each Unit) -----	11
5) New Apartment and Condo Service Only ----- (per 100 AMP) -----	1
6) Service Change – per 100 AMP -----	71
7) Temporary Service and House Meter -----	5
8) New Additions to Existing Buildings -----	20
9) Rewiring of Existing Buildings -----	21
10) Furnace, Boiler & Hot Water Tank Installations (Gas or Oil) -----	113
11) Swimming Pools -----	9
12) Mobile Home Service (Park Unit) ea. -----	0
13) Fire Alarm, Burglar Alarm, Telephone, Computer Cable Lines or any Low Voltage Wiring – All Commercial and Industrial Uses -----	36
14) Commercial & Industrial Service (new and upgrade for each 100 AMP) -----	1
15) Wiring Building and Fixtures (minus service) Commercial & Industrial -----	2
16) Maintenance Contracts, Commercial & Industrial, including Alarm Systems/per Yr. -----	-17
17) Sign Installation and Repair -----	0
18) Gas Pumps -----	0
19) Inspection Fee for Permits not Listed -----	107
20) Re-Inspection Fee for Violations and Work Not Completed -----	0
21) No Fee for work for the City of Gardner	

Permit Fee Total Collection ----- \$30,355.00

Sincerely,

Michael Gorrell
Inspector of Wires

GARDNER FIRE DEPARTMENT
ANNUAL REPORT
FISCAL YEAR JULY 1, 2008 to JUNE 30, 2009

HONORABLE MARK P. HAWKE MAYOR
MEMBERS OF THE CITY COUNCIL
CITIZENS OF GARDNER

I Ronald P. Therrien Fire Chief of the City of Gardner submit my annual report. The report consists of a short narrative, recommendations and a statistical breakdown of all Fire Department major activities.

At present the Department consists of a total of thirty one fire fighters and one clerk. Of the firefighters we consist of one chief one captain six lieutenants and twenty three privets. Of the lieutenants four are shift commanders one is in charge of fire prevention and training and one regulated as a floater to fill in when other lieutenants are off.

The departments operates a fleet of thirteen vehicles of these six are major pieces of apparatus, four engines one aerial tower unit (Quint) one heavy rescue one decontamination trailer one haz/mat trailer one small brush truck and four support vehicles. All operations are conducted out of the Headquarters Station at seventy City Hall Avenue while Station One in South Gardner is used for storage and Office of Emergency Operations and Communications.

During this time period there were ten civilian injuries. Nine were smoke inhalation cases at one incident and one was for burns. There were no fatalities.

There were thirteen reported firefighter injuries, of these one serious knee injury resulted in one Fire Lieutenant being on injury leave for six months.

The department responded to 3,499 recorded incidents. These include fires, rescue calls, EMS calls and other calls for assistance.

The total \$ loss for this period was \$ 381,145.00 of this amount, the breakdown is

Structure and contents = \$323,500.00

Auto = \$52,245.00

Personal property = \$400.00

Miscellaneous = \$5,000.00

The most serious fire incident was the December 2008 fire at the Heywood Wakefield complex. This was an early evening fire that destroyed one apartment and sent nine residents to the hospital for treatment. One wheel chair bound resident had to be rescued. This fire taxed the Fire Department to its limits because of lack of on duty personal.

As in the past I have to voice my deep concern of only having 31 fire fighters for a community the size of Gardner. At best we have 7 men per shift at worst we have 5 men per shift. This situation puts firefighters and the public at an unacceptable risk and danger in fire situations.

Besides the manpower situation the City has to contend with the age, deterioration and lack of firefighting apparatus. Our newest fire engine is 13 years old our oldest engine is 28 years old. We have now been 4 years with out a second ladder truck. Again this is unacceptable and dangerous and could or will produce tragic results if the City of Gardner continues to delay replacing old and absent fire apparatus.

RECOMMENDATIONS

I urge the City to replace Engine 4 and Ladder 2 with a combination pumper ladder Truck (QUINT), this would be replacing two trucks with one, and this would save the city approximately \$500,000. This should be done with out delay.

I urge the City to replace Engine 2 with a smaller less expensive Pumper/ rescue type vehicle. Responding large fire engines to everyday minor type calls is not practical, efficient or economical.

I urge the City to increase the manpower level of the Fire Department to a minimum of 36 men. This would give us four, eight man platoons, and I urge the City to adopt a policy of having a minimum of seven men on duty at all times.

In closing I wish to thank Mayor Hawke and the City Council for their continued support. I also want to recognize, thank and commend the Fire Fighters they are the heart and soul of the Fire Department, no matter on what they are called to do their courage and commitment to serving the citizens while putting themselves in harms way is a testament to the best traditions of the Fire Service.

Respectfully Submitted

Ronald P. Therrien
Fire Chief

To: Chief Of Department, Ronald P. Therrien
From: Lt. Brian H. Smith, Department Training Officer
Re: Annual Training Report, FY 2009

Sir:

Despite not having the training officer available for 3 months due to reassignment and injury leave, the members of the Gardner Fire Department still obtained a high degree of work related training.

Fire fighters and Fire Officers participated in 255 hours of formal training, totaling more 2,844 man hours. More than 17 different subjects were covered and this does not include what each Shift Commander may do with his individual shift on non-specific training days.

Subjects included new escape procedures from multi-story buildings utilizing a new self-rescue system integrated into new breathing apparatus obtained from an AFG award. Fire fighters practiced live fire training in structures and automobile fires. Other items included how to handle fires involving nuclear waste, vehicle extrication, high rise fires and fire fighter survival techniques. Members also utilized high pressure air bags for object stabilization and removing a victim safely. Highway safety, mass decontamination procedures, live ice rescue and fire ground hydraulics were also practiced.

Gardner fire fighters and its officers strive to be the best they can be and an organized training program keeps all members utilizing the same techniques and procedures. Repetitive training helps keep these skills honed and become second nature during actual events.

Respectfully,
Lt. Brian H. Smith, Training Officer

During this fiscal period the department issued the following permits and conducted the below listed drills.

PERMITS

Open Burning Permits	757
Smoke Detector Certificates of Compliance	215
Install/Alter Fuel Oil Burner Equipment	168
Storage of L.P. Gas	20
Fuel Oil Delivery Truck Inspections	12
Underground Tanks Removed	4
Underground Tanks Installed	2
Conduct Blasting Operations	3
Storage of Smokeless Powder	1
Storage of Black Powder	0
Ammunition Storage	0
Flammable Fluid Storage	1
Fireworks	0
Sprinkler Work	5
Fire Suppression Systems (Ansul)	4
Fire Alarm Work	2
Trench Permits	10

FIRE DRILLS

Hospital	12
Schools	20

FIRE INVESTIGATION

Fire Investigators;

Lieutenant Richard Ares

Private Timothy Tenney

8 Incidents investigated;

7 Structure fires

0 Motor Vehicles

1 Other

Cause & Origin:

4 Intentionally set fires

4 Accidental fires

0 Undetermined Fire

0 IED or Overpressure Device

Disposition:

5 Investigations Closed

2 Investigation Open

1 Investigations Closed with Arrest

0 Investigation Inactive

181 Evidence photographs taken

STUDENT AWARENESS of FIRE EDUCATION (SAFE) PROGRAM

S.A.F.E. Instructors;

Lieutenant Cleo Caouette

Firefighter Guy Sharron, Jr.

Firefighter Peter Gamache, Jr.

Kindergarten	13 classes	1 visits ea.
Grade 1	10 classes	1 visits ea.
Grade 2	9 classes	1 visits ea.
Pre-Schools	2 classes	1 visit ea.
2 Private School	9 classes	1 visit ea.
Public Demonstrations		5 events

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

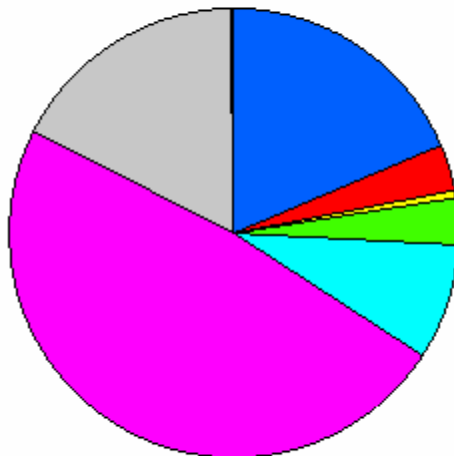
70

Printed: 11/9/2009 4:07 pm

From Date:07/01/2008 to:06/30/2009

Jurisdiction: Gardner

Reported Type Incidents



False Alarms & False Calls	18.7%
Fire	3.2%
Good Intent Calls	0.5%
Hazardous Conditions (No Fire)	3.4%
Other Type of Incidents	8.3%
Rescue & Emergency Medical Service	48.3%
Service Calls	17.3%
Severe Weather & Natural Disasters	0.2%
Total:	100.0%

Fire

- 24 Building fire
 - 1 Structure Fire (Not A Building)
 - 4 Cooking fire, confined to container
 - 3 Chimney or flue fire, confined to chimney or flue
- 12 Fuel burner/boiler malfunction, fire confined
- 15 Passenger vehicle fire
 - 1 Mobile property (vehicle) fire, other
- 30 Brush, or brush and grass mixture fire
 - 1 Natural vegetation fire, other
 - 3 Outside rubbish, trash or waste fire
 - 1 Dumpster or other outside trash receptacle fire
- 18 Fire, other

113 Sub-Total,Fire

Rescue & Emergency Medical Service

- 1,534 EMS call, excluding vehicle accident with injury
- 141 Vehicle accident with injuries
 - 1 Motor vehicle/pedestrian accident (MV Ped)
 - 1 Motor vehicle accident with no injuries
 - 9 Removal of victim(s) from stalled elevator
 - 2 Extrication, rescue, other
 - 2 Rescue, emergency medical call (EMS) call, other
- 1690 Sub-Total,Rescue & Emergency Medical Service

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

71

Printed: 11/9/2009 4:07 pm

From Date:07/01/2008 to:06/30/2009

Jurisdiction: Gardner

Hazardous Conditions(No Fire)

- 11 Gasoline or other flammable liquid spill
- 14 Gas leak (natural gas or LPG)
 - 1 Oil or other combustible liquid spill
- 9 Carbon monoxide incident
 - 1 Overheated motor
- 6 Power line down
- 3 Arcing, shorted electrical equipment
- 39 Electrical wiring/equipment problem, other
 - 6 Vehicle accident, general cleanup
 - 2 Attempt to burn
- 28 Hazardous condition, other
- 120 Sub-Total,Hazardous Conditions(No Fire)

Service Calls

- 61 Lock-out
 - 8 Water or steam leak
- 30 Water problem, other
 - 5 Smoke or odor removal
 - 1 Animal problem
- 23 Assist police or other governmental agency
- 272 Public service
- 83 Assist invalid
 - 1 Defective elevator, no occupants
- 22 Unauthorized burning
- 13 Cover assignment, standby, moveup
- 87 Service Call, other
- 606 Sub-Total,Service Calls

Good Intent Calls

- 5 Authorized controlled burning
- 12 Smoke scare, odor of smoke
 - 2 Steam, vapor, fog or dust thought to be smoke
- 19 Sub-Total,Good Intent Calls

False Alarms & False Calls

- 1 Central station, malicious false alarm
- 5 Local alarm system, malicious false alarm
- 2 Bomb scare - no bomb
- 8 Sprinkler activation due to malfunction
 - 1 Extinguishing system activation due to malfunction
- 30 Smoke detector activation due to malfunction
- 444 Alarm system sounded due to malfunction
 - 4 Sprinkler activation, no fire - unintentional
- 38 Smoke detector activation, no fire - unintentional
- 47 Detector activation, no fire - unintentional
- 27 Alarm system sounded, no fire - unintentional
- 47 Carbon monoxide detector activation, no CO
 - 1 False alarm or false call, other

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

72

Printed: 11/9/2009 4:07 pm

From Date:07/01/2008 to:06/30/2009

Jurisdiction: Gardner

655 Sub-Total,False Alarms & False Calls

Severe Weather & Natural Disasters

1 Severe weather or natural disaster standby

5 Severe weather or natural disaster, other

6 Sub-Total,Severe Weather & Natural Disasters

Other Type of Incidents

6 Citizen complaint

284 Inspection

290 Sub-Total,Other Type of Incidents

3,499 Incident Types

Total Count of Unique Incident Numbers for this Period: 3,494

GARDNER FIRE DEPARTMENT EQUIPMENT LIST

JUNE 30, 2009

<u>UNIT</u>	<u>DESCRIPTION</u>	<u>USE</u>	<u>STATION</u>
ENGINE 1	1996 E-ONE CYCLONE	PUMP	STATION 2
ENGINE 2	1987 E-ONE FORD C-8	PUMP	STATION 1
ENGINE 3	1989 E-ONE CYCLONE	PUMP	STATION 2
ENGINE 4	1980 E-ONE FORD C-8	SQUIRT	STATION 2
TOWER 1	2002 E-ONE	95' REAR MOUNT PLATFORM	
CAR 1	2004 CHEVY TAHOE	CHIEF'S	STATION 2
CAR 2	2003 FORD EXPEDITION	COMMAND CAR/LT'S	STATION 2
TRUCK 3	1994 FORD F800	FIRE ALARM	STATION 1
TRUCK 4	2003 DODGE RAM	CAPTAIN'S	STATION 2
TRUCK 5	2002 DODGE RAM	FIRE PREVENTION	STATION 2
TRUCK 9	1989 FORD PICK UP	GENERAL USE	STATION 2
TRUCK 10	1985 GMC	BRUSH FIRE	STATION 2
RESCUE	1997 FORD F-800	RESCUE	STATION 2
DECON		DECON UNIT	
HAZMAT	TRAILER	HAZMAT UNIT	

GARDNER FIRE DEPARTMENT

NAME	REGULAR WAGES	OVERTIME WAGES	OTHER WAGES	TOTAL WAGES
Anthony Alario	31,211.89	1,529.59	4,562.67	37,304.15
Richard Ares	52,837.05	10,717.46	13,266.67	76,821.18
Christopher Benoit	40,527.85	2,897.24	5,460.95	48,886.04
Charles Boris	52,837.05	6,680.75	10,427.14	69,944.94
Michael Boris	40,527.85	5,163.69	7,302.02	52,993.56
Cleophas Caouette	40,527.85	2,285.32	6,157.54	48,970.71
Wesley Caouette	39,100.72	787.57	5,397.10	45,285.39
Ryan Casper	39,100.72	5,063.18	8,249.98	52,413.88
Paul Cormier	40,527.85	4,402.39	6,053.64	50,983.88
Steven Couture	40,527.85	2,678.23	12,183.35	55,389.43
Daniel Fields	40,527.85	6,795.10	20,776.69	68,099.64
Patrick Fohy	40,527.85	7,188.84	5,833.64	53,550.33
Stephen Fredette	52,837.05	5,020.66	10,249.09	68,106.80
Peter Gamache, Jr.	39,100.73	4,027.20	8,387.97	51,515.90
Granville Gibbons	31,211.89	835.93	4,506.89	36,554.71
Eric Hulette	40,527.85	1,662.62	9,248.14	51,438.61
John Iwanik	52,837.05	6,787.43	17,159.54	76,784.02
Robert Jacques	40,527.85	4,833.89	8,443.45	53,805.19
Alan Johnson	3,073.20		4,262.25	7,335.45
Sean Kelley	39,100.72	5,102.03	7,852.55	52,055.30
Gregory Lagoy	52,837.05	9,516.09	11,556.52	73,909.66
Earl Meagher	40,527.85	2,113.52	7,165.14	49,806.51
Ryan Meagher	40,527.85	7,163.30	8,255.19	55,946.34
Robert Newton	56,776.93	2,196.32	11,317.41	70,290.66
David Nisula	40,527.85	7,375.45	6,931.72	54,835.02
Christopher O'Rourke	39,472.72	857.95	6,512.02	46,842.69
Craig Osowski	40,527.85	2,787.33	8,818.35	52,133.53
Dino Poudrette	40,527.85	3,162.64	7,291.97	50,982.46
Steven Roy	40,527.85	5,845.70	7,702.27	54,075.82
Guy Sharron	40,527.85	2,421.76	6,896.90	49,846.51
Brian Smith	52,837.05	6,011.48	17,020.07	75,868.60
Jeffrey Sundnas	40,527.85	5,511.91	6,468.15	52,507.91
Timothy Tenney	40,527.85	4,549.25	7,260.81	52,337.91
Ronald Therrien	73,704.31		11,689.23	85,393.54
Elizabeth Cormier	31,280.08	151.14	570.00	32,001.22
	1,469,657.51	144,122.96	301,237.02	1,915,017.49

**GOLF COURSE COMMISSION
ANNUAL REPORT**

To His Honor the Mayor and
Members of the City Council

The Gardner Golf Course Commission is pleased to submit its annual report for the 2008/09 fiscal year.

Membership totaled	\$ 341,642.00
Green Fees	\$ 192,169.00
Cart Storage & Locker Rental	\$ 5,140.00
Surcharge & Miscellaneous	\$ 21,660.83
Driving Range Tokens	\$ 39,625.00
Carts	<u>\$ 61,930.00</u>
Total	\$662,166.83

Approximately 750 people were covered under memberships. 38,300 rounds of golf were played which includes 29,500 membership rounds and 8,800 green fee rounds.

MEMBERSHIPS

	<u>Resident</u>	<u>Non-Resident</u>
Individual	155	113
Family	58	37
College	10	2
Junior	4	0
Sr. Cit. Ind.	63	43
Sr. Cit. Fam.	15	11
Courtesy	11	4
Playing Privilege	10	5
Leave of Absence		6
	Total	547

Years receipts	\$662,166.83
Expenditures	*\$740,550.58

* The expenditures exceeded receipts due to the following reasons: Michael Hermanson's retirement; cart rental and maintenance; pro shop employment costs and additional laborers overtime to clean-up ice storm damage. The additional costs were covered through transfers from our Surplus account.

The 2009 golf season started with members, employees and the commission still feeling tremendous sadness due to the passing of our beloved Golf Professional, J. Michael Egan in September of 2008. Mike left us all with a feeling of pride in his accomplishments during his 32 years as our pro. Also, Golf Course Superintendent, Michael J. Hermanson retired in February, 2009 after being the superintendent for 37 years. We surely recognize and are proud of Hermie's care and grooming of the golf course for so many years. Golf Commission Chairman, Robert Venning also retired after many, many years of dedication to the Golf Commission. Both Mikes and Bob will be greatly missed.

The Golf Commissioners now had the sad and difficult duty of replacing the Pro, Mike Egan and the Superintendent, Mike Hermanson. We were successful in hiring two great people to replace Mike Egan and Mike Hermanson. Ben Egan, PGA Golf Professional is now the new Gardner Golf Course Pro and William Frank, GCSAA, Superintendent replaced Mike Hermanson. In

their first season on the Gardner Golf Course, Ben and Bill were ideal in their work. The taxpaying owners of the Gardner Golf Course should be proud of the way the course is so beautifully groomed and that, importantly, their pro cares about the citizens of Gardner.

An interesting way to start the season to say the least. Among the many challenges golf course staffs face in the beginning of the year, weather and Mother Nature are a few that we cannot control.

Early back in December, we experienced an ice storm the likes of which this community has not faced in some time. Virtually every tree line of every hole on the property had significant damage. Debris of this magnitude was going to require major labor and manpower to remove from the course. Fortunately, our crew was up to the task.

Beginning in March (when the snow started melting) the maintenance staff began the cleanup process. Working seven days a week, including many evening shifts, and with the help of two volunteer days the course was somehow playable for opening day. This work was completed in house with little to no cost to the budget.

Another interesting portion to the ice storm saga is the involvement of federal and state departments. F.E.M.A. and M.E.M.A. both played intricate parts financially to the end resolution of the storm. Funding from both departments helped in hiring outside contractors to complete the safe and professional removal of any hazardous debris that could pose a problem to the general public.

After the ice storm, the seven weeks of constant rain in June/July and the near 95° temperatures of August seemed like a walk in the park.

Till next season.

Respectfully submitted,

E. Patrick Griffin, Chairman

Jeffrey Gallant, Vice Chairman,
Financial Chair.

Mary Capman, Secretary And Alternate
Financial Chair.

Wendy Spuria, Asst. Financial Chair.

Raymond LaFontaine, Member
Golf Course Commission

William L. Frank, Superintendent

CITY OF GARDNER
GARDNER MUNICIPAL GOLF COURSE
FISCAL YEAR 08/09

EMPLOYEE	REGULAR WAGES	OVERTIME	OTHER	TOTAL
Michael J. Hermanson	\$44,423.05	\$0.00	\$76,915.85	\$121,338.90
William L. Frank	\$17,538.40	\$0.00	\$0.00	\$17,538.40
Katherine A. Moore	\$15,598.99	\$641.76	\$285.00	\$16,525.75
Benjamin M. Egan	\$19,230.80	\$0.00	\$0.00	\$19,230.80
Jeffrey R. Prinn	\$35,080.00	\$3,102.73	\$1,460.00	\$39,642.73
William G. Moore	\$35,080.00	\$2,549.63	\$1,610.00	\$39,239.63
Mark L. Gravel	\$34,740.00	\$2,562.31	\$1,220.00	\$38,522.31
Herbert D. Rice	\$34,740.00	\$0.00	\$1,370.00	\$36,110.00
Thomas Sylwestrzak	\$17,370.00	\$1,785.00	\$4,656.14	\$23,811.14
Charles R. LeBlanc	\$412.64	\$0.00	\$0.00	\$412.64
Bradford Damon	\$1,376.03	\$0.00	\$0.00	\$1,376.03
Wilfred Ducharme	\$753.58	\$0.00	\$0.00	\$753.58
Donald Girouard	\$1,059.73	\$0.00	\$0.00	\$1,059.73
David Beauregard	\$2,347.80	\$0.00	\$0.00	\$2,347.80
Stephen P. Furbush	\$2,817.52	\$0.00	\$0.00	\$2,817.52
Paul D. Geoffroy	\$7,451.78	\$0.00	\$0.00	\$7,451.78
Ryan P. Geoffroy	\$3,134.95	\$0.00	\$0.00	\$3,134.95
Allen T. Goguen	\$5,541.90	\$0.00	\$0.00	\$5,541.90
Nicholas A. Griffin	\$4,909.45	\$0.00	\$0.00	\$4,909.45
Scott M. Hermanson	\$3,717.35	\$0.00	\$0.00	\$3,717.35
Travis P. Jaillet	\$5,027.75	\$0.00	\$0.00	\$5,027.75
Ernest Johnson	\$1,933.75	\$0.00	\$0.00	\$1,933.75
Zachary W. Koren	\$2,115.75	\$0.00	\$0.00	\$2,115.75
George D. Tucker	\$1,626.03	\$0.00	\$0.00	\$1,626.03

CITY OF GARDNER
 GARDNER MUNICIPAL GOLF COURSE
 FISCAL YEAR 08/09

78

EMPLOYEE	REGULAR WAGES	OVERTIME	OTHER	TOTAL
John Wagner	\$364.00	\$0.00	\$0.00	\$364.00
Daniel J. Berry	\$7,500.00	\$0.00	\$75.00	\$7,575.00
Kevin N. Descarreaux	\$5,250.00	\$0.00	\$0.00	\$5,250.00
Jessica R. Anderson	\$344.00	\$354.02	\$0.00	\$698.02
Shannon L. Brow	\$1,984.00	\$0.00	\$0.00	\$1,984.00
Totals	\$313,469.25	\$10,995.45	\$87,591.99	\$412,056.69

TO: His Honor, the Mayor and the City Council

FROM Donald W. Lemieux, Superintendent of the Greenwood Memorial Pool

DATE: January 24, 2010

SUBJECT: Annual Report 2008-2009, Greenwood Memorial Pool

We hereby submit the annual report for the Greenwood Memorial Pool for the fiscal year ending June 30, 2009.

Attendance at the Greenwood Memorial Pool for the year was 17,425 this includes 2,500 for July swim meet.

Total Income for Greenwood Memorial Pool for the year was \$65,245.50

The Greenwood Memorial Pool is the home of the Fifteen Consecutive State Championship Gardner High School Swim Team and 2000 Olympic Gold Medalist Samantha Arsenault.

Major renovations were made to the Greenwood Memorial Pool to the indoor and outdoor pools with new main drain put in and new piping from pump to main drain in the indoor pool.

Once again many activities took place in the indoor pool during the year and they are as follows:

- ✓ Swimming lessons were offered in several 6 week sessions on a year round basis. The classes held were Waterbug I, Waterbug II, Waterbug III, Beginner, Advanced Beginner, Intermediate and Swimmer. Achievement cards were given to those children who successfully completed this program.
- ✓ The Sacred Heart School participated in swimming programs throughout the year.
- ✓ The pool was used for end-of-the-year activities for the Elm Street School.
- ✓ The High School Swim Team used the pool for swim practices and swim meets.
- ✓ Life Saving Classes were offered.
- ✓ The Girl Scouts and Boy Scouts used the pool to earn merit badges.
- ✓ The indoor pool was used from 11:00 am until 2:00 pm, Monday through Friday, for adult and senior citizen lap swimming.
- ✓ The indoor pool was used for therapy swimming 11:00 am until 2:00 pm, Monday through Friday.
- ✓ The Greenwood Memorial Swim Club used the pool for training.

- ✓ The indoor pool is also the home of the Greenwood Special Olympic Swim Program.
- ✓ Birthday parties were also held.

The 25 yard 25 meter outdoor pool was opened on June 24, 2007 until August 27, 2007. The following took place during this summer season:

- ✓ Swimming lessons were offered in 3 week sessions throughout the summer.
- ✓ Life guard training course was run.
- ✓ Public swimming was held 6 days a week from 12:00 pm until 5:00 pm and 6:00 pm until 8:00 pm.
- ✓ Birthday parties were held.
- ✓ The Greenwood Memorial Swim Club used the outdoor pool throughout the summer for its training.
- ✓ A New England Championship Qualifying swim meet was held in July for 3 days. This meet attracted over 2,500 people to enjoy our great city.



CITY OF GARDNER
GREENWOOD MEMORIAL POOL
FISCAL YEAR 08/09

EMPLOYEE	REGULAR WAGES	OVERTIME	OTHER	TOTAL
Donald W. Lemieux	\$50,000.08	\$0.00	\$5,490.00	\$55,490.08
Mary E. Minor	\$122.08	\$0.00	\$32,170.88	\$32,292.96
Katherine A. Moore	\$15,598.98	\$0.00	\$285.00	\$15,883.98
Diana Ringer	\$17,563.00	\$0.00	\$0.00	\$17,563.00
Kayla D. Agnir	\$2,239.18	\$0.00	\$0.00	\$2,239.18
Jessica L. Clark	\$4,913.89	\$0.00	\$0.00	\$4,913.89
Kaylee E. Dewey	\$190.01	\$0.00	\$0.00	\$190.01
Kelsey P. Dewey	\$1,249.39	\$0.00	\$0.00	\$1,249.39
Sarah E. Dickman	\$982.78	\$0.00	\$0.00	\$982.78
Andrea L. Dinsmore	\$1,035.51	\$0.00	\$0.00	\$1,035.51
Erin E. Gray	\$2,056.76	\$0.00	\$0.00	\$2,056.76
Taryn M. Holly	\$80.75	\$0.00	\$0.00	\$80.75
Corina F. Hopkins-Vassa	\$142.50	\$0.00	\$0.00	\$142.50
Stephanie Lafrennie	\$185.26	\$0.00	\$0.00	\$185.26
Cherie L. Lewis	\$375.26	\$0.00	\$0.00	\$376.26
Caitlin M. Papa	\$1,144.77	\$0.00	\$0.00	\$1,144.77
Kathryn E. Powers	\$327.76	\$0.00	\$0.00	\$327.76
Danielle K. Sekurski	\$2,249.13	\$0.00	\$0.00	\$2,249.13
Christopher Woolridge	\$1,605.50	\$0.00	\$0.00	\$1,605.50
Totals	\$102,062.59	\$0.00	\$37,945.88	\$140,009.47



CITY OF GARDNER
BOARD OF HEALTH ROOM 29, CITY HALL
GARDNER, MASSACHUSETTS 01440
(978) 630-4013
FAX (978) 632-4682



To: The Honorable Mark A. Hawke, Mayor
The Honorable Members of the Gardner City Council

The Board of Health submits this 56th Annual Report for the Fiscal Year 2009, ending June 30, 2009. The following notable events occurred over the past year:

- “The Ice Storm” was the significant issue facing the City and the Department over this Fiscal Year. The storm, which knocked out power to the City for several days and displaced many residents, cast a shadow over many activities throughout the year.
- During the storm, the Department inspected the major food markets to insure safe operation during emergency power operation. We also assisted in helping to staff the emergency shelters. We established an operating relationship with Community Health Connections to share resources in future emergencies.
- After power was restored, we provided the public with information of food safety and housing safety.
- Curbside collection rules were altered to facilitate disposal of storm damaged items by residents. The Transfer Station operated extended hours for several months after the storm, and Transfer Station personnel operated a storm tree and limb debris processing and disposal site for residents to use through the end of the Fiscal Year. Right at the end of the end of the Fiscal Year, the Board of Health awarded a contract to collect storm damage tree and limb debris curbside; this work will commence in the first quarter of the city’s Fiscal Year 2010.
- The Solid Waste Enterprise Program completed its first complete year. The program ended the year with a certified surplus of \$183,758.
- The Department continued to provide inspection services under the State Sanitary Code for Housing, Food Sanitation, Swimming Pools, Tanning Facilities, Body Art (Piercing and Tattoo) Establishments, Septic Systems, Wells, and Nuisances.
- The Department worked with the public pools in the City to obtain compliance with a new Federal Swimming Pool Standard, The Virginia Graeme Baker Act. All pools in the community are now in compliance.
- The Landfill enterprise entered into an agreement with Seamans LLC to use the methane gas collected at the landfill to generate power. The city will have significant avoided costs under this arrangement, and annual revenues of \$10,000.
- Trash collections totaled 3806 tons for FY 2009 an approximate 6% decrease in tonnage from FY2008. Recycling collections are tabulated on a calendar year basis, and collections for Calendar Year 2008 were 2358 tons; this represents an increase of 11% tons over Calendar Year 2007. Yard waste collections and processing (also on a calendar year basis) were 7392 tons, an increase of over 2000% from 2007; this was of course due to the immense

amount of materials generated by the ice storm. The Transfer Station handled and processed 95% of this material.

- Flu vaccine clinics for the residents of Gardner were held in October and November of 2008. Over 600 flu shots were administered to Gardner residents by the Board, using nurses under contract from the GVNA, faculty and students from Mount Wachusett Community College and office staff. The large public Clinic was held at the Waterford Street School; the site and clinic were a success, and we extend our thanks to the School Department for their assistance in providing the clinic.
- The Board of Health continued with providing communicable disease investigation, reporting, and follow up, including required Public Health Nursing Services. (Nursing services obtained from the Gardner V.N.A.)

Licenses/Permits issued:

148	Food Licenses
5	Septic Haulers/
9	Septic Installers Licenses
0	Body Piercing License Establishment/Practitioner
1 / 3	Tattoo License Establishment/Practitioner
0	Day Camps
2	Hotel/Motel/Bed & Breakfast Licenses
10	Solid Waste Hauler License
4	Funeral Director Licenses
249	Burial Permits
5	Pool/Spa Licenses
9	Tanning Salon Licenses
2	Manufactured Home Parks
29	Tobacco Sales Permits
11	Septic System Permits
7	Well Permits
40	Beaver Trapping/Breaching Permits
1	Movie Theater

The Board of Health meets monthly at 5:15pm on a Monday as the member's schedules allow, and as needed.

The Board would like to thank all of the City Departments and personnel who assisted the Board of Health in their duty to protect the health, safety, and welfare of the residents.



Bernard F. Sullivan, R.S., C.H.O.
Director of Public Health

Report of the Library Director FY2009

The increase in library use has continued in FY09---no surprise with the economy in poor shape. It is not unusual to see at least a dozen adults sitting in the Richard E. Goodwin reading areas either reading books or looking at magazines and newspapers. This is in addition to those browsing the book and AV collections. The five internet terminals have an average of 44 users per day. Reference questions average 71 per day. Circulation averages 656 items per day. (This counts only items checked out, not those returned.) Over 38,000 network transfers (inter-library loans) were processed for our patrons and for requesting libraries in fiscal 2009.

Both the Class of 1948 and the Class of 1949 held reunion events here at the library and enjoyed after-hours tours of the new building. The local reunion organizers were happy to show the library off to returning classmates.

For a second year Summer Reading Club activities expanded into the library park for their Monday open "Family Nights." Families were encouraged to bring picnic suppers to enjoy before the program. The Friends of the Library again provided beverages and desserts. Between 100-300 attended each of the six events. In a year of cost cutting the library was fortunate to have received gifts from Wal-Mart, the Gardner Cultural Arts Council, the Gardner Elks Lodge, the Chowder Club, and the Library Christmas Card Fund which paid for the performers. Over 500 children registered for and participated in the Summer Reading Club.

Thinking back to December of 2008, the library was fortunate during the ice storm to lose power for only 3 days, and only had to close for a day and a half. No real damage was done to the building or to the library grounds.

The Friends of the Library again provided the movie licenses which allowed for public performance rights in the library for our video and DVD collections. The Classic Movies in the Morning, staffed by volunteers Claudette Bourque and Cam Leger changed to Tuesday mornings twice a month and had a small but dedicated following.

The gallery in the Volunteer Room has had a number of shows during the year including framed works by members of the Greater Gardner Art Association, Dino Colombo sculptures, and Elm Street School student art. The first six months of the new year are already booked by various artists.

The Friends of the Library have helped out in many ways. They had two very successful booksales attended by hundreds of people. They, along with Comcast, have made it possible for wireless internet access throughout the library at no cost to the Gardner taxpayers. This service is used by dozens of people a day. Since no password is necessary, we don't have an exact count.

Progress was made toward having a library website. With the help of the Mayor's secretary the current library hours, selected staff names, Trustee names, calendar of events, circulation policies, and directions to the library have all been posted. Links to library catalogs are also available. Thank you to Jennifer Griest.

The first year with a new auditor has been exhausting as well as educational and has left both Jayne Hallock and me with a new appreciation for the audit procedure. We have addressed almost all the weaknesses pointed out in the first audit. We understand better how federal laws and accounting standards have changed and how those changes affect the audit and how we do things. It does not mean less work. The ever-present challenge is to get Quickbooks to sort the information needed for the audit, for the state aid reports and for this annual report. They all require different breakdowns.

In May the Levi Heywood Memorial Library was chosen to participate in a Bill and Melinda Gates Foundation broadband summit dealing with statewide issues of access, cost, and planning. This is a first step in creating a statewide plan for public libraries which will be presented for funding to the Gates Foundation in the near future.

In March I was asked to participate in a panel discussion for a statewide library trustee symposium on the topic of library trust funds---this shortly after the City Council voted to ask that the FY2009 bond payment monies be returned to the City. It made for an interesting speech.

By March the bond repayment monies had already been spent since the payments are due July 1st and January 1st of each year. This was communicated to the City Council along with the information that the monies from our frozen staff position and other frozen monies would be returned at the end of the year.

As the budget process proceeded it became clear that the City would not continue paying the library construction bond. This cost of approximately \$140,000 per year would need to come from the principal of the library endowment leaving less and less each year to generate the interest needed to pay for maintenance services, new computers, etc. The Trustees and I worked with the Mayor to adjust the monies available to the library to compensate for the \$140,000. The additional cut of \$60,000 made from the city appropriation left us on July 1st significantly short of the necessary operating funds. We were in danger of not meeting some requirements for certification and state aid, if not in 2010, then in 2011 since calculations include budget figures from several years. The controversy over Trustee/Councilor conflict of interest added to the uncertainty of library support. After much work on the part of many individuals the \$60,000 was restored in September. The time and energy it took to get our budget back to the May figure resulted in other important library issues being pushed into the background.

The Levi Heywood Memorial Library Association and its Trustees have served the community for 123 years. They and the City Council have some serious challenges and questions to answer in the coming years for the library and library service in Gardner. How much is library service valued in the budgetary process and how much as a continuing resource for the community? What is an endowment expected to accomplish in good times and in bad ones? And most importantly---how much “fixing” should be allowed and/or encouraged for a system that to date is not broken and has worked to the community’s advantage for over a century?

Gail P. Landy
Library Director

**Report of the Trustees
of the
Levi Heywood Memorial Library Association
To the Honorable Mayor and Members of the
Council of the City of Gardner**

We are pleased to present this, the report of the Trustees of the Levi Heywood Memorial Library Association for the fiscal year 2008-2009, our one hundred and twenty-third such annual report.

This report by our Library Director, as official spokesperson for our Trustees, reveals continuing growth in collections, and increased use of the library programs as well as the building, and grounds.

We sincerely appreciate your loyalty, encouragement, and understanding of the Library's importance and function in the Gardner community.

Respectfully submitted,

Ronald F. Cormier
Clerk of and for
Board of Trustees
October 28, 2009

**LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION
TRUSTEES AND STAFF
2008-2009**

BOARD OF TRUSTEES

Karen Anderson	Mayor Mark Hawke
Calvin Brooks	Sheila Heglin
Ronald F. Cormier	Michael Horrigan
Dr. Carol Daring, Superintendent of Schools	City Council Chair Neil W. Janssens
Scott Graves	Ambrose Marean
Richard H. Greenwood	Doris Pierce
Sally Q. Hartshorn	Henri Sans, Honorary Trustee
	Arthur Young

OFFICERS OF THE BOARD OF TRUSTEES

Richard H. Greenwood	President
Karen Anderson	1 st Vice President
Ronald F. Cormier	Clerk
Sally Q. Hartshorn	Treasurer

Staff

Gail P. Landy, Director
Holly A. Booth, Tech. Services Librarian
Celeste M. Burdett, Children's/Tech. Services Librarian
Tammy M. Caissie, Reference/Network Transfer Librarian
Suzanne Charland, Adult Library Assistant
Richard Cochran, Custodian
Elizabeth Covington, Adult Library Assistant
Jayne Hallock, Staff Services Assistant
Natalie Kacian# Library Assist. Adult, Ref., Children's
Kathleen Leslie, Coord. Adult Library Services
MaryAnn McGee, Coord. Youth Library Services
Pamela Meitzler, Local History Librarian
Janet Percy, Library Assist. Adult, Ref., Children's
Alice Promisel# Library Assistant
Patricia Urato, Adult Library Assistant

Resigned FY 2009

**Report of the Treasurer
Levi Heywood Memorial Library FY 2008-2009**

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	Unrestricted Funds	Restricted Funds	All Funds
REVENUES			
Municipal(includes bond \$\$)		\$701,950	\$701,950
State		\$50,782	\$50,782
Gifts/grants	\$6,507		\$6,507
Circulation	\$22,359		\$22,359
Photocopies/Printouts	\$2,782		\$2,782
Endowment	\$173,500		\$173,500
Meeting Room rental	\$825		\$825
Other	\$2,292	\$0	\$2,292
Carryover (Previous Year)	\$5,148	\$88,098	\$93,246
TOTAL	\$213,413	\$840,830	\$1,054,243
EXPENDITURES			
Compensation		\$401,631	\$401,631
Books	\$2,906	\$72,319	\$75,225
Electricity		\$30,453	\$30,453
Heat	\$1,510	\$18,045	\$19,555
Telephone	\$385	\$2,678	\$3,063
Printing/Supplies	\$520	\$5,471	\$5,991
Circulation	\$2,727	\$0	\$2,727
Audio/Visuals		\$13,784	\$13,784
Periodicals		\$6,968	\$6,968
Maintenance	\$30,744	\$0	\$30,744
Insurance	\$0	\$10,540	\$10,540
Professional Services	\$26,190		\$26,190
Fees	\$742		\$742
Staff Travel	\$42		\$42
Furniture/Equipment	\$3,839		\$3,839
C/W MARS Membership	\$3,078	\$28,527	\$31,605
Bond repayment expense	\$123,347	\$136,692	\$260,039
Programming	\$2,241		\$2,241
Other	\$14,067		\$14,067
Refund to City		\$0	\$0
Carryover	\$1,075	\$113,722	\$114,797
TOTAL	\$213,413	\$840,830	\$1,054,243

Sally Q. Hartshorn, Treasurer

Note: The financial statements of the Levi Heywood Memorial Library Association are audited by the independent auditing firm of Alexander, Aronson & Finning. These financial statements are prepared on an accrual basis and report on current funds, land, building and equipment funds, including depreciation; investments, including realized and unrealized gains and losses; fund balances; and accrued liabilities. These statements are on file at the LHML and are reviewed by the Trustees, and filed with the Internal Revenue Service and the State Attorney General. This Treasurer's Report is designed to show only actual revenues and expenditures for FY2009. It includes the bond payment due July 1, 2009 and paid by the Association.

LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION

WAGES PAID JULY 1, 2008- JUNE 30, 2009

EMPLOYEE	REGULAR WAGES	OTHER LONGEVITY	OVERTIME	TOTAL
Booth, Holly	\$31,573.36	\$100.00		\$31,673.36
Burdett, Celeste	\$31,613.84	\$475.00	\$ 74.35	\$32,163.19
Caissie, Tammy	\$33,646.68	\$220.00	\$182.36	\$34,049.04
Charland, Suzanne	\$12,124.61	\$100.00		\$12,224.61
Cochran, Richard	\$34,269.56	\$ 250.00		\$35,212.72
Covington, Elizabeth	\$ 3,811.51			\$ 3,811.51
Hallock, Jayne	\$31,573.36	\$400.00		\$31,973.36
Kacian, Natalie	\$11,088.00	\$1,796.02	Term. Pay \$99.62	\$12,983.65
Landy, Gail P.	\$65,000.00	\$460.00		\$65,460.00
Leslie, Kathleen	\$36,749.44	\$10.00		\$36,759.44
McGee, MaryAnn	\$36,871.94	\$220.00	\$99.99	\$37,191.93
Meitzler, Pamela	\$ 9,328.96			\$ 9,328.96
Percy, Janet	\$31,767.66	\$100	\$195.96	\$32,063.62
Promisel, Alice	\$ 1,966.39			\$ 1,966.39
Urato, Patricia	\$ 23,423.42	\$160.00		\$23,583.42

MUNICIPAL GROUNDS DEPARTMENT

FISCAL YEAR ANNUAL REPORT – JULY 1, 2008 TO JUNE 30, 2009

The Municipal Grounds Department was formed in the 1980's combining several departments. Now, these departments are all divisions of the Municipal Grounds Department. They are the cemetery, forestry, parks and playgrounds, recreation, flood control, and insect pest control. This department is run by a Director, a Secretary, a foreman, a forestry maintenance man, and one special heavy motor equipment operator.

We maintain four municipal cemeteries namely, Crystal Lake, Green Bower, Wildwood, and the Congo. We mow, sand, plow, and are open year round. We have an average of 55 burials yearly. We have a maintenance building at Crystal Lake Cemetery and an office in Room 210, City Hall.

Parks and playgrounds are maintained seasonally and are closed during the winter. They include Greenwood, Ovila Case, Jackson, and Bickford Playgrounds. We maintain Lafayette, Polish, Pulaski, and Monument Parks. We also maintain Wilder Field at the Waterford Street School, the Little League Field and a practice soccer field between the college and the golf course.

We are responsible for the maintenance and care of all city trees and public shade trees from pruning to removals. We also decorate the trees at Monument Park and downtown Gardner for the Christmas season.

We maintain and operate the South Gardner Flood Control Project built in March of 1966. This is part of the Connecticut River Flood Control Project which also controls Mahoney and Greenwood Brooks. We report semi-annually to the Department of the Army, New England Division, Corps of Engineers. Without maintenance of this project, all federal monies coming to Gardner would stop. We are helped with community service workers from the North Central Corrections Institute in Gardner yearly to meet the needs of the project, which is mainly control of trees, brush in the spillways and brooks, to protect against a 100 year flood.

Our recreation programs are mostly run in conjunction with after school programs. We still have an active men's softball league, little league, young women's softball leagues, soccer programs, and volleyball. A summer basketball league is still very popular.

We still handle small animal calls like raccoons, skunks and bees, etc.

We help out almost every department in the city because of the type of maintenance equipment that we own. One such piece is a 55 foot aerial device on our bucket truck. If we can help, we usually do.

As you all know, we had a severe ice storm in December. The Municipal Grounds Department was in charge of getting the city back in shape. All effected Departments such as Police, Fire, Health, D.P.W., School, Civil Defense and others met daily at 10 a.m. with the Mayor to organize plans on keeping the City running. With the help of the Mayor, Senator Flanagan and Civil Defense, the City received help from many state agencies with man power and equipment. Teams of men and trucks including Mass Port, Mass. Fire Departments and the National Guard came to Gardner with 100 men and women and large equipment to open roads and clear downed trees and limbs. Within 10 days we had all roads passable. Clean up took months and the effect of the storm will take several years to bring the City back to normal.

After the state agencies completed getting roads open, the Grounds Department with the help of the D.P.W. continued to clean roads and then sidewalks for several months.

The City with the help from state agencies applied for and received help from F.E.M.A. This process was extremely long, meeting after meeting, tons of paperwork and then having to G.P.S. over 100 miles of roadway for every tree damaged either in part or whole with F.E.M.A. overseeing us. We managed to mark every damaged tree, found contractors to do clean up work, hired monitors to oversee the contractors and then removed most hangers and most all damaged trees and removed all debris from stock piles. The State reimbursed the City 25% of its cost and F.E.M.A. 75% back to the City. Paperwork and record keeping keep us busy still meeting weekly with a team of department heads that spear headed Gardner's cleanup. Cost for just the City trees and hangers exceeded \$100,000.00.

The Health Department was in charge of yard waste. Home owners with debris from their property piled the limbs and brush curbside and the City hired a contractor to do a city wide pickup. This lasted for several weeks and Federal and State agencies pick up the tab.

The management team from Gardner did a fantastic job having to deal with their day to day job and then the ice storm with countless hours devoted to the paperwork and everything else it took to meet every requirement of the State and Federal government in order to get reimbursed for all of its expenses.

We have gained much knowledge from this storm and have formed plans to help the City deal with Mother Nature during disasters.

Respectfully submitted,

Michael Gonyeo
Director/Forester

CITY OF GARDNER
MUNICIPAL GROUNDS DEPARTMENT
FISCAL YEAR 08/09

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EMPLOYEE	REGULAR WAGES	OVERTIME	OTHER	TOTAL
Michael J. Gonyeo	\$65,000.00	\$0.00	\$1,989.24	\$66,989.24
Ruth E. Cormier	\$21,365.05	\$301.44	\$19,244.42	\$40,910.91
John L. Hallock	\$45,136.00	\$2,922.80	\$1,780.24	\$49,839.04
Eugene R. Akers	\$29,884.89	\$4,598.38	\$3,151.53	\$37,634.80
Ronald D. Bond	\$33,632.80	\$2,957.45	\$997.82	\$37,588.07
Steven A. Kulvete	\$671.20	\$0.00	\$16,821.22	\$17,492.42
Douglas E. Munroe, Jr.	\$16,479.67	\$1,481.86	\$68.42	\$18,029.95
Kyle M. Flanagan	\$5,044.02	\$225.75	\$0.00	\$5,269.77
Chester E. Welch	\$9,357.29	\$1,106.33	\$1,760.69	\$12,224.31
Nathan P. Gotantas	\$462.00	\$0.00	\$0.00	\$462.00
Tyler H. Klash	\$794.50	\$73.50	\$0.00	\$868.00
Totals	\$227,827.42	\$13,667.51	\$45,813.58	\$287,308.51
MUNICIPAL GROUNDS/CEMETERY COMMISSION				
John T. Awdycki	\$700.00	\$0.00	\$0.00	\$700.00
Paul Bergevin	\$500.00	\$0.00	\$0.00	\$500.00
Brian R. LaRoche	\$500.00	\$0.00	\$0.00	\$500.00
Ludger A. Robichaud	\$500.00	\$0.00	\$0.00	\$500.00
Terri-Ann White	\$500.00	\$0.00	\$0.00	\$500.00
Total	\$2,700.00	\$0.00	\$0.00	\$2,700.00

CITY OF GARDNER
DEPARTMENT OF CIVIL ENFORCEMENT

Room 217 - City Hall
95 Pleasant Street
Gardner, MA 01440-2687



Telephone (978) 632-0426

Fax (978) 632-9320

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I respectfully submit this annual report for the Department of Civil Enforcement for the Fiscal Year ending June 30, 2009.

The Civil Enforcement Department is responsible for the supervision, processing and collection of parking, animal control, health, trash, and other civil violations issued by various enforcement entities of the City.

The Civil Enforcement Department is staffed by Director Mary Delaney, and Senior Account Clerk Donna Strout. The Director also serves as the City's Parking Clerk and Municipal Hearings Officer. The firm of Kelley & Ryan serves as the City's violation processing company and Registry of Motor Vehicles liaison.

Parking violations collected for the City of Gardner and Mount Wachusett Community College:

	Number of Tickets Collected	Parking Fines with Penalties
City	3,197	\$ 89,139.00
College	<u>116</u>	<u>2,820.00</u>
Totals	<u>3,313</u>	<u>\$ 91,959.00</u>

Other fees or violations collected for the City of Gardner:

	Fines with Penalties
Animal Control Violations	<u>\$ 4,755.00</u>

A total of \$91,959.00 realized from collected parking violations was turned over to the City Treasurer. A total of \$4,755.00 in civil fees and violations was turned over to the City Treasurer.

Respectfully submitted,

Mary A. Delaney
Director of Civil Enforcement



**City of Gardner
Department of Personnel
95 Pleasant Street, Rm. 128
Gardner, MA 01440**

(978) 630-4001 • Fax (978) 630-4025

Debra A. Pond, Director of Personnel
Michelle Wells, Administrator Coordinator (PT)

On a day-to-day basis, the Personnel Department handles a variety of responsibilities relating to the hiring and retention of the employees who provide services to the City of Gardner (the “City”) Community. Some of those day-to-day responsibilities include the management of worker’s compensation and 111F claims, unemployment claims, employee requests for leave, processing all personnel transactions and maintaining personnel files. At the retirement of Tanya Barnett, a new Administrative Coordinator, Michelle Wells, was hired on July 29, 2008. This position continues to be responsible for all of the City employee benefit time record keeping, which includes the weekly input of all benefit time taken and the generation of monthly accrual reports for Department Heads.

Department Salaries for FY 2009:

Department Head: \$70,009.80
PT Administrative Coordinator: \$5,932.59

During FY 2009, five (5) full time employees, two (2) part time employees and eighteen (18) temporary/seasonal employees were hired. Over the course of FY 2009, the City experienced six (6) full time and three (3) part time resignations and/or layoffs. There were also eight (8) retirements. Of those retirements, the City filled all but two (2) vacancies, either by combining duties with other positions, internal candidates or newly hired employees. Those individuals retiring all had long careers with the City and included the following positions:

<u>Position</u>	<u>Number of Years of Service</u>
City Clerk	42
Police Department Sr. Clerk & Typist	40
Golf Superintendent	37
Municipal Grounds Heavy Motor Equipment Operator	37
Water Treatment Plant Operator	37
Police Lieutenant	35
DPW Working Foreman	32
Municipal Grounds Sr. Clerk & Typist	18

The police lieutenant position was filled through the department promotional process, which provided for a police sergeant promotion and ultimately at the patrolman’s vacancy. The Water Treatment Plant Operator position was filled by an internal candidate. The most difficult positions to fill were within the Golf Department for a variety of reasons. The City reorganized

the Golf Department to include the pro shop and all of the duties previously performed by an independent contractor. In addition to undertaking the replacement of the Golf Superintendent, the City also had to hire a Golf Professional to run the pro shop and handle responsibilities such as tournaments, the golf carts and other related duties.

The City received seventy-two (72) applications for the Golf Superintendent's position. The Personnel Director worked closely with the hiring committee for the Golf Commission, organizing candidates based on qualifications, selecting a pool of applicants to interview, scheduling the interviews and interviewing the candidates. One of the biggest challenges in this process involved the December 2008 ice storm. Several candidates were scheduled to be interviewed on the Saturday directly following the ice storm at an off site location. With communication services limited, the candidates were directed to City Hall for the interviews, which was one of the only buildings in the City with power due to a generator. After a second round of interviews a new Golf Superintendent commenced his employment with the City on March 2, 2009. Shortly thereafter, a Golf Professional was also hired.

The City commenced its search for a new City Clerk in July 2009, the beginning of the fiscal 2010 period. This is a City Council elected position and the Personnel Director will work closely with the Finance Committee throughout the hiring process.

All seven (7) of the union contracts expired on June 30, 2008. The Personnel Director worked with Mayor Hawke and the City Solicitor, John Flick, throughout the negotiation process. Five (5) of the seven (7) union contracts were settled and executed by the end of FY 2009. The Police Dispatchers and Fire Department contracts were still in negotiations at the end of the fiscal year. The unions worked in a collaborative manner with the City, understanding the financial crisis the City was in and negotiated other items in lieu of raises.

In addition to contract negotiations and due to the state of the economy, the City also entered into impact bargaining with all of the unions to prevent as many layoffs as possible. The Personnel Director worked with the Mayor and City Solicitor through this process, which included drafting the final Impact Bargaining Agreements. Included in with this process was working on concessions to be made by non-union personnel as well. Ultimately, as the City headed into FY 2010 layoffs were kept to a minimum and City employees made financial sacrifices for this purpose which included such items as the forfeiture of a physical fitness monetary benefit, changes in staffing numbers to limit overtime, furlough days, a decrease in longevity benefits and reduced work hours.

In addition to drafting contract documents, the Personnel Director began reviewing, updating and revising several of the City personnel policies. Some of these policies included the Computer Use/Technology Policy and the Vehicle Use Policy.

Work Related Injury Statistics

The City is self-insured for 111F claims (these are police and/or fire personnel work related accidents/injuries). The City is fully insured with the Massachusetts Education and Government Association (MEGA) for worker's compensation claims (these are non-public safety personnel work related accidents/injuries, including the School Department personnel).

During FY 2009 the City had the following number of accident/injuries reported:

	<u>111F Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
Police	12	3
Fire	16	0
Totals:	28	3

(There was an approximate 22% decrease in reported claims/incidents. Of the claims reported, 11% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was an 11.2% decrease from FY 2008.)

	<u>Worker's Compensation Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
City (Non-public Safety)	11	1
School	38	2
Totals:	49	3

(There was an approximate 18% decrease in reported claims/incidents. Only 6% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a .8% increase over FY 2008.)

ADA Coordinator/Disability Commission

The Personnel Director also serves as the ADA Coordinator for the City and sits on the City's Disability Commission. Members of the Disability Commission include Eric Knudsen, Chairman, Tommy Davis, Vice Chairman and Raymond Goland. Ms. Pond has held the position of Clerk for the Disability Commission since August 2005.

The Commission addressed a variety of different issues during FY 2009. However, one of the biggest issues to face the Commission is the lack of members. The Commission is allowed to have up to seven (7) members, but currently only has four (4). Information regarding the Commission and the ability to serve on the Commission can be found on the City website.

The main objective of the Personnel Department is to work with and provide advice to the Mayor, City Councilors and Department Heads to ensure that the laws, rules and regulations pertaining to all aspects of personnel management are adhered to. In addition, the Personnel Department is a resource for all City employees regarding their work environment needs, benefits and other related matters. The Personnel Department will continue establishing future goals and developing programs that will continue to advance its objectives.

Honorable Mark Hawke, Mayor
Members of the City Council

Submitted herewith is the report of the Inspector of Plumbing and Gas Fittings for the Fiscal Year July 1, 2008 to June 30, 2009:

Permits are as follows:

Roof top units	25
New Homes	16
Gas Pool Heaters	0
New Gas Meter Services	6
Kitchen Remodels	64
Bath Remodels	185
Electric Water Heaters	39
Gas Water Heaters	59
Gas Logs & DVD Heaters	18
Gas Heating Boiler	104
Water Conditioners	0
Tankless Coils	25
Tests on Gas Piping & Repairs	36
Gas Dryers	26
Gas Range	32
2 nd Water Meters	3
Gas Generators	2
Repairs (Gen)	69
Mobil Home Remodel	0
Conversion Burners	12
<u>Total Permits Issued</u>	721
<u>Permit Fees Generated</u>	\$ 38,742.00

There were four-hundred and thirty eight (860) Plumbing and Gas Inspections, Ten (15) Safety Inspections and thirteen (18) Inspections required by homeowners.

Sincerely,

Donald Desmarais
Plumbing and Gas Inspector



GARDNER POLICE DEPARTMENT

Chief Neil C. Erickson

31 City Hall Avenue, Gardner, Massachusetts 01440

Phone:(978) 632-5600 fax(978)630-4027

Mayor Mark P. Hawke
Gardner City Hall
Gardner Ma 01440

Dear Mayor Hawke;

The following is the annual report for Fiscal Year 2009 for the Gardner Police Department. This report contains Police crime reporting, fines, parking tickets, motor vehicle citations and revenue associated with that, Community Policing activity and Detective Bureau statistics. It is a combined effort of our staff and a reflection of their dedication to “protect and serve” the City of Gardner. It is my hope that the upcoming year will begin to turn more positive for the City. We look forward to working with you and the Community through the rest of this fiscal year and the next.

Sincerely;

Neil C. Erickson
Chief of Police

**Gardner Police Department
Fiscal 2009 Annual Report
Personnel**

Chief of Police

Neil C. Erickson

Deputy Chief of Police

Rock A. Barrieau

Lieutenants

John A. Bernard

Roger M. Wrigley

Sergeants

Edward P. Brow, Kevin J. Minns,
Guy Bibeau, Eric McAvene, Leonard Crossman

Patrolmen

Brian P. Gemborys, William C. Crockett, Jeffrey S. Brown, William J. Grasmuck,
Troy L. Valardi, John E. Lawrence, Robert F. Allard, Roger J. Cormier,
James F. Trifiro, Rocco J. Siciliano, Larry Landry, Sean Lafrennie,
John Smith, Richard Braks, John Czasnowski, Christopher Starzynski,
Eugene Kolimaga, Roger Robert, Jesse Gadarowski, Russell St.Pierre,
Robert Holst, Joseph Wolski

System Manager

Laurie Lyons

Clerks/Administrative Assistants

Patricia Cormier

Maryann Desmarais

Dispatchers--Full Time

Heather Newton, Susan O'Sullivan, Shannon Barnes,
Miranda Jefferson, Dawn Theriault

Dispatchers--Part Time

Stacia Clement, Jeffrey Giles,
Melissa LaRoche, Nicole Thurber

Gardner Police Department
Fiscal 2009
Payroll Report

NAME	REGULAR	OVERTIME	OTHER	TOTAL
Neil Erickson	\$82,999.80	\$0.00	\$18,529.47	\$101,529.27
Rock Barrieau	\$69,999.80	\$0.00	\$13,210.00	\$83,209.80
Gerald Poirier	\$3,624.57	\$5,317.30	\$81,457.96	\$90,399.83
John Bernard	\$55,434.60	\$22,042.53	\$26,094.91	\$103,572.04
Edward Brow	\$50,857.04	\$6,078.07	\$9,755.89	\$66,691.00
Roger Wrigley	\$55,135.30	\$22,242.67	\$21,415.98	\$98,793.95
Kevin Minns	\$50,857.04	\$3,603.96	\$12,963.87	\$67,424.87
Guy Bibeau	\$50,857.04	\$18,964.38	\$11,601.94	\$81,423.36
Eric McAvene	\$48,040.34	\$11,873.37	\$22,577.47	\$82,491.18
Leonard Crossman	\$50,129.15	\$19,206.76	\$26,923.44	\$96,259.35
Brian Gemborys	\$44,855.39	\$6,718.32	\$24,321.87	\$75,895.58
William Crockett	\$44,855.39	\$8,414.14	\$13,907.66	\$67,177.19
Jeffrey Brown	\$43,168.32	\$5,549.61	\$12,239.64	\$60,957.57
William Grasmuck	\$43,168.32	\$3,373.63	\$9,277.55	\$55,819.50
Troy Valardi	\$43,168.32	\$12,193.51	\$28,866.57	\$84,228.40
John Lawrence	\$43,168.32	\$3,740.62	\$14,985.80	\$61,894.74
Robert Allard	\$43,168.32	\$948.36	\$13,884.39	\$58,001.07
Roger Cormier	\$43,168.32	\$5,254.03	\$22,268.37	\$70,690.72
James Trifiro	\$43,168.32	\$20,574.89	\$19,379.53	\$83,122.74
Rocco Siciliano	\$43,168.32	\$3,952.11	\$26,034.06	\$73,154.49
Larry Landry	\$43,168.32	\$11,205.07	\$26,428.71	\$80,802.10
Sean Lafrennie	\$43,168.32	\$5,718.28	\$16,656.40	\$65,543.00
John Smith	\$43,168.32	\$9,830.95	\$29,759.73	\$82,759.00
Richard Braks	\$43,168.32	\$2,614.93	\$8,179.15	\$53,962.40
John Czasnowski	\$40,013.71	\$4,582.66	\$12,978.84	\$57,575.21
Christopher Starzynski	\$43,002.29	\$13,909.71	\$34,328.78	\$91,240.78
Eugene Kolimaga	\$43,168.32	\$2,005.24	\$6,304.61	\$51,478.17
Roger Robert	\$43,168.32	\$6,604.80	\$31,790.13	\$81,563.25
Jesse Gadarowski	\$41,508.00	\$5,455.08	\$8,864.12	\$55,827.20
Russell St.Pierre	\$43,168.32	\$14,337.36	\$26,005.28	\$83,510.96
Robert Holst	\$43,168.32	\$12,499.83	\$20,849.38	\$76,517.53
Joseph Wolski	\$43,168.32	\$15,606.25	\$27,743.71	\$86,518.28
Laurie Lyons	\$54,999.88	\$2,497.85	\$5,652.49	\$63,150.22
Mary Suchocki	\$17,092.04	\$38.49	\$32,701.10	\$49,831.63
Patricia Cormier	\$35,441.39	\$1,552.23	\$840.00	\$37,833.62
Maryann Desmarais	\$31,247.46	\$1,050.51	\$180.00	\$32,477.97
Heather Newton	\$31,054.40	\$3,568.97	\$4,376.25	\$38,999.62
Susan O'Sullivan	\$31,054.40	\$2,978.59	\$3,182.12	\$37,215.11
Shannon Barnes	\$31,054.40	\$5,868.65	\$5,575.65	\$42,498.70
Dawn Theriault	\$31,054.40	\$508.96	\$4,693.88	\$36,257.24
Miranda Jefferson	\$31,054.40	\$3,984.12	\$5,499.37	\$40,537.89

Gardner Police Department
Fiscal 2009
Payroll Report

NAME	REGULAR	OVERTIME	OTHER	TOTAL
Stacia Clement	\$3,399.15	\$198.57	\$215.66	\$3,813.38
Nicole Thurber	\$2,792.65	\$260.95	\$231.51	\$3,285.11
Jeffrey Giles	\$3,842.38	\$439.90	\$1,050.49	\$5,332.77
Melissa Laroche	\$2,079.48	\$439.90	\$179.97	\$2,699.35
Robert Beaton	\$0.00	\$0.00	\$4,007.25	\$4,007.25
Dennis Casavant	\$0.00	\$0.00	\$3,948.75	\$3,948.75
Timothy A. Desmarais	\$0.00	\$0.00	\$156.00	\$156.00
James Dufort	\$0.00	\$0.00	\$11,394.75	\$11,394.75
Derek Hall	\$0.00	\$0.00	\$312.00	\$312.00
Bruce Kilhart	\$0.00	\$0.00	\$468.00	\$468.00
Richard E. Oinonen	\$0.00	\$0.00	\$624.00	\$624.00
John A. Perreault	\$0.00	\$0.00	\$312.00	\$312.00
Eric D. Smith	\$0.00	\$0.00	\$156.00	\$156.00
Roger St.Laurent	\$0.00	\$0.00	\$7,020.00	\$7,020.00
Kevin J. Boucher	\$0.00	\$0.00	\$156.00	\$156.00

GARDNER POLICE DEPARTMENT FISCAL 2009 ANNUAL REPORT

MONIES RECEIVED AND TURNED OVER TO CITY TREASURER

Bicycle Registrations	\$3.75
License to Carry	\$6,905.00
Firearms Identification	\$2,475.00
Police/Accident Reports	\$4,146.00
Use of Lockup Fees	\$200.00
License Fees-Dealers	\$0.00
Hackney License Fees	\$210.00
Cab Registration Fees	\$45.00
Warrant Removal Fees	\$675.00
Restitution	\$350.00
Witness Fees	\$0.00
Door to Door Salesmen License Fee	\$0.00
Auctioneer License Fee	\$15.00
Administrative Fee from Details	\$14,342.61
Use of Equipment Fee from Details	\$2,617.50
Revenue Collected from District Court	\$17,605.00
Revenue Collected from Dog Violations	\$4,755.00
Revenue Collected from Parking Violations	\$92,896.00

Gardner Police Department
31 City Hall Avenue, Gardner, MA 01440

tel: 978-632-5600

fax: 978-632-9045

Lieutenant Roger M. Wrigley

Community Policing Fiscal Year 2009

From July 2008 through June 2009, the Gardner Community Policing Unit, was effective in reducing fear of crime, addressing crime in problem areas, educating youth and adults and in making the City of Gardner a better place to live. The unit, comprised of a Supervisor, DARE/School Resource Officer, DARE/Explorer Advisor, and a full time officer responsible for Olde English Village has utilized funds from the departmental budget, Community Policing Grant, Shannon Gang Grant, reimbursements from Olde English Village, funding from LUK, and the grants from the Governors Highway Safety Bureau to accomplish its goals.

Gardner continues to be a city committed to the DARE program, which is a program offered to students in both public and private schools. The Community Policing Supervisor currently runs the Holy Rosary School Program. Officer John Lawrence is the full-time School resource officer and teaches the program in all the public schools. Officer Lawrence also acts as the truancy officer and Police Department liaison to the schools. Officer Sean Lafrennie runs the DARE Program at the Sacred Heart School.

Officer Lafrennie continues to run the Gardner Police Explorer Program, which meets weekly throughout the year. The program is a mentoring program geared toward youth who wish to pursue a future in law enforcement. The Explorer Post assists the department and community from time to time and each member performs a great deal of community service. Officer Lafrennie was assisted in running the post by Officer Larry Landry, Sergeant Leonard Crossman, and Dispatcher Heather Newton, also of the Gardner Police Department. The post, through it's own fundraising efforts will be attending the National Exploring Conference held in Atalanta, GA in July 2010.

The continued presence of Officer John Czasnowski and Officer Brian Gemborys at Olde English Village has proven to be a great success. Wynn Management Company, who runs the housing development, has agreed to fund his salary in order to have his position dedicated to the area. The officers have worked with residents, children and management to assist in improving the quality of life in Olde English Village.

Several informational classes have been provided by the unit for the community, business owners and school officials. They have covered the areas of Domestic Violence, Child Safety, Narcotics, and other subjects.

The Community Policing Unit also Conducted it's 10th Citizen's Police Academy, which graduated 16 residents from various backgrounds from a 10 week program designed to build community partnerships by educating members of the community about the inner workings of the department.

All department members have been able to participate in other aspects of Community Policing, through grant funded overtime. Members are assigned occasionally to problematic areas that may need added patrols or other enforcement. Patrol officers are also able to work with the North Worcester County Drug Task Force to aid in the fight against drugs in the City. Officers also enforce Drinking and Driving, Road Rage and Seat belt Laws through the Governor's Highway Safety Grant. The addition of the Shannon Grant to deter youth from gang activity and enforcement of truancy issues, has also proven a success.

In particular, through funding from LUK and the Governor's Highway Safety Division, the Community Policing Unit utilized officers in deterring and enforcing teen drinking laws, by conducting, liquor stings, party patrols and undercover surveillance. Several officers were trained and utilized in this effort.

Another aspect of Community Policing is the education of officers. Officers continue to attend schools on Gang Violence, Street Crimes, Narcotics, Youth Problem Solving and Domestic Violence. This continuing education is an important factor in keeping officers informed of cutting edge methods for community problem solving.

The department was also instrumental in the planning and execution of the Mount Wachusett Community College's "Kid Expo", which was attended by nearly 7,000 citizens from the greater Gardner Area.

Overall, the Gardner Police Department remains committed to making the City of Gardner a safer and more pleasant place to live through community empowerment and partnership building.

Yours Truly,

Sgt. Roger M. Wrigley
Community Policing and DARE Supervisor

GARDNER POLICE DEPARTMENT

ANNUAL REPORT FY '08-09

CONVEYANCE LICENSES ISSUED	8
HACKNEY LICENSES GRANTED	21
BIKE REGISTRATIONS	10
CITATIONS ISSUED	1868
PARKING TICKETS ISSUED	3382
ACCIDENTS	631
CALLS FOR SERVICE	26117
OFFENSES	3296
LICENSE TO CARRY FIREARMS	93
FIREARMS IDENTIFICATION CARDS	20

CASE ACTIVITY STATISTICS

TOTAL FELONIES	1368
TOTAL CRIME RELATED INCIDENTS	1569
TOTAL NON CRIME RELATED INCIDENTS	971
TOTAL ARRESTS (ON VIEW)	695
TOTAL ARRESTS (BASED ON INCIDENTS/WARRANTS)	132
TOTAL ARRESTS	831
TOTAL PROTECTIVE CUSTODIES	110
TOTAL JUVENILE ARRESTS	74
TOTAL JUVENILES HANDLED	13
TOTAL JUVENILES REFERRED	61
TOTAL HEARINGS	77
TOTAL SUMMONS	269
TOTAL OPEN WARRANTS	94
TOTAL RESTRAINT ORDERS	230
DOMESTIC VIOLENCE RELATED ARRESTS	139

CRIMES AGAINST PERSONS	OFFENSES
ACCIDENTAL DEATH	0
ARMED ROBBERY	2
ARMED BANK ROBBERY	0
ASSAULT WITH A DANGEROUS WEAPON	2
ASSAULT AND BATTERY	3
ASSAULT AND BATTERY WITH DANGEROUS WEAPON	4
ASSAULT AND BATTERY ON CHILD WITH INJURY	1
ASSAULT WITH INTENT TO RAPE	1
ASSAULT TO MAIM	0
ATTEMPTED MURDER	1
ARMED KIDNAPPING	0
INDECENT ASSAULT AND BATTERY ON CHILD	12
INDENCENT ASSAULT AND BATTERY ON CHILD OVER 14	4
INDUCING A MINOR FOR SEX	1
OPEN AND GROSS LEWDNESS	0
ATTEMPTED SUICIDE	1
SUICIDE	1
DISTRIBUTING FOOD WITH HARMFUL SUBSTANCE	0
VIOLATION OF 209A ORDER	0
KIDNAPPING BY RELATIVE	1
KIDNAPPING	1
MURDER	0
MAYHEM	0
NATURAL DEATH	1
OVERDOSE	0
POSSESSION OF CHILD PORNOGRAPHY	2
PURSE SNATCHING	0
INDECENT EXPOSURE	0
RAPE	15
AGGREVATED RAPE	1
RAPE OF A CHILD	2
MISSING PERSON	0
STALKING	0
STATUTORY RAPE OF A CHILD	1
THREAT TO COMMIT A CRIME	2
UNARMED BURGLARY	0
UNARMED ROBBERY	2
INTIMIDATION OF A WITNESS	0
CRIMINAL HARASSMENT	0
PERSON UNDER 21 IN POSSESSION OF ALCOHOL	0
ALCOHOL VIOLATION	2
TOTAL CRIME AGAINST PERSON	63
TOTAL CRIMES	274



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Victim Race And Sex By Age

	<u>00-10</u>	<u>11-17</u>	<u>18-24</u>	<u>25-34</u>	<u>35-54</u>	<u>> 55</u>	<u>TOTALS</u>	<u>Hispanic</u>
Asian/Pacific Islander								
Female	0	0	0	3	1	1	5	1
Male	0	1	0	0	1	2	4	1
Unknown	0	0	0	0	0	0	0	0
Black								
Female	2	2	11	10	7	0	32	6
Male	2	1	10	2	13	1	29	4
Unknown	0	0	0	0	0	0	0	0
American Indian/Alaskan Native								
Female	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0
Unknown								
Female	1	1	6	5	13	8	34	1
Male	5	0	1	11	11	3	31	1
Unknown	1	0	0	0	0	0	1	0
White								
Female	12	51	154	164	263	84	728	23
Male	16	48	144	114	216	119	657	28
Unknown	0	0	0	0	0	0	0	0
TOTALS	<u>39</u>	<u>104</u>	<u>326</u>	<u>309</u>	<u>525</u>	<u>218</u>	<u>1521</u>	<u>65</u>

Arrests On View & Based on Incident/Warrants By Race, Sex and Age

	<u>00-10</u>	<u>11-17</u>	<u>18-24</u>	<u>25-34</u>	<u>35-54</u>	<u>> 55</u>	<u>TOTALS</u>	<u>Hispanic</u>
Asian/Pacific Islander								
Female	0	0	0	0	1	0	1	1
Male	0	0	2	0	1	0	3	0
Unknown	0	0	0	0	0	0	0	0
Black								
Female	0	2	1	0	2	0	5	1
Male	0	3	23	17	12	0	55	6
Unknown	0	0	0	0	0	0	0	0
American Indian/Alaskan Native								
Female	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0
Unknown								
Female	0	1	1	3	5	0	10	2
Male	0	1	6	5	7	0	19	4
Unknown	0	0	0	0	0	0	0	0
White								
Female	0	22	38	31	33	4	128	7
Male	1	63	156	131	132	13	496	39
Unknown	0	0	0	0	0	0	0	0
TOTALS	<u>1</u>	<u>92</u>	<u>227</u>	<u>187</u>	<u>193</u>	<u>17</u>	<u>717</u>	<u>60</u>

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Summons Arrests By Race, Sex and Age

	<u>00-10</u>	<u>11-17</u>	<u>18-24</u>	<u>25-34</u>	<u>35-54</u>	<u>> 55</u>	<u>TOTALS</u>	<u>Hispanic</u>
Asian/Pacific Islander								
Female	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0
Black								
Female	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0
American Indian/Alaskan Native								
Female	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0
Unknown								
Female	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0
White								
Female	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	4	4	0
Unknown	0	0	0	0	0	0	0	0
TOTALS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4</u>	<u>4</u>	<u>0</u>

Protective Custody Arrests By Race, Sex and Age

	<u>00-10</u>	<u>11-17</u>	<u>18-24</u>	<u>25-34</u>	<u>35-54</u>	<u>> 55</u>	<u>TOTALS</u>	<u>Hispanic</u>
Asian/Pacific Islander								
Female	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0
Black								
Female	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0
American Indian/Alaskan Native								
Female	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0
Unknown								
Female	0	0	0	0	0	0	0	0
Male	0	0	0	0	1	0	1	0
Unknown	0	0	0	0	0	0	0	0
White								
Female	0	0	1	11	10	0	22	0
Male	0	1	18	30	34	4	87	2
Unknown	0	0	0	0	0	0	0	0
TOTALS	<u>0</u>	<u>1</u>	<u>19</u>	<u>41</u>	<u>45</u>	<u>4</u>	<u>110</u>	<u>2</u>



Gardner Police Department
Violation Breakdown
FROM: 07/01/2008 THRU: 06/30/2009

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<u>Violation</u>	<u>Fine Total</u>	<u>Occurrences</u>
Group A	18,465.00	1243
Group B	25,220.00	1689
Group C	6,740.00	335
Group D	1,000.00	41
Group G	5,920.00	41
Group H	2,100.00	43
Tot	59,445.00	3392

Parking Ticket Totals

Number of PAID Tickets:	0
Amount Paid Including Penalties:	0.00
Amount Paid Not Including Penalties:	0.00
Number of UNPAID Tickets:	3382
Amount Including Penalties:	59,460.00
Amount Not Including Penalties:	59,460.00
Number of UNCOLLECTABLE Tickets:	0
Amount Including Penalties:	0.00
Amount Not Including Penalties:	0.00



Offenses (State Law) By Month (IBR Grouped)

	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>TOTALS</u>
IBR: KIDNAPPING / ABDUCTION													
KIDNAPPING	0	2	0	0	0	0	1	0	1	0	0	0	4
TOTALS FOR IBR CODE: 100	0	2	0	0	0	0	1	0	1	0	0	0	4
IBR: FORCIBLE RAPE													
RAPE	2	0	0	1	1	1	1	0	0	0	2	0	8
RAPE OF CHILD WITH FORCE	1	0	0	0	0	0	0	0	0	1	0	0	2
SEXUAL INTERCOURSE, DRUG FOR	0	0	0	1	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 11A	3	0	0	2	1	1	1	0	0	1	2	0	11
IBR: FORCIBLE SODOMY													
LEWDNESS, OPEN AND GROSS	0	1	0	1	0	0	0	0	1	0	0	0	3
TOTALS FOR IBR CODE: 11B	0	1	0	1	0	0	0	0	1	0	0	0	3
IBR: FORCIBLE FONDLING													
INDECENT A&B ON RETARDED PERSON	0	0	0	0	0	0	0	0	0	0	1	0	1
INDECENT A&B ON PERSON 14 OR OVER	0	0	0	0	0	0	0	1	0	0	0	0	1
TOTALS FOR IBR CODE: 11D	0	0	0	0	0	0	0	1	0	0	1	0	2
IBR: ROBBERY													
ROBBERY, ARMED	0	1	1	1	0	0	0	0	0	0	0	1	4
ROBBERY, ARMED & MASKED	0	1	0	0	1	0	0	0	0	0	1	0	3
ROBBERY, FIREARM-ARMED & MASKED	0	0	0	1	0	0	0	0	0	0	0	0	1
ASSAULT TO ROB, ARMED	0	0	0	0	0	0	0	0	0	0	1	0	1
HOME INVASION, FIREARM-ARMED	0	1	0	0	0	0	0	0	0	0	0	0	1
ROBBERY +60, UNARMED	0	0	0	0	0	0	0	0	0	0	1	0	1
ROBBERY, UNARMED	0	0	0	0	0	0	0	0	0	0	0	3	3
TOTALS FOR IBR CODE: 120	0	3	1	2	1	0	0	0	0	0	3	4	14
IBR: AGGRAVATED ASSAULT													
A&B ON POLICE OFFICER	1	0	0	0	0	0	0	0	0	0	0	0	1
A&B ON CHILD WITH INJURY	0	0	0	0	0	0	0	0	0	1	0	0	1
A&B WITH DANGEROUS WEAPON	3	2	3	2	3	4	3	4	9	6	4	4	47
A&B WITH DANGEROUS WEAPON (BATON)	0	0	0	0	0	1	0	0	0	0	0	0	1
A&B WITH DANGEROUS WEAPON (CORNER)	0	0	0	0	0	0	0	0	0	1	0	0	1

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A&B WITH DANGEROUS WEAPON (PLA	0	0	0	0	0	0	0	0	0	0	1	0	1
A&B WITH DANGEROUS WEAPON (SCI	0	0	0	0	0	0	0	0	0	1	0	0	1
ASSAULT W/DANGEROUS WEAPON	3	0	1	4	3	2	1	0	1	2	3	4	24
ASSAULT W/DANGEROUS WEAPON (BA	0	0	0	0	0	0	0	0	0	0	0	1	1
ASSAULT W/DANGEROUS WEAPON (KN	0	0	0	0	0	0	0	0	0	1	1	0	2
MURDER, ATTEMPTED	0	0	0	0	0	1	0	0	0	3	0	0	4
ASSAULT TO MURDER, ARMED	0	0	0	0	0	0	0	0	0	1	0	0	1
ASSAULT TO ROB, FIREARM-ARMED	0	0	0	0	1	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 13A	7	2	4	6	7	8	4	4	10	16	9	9	86
IBR: SIMPLE ASSAULT													
SIMPLE ASSAULT	0	0	0	0	0	1	0	0	0	0	0	0	1
ASSAULT	7	1	3	2	1	5	2	6	5	4	1	2	39
ASSAULT (DOMESTIC)	2	0	0	0	0	0	0	0	0	0	1	0	3
A&B	2	1	1	2	6	1	3	0	3	4	2	5	30
A&B - PREGNANT WOMAN	0	1	0	0	0	0	0	0	0	0	0	0	1
A&B - PREGNANT WOMAN	0	1	0	0	0	0	0	0	0	0	0	0	1
A&B	0	0	0	0	0	7	16	13	20	19	13	16	104
A&B (DOMESTIC)	0	0	0	0	0	0	1	0	2	0	0	0	3
A&B ON PREGNANT PERSON	0	0	0	0	0	0	0	0	0	1	0	0	1
A&B	20	19	7	17	17	3	0	0	0	0	0	0	83
A&B (DOMESTIC)	2	0	1	0	3	1	0	0	0	0	0	0	7
A&B DOMESTIC	0	0	0	0	1	0	0	0	0	0	0	0	1
A&B DOMESTIC)	0	0	0	0	0	1	0	0	0	0	0	0	1
A&B ON POLICE OFFICER	0	0	0	0	0	1	0	0	0	0	2	0	3
A&B ON POLICE OFFICER	4	0	0	1	1	0	0	0	0	0	0	0	6
A&B ON RETARDED PERSON	0	0	0	0	0	0	0	0	0	0	0	1	1
A&B ON CHILD WITH INJURY	0	0	0	0	0	0	1	0	0	0	0	0	1
A&B ON CHILD WITH INJURY	0	0	0	1	0	0	0	0	0	0	0	0	1
RESIST ARREST	0	0	0	0	0	0	0	2	1	2	3	0	8
RESIST ARREST	5	5	0	2	4	0	0	0	0	0	0	0	16
TOTALS FOR IBR CODE: 13B	42	28	12	25	33	20	23	21	31	30	22	24	311
IBR: INTIMIDATION													
STALKING	0	0	0	1	0	0	0	0	0	0	0	0	1
WITNESS, INTIMIDATE	1	3	2	1	3	1	3	3	4	1	4	2	28
RESIST ARREST	0	1	0	0	0	0	0	0	0	0	0	0	1
BOMB THREAT, FALSE	0	0	0	1	0	0	0	1	0	0	0	1	3
TELEPHONE CALLS, ANNOYING	3	2	3	2	1	2	1	2	0	2	0	1	19
TELEPHONE CALLS, OBSCENE	0	0	0	0	0	0	1	0	0	0	0	0	1
THREAT TO COMMIT CRIME	6	7	6	4	3	3	5	5	5	4	4	6	58
THREAT TO COMMIT CRIME (MURDER	0	0	0	0	0	0	0	0	0	1	0	0	1

TOTALS FOR IBR CODE: 13C	10	13	11	9	7	6	10	11	9	8	8	10	112
IBR: ARSON													
BURN LAND/TREE/LUMBER/PRODUCE	0	0	1	0	0	0	0	0	0	0	0	0	1
BURN MOTOR VEHICLE	1	1	0	0	0	0	0	0	0	0	0	0	2
FIRE ON ANOTHER'S LAND, SET	0	0	0	0	0	0	0	0	0	0	1	1	2
TOTALS FOR IBR CODE: 200	1	1	1	0	0	0	0	0	0	0	1	1	5
IBR: BURGLARY / BREAKING AND ENTERI													
BURGLARY, UNARMED	2	1	3	1	1	1	0	2	0	0	0	0	11
B&E NIGHTTIME FOR FELONY	16	27	14	9	9	10	7	1	4	5	12	10	124
B&E FOR MISDEMEANOR	5	3	4	1	3	3	4	1	2	5	3	5	39
B&E DAYTIME FOR FELONY, PERSON	0	0	0	0	0	0	0	1	0	0	0	0	1
B&E DAYTIME FOR FELONY	5	7	5	6	3	5	2	1	2	2	4	2	44
TOTALS FOR IBR CODE: 220	28	38	26	17	16	19	13	6	8	12	19	17	219
IBR: POCKET-PICKING													
LARCENY FROM PERSON	0	0	0	0	0	0	0	0	2	0	0	1	3
LARCENY FROM PERSON +65	0	0	0	0	0	0	0	0	0	0	1	0	1
LARCENY FROM PERSON	0	0	1	0	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 23A	0	0	1	0	0	0	0	0	2	0	1	1	5
IBR: SHOPLIFTING													
SHOPLIFTING \$100+ BY ASPORTATI	0	0	0	1	0	0	2	0	0	3	1	1	8
SHOPLIFTING \$100+ BY CONCEALIN	1	0	1	0	0	1	0	0	1	0	0	1	5
SHOPLIFTING BY ASPORTATION	2	1	2	7	3	3	1	1	6	7	7	1	41
SHOPLIFTING BY ASPORTATION, 3R	0	0	0	0	0	1	0	0	0	1	0	0	2
SHOPLIFTING BY CONCEALING MDSE	0	0	1	1	0	0	0	0	1	1	1	1	6
TOTALS FOR IBR CODE: 23C	3	1	4	9	3	5	3	1	8	12	9	4	62
IBR: THEFT FROM BUILDING													
LARCENY FROM BUILDING	1	2	0	2	0	1	0	0	1	1	1	0	9
LARCENY OVER \$250	0	0	0	0	0	0	1	5	0	2	3	1	12
LARCENY UNDER \$250	0	0	0	0	0	0	0	1	0	0	3	0	4
LARCENY OVER \$250	4	3	3	1	4	0	0	0	0	0	0	0	15
LARCENY UNDER \$250	4	0	3	1	4	2	0	0	0	0	0	0	14
DRUG, LARCENY OF	2	0	0	1	1	2	1	1	0	0	0	2	10
TOTALS FOR IBR CODE: 23D	11	5	6	5	9	5	2	7	1	3	7	3	64
IBR: THEFT FROM MOTOR VEHICLE													

LARCENY OVER \$250 BY SINGLE SC	1	0	0	0	1	0	0	0	0	0	0	0	2
LARCENY UNDER \$250	0	0	1	0	0	0	0	0	0	0	0	0	1
LARCENY OVER \$250 FROM +60/DIS	0	0	0	1	0	0	0	0	0	0	0	0	1
LARCENY OVER \$250 BY FALSE PRE	2	1	0	0	0	0	0	0	0	0	0	0	3
CREDIT CARD FRAUD UNDER \$250	1	0	3	0	0	0	2	0	0	0	0	1	7
CREDIT CARD, IMPROPER USE UNDE	0	0	1	0	0	0	0	0	0	0	0	0	1
CREDIT CARD, LARCENY OF	2	1	0	1	0	0	0	1	0	1	0	0	6
CREDIT CARD, RECEIVE LOST	0	0	0	0	1	0	0	0	0	0	0	0	1
CREDIT CARD, RECEIVE STOLEN	0	0	0	0	0	0	0	0	0	1	0	0	1
FRAUD/CHEAT, GROSS	0	0	0	0	0	0	0	0	1	0	0	0	1
FALSE NAME/SSN, ARRESTEE FURNI	0	0	0	1	0	0	0	0	0	0	1	0	2
FIRE ALARM, FALSE	0	0	0	0	0	0	0	1	0	0	0	0	1
TOTALS FOR IBR CODE: 26A	7	2	7	4	3	0	3	4	2	2	2	1	37
IBR: CREDIT CARD / AUTOMATIC TELLER													
CREDIT CARD FRAUD OVER \$250	1	0	0	2	1	2	0	0	0	2	0	0	8
CREDIT CARD, IMPROPER USE OVER	1	0	0	0	1	0	0	0	0	0	2	0	4
TOTALS FOR IBR CODE: 26B	2	0	0	2	2	2	0	0	0	2	2	0	12
IBR: IMPERSONATION													
IDENTITY FRAUD	5	1	1	3	1	6	1	0	1	0	1	0	20
TOTALS FOR IBR CODE: 26C	5	1	1	3	1	6	1	0	1	0	1	0	20
IBR: EMBEZZLEMENT													
LARCENY OVER \$250	0	0	0	0	0	0	0	0	0	1	0	0	1
LARCENY OVER \$250 BY SINGLE SC	0	0	0	0	0	0	0	0	0	0	1	1	2
LARCENY UNDER \$250	0	0	0	0	0	0	0	1	0	0	0	0	1
LARCENY UNDER \$250	1	0	0	0	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 270	1	0	0	0	0	0	0	1	0	1	1	1	5
IBR: STOLEN PROPERTY OFFENSES													
Stealing a Registration Plate	0	0	0	0	0	0	0	0	0	2	0	0	2
RECEIVE STOLEN PROPERTY +\$250	0	0	2	1	0	1	0	0	2	0	0	7	13
RECEIVE STOLEN PROPERTY -\$250	0	0	1	0	0	2	0	0	0	3	0	0	6
TOTALS FOR IBR CODE: 280	0	0	3	1	0	3	0	0	2	5	0	7	21
IBR: DESTRUCTION / DAMAGE / VANDALI													
BUILDING, VANDALIZE	0	0	0	0	0	0	0	0	0	0	0	1	1
GLASS IN BUILDING, BREAK	2	2	0	0	0	0	0	0	0	0	0	0	4
DEFACE PROPERTY	9	10	11	5	7	7	4	7	12	11	15	9	107

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MALCIOUS/WANTON DAMAGE TO PROP	7	8	8	7	2	4	3	2	8	1	3	1	54
TAGGING PROPERTY	2	2	0	0	0	0	0	1	1	0	3	2	11
DESTRUCTION OF PROPERTY +\$250,	9	16	6	6	7	7	2	1	7	6	3	4	74
DESTRUCTION OF PROPERTY +\$250,	1	1	1	1	2	1	3	0	0	0	0	3	13
DESTRUCTION OF PROPERTY -\$250,	5	5	2	1	2	6	1	3	2	4	2	2	35
DESTRUCTION OF PROPERTY -\$250,	1	3	1	0	1	0	2	0	2	0	2	0	12
MOTOR VEH, MALICIOUS DAMAGE TO	2	2	0	0	1	0	0	0	1	0	0	0	6
CEMETERY, VANDALIZE	0	0	1	0	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 290	38	49	30	20	22	25	15	14	33	22	28	22	318

IBR: **DRUG / NARCOTIC VIOLATIONS**

DRUG / NARCOTIC VIOLATIONS	0	0	0	0	0	0	0	0	1	0	0	0	1
TRAFFICKING - COCAINE	0	0	0	1	0	0	0	1	0	0	0	0	2
DISTRIBUTION DRUGS W/IN SCHOOL	1	1	0	0	0	0	1	1	0	0	0	1	5
DRUG, DISTRIBUTE CLASS A	0	1	0	0	0	0	0	0	0	0	0	0	1
DRUG, POSSESS TO DISTRIB CLASS	0	0	0	1	0	0	0	2	0	0	0	0	3
DRUG, DISTRIBUTE CLASS B	0	2	0	3	1	1	0	0	0	0	0	0	7
DRUG, POSSESS TO DISTRIB CLASS	1	0	1	0	1	2	0	1	2	0	0	0	8
DRUG, POSSESS TO DISTRIB CLASS	0	0	0	0	0	0	0	0	0	0	1	0	1
DRUG, DISTRIBUTE CLASS D	0	0	0	1	0	0	2	1	0	0	0	1	5
DRUG, POSSESS TO DISTRIB CLASS	2	0	0	1	1	0	0	2	1	0	0	0	7
COCAINE, TRAFFICKING IN	0	0	0	2	0	0	0	1	2	0	1	0	6
DRUG VIOLATION NEAR SCHOOL/PAR	0	0	0	1	2	0	0	0	0	0	0	0	3
POSESSION OF LESS THAN ONE OUN	0	0	0	0	0	0	1	0	0	0	0	0	1
PRESCRIPTION, UTTER FALSE	0	1	0	0	0	1	0	0	0	0	0	0	2
DRUG, POSSESS CLASS A	0	1	0	1	0	0	1	0	0	0	0	2	5
DRUG, POSSESS CLASS A, SUBSQ.O	1	0	0	0	0	0	0	0	0	0	0	0	1
DRUG, POSSESS CLASS B	1	2	1	0	2	3	0	0	2	0	1	0	12
DRUG, POSSESS CLASS B (OXYCONT	0	0	1	0	0	0	0	0	0	0	0	0	1
DRUG, POSSESS CLASS B (PERCOCE	0	0	0	0	1	0	0	0	0	0	0	0	1
DRUG, POSSESS CLASS B, SUBSQ.O	0	0	0	0	0	0	0	0	0	0	1	0	1
DRUG, POSSESS CLASS D	7	2	1	5	0	1	2	3	1	0	2	1	25
DRUG, POSSESS CLASS D, SUBSQ.O	1	2	0	0	0	0	0	0	0	0	0	0	3
DRUG, POSSESS CLASS E	0	0	0	0	1	0	0	1	1	1	1	6	11
MARIHUANA, POSSESS	0	0	0	0	0	0	0	0	0	0	1	0	1
HEROIN, BEING PRESENT WHERE KE	0	0	0	0	0	0	0	1	0	0	0	0	1
TOTALS FOR IBR CODE: 35A	14	12	4	16	9	8	7	14	10	1	8	11	114

IBR: **STATUTORY RAPE**

INDECENT A&B ON CHILD UNDER 14	2	3	0	0	1	0	1	0	1	1	1	1	11
INDECENT A&B ON PERSON 14 OR O	0	1	0	0	0	1	0	0	0	0	0	0	2
RAPE OF CHILD, STATUTORY	2	0	0	0	0	0	3	0	1	0	1	1	8

TOTALS FOR IBR CODE: 36B	4	4	0	0	1	1	4	0	2	1	2	2	21
IBR: PORNOGRAPHY / OBSCENE MATERIAL													
CHILD IN NUDE, LASCIVIOUS POSE	0	0	0	0	0	0	0	0	0	0	0	1	1
TOTALS FOR IBR CODE: 370	0	0	0	0	0	0	0	0	0	0	0	1	1
IBR: WEAPON LAW VIOLATIONS													
FIREARM WITHIN 500 FT OF DWELL	0	0	0	0	0	0	0	0	0	1	0	0	1
FIREARM, STORE IMPROP	3	0	0	0	0	0	0	0	0	0	0	0	3
DANGEROUS WEAPON, CARRY	1	3	1	0	0	1	1	1	1	0	0	1	10
FIREARM WITHOUT FID CARD, POSS	3	0	0	0	0	0	0	0	0	0	0	0	3
FIREARM, CARRY WITHOUT LICENSE	0	0	0	0	0	0	0	0	0	1	0	0	1
TOTALS FOR IBR CODE: 520	7	3	1	0	0	1	1	1	1	2	0	1	18
IBR: BAD CHECKS													
LARCENY BY CHECK OVER \$250	1	0	5	0	0	0	0	0	0	0	0	0	6
LARCENY BY CHECK UNDER \$250	1	0	0	0	0	1	0	1	0	1	1	0	5
TOTALS FOR IBR CODE: 90A	2	0	5	0	0	1	0	1	0	1	1	0	11
IBR: CURFEW / LOITERING / VAGRANCY													
CURFEW / LOITERING / VAGRANCY	0	0	0	1	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 90B	0	0	0	1	0	0	0	0	0	0	0	0	1
IBR: DISORDERLY CONDUCT													
DISORDERLY CONDUCT	10	6	6	5	13	3	2	3	7	4	7	2	68
DISTURBING THE PEACE	9	5	2	11	4	5	5	4	7	3	6	5	66
INDECENT EXPOSURE	0	2	0	0	1	1	0	0	3	1	0	1	9
LEWD, WANTON & LASCIVIOUS COND	0	0	0	0	0	0	0	0	0	1	0	0	1
TOTALS FOR IBR CODE: 90C	19	13	8	16	18	9	7	7	17	9	13	8	144
IBR: DRIVING UNDER THE INFLUENCE													
OUI DRUGS	0	0	0	0	0	0	0	1	0	2	0	0	3
OUI LIQUOR	2	1	1	0	1	2	4	3	4	1	1	1	21
OUI LIQUOR, 2ND OFFENSE	0	0	0	0	0	1	2	1	0	1	0	0	5
OUI LIQUOR, 3RD OFFENSE	0	0	0	0	1	0	1	0	0	0	0	0	2
SNOW/REC VEH UNSAFE OPERATION	0	0	1	0	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 90D	2	1	2	0	2	3	7	5	4	4	1	1	32
IBR: DRUNKENNESS													

CHILD ABUSE, MANDATED REPORTER	0	0	0	0	0	1	0	0	1	1	1	1	5
CONTRIBUTE TO DELINQUENCY OF C	0	0	0	0	0	0	0	0	0	0	2	0	2
MV'S WRECKED AND ABANDONED	0	0	0	0	0	0	0	0	0	0	0	2	2
LIQUOR TO PERSON UNDER 21, SEL	0	0	0	1	0	0	0	0	0	0	0	0	1
LIQUOR, PERSON UNDER 21 PROCUR	0	0	0	0	0	0	1	0	0	0	0	0	1
DOG, FAIL LICENSE	0	0	0	0	3	0	11	6	4	2	0	0	26
DOG/CAT RABIES VACCINATION VIO	0	0	0	0	2	0	8	4	1	0	0	0	15
DOG, FAIL MUZZLE/RESTRAIN	0	0	0	2	1	2	11	3	11	0	0	0	30
FIREWORKS, POSSESS UNLAWFUL	0	0	1	0	0	0	0	0	0	0	0	0	1
LANDLORD FAIL PROVIDE UTILITIE	0	0	0	0	0	2	0	0	0	0	0	0	2
ABUSE PREVENTION ORDER, VIOLAT	10	6	3	3	4	3	2	4	4	7	4	2	52
HAZARDOUS WASTE VIOLATION	0	0	1	0	0	0	0	0	0	0	0	0	1
ASSAULT	1	0	0	0	0	0	0	0	0	0	0	0	1
A&B	0	0	0	0	0	0	2	1	0	0	0	0	3
A&B	0	0	0	1	0	0	0	0	0	1	1	1	4
INDECENT A&B ON CHILD UNDER 14	0	0	1	0	0	0	0	0	1	2	0	0	4
INDECENT A&B ON PERSON 14 OR O	1	0	0	0	0	0	0	1	3	1	0	0	6
ASSAULT AND BATTERY DISABLED P	0	0	0	0	0	0	0	0	0	0	0	1	1
A&B WITH DANGEROUS WEAPON	0	0	0	0	0	0	2	0	0	0	0	0	2
ASSAULT TO ROB, FIREARM-ARMED	0	0	0	0	1	0	0	0	0	0	0	0	1
RAPE OF CHILD, STATUTORY	0	0	0	2	0	0	0	0	0	0	0	0	2
CIVIL RIGHTS VIOLATION	0	0	0	0	0	0	0	0	1	0	0	0	1
HARASSMENT, CRIMINAL	5	1	0	2	7	1	3	3	4	3	4	1	34
DEFACE PROPERTY	0	0	0	1	0	0	0	0	0	1	1	0	3
MALCIOUS/WANTON DAMAGE TO PROP	1	0	0	0	0	0	0	0	0	0	0	0	1
TAGGING PROPERTY	0	0	1	0	0	0	0	0	0	0	0	0	1
DESTRUCTION OF PROPERTY +\$250,	1	0	0	0	0	0	0	0	0	0	1	0	2
DESTRUCTION OF PROPERTY -\$250,	0	0	0	0	0	1	0	0	0	0	1	0	2
DESTRUCTION OF PROPERTY -\$250,	0	0	0	1	0	0	0	0	0	0	0	0	1
DUMPSTER, USE OF ANOTHER'S COM	0	2	0	0	0	1	0	0	0	1	0	0	4
COUNTERFEIT MARK, DISTRIBUTE	0	0	0	0	0	0	1	0	0	0	0	0	1
B&E NIGHTTIME FOR FELONY	0	0	1	0	0	0	0	0	0	0	1	1	3
B&E FOR MISDEMEANOR	0	0	0	1	0	1	0	2	0	0	1	1	6
B&E DAYTIME FOR FELONY	0	1	0	0	1	0	1	0	0	1	1	1	6
MOTOR VEH, LARCENY OF	0	0	0	0	0	0	0	1	0	0	0	0	1
LARCENY OVER \$250	0	0	1	1	0	0	0	1	0	2	1	0	6
LARCENY OVER \$250 BY SINGLE SC	0	1	0	0	0	0	0	0	0	0	0	0	1
LARCENY UNDER \$250	0	1	0	0	0	0	0	1	1	0	1	0	4
LARCENY UNDER \$250 BY SINGLE S	0	0	0	0	0	0	0	1	0	0	0	0	1
LARCENY OVER \$250	0	0	2	1	0	1	0	0	0	0	1	0	5
SHOPLIFTING \$100+ BY CONCEALIN	0	0	0	0	0	0	0	0	0	1	0	0	1
SHOPLIFTING BY ASPORTATION	0	0	0	0	0	0	0	0	0	0	0	1	1
LARCENY BY FALSE PRETENSE	1	0	0	0	0	0	0	0	0	0	0	0	1
CREDIT CARD FRAUD UNDER \$250	0	0	0	0	0	0	0	0	1	0	0	0	1
CREDIT CARD, FALSE STATEMENT T	0	0	0	0	1	0	0	0	0	0	0	0	1
CREDIT CARD, LARCENY OF	0	0	0	0	0	0	0	0	1	0	0	0	1

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CREDIT CARD, RECEIVE STOLEN	0	0	0	0	0	0	0	0	1	0	0	0	1
CREDIT CARD FRAUD OVER \$250	0	0	0	0	0	0	0	1	0	0	0	0	1
IDENTITY FRAUD	0	0	0	0	0	0	0	0	1	1	1	0	3
BURGLARIOUS INSTRUMENT, POSSES	1	2	0	0	1	0	0	0	1	0	0	4	9
RECEIVE STOLEN PROPERTY +\$250	1	0	0	1	0	0	0	0	0	0	0	2	4
RECEIVE STOLEN PROPERTY -\$250	0	0	0	0	0	0	0	0	1	0	0	0	1
RECEIVE STOLEN PROPERTY -\$250,	0	0	0	0	1	0	0	0	0	0	0	0	1
FRAUD/CHEAT, GROSS	0	1	0	0	0	0	0	0	0	0	0	0	1
FORGERY OF CHECK	0	0	0	1	0	1	0	1	0	0	0	0	3
UTTER FALSE CHECK	0	0	0	1	0	0	0	1	0	0	0	0	2
UTTER PROMISSORY NOTE FALSELY	0	0	0	0	0	1	0	0	0	0	0	0	1
WITNESS, INTIMIDATE	1	0	0	0	0	0	1	0	0	0	0	0	2
RESIST ARREST	0	0	0	0	0	0	0	0	0	0	0	2	2
RESIST ARREST	1	0	0	0	0	0	0	0	0	0	0	0	1
FALSE NAME/SSN, ARRESTEE FURNI	0	0	0	0	0	0	0	0	0	1	0	0	1
BB GUN/AIR RIFLE, MINOR POSSES	0	0	0	0	0	1	0	0	0	0	0	0	1
CRIME REPORT, FALSE	0	1	0	0	0	0	0	0	0	0	0	0	1
TELEPHONE CALLS, ANNOYING	0	0	0	0	0	0	0	0	0	0	1	0	1
TRASH, LITTER	0	1	1	0	0	0	0	0	0	0	1	0	3
OBSCENE MATTER TO MINOR	1	0	0	0	0	0	0	0	0	0	0	0	1
CHILD IN SEXUAL ACT, POSE/EXHI	0	0	0	0	0	0	0	0	0	0	0	1	1
CHILD PORNOGRAPHY, POSSESS	0	0	0	0	0	0	0	0	0	0	1	0	1
SCHOOL, DISTURB	0	0	0	3	2	0	0	0	0	0	1	0	6
DISORDERLY CONDUCT	0	0	0	0	0	0	0	0	0	0	0	2	2
NOISY & DISORDERLY HOUSE, KEEP	0	0	0	0	0	0	0	0	0	0	2	0	2
ANIMAL, CRUELTY TO	0	0	0	0	0	0	0	0	1	0	0	0	1
ATTEMPT TO COMMIT CRIME	0	2	2	1	1	0	0	1	0	1	5	2	15
ATTEMPT TO COMMIT CRIME (ARMED	0	0	0	2	0	0	0	0	0	0	0	0	2
ATTEMPT TO COMMIT CRIME (B&E N	0	0	0	0	0	0	0	0	1	0	0	0	1
THREAT TO COMMIT CRIME	1	0	0	1	0	0	0	1	1	0	0	0	4
FUGITIVE FROM JUSTICE ON COURT	0	0	0	0	0	0	1	0	0	0	0	1	2
OBSTRUCTION OF CITY SIDEWALKS	0	0	0	0	0	1	0	0	0	0	0	0	1
MUNICIPAL BY-LAW OR ORDINANCE	0	1	2	0	0	0	1	0	0	0	0	1	5
SEX OFFENDER FAIL TO REGISTER	0	2	0	0	1	0	0	0	2	0	0	0	5
SEX OFFENDER FAIL TO REGISTER,	1	0	0	0	0	0	0	0	0	0	0	0	1
SEX OFFENDER FAIL TO REGISTER,	0	0	0	0	0	0	0	0	0	1	0	0	1
FOLLOWING TOO CLOSELY	0	0	0	0	0	0	0	0	1	0	0	0	1
FAIL TO USE CARE WHEN BACKING	0	0	0	0	0	0	0	0	0	0	0	1	1
LEFT TURN WHERE PROHIBITED	0	1	0	0	0	0	0	1	0	0	0	0	2
HARSH AND OBJECTIONABLE	1	0	0	0	0	0	0	0	0	0	0	0	1
SUSPENSION OF LICENSE FOR VIOL	1	0	0	0	0	0	0	0	0	0	0	0	1
LICENSE, OPER AFTER REVOCATION	1	1	1	0	2	0	1	1	1	2	2	1	13
USE MV WITHOUT AUTHORITY	0	0	0	0	0	0	1	0	1	0	0	0	2
OFFICER WILL FOLLOW UP WHEN IN	0	0	1	0	0	0	0	0	0	0	0	0	1
OFFICER WILL REPORT	0	0	0	0	0	0	0	0	0	0	1	0	1
REPORT FORWARDED TO BCI	0	0	0	0	0	0	0	0	0	0	1	0	1

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STOP FOR SIGN, FAIL TO	1	1	0	0	0	0	0	0	0	0	0	0	2
STOP/YIELD, FAIL TO	0	4	2	0	2	1	0	1	1	0	0	1	12
UNLICENSED OPERATION OF MV	0	5	5	2	3	1	1	3	1	1	0	1	23
LICENSE NOT IN POSSESSION	1	1	0	0	0	0	0	0	0	0	0	0	2
IMPROPER OPERATION OF MV, ALLO	0	1	0	0	0	0	0	0	0	0	0	0	1
IMPEDED OPERATION OF MV	0	0	0	0	0	1	0	0	0	0	0	0	1
SEAT BELT, FAIL WEAR	0	0	1	0	0	0	0	0	0	1	1	0	3
TURN, IMPROPER	0	0	0	0	0	0	0	0	0	0	0	1	1
SIGNAL, FAIL TO	1	0	0	1	0	0	0	0	0	0	0	0	2
SPEEDING	2	4	3	1	2	2	3	1	2	0	1	1	22
SPEEDING (60 MPH IN A 40 MPH Z	0	0	0	0	1	0	0	0	0	0	0	0	1
SPEEDING IN VIOL SPECIAL REGUL	0	2	0	0	0	0	1	0	0	0	0	0	3
INSPECTION/STICKER, NO	2	1	0	1	2	0	0	2	1	0	0	1	10
REJECTION STICKER FOR SAFETY	1	0	0	0	0	0	0	0	0	0	0	0	1
LICENSE REVOKED AS HTO, OPERAT	0	0	1	0	0	0	1	0	0	0	0	0	2
LICENSE SUSPENDED FOR OUI, OPE	0	1	0	0	0	0	2	0	0	0	0	0	3
LICENSE SUSPENDED, OP MV WITH	7	7	2	6	4	1	2	3	1	3	1	4	41
LICENSE SUSPENDED, OP MV WITH,	4	2	0	1	2	0	1	1	0	3	0	0	14
NUMBER PLATE VIOLATION TO CONC	0	0	0	0	0	0	0	0	0	0	0	1	1
NUMBER PLATE, ATTACH WHEN ASSI	0	2	0	0	0	0	0	0	1	1	0	0	4
REGISTRATION SUSPENDED, OP MV	1	1	0	1	4	1	0	2	1	1	0	0	12
REGISTRATION SUSPENDED, OP MV,	0	0	0	0	0	0	1	0	0	0	0	0	1
LEAVE SCENE OF PERSONAL INJURY	0	1	2	0	0	0	0	0	1	0	1	0	5
LEAVE SCENE OF PROPERTY DAMAGE	4	4	5	7	8	3	11	9	0	2	7	3	63
NEGLIGENT OPERATION OF MOTOR V	1	1	2	0	1	3	3	6	4	1	2	2	26
RECKLESS OPERATION OF MOTOR VE	1	3	0	1	1	0	1	1	0	1	0	2	11
IDENTIFY SELF, MV OPERATOR REF	2	0	0	0	0	0	0	0	0	0	0	0	2
STOP FOR POLICE, FAIL	1	2	0	1	0	0	1	0	0	1	0	1	7
NAME/ADDRESS CHANGE, FL NOTIFY	0	0	0	0	0	0	1	0	0	0	0	0	1
UNINSURED MOTOR VEHICLE	0	3	4	2	3	1	1	1	2	4	0	0	21
NUMBER PLATE VIOLATION	0	0	0	0	0	0	0	0	0	1	0	0	1
PLATE LIGHT NOT LIT	1	0	0	0	0	0	0	0	0	0	0	0	1
EQUIPMENT VIOLATION, MISCELLAN	0	0	0	0	1	0	0	0	0	0	0	0	1
LIGHTS VIOLATION, MV	1	1	0	0	3	2	1	0	0	2	0	1	11
UNREGISTERED MOTOR VEHICLE	2	1	6	3	0	5	3	3	3	6	1	1	34
SNOW/REC VEH UNREGISTERED	0	0	1	0	0	0	0	1	0	0	0	0	2
SNOW/REC VEH PUBLIC WAY, ON	0	0	1	0	0	0	0	1	0	0	0	0	2
SNOW/REC VEH HELMET VIOLATION	0	0	1	0	0	0	0	1	0	0	0	0	2
BOAT, LEAVE SCENE OF PROPERTY	1	0	0	0	0	0	0	0	0	0	0	0	1
STOP SIGN VIOLATION	1	1	0	0	0	0	0	0	0	0	0	1	3
TOTALS FOR IBR CODE: 99	41	52	38	30	40	22	36	40	18	31	17	22	387

Violation Breakdown
From: 07/01/2008 Thru: 06/30/2009

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<u>State Law</u>	<u>Fine Total</u>	<u>Civil</u>	<u>Warnings</u>	<u>Verbal</u>	<u>Arrests</u>	<u>Criminal</u>	<u>Totals</u>
138 / 34A	0.00	0	0	0	1	0	1
138 / 34C	0.00	0	0	0	2	0	2
266 / 121A	250.00	1	0	0	0	0	1
540 / 2.31	35.00	1	0	0	0	0	1
540CMR2205	0.00	0	0	0	1	0	1
720 / 9.06(7)	80.00	5	0	0	0	1	6
720 / 9.06(9)	40.00	2	4	0	0	0	6
720 / 9.07	0.00	0	1	0	0	0	1
720 / 906	185.00	7	5	0	0	1	13
720 / CMR 9.06(9)	0.00	0	1	0	0	2	3
720 / CMR9.06(9)	80.00	4	2	0	0	0	6
720 / G	200.00	2	1	0	0	0	3
720CMR906 / B	20.00	1	0	0	0	0	1
85 / 15	0.00	1	1	0	0	0	2
89 / 1	0.00	0	0	0	1	0	1
89 / 10	135.00	2	3	0	0	0	5
89 / 11	2800.00	17	17	0	1	0	35
89 / 2	220.00	3	0	0	2	1	6
89 / 4A	1435.00	17	7	0	11	3	38
89 / 4B	300.00	3	1	0	1	4	9
89 / 4C	100.00	1	0	0	0	0	1
89 / 7A	200.00	2	0	0	0	0	2
89 / 8	385.00	10	17	0	1	2	30
89 / 9	23535.00	252	276	1	15	8	552
90 / 10	0.00	2	1	1	8	14	26
90 / 11	650.00	15	9	0	0	2	26
90 / 12	0.00	0	0	0	0	1	1
90 / 13	105.00	3	0	0	1	0	4
90 / 13A	1385.00	54	7	0	1	1	63
90 / 14	750.00	12	7	0	0	1	20
90 / 14/B	70.00	2	0	0	0	0	2
90 / 14B	60.00	2	1	0	1	1	5
90 / 16	50.00	1	0	0	0	0	1
90 / 16/A	735.00	13	3	0	0	0	16
90 / 17	44035.00	309	218	1	11	8	547
90 / 18	1590.00	12	12	0	0	0	24
90 / 19D	50.00	1	0	0	0	0	1
90 / 20	1520.00	34	18	0	7	1	60
90 / 22	0.00	0	0	0	0	1	1
90 / 23	0.00	4	5	0	46	26	81
90 / 23C	0.00	0	0	0	3	2	5
90 / 24	0.00	1	1	0	39	35	76
90 / 24L	0.00	0	0	0	0	1	1
90 / 25	0.00	0	1	0	5	4	10
90 / 26A	105.00	3	1	0	1	0	5
90 / 34J	0.00	5	1	0	2	13	21
90 / 6	210.00	6	4	0	0	1	11
90 / 7	595.00	17	56	0	4	5	82
90 / 7AA	50.00	2	0	0	0	0	2
90 / 7Q	70.00	2	0	0	0	0	2
90 / 9	1200.00	15	9	0	3	12	39
90B / 21	0.00	0	0	0	1	1	2
90B / 25	0.00	0	0	0	1	1	2
90B / 26	0.00	0	0	0	1	2	3
94C / 34	0.00	0	0	0	2	0	2
VCO / 9-62	0.00	1	0	0	0	0	1
TOTALS	83230.00	847	690	3	173	155	1868

Crime Comparison Report For the period ending 12/31/2009

Group A Crimes Against Persons

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Kidnaping/ Abduction	2009	1		1					5			1		8
	2008				1	1			2					4
	Pct	n/a		n/a	n/a	n/a			+150%			n/a		+100%
Forcible Rape	2009	1			1	2		2	3			3	2	14
	2008			3	1	1	2	3			2	1	1	14
	Pct	n/a		n/a	0%	+100%	n/a	-33%	n/a		n/a	+200%	+100%	0%
Forcible Sodomy	2009			1										1
	2008				1				1		2			4
	Pct			n/a	n/a				n/a		n/a			-75%
Forcible Fondling	2009		1			1								2
	2008	2												2
	Pct	n/a	n/a			n/a								0%
Aggravated Assault	2009	4	4	10	17	9	10	6	9	8	3	8	6	94
	2008	20	3	6	3	4	9	7	2	4	6	8	7	79
	Pct	-80%	+33%	+67%	+467%	+125%	+11%	-14%	+350%	+100%	-50%	0%	-14%	+19%
Simple Assault	2009	23	23	31	29	23	23	25	26	22	28	26	22	301
	2008	21	30	32	33	32	20	42	28	12	26	35	20	331
	Pct	+10%	-23%	-3%	-12%	-28%	+15%	-40%	-7%	+83%	+8%	-26%	+10%	-9%
Intimidation	2009	10	11	9	8	9	13	4	16	9	8	11	13	121
	2008	16	10	20	11	23	18	10	13	12	8	8	6	155
	Pct	-38%	+10%	-55%	-27%	-61%	-28%	-60%	+23%	-25%	0%	+38%	+117%	-22%
Statutory Rape	2009	4		2	1	2	2	3	1	2	2	1		20
	2008		2		2	1	1	4	4			1	1	16
	Pct	n/a	n/a	n/a	-50%	+100%	+100%	-25%	-75%	n/a	n/a	0%	n/a	+25%
Total Crimes Against Persons	2009	43	39	54	56	46	48	40	60	41	41	50	43	561
	2008	59	45	61	52	62	50	66	50	28	44	53	35	605
	Pct	-27%	-13%	-11%	+8%	-26%	-4%	-39%	+20%	+46%	-7%	-6%	+23%	-7%

Filters/Options Applied

Date Used

Report Date used

Crime Comparison Report For the period ending 12/31/2009

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2009					1	5		3	2		3		14
	2008		1		1				2	1	2	1		8
	Pct		n/a		n/a	n/a	n/a		+50%	+100%	n/a	+200%		+75%
Arson	2009					1	1	1						3
	2008							1	1	1				3
	Pct					n/a	n/a	0%	n/a	n/a				0%
Burglary/ Breaking and Entering	2009	13	6	7	12	18	14	14	21	19	18	23	10	175
	2008	12	5	14	17	15	11	26	32	24	16	16	18	206
	Pct	+8%	+20%	-50%	-29%	+20%	+27%	-46%	-34%	-21%	+13%	+44%	-44%	-15%
Larceny (pick-pocket)	2009			2		1	1							4
	2008									1				1
	Pct			n/a		n/a	n/a			n/a				+300%
Larceny (purse snatching)	2009													
	2008						1							1
	Pct						n/a							n/a
Larceny (shoplifting)	2009	3		9	11	9	3	7	1	5	2	3	4	57
	2008	8	6	7	2	3	2	3	1	4	9	3	5	53
	Pct	-63%	n/a	+29%	+450%	+200%	+50%	+133%	0%	+25%	-78%	0%	-20%	+8%
Larceny (from building)	2009	2	5	1	3	7	3	3	8	2	6	7	1	48
	2008	2	1	4	6	5	5	11	4	6	5	8	4	61
	Pct	0%	+400%	-75%	-50%	+40%	-40%	-73%	+100%	-67%	+20%	-13%	-75%	-21%
Larceny (from motor vehicles)	2009						1							1
	2008				1				1	2	1			5
	Pct				n/a		n/a		n/a	n/a	n/a			-80%
Larceny (all other)	2009	27	20	16	22	27	21	29	33	30	28	29	26	308
	2008	24	14	20	31	36	20	39	38	27	28	24	28	329
	Pct	+13%	+43%	-20%	-29%	-25%	+5%	-26%	-13%	+11%	0%	+21%	-7%	-6%
Motor Vehicle Theft	2009	3	2	1	2	2	1	3	4	2	1	3	5	29
	2008	3	2	6	2	5	3	5	7	1	1	2	4	41
	Pct	0%	0%	-83%	0%	-60%	-67%	-40%	-43%	+100%	0%	+50%	+25%	-29%
Counterfeit/ Forgery	2009	3	4		2	2	1	1	1	2			1	17
	2008	2	2	3	1	3	2	3	1	3	1	3	1	25
	Pct	+50%	+100%	n/a	+100%	-33%	-50%	-67%	0%	-33%	n/a	n/a	0%	-32%
Fraud (false pretense;swindle)	2009	3	3	3	2	2	1	3	2		1	1		21
	2008	2	3	4	4	1	3	6	2	6	3	3		37
	Pct	+50%	0%	-25%	-50%	+100%	-67%	-50%	0%	n/a	-67%	-67%		-43%

Filters/Options Applied

Date Used

Report Date used

Crime Comparison Report For the period ending 12/31/2009

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (credit/debit card;ATM)	2009				2	1					2		2	7
	2008	3	1	1	1		1	2			2	2	2	15
	Pct	n/a	n/a	n/a	+100%	n/a	n/a	n/a			0%	n/a	0%	-53%
Fraud (impersonation)	2009	1		1		1		1		1		3	3	11
	2008	6	3	1	2	2	2	5	1	1	3	1	6	33
	Pct	-83%	n/a	0%	n/a	-50%	n/a	-80%	n/a	0%	n/a	+200%	-50%	-67%
Embezzlement	2009		1		1	1	1					2		6
	2008					1	1	1						3
	Pct		n/a		n/a	0%	0%	n/a				n/a		+100%
Stolen Property	2009			2	2		7	3	3	1		1	1	20
	2008		1		2	1	1			3	4		3	15
	Pct		n/a	n/a	0%	n/a	+600%	n/a	n/a	-67%	n/a	n/a	-67%	+33%
Destruction of Property/Vandalism	2009	13	14	30	21	30	19	27	32	25	21	25	15	272
	2008	25	13	35	30	29	37	38	44	29	21	21	24	346
	Pct	-48%	+8%	-14%	-30%	+3%	-49%	-29%	-27%	-14%	0%	+19%	-38%	-21%
Total Crimes Against Property	2009	68	55	72	80	103	79	92	108	89	79	100	68	993
	2008	87	52	95	100	101	89	140	134	109	96	84	95	1182
	Pct	-22%	+6%	-24%	-20%	+2%	-11%	-34%	-19%	-18%	-18%	+19%	-28%	-16%

Filters/Options Applied

Date Used

Report Date used

Crime Comparison Report For the period ending 12/31/2009

Group A Crimes Against Society

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2009	4	8	5	1	6	9	2	1	2	5	2	7	52
	2008	10	4	8	9	7	9	10	7	3	9	5	4	85
	Pct	-60%	+100%	-38%	-89%	-14%	0%	-80%	-86%	-33%	-44%	-60%	+75%	-39%
Pornography/Obscene Material	2009							1						1
	2008	1												1
	Pct	n/a						n/a						0%
Weapon Law Violations	2009	1	1	1	1		1	2		2	3		2	14
	2008			1		1	5	1	3				1	12
	Pct	n/a	n/a	0%	n/a	n/a	-80%	+100%	n/a	n/a	n/a		+100%	+17%
Total Crimes Against Society	2009	5	9	6	2	6	10	5	1	4	8	2	9	67
	2008	11	4	9	9	8	14	11	10	3	9	5	5	98
	Pct	-55%	+125%	-33%	-78%	-25%	-29%	-55%	-90%	+33%	-11%	-60%	+80%	-32%

Filters/Options Applied

Date Used

Report Date used

Crime Comparison Report For the period ending 12/31/2009

Group B Crimes

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2009	1	1		1	1				1	1			6
	2008	1	1			1		1		2				6
	Pct	0%	0%		n/a	0%		n/a		-50%	n/a			0%
Curfew/Loitering/Vagrancy	2009													
	2008										1			1
	Pct										n/a			n/a
Disorderly Conduct	2009	5	6	9	10	9	8	12	8	10	9	3	2	91
	2008	10	6	11	16	8	12	13	13	8	12	16	6	131
	Pct	-50%	0%	-18%	-38%	+13%	-33%	-8%	-38%	+25%	-25%	-81%	-67%	-31%
Driving under Influence	2009	7	4	4	4	1	1	2	1	3	2	2	2	33
	2008	1	3	2	3	3	2	2	1	2		2	3	24
	Pct	+600%	+33%	+100%	+33%	-67%	-50%	0%	0%	+50%	n/a	0%	-33%	+38%
Drunkenness	2009	8	3	10	10	16	10	12	9	10	16	9	6	119
	2008	14	3	9	16	9	13	8	10	13	10	13	12	130
	Pct	-43%	0%	+11%	-38%	+78%	-23%	+50%	-10%	-23%	+60%	-31%	-50%	-8%
Family Non Violent Offenses	2009			1	2					1				4
	2008											2		2
	Pct			n/a	n/a					n/a		n/a		+100%
Liquor Law Violations	2009	2		2	13	4	13	4	2	4	4		5	53
	2008	1	3	2	1	3	6	4	2		6		1	29
	Pct	+100%	n/a	0%	+1200	+33%	+117%	0%	0%	n/a	-33%		+400%	+83%
Runaways (under 18yr old)	2009	1		2			2	1	3		2	1		12
	2008	2		1	1	5		1	2		2		4	18
	Pct	-50%		+100%	n/a	n/a	n/a	0%	+50%		0%	n/a	n/a	-33%
Trespass of Real Property	2009	7	2	3	4	15	2	7	3	8	3	3	5	62
	2008	5	3	11	9	7	6	9	9	11	10	7	1	88
	Pct	+40%	-33%	-73%	-56%	+114%	-67%	-22%	-67%	-27%	-70%	-57%	+400%	-30%
All Other Offenses	2009	50	60	52	38	41	40	29	29	23	32	33	30	457
	2008	34	24	44	41	32	29	33	38	25	35	30	19	384
	Pct	+47%	+150%	+18%	-7%	+28%	+38%	-12%	-24%	-8%	-9%	+10%	+58%	+19%
Total Group B Crimes	2009	81	76	83	82	87	76	67	55	60	69	51	50	837
	2008	68	43	80	87	68	68	71	75	61	76	70	46	813
	Pct	+19%	+77%	+4%	-6%	+28%	+12%	-6%	-27%	-2%	-9%	-27%	+9%	+3%

Filters/Options Applied

Date Used

Report Date used



Accident Breakdown

<u>Street / Location Names</u>	<u>INJURIES</u>	<u>FATALITIES</u>	<u>OUI</u>	<u>INVL.</u>	<u>PEDESTRIAN</u>	<u>BICYCLISTS</u>	<u># OF ACC.</u>
ABBOTT ST	0	0		0	0	0	1
ALLEN ST	0	0		0	0	0	1
ASH ST	0	0		0	0	0	2
BAKER	1	0		0	0	1	1
BAKER ST	0	0		0	0	0	6
BANCROFT ST	0	0		0	0	0	1
BANNER RD	0	0		0	0	0	1
BARTHEL AVE	0	0		0	0	0	1
BERTHA AVE	0	0		0	0	0	1
BETTY SPRING RD	3	0		0	0	0	7
BLANCHARD ST	0	0		0	0	0	1
BOND ST	0	0		0	0	0	1
BROOKSIDE DR	0	0		0	0	0	1
CATHERINE ST	0	0		0	0	0	5
CENTRAL ST	5	0		0	0	0	25
CHAPEL ST	0	0		0	0	0	1
CHELSEA ST	2	0		0	0	0	2
CHESTNUT	1	0		0	0	0	3
CHESTNUT ST	1	0		0	0	1	4
CHURCH ST	0	0		0	0	0	2
CITY HALL AVE	0	0		0	0	0	16
CLARK ST	1	0		0	0	0	5
COLEMAN ST	1	0		0	0	0	1
CONANT ST	0	0		0	0	0	2
CONNORS ST	1	0		0	0	0	5
CRAWFORD ST	1	0		0	0	1	7
CROSS	0	0		0	0	0	2
CROSS ST	3	0		0	0	0	3
DONLAN ST	1	0		0	0	0	3
DOUGLAS RD	0	0		0	0	0	1
EAST BROADWAY	2	0		0	0	0	4
EASTWOOD CR.	0	0		0	0	0	2
EATON ST	5	0		0	0	0	6
ELM	9	0		0	0	1	10
ELM ST	5	0		0	0	1	13
EMERALD ST	0	0		0	0	0	4
EUCLID ST	0	0		0	0	0	3
FOSS RD	1	0		0	1	0	1
FOSTER CT	0	0		0	0	0	2
GRAHAM	0	0		0	0	0	1
GRAHAM ST	0	0		0	0	0	2
GRANT ST	0	0		0	0	0	1
GREEN ST	6	0		0	0	0	24
GREENWOOD	0	0		0	0	0	2
GREENWOOD PL	0	0		0	0	0	1
GREENWOOD ST	0	0		0	0	0	4
HALFORD ST	0	0		0	0	0	1
HAPPY HOLLOW RD	1	0		0	0	0	1
HEMLOCK DR	0	0		0	1	0	3
HIGH ST	1	0		0	0	0	3
HOLLY DR	0	0		0	0	0	1
HOWE ST	2	0		0	0	0	2
JEAN ST	0	0		0	0	0	1
KENDALL ST	0	0		0	0	0	1
KEYES RD	0	0		0	0	0	1
KNOWLTON ST	0	0		0	0	0	3
KRAFT ST	1	0		0	0	0	2
LAKE ST	0	0		0	0	0	2
LAWRENCE ST	0	0		0	0	0	1
LEAMY ST	0	0		0	0	0	2
LINCOLN ST	0	0		0	0	0	1
LOVEWELL ST	0	0		0	0	0	2
MAIN ST	6	0		1	0	1	44
MANCA DR	1	0		0	0	0	3
MAPLE ST	0	0		0	0	0	2
MARQUETTE ST	0	0		0	0	0	1
MATTHEWS ST	1	0		0	0	1	1

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MILL ST	2	0	0	0	0	1
MINOTT ST	2	0	0	0	0	2
MONADNOCK ST	0	0	0	0	0	1
NICHOLS ST	0	0	0	0	0	9
NICOLLE TER	0	0	0	0	0	1
OAK ST	0	0	0	0	0	3
OLDE COLONIAL DR	0	0	0	0	0	1
OSGOOD ST	0	0	0	0	0	1
PARK ST	1	0	0	0	0	9
PARKER	3	0	0	0	0	6
PARKER ST	1	0	0	0	0	22
PEABODY ST	0	0	0	0	0	1
PEARL ST	2	0	0	0	1	14
PEARSON BL.	7	0	0	1	0	38
PINE	0	0	0	0	0	2
PINE ST	0	0	0	0	0	3
PLEASANT ST	4	0	0	3	0	16
PRINCETON ST	0	0	0	0	0	1
PROSPECT ST	2	0	0	1	0	3
REGAN ST	0	0	0	0	0	2
RICH ST	1	0	0	1	0	1
RIDGEWOOD LN	0	0	0	0	0	1
ROBILLARD ST	0	0	0	0	0	1
ROSEWOOD DR	0	0	0	0	0	1
ROUTE 101	1	0	0	0	0	3
ROUTE 140	13	1	0	1	0	17
ROUTE 2	0	0	0	0	0	2
ROUTE 68	0	0	0	0	0	1
RYAN ST	0	0	0	0	0	2
SAND ST	0	0	0	0	0	1
SAUNDERS ST	0	0	0	0	0	2
SCHOOL ST	0	0	0	0	0	2
SHERMAN ST	0	0	0	0	0	1
SOUTH MAIN ST	1	0	0	0	0	5
STEPHANIE DR	0	0	0	0	0	2
STUART ST	0	0	0	0	0	1
SUFFOLK LN	0	0	0	0	0	1
TEMPLE ST	0	0	0	0	0	3
TIMPANY BL.	24	0	0	2	0	110
UNION SQ	2	0	0	0	0	4
UNION ST	1	0	0	0	0	6
VERNON ST	0	0	0	0	0	3
WASHINGTON ST	0	0	0	0	0	3
WATERFORD ST	0	0	0	0	0	5
WEST BROADWAY	6	0	0	0	0	17
WEST LYNDE ST	0	0	0	0	0	3
WEST ST	9	0	0	0	0	18
WHITNEY ST	0	0	0	0	0	1
WILLIS RD	0	0	0	0	0	1
WILLOW ST	0	0	0	0	0	4
WOODLAND AVE	0	0	0	0	0	3
TOTALS	144	1	1	11	8	631



**DEPARTMENT OF PUBLIC WORKS
CITY OF GARDNER**

Dane E. Arnold, Director
416 West Broadway
Gardner, MA 01440
978-632-7661
Fax 978-630-4029

TO HIS HONOR THE MAYOR AND MEMBERS OF THE CITY COUNCIL

Dear Mayor Mark Hawke and City Council Members:

I respectfully submit the Annual Report for the Department of Public Works. The following pages contain information pertaining to the various Public Works Divisions for Fiscal Year 2009.

Sincerely,

Dane E. Arnold, Director
Department of Public Works

PUBLIC WORKS EXPENDITURES July 1, 2008 through June 30, 2009	
Director	\$ 40,153.83
Clerk	35,557.60
Part Time Clerk	0
Maintenance Crew	666,317.73
Overtime	38,203.73
Week-end Standby	32,920.00
Working out of Grade	4,339.47
Mechanic/Welder Rating	2,088.00
Sick Leave Incentive	1,940.32
Longevity	10,210.00
Termination Leave	22,522.22
Communications	307.00
Professional Development & Travel	246.25
Professional Services	707.50
Office Supplies	417.45
Clothing Allowance	350.00
TOTAL P. W. EXPENDITURES	\$ 856,281.10

MUNICIPAL GARAGE EXPENDITURES July 1, 2008 through June 30, 2009	
Repairs & Maintenance	\$ 26,521.02
Minor Equipment	3,159.22
Energy & Utilities	43,643.01
Communications	646.30
Professional Development & Travel	2,076.80
Professional Services	9,520.50
Vehicle Supplies	175,627.59
Building Rehab	5,981.14
Clothing	2,650.00
Enc. Repairs & Maintenance	964.99
Enc. Minor Equipment	223.50
Enc. Building Rehab	0
TOTAL MUN. GARAGE EXPENDITURES	\$ 271,014.07

HIGHWAY EXPENDITURES July 1, 2008 through June 30, 2009	
Repairs & Maintenance	\$ 76,662.93
Traffic Maintenance	4,619.07
Parking Maintenance	26,271.88
Crusher Maintenance	912.00
Unaccepted Road Maintenance	0
Minor Equipment	3,651.94
Equipment Rental	0
Energy & Utilities	48.21
Street Lighting	130,340.40
Communications	2,193.06
Professional Development & Service	400.00
Professional Services	757.68
Snow & Ice	595,748.65
Office Supplies	425.70
Vehicle Supplies	13,429.87
Cold Patch	16,593.47
Drain Account	35,120.77
Berm Account	0
Clothing	6,900.00
Sidewalks	3,389.83
Enc. Repairs & Maintenance	560.70
Enc. Traffic Maintenance	7,485.95
Enc. Drains	13,956.70
Enc. Sidewalks	4,799.28
TOTAL HIGHWAY EXPENDITURES	\$ 944,268.09

CATCH BASINS
4 New Catch Basins installed
21 Catch Basins Replaced
46 Catch Basins Repaired

SIDEWALK RECONSTRUCTION		
STREET	LENGTH & WIDTH	LOCATION
Graham Street east side	55' x 5.5' concrete	Parker St. north 55'
Graham Street west side	75' x 5.5' concrete	Parker St. north 75'
Parker Street	100' x 5.5' concrete	Bet. #4 Oak St. to Shell Station

DRAINAGE PROJECTS		
STREET	LENGTH & TYPE	LOCATION
Nichols Street	420' of 12" Perf. Poly	City Hall Ave. to Holy Rosary Ch.
Parker Street	70' of 8" Perf. Poly	Parker St. into Graham St.
Raymond Road	Replaced 300' of 6" Perf. Alum.	Brook to Hs. #375

CRACK SEALING		
STREET	LENGTH	LOCATION
Airport Road	3,100'	W. Broadway to Templeton Line
Church Street	1,200'	Leamy St. to Marquette St.
City Hall Avenue	960'	Pleasant St. to Nichols St.
Clark Street	2,000'	Leo Drive to Otter River Road
Crestwood Drive	800'	Temple St. to Fairlawn Ave.
Cross Street	800'	Elm St. to School St.
Eaton Street	6,300'	Park St. to Green St. (One Lane Only)
Eli Drive	500'	Otter River Rd. to Winchendon Line
Fairlawn Avenue	1,600'	Temple St. to Elm St.
Green Street	4,200'	Rotary to radio Station
Greenwood Street	2,100'	Parker St. to Baker St.
Jonathan Street	1,700'	Bancroft St. east side
Leamy Street	1,800'	Parker St. to Baker St.
Maynard Street	700'	East Broadway to High St.
Minott Street	2,800'	East Broadway to Westminster Line
Moran Street	700'	Regan St. to Marquette St.
Newton Street	800'	East Broadway to High St.
Otter River Road	1,000'	Top of hill to Eli Drive
Park Street	2,100'	Central St. to Abbott St.
Partridge Street	6,000'	East Broadway to Dead End
Pleasant Street	800'	West Broadway to Greenwood St.
Winslow Street	800'	Allen St. to Bancroft St.

RESURFACING		
STREET	LENGTH & WIDTH	LOCATION
Central Street	3000' x 44' Bit. Concrete	Green St. to Parker St.
Franklin Court	350' x 24' Bit. Concrete	All
Lakewood Terrace	800' x 28' Bit. Concrete	All
Lovewell Street	1400' x 32' Bit. Concrete	Adams St. to Whitney St.
Main Street	1750' x 44' Bit. Concrete	Central St. to Timpany Blvd.
Nichols Street	1500' x 30' Bit. Concrete	Parker St. to Baker St.
Oak Street	400' x 32' Bit. Concrete	West St. to Hs #75
Otter River Road	2400' x 28' Bit. Concrete	Clark St. to Hs #177
Parker Street	2100' x 44' Bit. Concrete	Pleasant St. to Jean St.
Pleasant Street	400' x 24' Bit. Concrete	Parker St. to City Hall Ave.

West Street	530' x 36' Bit. Concrete	Graham St. to Oak St.
SEWER EXPENDITURES		
July 1, 2008 through June 30, 2009		
Dept. Head		\$ 20,077.17
Engineer Salary		17,467.16
Clerk		31,300.25
Part Time Clerk		15,544.22
Maintenance Crew		27,537.02
Overtime		94.37
Longevity		1,260.00
Sick Leave Incentive		86.80
Termination Leave		23,600.01
Repairs & Maintenance		6,450.00
Repairs to Mains		6,610.95
New Equipment		90,100.00
Communications		365.23
Professional Development & Travel		40.00
Professional Services		18,161.87
Office Supplies		7,614.77
Chemical Treatment		39,221.48
AWWTP Contract Operations		1,181,782.61
Indirect Costs Reimburse		111,302.87
Inflow & Infiltration Removal		15,051.39
Clothing		700.00
Principal Outside Debt		156,279.14
Interest Outside Debt		75,725.23
Enc. New Equipment		2,975.00
Enc. Contract Operations		91,277.85
Enc. I & I Removal		89,789.40
Enc. Facility Assessment		3,450.00
TOTAL SEWER EXPENDITURES		\$ 2,033,864.79

SEWER DEPARTMENT				
SALARY & LABOR JULY 1, 2008 TO JUNE 30, 2009				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Cheryl Blodgett	31,036.00		360.00	\$ 31,396.00
Carlene Breen	31,247.46			\$ 31,247.46
Andrew Gallant	27,776.00	94.37	25,466.81	\$ 53,337.18

SEWER MAIN RELINING					
STREET	MH	MH	SIZE	TYPE	LENGTH
School Street	10	9	6"	VCP	265'
Walnut Street	11	10	6"	VCP	175'
Walnut Street	12	11	6"	VCP	137'
School Street	13	10	6"	VCP	187'
School Street	14	13	6"	VCP	191'
Maple Street	26	25	6"	VCP	252'
Maple Street	27	26	6"	VCP	245'
Maple Street	28	27	6"	VCP	87'
Main Street	9	8	10"	VCP	329'
Washington Street	10	9	6"	VCP	140'
Washington Street	11	10	6"	VCP	109'
Washington Street	12	11	6"	VCP	123'
Peabody Street	27	26	6"	VCP	300'
Peabody Street	28	27	6"	VCP	300'
Peabody Street	71	28	6"	VCP	86'
Grant Street	57	56	6"	VCP	295'
Grant Street	58	57	6"	VCP	205'
Grant Street	59	58	6"	VCP	200'
Ford Street	22	21	6"	VCP	61'
Ford Street	23	22	6"	VCP	190'
Willow Street	23	33	6"	VCP	196'
Willow Street	33	32	8"	VCP	180'
Baker Street	35	23	8"	VCP	100'
Chelsea Street	30	29	12"	VCP	163'
Chelsea Street	29	28	12"	VCP	270'
South Main Street	28	27	12"	VCP	202'
Summer Street	42	41	8"	VCP	263'
Summer Street	41	40	8"	VCP	253'
Minott Street	78	77	8"	VCP	302'
Minott Street	79	78	8"	VCP	300'
East Broadway	6	5	8"	VCP	154'
East Broadway	5	4	8"	VCP	304'
West Broadway	4	3	8"	VCP	113'
West Broadway	3	2	8"	VCP	319'
Charles Street	17	16	6"	VCP	140'
Charles Street	16	15	6"	VCP	249'
Charles Street	15	14	6"	VCP	76'
Charles Street	14	13	6"	VCP	315'
Ken Drive	91	85	6"	VCP	326'
Ken Drive	92	91	6"	VCP	110'
Lovewell Street	62	59	6"	VCP	202'
Lovewell Street	61	60	6"	VCP	353'

Lovewell Street	60	59	6"	VCP	315'
SEWER MAIN RELINING					
STREET	MH	MH	SIZE	TYPE	LENGTH
Lovewell St. Easement	59	55	6"	VCP	324'
Crawford Street	19	18	6"	VCP	111'
Crawford Street	18	17	8"	VCP	282'
Crawford Street	17	16	8"	VCP	286'
Crawford Street	16	15	8"	VCP	288'
Risley Street	28	6	6"	VCP	150'
Becky Avenue	74	73	8"	VCP	223'
West Lynde Street	9	8	6"	VCP	108'
Richmond Street	26	25	6"	VCP	111'
Richmond Street	25	24	6"	VCP	120'
Lake Street	24	23	6"	VCP	181'
Osgood Street	16	17	6"	VCP	79'
Regan Street	19	25	6"	VCP	108'
Regan Street	25	24	6"	VCP	238'
Baker Street	24	22	6"	VCP	292'
Barthel Ave/Coburn St	7	6	8"	VCP	202'
Barthel Ave. Easement	5	4	10"	VCP	143'
Barthel Ave. Easement	4	3	10"	VCP	138'
Coburn Avenue	3	2	10"	VCP	437'
Marquette Street	40	58	8"	VCP	201'
Marquette Street	58	39	8"	VCP	10'
Waterford St. Easement	36	34	8"	VCP	245'
Waterford St. Easement	34	33	8"	VCP	101'
Waterford St. Easement	33	32	8"	VCP	130'
Church St. Easement	32	28	10"	VCP	201'
Church St. Easement	28	27	10"	VCP	168'
Church St. Easement	27	20	10"	VCP	95'
Park Street	35	34	8"	VCP	168'
Park Street	42	35	8"	VCP	95'
Park Street	36	35	8"	VCP	80'
Green St. Easement	8	32	6"	VCP	215'
Green St. Easement	32	7	6"	VCP	216'
Green St. Easement	7	6	6"	VCP	120'
Green Street	3	2	6"	VCP	93'
Green Street	2	1.1	6"	VCP	157'
Green Street	1.1	1	6"	VCP	47'
Chestnut Street	31	30	8"	VCP	353'
Chestnut Street	33	31	8"	VCP	299'
Chestnut Street	34	33	8"	VCP	196'
Chestnut Street	35	34	8"	VCP	174'
Central/Lynde Street	26	35	6"	VCP	190'
Central/Lynde Street	36	35	8"	VCP	95'

Woodland Avenue	37	36	8"	VCP	451'
SEWER MAIN RELINING					
Woodland Avenue	65	37	8"	VCP	272'
Westford Street	74	70	6"	VCP	325'
Westford Street	70	64	6"	VCP	296'
Lawrence Street	79	118	8"	VCP	190'
Lawrence Street	118	117	8"	VCP	237'
Minott Street	7	8	8"	VCP	405'
TOTAL					18,728'

GARDNER WASTEWATER TREATMENT FACILITY					
FLOW REPORT					
MONTH	TOTAL FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	PRECIPITATION
July 2008	90.2	2.9	8.2	.7	6.41
August 2008	104.6	3.4	6.0	1.2	4.82
September 2008	97.7	3.3	9.6	1.0	7.45
October 2008	79.5	2.6	5.0	.5	2.13
November 2008	84.9	2.8	5.0	.8	8.94
December 2008	146.3	4.7	11.0	1.6	6.29
January 2009	97.8	3.2	6.4	1.4	3.01
February 2009	82.8	3.0	6.2	1.2	1.25
March 2009	133.2	4.3	7.6	2.0	3.29
April 2009	122.6	4.1	6.9	2.2	4.08
May 2009	109.3	3.5	6.1	1.3	4.90
June 2009	108.4	3.6	9.8	1.6	6.15

**GARDNER WATER TREATMENT FACILITY
FLOW REPORT (In Million Gallons)**

	CRYSTAL LAKE	SNAKE POND	PERLEY BROOK
MONTH	Water Pumped	Water Pumped	Water Pumped
July 2008	31	19	0
August 2008	31	16	0
September 2008	30	14	0
October 2008	31	23	2.31
November 2008	30	0	0
December 2008	31	2	0
January 2009	63.741	0.156	0
February 2009	56.029	0.223	0
March 2009	59.881	0.116	0
April 2009	37.409	19.335	0
May 2009	48.171	15.043	
June 2009	43.277	16.611	0

WATER/SEWER CONNECTIONS	
Residential	
18 Water Services	
17 Sewer Services	

WATER EXPENDITURES	
July 1, 2008 through June 30, 2009	
Dept. Head Salary	\$ 20,076.65
Engineer Salary	17,466.64
Clerk	34,672.58
Maintenance Crew	45,309.60
Overtime	1,323.62
Standby	5,140.00
Longevity	0
Repairs & Maintenance	540.00
Repairs to Mains	4,242.31
New Equipment	161,030.92
Communications	384.54
Professional Development & Travel	841.00
Professional Services	7,276.74
WPAT Administrative Fees	19,381.44
Office Supplies	7,296.32
Contract Operations	1,389,561.27
Indirect Costs Reimburse	141,756.35
Taxes Other Towns	0
Clothing	700.00
Principal Outside Debt	1,087,538.43
Principal Inside Debt	1,391.00
Interest Outside Debt	1,043.00
Interest Inside Debt	689,853.82
Enc. Repairs to Mains	2,975.00
Enc. New Equipment	84,000.00
Enc. Land Appraisals	4,900.00
Enc. Contract Operations	110,873.09
Enc. Professional Services	2,145.52
Enc. Facilities Assessment	420.00
TOTAL WATER EXPENDITURES	\$ 3,842,139.84

WATER DEPARTMENT				
SALARY & LABOR JULY 1, 2008 TO JUNE 30, 2009				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Christine Harty	34,559.27	269.10	270.00	\$ 35,098.37

David Suchocki	45,136.00	3,586.52	6,090.00	\$ 54,812.52
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DEPARTMENT OF PUBLIC WORKS				
SALARY & LABOR July 1, 2008 TO June 30, 2009				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Dane E. Arnold	79,999.92		630.24	\$ 80,630.16
Denise M. Merriam	35,441.39	5,661.51	4,020.00	\$ 45,122.90
Dennis Landry	45,136.00	18,501.21	2,970.04	\$ 66,607.25
Richard Heglin	36,129.60	2,601.42	1,923.27	\$ 40,654.29
Roland LeBlanc	44,268.00	12,493.30	2,239.87	\$ 59,001.17
Vincent Martini	36,146.97	3,601.61	1,886.36	\$ 41,634.94
Michael Straus	34,902.40	5,738.38	1,408.28	\$ 42,049.06
Gary Guertin	36,483.20	10,882.15	6,519.24	\$ 53,884.59
Gilbert Gravel	42,473.21	16,497.73	1,734.42	\$ 60,705.36
Dean Meunier	36,129.60	11,660.03	1,100.00	\$ 48,889.63
Douglas Munroe	36,129.60	16,579.33	980.00	\$ 53,688.93
Brian Hagan	45,136.00	12,052.85	1,990.24	\$ 59,179.09
Michael LeBlanc	42,457.90	16,744.81	2,194.90	\$ 61,397.61
Robert Chicoine	34,835.28	4,564.10	1,257.12	\$ 40,656.50
William Boucher	42,452.80	10,965.70	1,221.60	\$ 54,640.10
Kevin Meagher	34,902.40	8,137.25	785.12	\$ 43,824.77
Paul Herr	34,768.16	5,149.38	865.86	\$ 40,783.40
Carl MacAllister	42,452.80	11,139.25	1,170.00	\$ 54,762.05
Wayne LaHair	24,127.78	5,665.32	500.00	\$ 30,293.10
Lucas Paine	3,392.00			\$ 3,392.00
Shawn Riggins	3,307.20	3.98		\$ 3,311.18

CITY OF GARDNER
PURCHASING DEPARTMENT

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Room 217 - City Hall
95 Pleasant Street
Gardner, MA 01440-2687



Telephone (978) 632-3810

Fax (978) 632-9320

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I hereby submit this annual report for the Purchasing Department for the Fiscal Year ending June 30, 2009.

The Purchasing Department is responsible for the procurement of supplies, contractual services, construction contracts, real property transactions, and all sales of personal property for the City and its School Department. It is our role to ensure the highest quality while incurring the least expense to the City, while complying with Massachusetts General Law and local ordinances. This department strives to obtain as full and open competition as possible on all purchases and sales.

The Purchasing Department is staffed by Chief Procurement Officer Mary Delaney, and Senior Account Donna Strout. The Chief Procurement Officer is also certified as a Massachusetts Certified Public Purchasing Official, has been elected as an Officer with the Massachusetts Association of Public Purchasing Officials (term 7/2009 to 6/2011) and performs the duties of Affirmative Marketing Construction Officer for the City.

In Fiscal Year 2009, the Purchasing Department issued over 3000 purchase orders having an approximate dollar value of \$18,270,792. Total procurements included 947 purchase orders for City Departments and 2056 for the School Department.

Major contracts entered into during Fiscal Year 2009 included:

- Sale of land on Kinzer Drive;
- Sale of land on Guild Road;
- Heating Oil contract for all City and School buildings;
- Lease of golf cart fleet for Gardner Municipal Golf Course;
- Lease of restaurant at Gardner Municipal Golf Course;
- Pipe relining for Gardner Public Works;
- Public Works supplies for water and sewer infrastructure materials;
- Replacement windows for City Hall and Fire Department;
- Airport Beacons;
- Snow removal and ice control for Schools;
- Snow plow contractors for Highway Department;
- Dozer for sludge landfill;
- Plumbing services for Highway Garage;
- Exhaust system for Gardner Fire Station;

- Electrical work at Landfill;
- Scraping, priming and painting at City Hall Annex;
- Removal of skylight and roof repairs for City Hall;
- Website maintenance for Mayor's Office;
- Audit of telephone service and billing for Mayor's Office;
- Ambulance services for the City of Gardner;
- Cleaning services for the Police Station;
- Installation of replacement security window for Police Station;
- Debris removal for the City of Gardner and Gardner Golf Course as result of Ice Storm;
- Repairs at Gardner High School as a result of Ice Storm;
- Underground tank removal and tank replacement at Gardner High School.

The Purchasing Office also conducted an auction of surplus supplies and equipment for the City and School Departments.

The above mentioned procurements were conducted using quotes, bids and proposals in accordance with Massachusetts General Law. Purchasing Department staff, in cooperation with the requesting department, developed specifications, researched potential vendors/suppliers/contractors, and evaluated and awarded the appropriate contracts.

The Chief Procurement Officer also manages general contracts, monitors contract performance, and works with all departments to be abreast of current developments in pricing, market conditions and the availability of new products.

In Fiscal Year 2010, the Purchasing Department will reduce overhead costs and increase efficiency by introducing additional "paperless" methods to the purchasing process, including the use of electronic bids rather than mailed bids and website advertising of contract opportunities. This office will also investigate online purchasing options as a method of cost-savings, whenever possible and in the best interest of the City.

Respectfully submitted,

Mary A. Delaney
Director of Purchasing

**Annual Report
Of the
School Committee
Gardner, Massachusetts
2009**



Gardner School Committee

Front Row, L-R: Dr. Carol Daring, Superintendent of Schools, Carol Bailey, Christine Wilson, Terri Hillman, Recording Secretary

Back Row, L-R: John LaFreniere, Patrick Gerry, James Boone, Mayor Mark Hawke, Paul Tassone

Photo by Karen Scanlon

School Committee Members

Mayor Mark Hawke, Chairman	985 West Broadway
James Boone, Vice Chair	50 Ash Street
Christine Wilson, Finance Officer	41 Holly Drive
Carol Bailey, Secretary	107 Rich Street
Patrick Gerry, Member	54 Glenwood Street
John LaFreniere, Member	72 Kendall Street
Paul Tassone, Member	275 Brookside Drive
Matthew Vance, Member-Elect	73 Edgell Street

School Committee Meetings

The regular meeting of the School Committee is held on the second Monday of every school month at 7:00 PM in Council Chambers, City Hall. When Monday is a legal holiday, the meeting takes place the following day, and in January, the organizational meeting takes place after the first City Council meeting of the new year.

Standing Subcommittees of the School Committee

In addition to several Negotiations Subcommittees, the following are subcommittees of the School Committee:

- Finance Subcommittee
- Policy Subcommittee
- Facilities Subcommittee

- Technology Subcommittee
- Transportation Subcommittee
- Athletic Council

Membership in the various subcommittees is determined annually.

Central Administration

Dr. Carol Daring, Superintendent of Schools
Michael Hurd, Assistant Superintendent of Schools
Catherine Goguen, Business Administrator
John Salovardos, Director of Special Education
Karen Scanlon, Director of Technology
Susan Hui, Grants Administrator

The Administrative Offices of the Gardner Public Schools are located at 70 Waterford Street, next door to the Waterford Street School. The Office of the Superintendent, Assistant Superintendent, Business Office, Special Education Office, and Technology Office are located here. The Grants Office is located at the Helen Mae Sauter School.

The Gardner Public Schools website, www.gardnerk12.org, provides the best possible communication between the schools, students, and parents.

Mission Statement

The mission of the Gardner Public School System is to create an environment to enable students to think critically, communicate effectively, work independently and collaboratively, and demonstrate sufficient academic competencies and skills to compete effectively in a diverse democratic society.

The Students and the Schools

The Gardner Public School District includes three elementary schools, Elm Street School, Helen Mae Sauter School, and Waterford Street School, plus Gardner Middle School and Gardner High School. In addition, Prospects, an alternative middle school/high school program, operates out of the Prospect School. Approximately 3,000 students were enrolled in the Gardner Public Schools as of June 2009.

The Gardner Public Schools continues to be one of the most sought-after school districts in the area, accepting students from all surrounding towns under the Massachusetts Interdistrict School Choice program.

One hundred ninety two members of the Gardner High School Class of 2009 received diplomas on Watkins Field on June 6, 2009. Members of the Class of 2009 were accepted to many of the top colleges in the New England and the surrounding area, including:

Anna Maria College

Assumption College
 Bates College
 Boston University
 Georgetown University
 Hofstra University
 Ithaca College
 Johnson and Wales
 Massachusetts College of Pharmacy and Health Sciences
 Northeastern University
 Rensselaer Polytechnic Institute
 Southern New Hampshire University
 Suffolk University
 University of Massachusetts
 University of New Haven
 Worcester Polytechnic Institute

Adequate Yearly Progress

Adequate Yearly Progress reports are part of the No Child Left Behind Act and show how individual schools and districts are progressing toward the goal of having all children achieve proficiency by the year 2014. In Massachusetts this refers to scores on the MCAS tests, our state testing system. Each school is assigned an accountability status. A school or district can be assigned no status, meaning that AYP was achieved in the aggregate and in all subgroups. Other status options are identified for improvement, identified for corrective action or identified for restructuring. In order to have no accountability status, a school or district must make AYP in a subject (English Language Arts or Mathematics) for all student groups (aggregate, white, low income, Special Education, etc.) for two or more consecutive years.

For 2009 the Gardner district has an accountability status of corrective action – subgroups. Our schools have the following accountability status: GHS: ELA – improvement year 2 for subgroups, Math – improvement year 2 for subgroups; GMS: ELA – restructuring year 1 for subgroups, Math – restructuring year 2; ESS: ELA – corrective action for subgroups, Math – improvement year 2; HMS: ELA – improvement year 1, Math – no status; and WSS: ELA – improvement year 1, Math – no status.

When compared to last year, GHS improved by achieving AYP in the aggregate for ELA. This means that the improvement status is limited to subgroups this year. However, for subgroups in ELA, GHS did not achieve AYP when it did in 2008. The picture is the same for Math with GHS achieving AYP in the aggregate but not for subgroups. In both ELA and Math, the low income subgroup was the subgroup where AYP was not achieved. Thus, GHS made AYP in the aggregate for both ELA and Math but did not make AYP in either the ELA or Math low income subgroup. Performance ratings for GHS continue to be very high in ELA and high in Math. Improvement ratings show as being on target for both ELA and Math. In ELA, the improvement rating was increased from 2008.

As compared to 2008, GMS improved by achieving AYP in the ELA Special Education subgroup and by achieving AYP in the aggregate for Math, for the Special Education subgroup in Math, in the low income subgroup for Math, and in the Hispanic subgroup for Math. GMS made AYP for ELA in the aggregate and for the low income subgroup but did not make AYP for ELA in the Special Education subgroup, the Hispanic subgroup, or in the white subgroup. GMS made AYP for Math in the aggregate and in all subgroups. Performance ratings for GMS show as high for ELA and moderate for Math. The rating in Math is an improvement over last year's rating of low. Improvement ratings look much better this year with on target ratings in both ELA and Math. Last year the ELA improvement rating was in the declined category and the Math rating had shown no change.

As compared to 2008, the only area where ESS showed improvement in achieving AYP was in the Math Hispanic subgroup. This group achieved AYP this year. ESS did not achieve AYP in any group except the Hispanic subgroup in Math. Performance ratings for ESS show as moderate for ELA and low for Math. This is the same picture as last year. The improvement ratings did not change this year whereas they declined last year.

HMS improved over 2008 in that students achieved AYP in both the aggregate and for the white subgroup in ELA. HMS made AYP in the aggregate and for the white subgroup, the only subgroup measured, for both ELA and Math. The performance rating in ELA moved from moderate last year to high this year and the rating in Math remained at moderate. Both improvement ratings were on target. In case of ELA, this was a change from declined last year.

As compared to 2008, WSS showed improvement in moving from not making AYP in the aggregate or for the low income and white subgroups to making AYP for all three areas. However, for the low income subgroup in Math, WSS moved from making AYP last year to not making AYP this year. WSS made AYP in the aggregate and for the two subgroups measured for ELA. WSS made AYP in the aggregate and for one of the two subgroups in Math but did not make AYP for the low income subgroup. Performance ratings for WSS moved from moderate last year to high this year in ELA and remained at moderate for Math. The improvement rating changed from declined in ELA last year to on target this year. For Math, the rating went from on target last year to no change this year.

Major Highlights of the School Year

- Return of Transportation for Grades 7 and 8**
 Letters were sent to parents/guardians of eligible bus students in January 2009 asking families to commit to using seats on the buses in the fall of 2009. Using the responses, First Student, our transportation vendor, in conjunction with school administration, developed bus routes. Bus passes were sent to families who indicated their children would be riding. The inclusion of grades 7 and 8 in the

transportation plan was made possible in part by altering the starting and ending times of Helen Mae Sauter School and Elm Street School.

- **Full-Day Kindergarten for All Students**

For the past few years, using state grant funds, we have added new full-day kindergarten classes. Last year we had five such classes and parents/guardians paid tuition on an income-related sliding scale. This year we are offering full-day kindergarten to all students at no cost to families. Research indicates that a full-day program gives students many academic advantages.

- **Prospects Alternative School**

The Gardner Public Schools is pleased to introduce the Prospects Program for students facing challenges within traditional academic settings. The program is committed to promoting both academic and personal growth for all students preparing them for post secondary endeavors or the eventual reintegration into traditional settings. This program operates in conjunction with the CAPS Collaborative.

- **Summer Youth Employment**

The Gardner Public Schools was very fortunate to be granted 30 summer youth employment positions through federal stimulus funds that flowed through Employment Links. Our own students held jobs painting, landscaping, setting up computers, and serving as classroom helpers. As a result, on the first day of school our buildings looked better than ever. But the real bonus was in seeing the pride the students have taken in as a result of their work.



Field Hockey Coach Sally Johnson was honored by a surprise celebration of her 30 years of coaching at GHS.
Photo courtesy of Creative Studio of Photography

- **Sporting News**

The Gardner Public Schools offers a wide variety of athletic programs, from competitive sports at the high school and middle school levels to intramurals at the elementary level.

- The Gardner High School Girls Field Hockey Team qualified for Central District play as the tenth seed, losing to Auburn in the quarter finals;
- The Gardner High School Girls Basketball qualified for district play after compiling a 14-6 record;

- The Gardner High School Boys and Girls Tennis Teams qualified for district play;
 - The Gardner High School Girls Softball Team won the Central/Western Division Championship for the fourth time in five years;
 - Junior pitcher Julia Barrett hurled a no-hitter to help the team in their bid for the Division Championship.
- **John and Abigail Adams Scholarships – Gardner High School**
Sixty-two students in the Gardner High School Class of 2009 qualified for the John and Abigail Adams Scholarships given annually by the Commonwealth of Massachusetts and the Department of Elementary and Secondary Education (formerly the Department of Education). These scholarships, which recognize high academic achievement, are awarded to Massachusetts students based on their performance on the Grade 10 MCAS test. Recipients of this award are eligible for free tuition at Massachusetts' state colleges and universities over a four-year period.
 - **Technology Improvements**
The Technology Department was extremely busy over the summer installing new computers at Waterford Street School, Elm Street School, and Helen Mae Sauter School. Also included in this technology project was the addition of SmartBoards to these locations and summer training for teachers and other staff. This initiative places us ahead of the timeline developed for technology implementation in our schools. In addition, we completed the installation of security cameras at Gardner High School as part of a COPS Secure Our Schools federal grant.
 - **Professional Development**
Our focus continues to be the improvement of student achievement. Our teachers and other staff members have worked diligently using professional development programs, workshops, and coursework to enhance our instruction. Again, using mostly grant funding, we have offered Understanding by Design, Co-Teaching, Math Lab programs, and many other programs over the summer. We all want the students to have the best we can offer.
 - **Donation from E. G. Watkins Family Foundation**
This summer the Gardner Public Schools received the third installment of a generous donation from the Trustees of the E. G. Watkins Family Foundation that will fund the freshmen sports program for this year.



Gardner High School inducted 20 students into the Chair City Chapter of the National Honor Society. Photo courtesy of Creative Studio of Photography

Gardner High School, Grades 9-12

Andrew Haas, Principal
 Mitchel Aho, Assistant Principal
 Anthony Gansis, Assistant Principal

The Gardner High School **Mission Statement** states: "At Gardner High School, we strive to prepare all students to become educated, productive, and responsible citizens."

Success is available to every student at Gardner High School. Each staff member is dedicated to helping students reach their goals, tackle new challenges, and achieve new dreams. Students have the responsibility to define those goals for themselves, set those challenges, and reach for their dreams.

High school should be more than books and academics, though these should remain the most important aspects. There are a great number of **extracurricular activities** open to Gardner High School students. Students are encouraged to join clubs and organizations such as the Debate Club, Drama Club, Literary Magazine, and Project Haiti.

There are 14 varsity **athletic teams** at Gardner High School, 7 junior varsity teams and several teams limited to freshmen. Varsity and JV teams are open to all students in the four grades and try-outs are held prior to each of the three sports seasons.

Gardner High School's Chair City Chapter of the **National Honor Society** recognizes outstanding student achievement in the areas of scholarship, leadership, service, and character. All members must maintain a cumulative GPA of 87% or higher and perform and document 12 hours of unpaid community service for each of the first three marking periods.

The **Student Council** consists of elected representatives of the four classes and all of the class officers. The Student Council represents the student body at Gardner High School and brings matters of student concern to the Administration.



GMS, used as a shelter during the ice storm of 2008, created t-shirts in remembrance of the storm.
 Photo by Steve Nyberg, courtesy of The Gardner News

Gardner Middle School, Grades 6-8

Christopher Casavant, Principal
 Jeff Dionne, Assistant Principal
 Ishmael Tabales, Dean of Students

The **mission** of the Gardner Middle School is to develop the child's potential to become a responsible citizen by providing quality curricular and co-curricular opportunities, encouraging self-discipline, developing self-esteem, and providing for opportunities for individual development.

Gardner Middle School students with instrumental music experience may elect to participate in **band**. The band performs as a concert ensemble with special performances during the winter and spring concerts and other events throughout the year. Band is a graded subject.

Participation in **chorus** is open to any student. Various styles of choral literature are included during chorus rehearsals in preparation for special performances.

The **school play** is an enjoyable event that is open to all students at GMS. The play affords an opportunity to those with dramatic skills and to those who wish to put their artistic, musical, manual arts, and other creative skills to use.

Gardner Middle School offers a wide variety of opportunities for students to participate in positive **athletic activities** that foster team cooperation and personal growth. Athletic teams include field hockey, football, cross country (boys and girls), soccer (boys and girls), basketball (boys and girls), spring track (boys and girls), softball, and baseball. Intramurals are held after school.



Fifth graders from Elm Street School's Student Council present collected school supplies and toys to Lt. Christopher Walgren, who will take the items back to children in Afghanistan. Along with the supplies, items like jump ropes, dolls, coloring books, crayons, chalk, and construction paper were included. Lt. Walgren came to speak to the Student Council, sharing his knowledge with fifth graders curious to learn how Afghani children live and learn. Photo by Daniel Castro, courtesy of The Gardner News

Elm Street School, Grades 3-5

Joyce Swedberg, Principal

Paul Guerin, Assistant Principal

Elm Street School students are educated in a broad range of subject matter as mandated by the Massachusetts Curriculum Frameworks and local standards. All students receive regular **instruction** in the following core subject areas: reading, language arts, mathematics, science, and social studies. Students also receive an average of 45 minutes of instruction in art, Music, and physical education per week from specialists in these areas. Guidance classes are attended on a regular basis.

All fifth graders take part in the **DARE** program in conjunction with the Gardner Police Department. Students receive trained instruction in Drug Abuse Resistance Education, learning that they have the right to say no to drugs, alcohol, and tobacco. They are also taught to have a positive self-image and an optimistic outlook on life.

Effort is the key ingredient of academic success. At Elm Street School, students are recognized for their quarterly academic effort by placing their names on the **“E” List**. Nominated students exhibit consistent effort in all graded disciplines, complete all assignments promptly, are consistently prepared for class activities, and are always striving to improve their performance.



Members of the Gardner Rotary Club presented dictionaries to HMS third graders. Photo by Steve Nyberg, courtesy of The Gardner News

Helen Mae Sauter School, Grades 1-3

Cherie McComb, Principal

Reading, writing, and speaking are all stimulated, fostered and developed at Sauter School. Fiction and non-fiction literature is used throughout the school and is integrated into all curricular studies. Writing is taught with an emphasis on process. Computers are used in different ways across the grades to support the development of students' writing and engage children in the excitement and rewards of a published piece of work.

The **Sauter Computer Lab** and classroom computers provide staff and students with the opportunity to become proficient with technology. The children learn how to use word-processing programs to support their writing experiences.

The **library** provides rich resources to support our curriculum and is at the heart of the school.

Student expectation is high at the Helen Mae Sauter School. All members of the Sauter School community will demonstrate initiative and persistence in learning with a positive outlook.



What do educators do when they've retired? They volunteer at the schools!! Many retired teachers, paraprofessionals, and clerical workers volunteer hours in the classrooms, libraries, and on the playground. Retired paraprofessionals Norma Boudreau and Jeannette Deveau assist children from Waterford Street School during an art lesson. Photo courtesy of Ruth Suyenaga

Waterford Street School, Grades Pre-Kindergarten-2

F. Daniel Hill, Principal

Charles Anderson, Assistant Principal

Our school will foster the full development of each child's intellectual, creative, and physical capabilities and educate the child to live effectively and cooperatively with others. This is the **mission** of Waterford Street School.

At Waterford Street School, students will participate with staff to reach their fullest potential, striving to become responsible citizens. With a positive self-image, students will serve as role models for one another. They will accept responsibilities for their learning and decisions, believe in themselves, and take pride in their accomplishments.

All students are encouraged to practice the WSS High 5 – being safe, courteous, respectful, responsible, and honest. Students who go above and beyond are rewarded with a High 5 ticket and their name is put on the wall in the cafeteria.

Gardner Public Schools

We continue to improve because we have dedicated staff members and the support of our School Committee, City Council and City officials, parents, parent groups such as PTO's, community organizations, and most of all students. Our students are both academically able and committed to community service. The ice storm showed us how strong a community we have as everyone pitched in to help each other. We are moving forward, stronger than ever.

Respectfully Submitted,

Carol L. Daring, Ph.D.
Superintendent of Schools

ANNUAL REPORT

SURVEY DEPARTMENT – FY2009

To His Honor the Mayor & Members of the City Council:

I respectfully submit the Annual Report of the Survey / Engineering Department for the period from July 1, 2008 through June 30, 2009. The Survey / Engineering Department staff consists of: City Engineer Robert B. Hankinson, Assistant City Engineer Richard Lawrence, GIS Administrator Judy Seppala and Clerk Typist Wendy Boulay.

A brief review of the Survey Department's activities follows:

NEW RESIDENTIAL DEVELOPMENT AND CONSTRUCTION - Single family home and condominium construction was very slow during this period due to the downturned economic climate. A good indication of construction activity is the fact that only 12 new street addresses were issued during the year.

COMMERCIAL DEVELOPMENT - There has been continued interest from individuals looking into available commercial property within the City.

SUBDIVISION ACTIVITY – Several projects have either been withdrawn or have been foreclosed by their bank, the remaining are as follows:
Sapphire Park – mobile home park along Pearl Street – Approved but construction not started
Wilder Brook single family home development - Inactive
Kiley's Way Condominium project off Elm and Pearson Boulevard - Active
Blue Heron Condominium project off lower Parker Street - Inactive

CRYSTAL LAKE WATER TREATMENT FACILITY – The Crystal Lake water treatment facility has operated reliably and efficiently with new filtration modules installed and tested. Water quality is excellent and with its reduced manpower requirements, resources of our contract operator have been directed to maintenance of the water distribution system.

SNAKE POND WELL TREATMENT FACILITY – The Snake Pond well treatment facility has operated well over FY09 with excellent water quality and system reliability.

STREET ACCEPTANCE – No new streets were accepted this year.

BRIDGE RECONSTRUCTION - There are currently four bridges in the City under design for replacement or reconstruction: Travers Street; Winter Street, Mill Street and Pleasant Street. Travers Street Bridge will be the first to be rebuilt and is scheduled for FY 10. The Mass Highway Department is responsible for the design and construction.

MISCELLANEOUS - Among the miscellaneous services provided to the City and private residents are:

1. The Engineering Department is responsible for providing inspections of seven dams in the City. With the acquisition of the Bent Mill property we now have another dam at that location to watch over
2. We have completed the conversion of our assessor's plan to a digital format. During FY 2010 we will make these available over the internet.
3. We are beginning to scan our engineering plans into digital format. In the future all of our infrastructure information will available via computer.
4. Prepared abutters lists for 28 public hearings; 14 by the Zoning Board of Appeals, 5 for the City Council, 4 for the Liquor License Commission and 5 for other City commissions or departments.
5. Responded to approximately 485 Dig Safe requests.
6. Provided prints of Assessor's plans and other record plans to realtors, contractors, private citizens and other City Departments on request.
7. Issued 12 house numbers during FY09
8. Issued 18 driveway permits during FY09
9. Approximately 5 ANR plans were reviewed and signed on behalf of the Planning Board

Respectfully submitted.



Robert B. Hankinson, P.E.
City Engineer



City of Gardner Treasurer's Department

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Charline M. Daigle, Treasurer
95 Pleasant Street, Room 121
Gardner, MA 01440
Tel. 978-630-4016 • Fax: 978-630-3778

To: His Honor, Mark P. Hawke, Mayor
Members of the City Council

I herewith submit the Annual Report of the Treasurer of the City of Gardner for the Fiscal Year ending June 30, 2009.

Cash on Hand, July 1, 2008	\$ 17,485,725.81	
Total Receipts, 7/1/08 –6/30/09	\$ 74,445,919.02	
		\$ 91,931,644.83
Total Disbursements, 7/1/08-6/30/09	\$ 73,998,343.93	
Cash on Hand, June 30, 2009		\$ 17,933,300.90

Respectfully submitted,


Charline M. Daigle
City Treasurer

FISCAL YEAR 2009

CITY OF GARDNER

	BALANCE GEN LEDGER First of Month	RECEIPTS	TRANSFERS DEBIT	CREDIT	WARRANTS	BALANCE GEN. LEDGER End of Month
July	\$17,485,725.81	\$3,985,720.13	\$8,441,092.67	\$8,441,092.67	\$7,233,067.16	\$14,238,378.78
August	\$14,238,378.78	\$1,949,012.47	\$5,273,420.81	\$5,273,420.81	\$3,266,601.65	\$12,920,789.60
September	\$12,920,789.60	\$8,007,062.49	\$6,639,893.99	\$6,639,893.99	\$4,873,877.84	\$16,053,974.25
October	\$16,053,974.25	\$3,106,225.20	\$13,228,689.80	\$13,228,689.80	\$7,413,939.92	\$11,746,259.53
November	\$11,746,259.53	\$3,476,714.03	\$7,715,329.47	\$7,715,329.47	\$5,259,441.34	\$9,963,532.22
December	\$9,963,532.22	\$15,169,182.10	\$22,527,865.57	\$22,527,865.57	\$9,074,926.42	\$16,057,787.90
January	\$16,057,787.90	\$2,575,252.59	\$6,462,670.36	\$6,462,670.36	\$4,904,389.41	\$13,728,651.08
February	\$13,728,651.08	\$2,183,356.39	\$8,322,748.13	\$8,322,748.13	\$5,392,802.69	\$10,519,204.78
March	\$10,519,204.78	\$9,149,711.34	\$11,588,265.32	\$11,588,265.32	\$5,955,716.96	\$13,713,199.16
April	\$13,713,199.16	\$7,656,324.32	\$9,545,496.53	\$9,545,496.53	\$6,796,885.44	\$14,572,638.04
May	\$14,572,638.04	\$7,427,339.43	\$11,392,755.86	\$11,392,755.86	\$6,905,590.16	\$15,094,387.31
June	\$15,094,387.31	\$9,760,018.53	\$15,958,440.13	\$15,958,440.13	\$6,921,104.94	\$17,933,300.90
TOTAL	\$17,485,725.81	\$74,445,919.02	\$127,096,668.64	\$127,096,668.64	\$73,998,343.93	\$17,933,300.90

**CITY TREASURER
BONDED DEBT--FISCAL 2009**

ISSUE DATE	PURPOSE OF LOAN	KIND	PERCENT	MATURITY DATE	FY08 PAYMENT	OUTSTANDING 30-Jun-08
*****	*****	*****	*****	*****	*****	*****
10/17/83	Fredette Street	Bonds	5.00%	10/27/22	\$4,485	\$62,790
06/01/99	Municipal Purpose	Bonds	4.00-5.00%	06/01/09	\$340,000	\$0
10/01/99	Water Pollution Abat. Trust	Bonds	4.25-5.75%	08/01/19	\$409,819	\$5,523,684
04/05/02	Water Projects	Bonds	5.50-4.00%	04/01/22	\$325,000	\$4,125,000
04/05/02	Water Meter Project	Bonds	5.50-4.00%	04/01/10	\$95,000	\$95,000
04/01/03	School Remod., Parking Meters	Bonds	2.00-4.00%	04/01/16	\$270,000	\$1,630,000
11/15/03	Water Pollution Abat. Trust	Bonds	3.00-5.25%	08/01/19	\$27	\$363
11/24/04	Water Pollution Abat. Trust DW-03-10	Bonds	2.00%	08/01/24	\$160,734	\$3,420,498
06/01/05	Municipal/School Refinance 1995/1997	Bonds	3.00-5.00%	11/01/17	\$1,040,000	\$8,570,000
01/16/07	Brownfield Site Assessment/MassDevel.	Bonds	3.00%	01/01/12		\$58,000
	Total Bonded Debt Payments				\$2,645,066	

Total Bonded Debt-June 30, 2009

\$23,485,335

TREASURER'S DEPARTMENT

SALARIES - FISCAL 2009

NAME *****	REGULAR WAGES *****	OVERTIME *****	OTHER *****	TOTAL *****
Charline M. Daigle	\$65,000.00		\$670.00	\$65,670.00
James K. Nicholson	\$54,999.88		\$460.00	\$55,459.88
Joanne Goguen	\$23,859.56		\$110.00	\$23,969.56
Ulysse Maillet	\$7,837.50			\$7,837.50
Total	\$151,696.94	\$0.00	\$1,240.00	\$152,936.94

Fiscal 09 Significant Accomplishments

Online Payments

The Treasury Department's highlight for Fiscal Year 2008 was our partnership with Unibank to create an Online bill payment service which continued to thrive during FY 09. Over \$8,200,000. was collected between July 1, 2008 to June 30, 2009.

During FY 09 we have also added the collection of fees from the Golf Course and Board of Health Departments. Our goal continues to be to add as many fees and services as possible to make payments easier for the public.

Wireless Antenna Connection

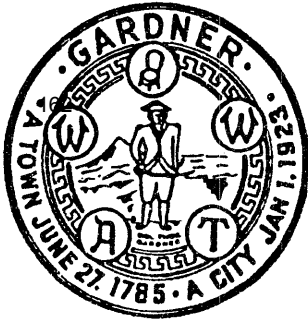
The completion of a wireless antenna that connects the Fire Department with City Hall was done in FY 09. The old wireless system was unreliable and subject to failure. We chose to replace the old system with direct fiber connectivity which greatly enhanced the communication between the two buildings and no problems have occurred since.

RDS Reimbursement

In January 2006, the offices of Medicare started a new program called Retiree Drug Subsidy (RDS). This program was created as an incentive for employees to continue to provide Rx benefits to retirees 65 years old who qualify for Medicare A & B. The City's Blue Cross Blue Shield Medex 3 program for retirees qualifies for this subsidy. The program is administered through the Treasurer's Department and has received \$446,030.14 in subsidy reimbursement since Jan. 2006. \$149,628.30 was received during Fiscal 09.

Quarterly Tax Bills

With the pending retirement of Kathleen M. Lesneski, Collector of Taxes since 1969 the Treasurer's Department orchestrated the first quarterly tax bill. The first quarterly bills were mailed out on June 30th 2009 with the first payments due August 4, 2009.



GARDNER VETERANS SERVICE DEPARTMENT

95 Pleasant Street
Room 13, City Hall
Gardner, Massachusetts 01440
Telephone: 978-630-4017

PHILLIP D. BUSO
Veterans' Agent

September 17, 2009

To His Honor the Mayor, and
Members of the City Council
City Hall
Gardner, Ma 01440

Dear Mayor and City Council members;

I respectfully submit the fiscal year 2009 Annual Report of the Veterans' Service Department for the period of July 1, 2008 through June 30, 2009.

During this reporting period, this department had a high of 87 cases being assisted with Veterans Benefits under Chapter 115 of the Massachusetts General Laws. I assisted Veterans and applicants in filing for other State and Federal benefits. Numerous applications for burial in the Veterans State Cemetery in Winchendon were filed through this office.

Enrollment applications for the Veterans Affairs prescription program has been very strong and many are satisfied with the services provided through the VA clinic at the Burbank Hospital in Fitchburg.

This department continues to assist those that had their benefits terminated or interrupted by the Department of Affairs and in many cases were able to assist in a solution to the problem.

The following is a breakdown of expenditures by this department:

SALARY

Agents Salary	\$50,000.08
Longevity	<u>310.00</u>
TOTAL	50,310.08

DEPARTMENT EXPENSES


Motor Vehicle Expenses	\$624.07
Office Supplies	\$764.99
Professional Development	<u>\$35.00</u>
TOTAL	\$1,424.06

ORDINARY BENEFITS

* Veterans Cash Benefits	\$394,980.50
* Heat and Fuel	\$56,009.00
* Hospitals and Clinics	\$2,183.43
* Doctors	\$2,637.77
* Medication	\$16,874.20
* Nursing Home	\$280.00
* Miscellaneous	\$52,396.24
* Dental	<u>\$202.00</u>
TOTAL	\$525,563.14

The Commonwealth of Massachusetts will reimburse the City of Gardner 75% for those expenditures marked by an asterisk.

Respectfully Submitted;


Phillip D. Busc
Veterans' Agent

GARDNER CONSERVATION COMMISSION
ANNUAL REPORT

To His Honor the Mayor and
Members of the City Council

The Gardner Conservation Commission is pleased to submit its annual report for the
2008/2009 fiscal year:

Continuing Projects

As part of its duties, the Commission maintains continuing scrutiny on projects that have
been permitted in previous years including:

Sapphire Park Mobile Home Court
Cedar Hills subdivision
Kileys Way Condominiums
Lehtinen Drive extension
Brookside Drive subdivision
Foster Court and Brook Lane subdivision

Conservation Commission

Conservation Commission members are:

David Beauregard
Norman Beauregard
Duncan Burns
Jane Cullen
Edward Goss
Donna Lehtinen
Michael Roy
Edward Goss

Conservation Agent:
Diane Torres

Conservation Commission Secretary:
Katherine Moore

Conservation Commission Income and Expenses

Income from Filing Fees \$ 2,885.00

Salaries:

Commission Stipends \$ 3,641.67

Commission Agent \$26,563.33

Total \$30,205.00

Respectfully submitted.

Diane Torres
Conservation Agent

GARDNER CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 2008

The Gardner Contributory Retirement Board herewith submits the following report for the year ended December 31, 2008.

The assets of the Gardner Contributory Retirement System as of December 31, 2008, totaled \$31,264,325.23.

The total receipts for the year amounted to (\$8,527,982.92). Of this amount the Annuity Savings Fund received \$1,107,702.77 from members' deductions, make-up payments, transfers from other systems and investment income credited to members' accounts. The Annuity Reserve Fund was increased by \$107,661.57 from investment income. The Pension Fund was increased by reimbursements from other systems, reimbursement from the Commonwealth of Massachusetts for COLA and Survivor benefits, and Pension Fund appropriation totaling \$2,687,907.87. The Expense fund was credited by \$251,423.27 from investment income. The Military Service Fund was increased by \$38.01 from investment income. Federal Grant reimbursements, interest not refunded, and miscellaneous income added \$39,852.62. The loss to the Pension Reserve Fund of (\$12,722,569.03) was the result of net investment losses for the year coupled with payments to income required funds.

The total disbursements amounted to \$4,540,269.83. Of this figure, members' refunds and transfers to other systems totaled \$131,846.62. The total annuities paid, including Option B refunds, were \$507,586.70. The total pensions paid equaled \$3,566,789.60. Other systems were reimbursed \$82,623.64. Total expenses paid were \$251,423.27.

The total membership as of December 31, 2008, was 550. There were 274 active members, 45 inactive members, and 231 retirees.

The following is a December 31, 2008, Balance Sheet:

ASSETS

Cash	\$ 1,347.57
Pension Reserves Investment Trust (Cash)	2,573,838.11
Pension Reserves Investment Trust (CORE)	28,592,952.95
Accounts Receivable	261,516.80
Accounts Payable	(165,330.20)
 Total	 <u>\$31,264,325.23</u>

LIABILITIES

Annuity Savings Fund	\$ 9,904,712.30
Annuity Reserve Fund	3,722,219.83
Military Service Fund	6,373.55
Pension Fund	1,306,385.61
Pension Reserve Fund	16,324,633.94
 Total	 <u>\$31,264,325.23</u>

COUNCIL ON AGING

The Gardner Council on Aging's mission consists of three core responsibilities. One is to identify the needs of the community's elderly population and to know the resources that are available. Second is to educate the community at large in the needs of seniors. Last is to design, promote and implement needed services for the elderly and to coordinate with existing services for the elderly. The Council on Aging operates the Senior Center in the Charles P. McKean Building which is located at 294 Pleasant Street. The community-gathering place is open Mondays through Thursdays from 8:00 a.m. till 4:30 p.m., and on Fridays open till 4:00p.m. Members on the board who oversee the Council on Aging are: James D. Murphy, Chairman; Barbara Willis & Barbara Jandris, Secretaries; Rene Doiron; Edward Lepkowski; Robert Rousseau; Roger LeBlanc and John Sendrowski.

Council on Aging services include: transportation for elderly and handicapped; information and referral; ID cards for local merchants and MART transportation; week-day lunches and Thursday breakfasts; monthly newsletter and activity lists for local media; and assistance in Homestead Act, Healthcare Proxy, Legal Aid, AARP Tax Counseling, and aid in personal needs. Transportaion is available Monday through Friday to all locations in Gardner. This service is the backbone of our responsibility to older adults. The Council on Aging works with Montachusett Regional Transit Authority (MART) in making this transportation available. Volunteers continue to play a vital role in the activities held in the Senior Center. SERVE is a program that encourages people to volunteer in their communities using a food cooperative to reward them for their service.

Once a year the Council on Aging holds an appreciation dinner for everybody who volunteered. CAPS Educational Collaborative, directed by Mark Lynch, prepared and served a meal for over eighty individuals. The hours these people donated were under four thousand. Other special activities include Thanksgiving Day Dinner and Christmas Day Dinner. Each dinner is served on the designated holiday with Thanksgiving at the Gardner Elks Club and Christmas Dinner at the Gardner American Legion Club.

The Gardner News has a section in the Monday issues entitled “Senior Calendar.” Our schedules are found in this well read newspaper. “Greater Gardner Chair City Review” is written and delivered by the Council on Aging. Also, local cable television has on channel 8 information important to older adults. The director of the Council on Aging attends meetings of the Gardner Golden Age Club and The Greater Gardner Chair City Local Chapter 3237 of AARP and informs club members of up-to-date information.

During the school year, a class of fourth grade students arrives at the Senior Center to participate in “Adopt a Grandparent.” Each month different activities are held with the children and seniors participating together. Intergenerational activities are beneficial to all ages who participate. Extra funding for this program is received from Central Mass Agency on Aging. The Council on Aging continues to supplement its operating budget from the City by successfully leveraging over three-hundred thousand in outside funding. In 2009, CDBG funding supported the renovation of the first floor and lower level of the Charles P. McKean Building. Both floors are fully useable for handicapped people. There is an increase in attendance of the services and activities held in the Senior Center.

Executive Office of Elder Affairs awarded the COA a formula Grant of \$28,336 and the Knowlton Foundation for the Elderly, Inc. the amount of \$1,000. Formula Grant money was used to subsidize the Coordinator/Assistant position, support the fitness program and provide for mileage, utilities, equipment/furnishings, supplies, dues, conference/meeting attendance, and volunteer recognition. The Knowlton Foundation’s assistance was for the benefit of needy elderly people.

ICE STORM was a challenge to the Council on Aging. The Senior Center received a generator a few years ago which enabled the building to assist in helping people and working crews. Accommodations were crude but warmth and food were made available to those in need. Now with the renovation, the Senior Center will accommodate more activities and if need be a shelter for the public.

CITY OF GARDNER, MASSACHUSETTS
 NOVEMBER 4, 2008 ELECTION RESULTS

PRESIDENT & VICE PRESIDENT	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
BALDWIN AND CASTLE	2	2	1	4	3	4	1	2	1	3	2	25
BARR AND ROOT	3	3	1	4	6	2	5	3	4	10	8	49
MCCAIN AND PALIN	430	293	67	287	389	217	310	304	204	258	412	3171
MCKINNEY AND CLEMENTE	1	1	0	1	2	0	7	2	2	2	8	26
NADER AND GONZALEZ	8	18	0	7	11	15	19	9	12	7	11	117
OBAMA AND BIDEN	573	408	110	479	568	412	581	453	343	468	541	4936
Warren Buffett	1			1								2
Obama	1											1
Hillary Clinton	1	2	2	2	4	2	1					14
Bill Belichick	1											1
Alan Keys		1										1
Jack Baur		1										1
William Cosby		1										1
Ron Paul		1	1	1	1	1					1	6
Mickey Mouse				1								1
S. Corliss				1								1
John Kerry				1								1
Ted Nugent					1							1
Huckaby							1					1
Blanks	4	5	3	3	6	4	8	12	10	10	7	72
TOTAL	1025	736	185	792	991	657	933	785	576	758	990	8428

SENATOR IN CONGRESS	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
JOHN F. KERRY	592	456	115	499	603	449	628	471	367	492	606	5278
JEFFREY K. BEATTY	383	229	55	232	316	167	244	255	163	214	318	2576
ROBERT J. UNDERWOOD	23	30	9	41	50	25	34	39	29	41	47	368
L. Deneuille	0	1	0		0						0	1
Mickey Mouse				1								1
Blanks	27	20	6	19	22	16	27	20	17	11	19	204
TOTAL	1025	736	185	792	991	657	933	785	576	758	990	8428

REPRESENTATIVE IN CONGRESS	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
JOHN W. OLVER	701	491	126	567	694	504	704	560	414	553	673	5987
NATHAN A. BECH	287	200	46	181	250	121	188	194	132	185	275	2059
L. Deneuille	0	1	0				0	0			0	1
Mickey Mouse				1								1
Blanks	37	44	13	43	47	32	41	31	30	20	42	380
TOTAL	1025	736	185	792	991	657	933	785	576	758	990	8428

CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 4, 2008 ELECTION RESULTS

REPRESENTATIVE IN GENERAL COURT	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
ROBERT L. RICE	689	476	115	519	604	455	627	522	362	489	648	5506
CAROLYN KAMUDA	254	191	56	192	302	139	218	199	161	186	250	2148
Joshua Cormier	1		0									1
David Laperriere	1											1
Brian Knutilla				1								1
Matt Erickson				1								1
John Thibeault							1					1
Blanks	80	69	14	79	85	63	87	64	53	83	92	769
TOTAL	1025	736	185	792	991	657	933	785	576	758	990	8428

REGISTER OF PROBATE	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
STEPHEN G. ABRAHAM	667	504	139	554	719	477	652	562	426	532	682	5914
Megan Meiser		1										1
Charles Carpenter			1									1
Matt Erickson				1								1
Chris Gallagher					1							1
Jonathan Landry					1							1
Don Maddox							1					1
Blanks	358	231	45	237	270	180	280	223	150	226	308	2508
TOTAL	1025	736	185	792	991	657	933	785	576	758	990	8428

QUESTION NO. 1	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
YES	288	207	72	226	301	185	228	226	142	214	272	2361
NO	722	511	108	549	670	439	672	539	407	528	698	5843
BLANKS	15	18	5	17	20	33	33	20	27	16	20	224
TOTAL	1025	736	185	792	991	657	933	785	576	758	990	8428

QUESTION NO. 2	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
YES	631	456	119	483	648	388	589	512	348	505	572	5251
NO	385	272	63	302	327	246	315	259	211	243	399	3022
BLANKS	9	8	3	7	16	23	29	14	17	10	19	155
TOTAL	1025	736	185	792	991	657	933	785	576	758	990	8428

QUESTION NO. 3	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
YES	561	393	109	442	493	333	478	410	306	413	547	4485
NO	451	331	71	337	480	299	428	354	250	333	420	3754
BLANKS	13	12	5	13	18	25	27	21	20	12	23	189
TOTAL	1025	736	185	792	991	657	933	785	576	758	990	8428

EMPLOYEE	REGULAR	OVERTIME	TOTAL
David P. Curran	63,637.40	-0-	63,637.40
Sandra Mullins	34,559.71	-0-	34,559.71
Jeanette Helie	28,020.38	-0-	28,020.38
Orlette Belletete	33,467.62	-0-	33,467.62
Lyndale Spencer	11,441.17	-0-	11,441.17
Mark Nobrega	46,596.50	1,292.09	47,888.59
Scott Huntoon	43,305.75	1,609.02	44,914.77
Steven Bourgeois	43,305.75	1,609.02	45,075.01
Michael Cullen	43,305.75	387.41	43,693.16
Kevin Miller	43,305.75	2,505.19	45,810.94
Steven Lajoie	5,360.26	-0-	5,360.26

GARDNER REDEVELOPMENT AUTHORITY

115 Pleasant Street, Room 201

Gardner, MA 01440

Phone: 978-630-4011

Fax: 978-632-1905

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Annual Report – 2009

This report highlights the activities of the Gardner Redevelopment Authority (GRA) during calendar year 2009 (January 1, 2009 through December 31, 2009).

GRA Membership

The members of the GRA are:

Edward L. Lepkowski, Chairman
Ronald F. Cormier, Vice Chairman
Cleo E. Monette, Treasurer
Timothy J. Horrigan, Clerk
Robert L. Hubbard, Executive Director

James Murphy, a member of the GRA since 1992, resigned on September 1, 2009 due to health concerns. The members elected him “Member Emeritus of the Gardner Redevelopment Authority” and presented him with a plaque. He passed away on November 5, 2009.

G. Albert Anderson was appointed the State Member of the Gardner Redevelopment Authority on August 10, 2000. He served in this capacity until his resignation due to family obligations on November 4, 2009.

Mayor Hawke has recommended to the Department of Housing and Community Development that Paul G. Tassone be appointed the State Member of the GRA.

Economic Development Coordinator

The City hired Trevor Beauregard in May to be the Economic Development Coordinator. As a result of the proactive commitment of Mayor Mark Hawke, the City’s Economic Development Office was established in early 2008 through a partnership with the GRA, the Greater Gardner Industrial Foundation, and the City. The office offers a variety of resources and technical assistance for businesses looking to relocate, expand and remain in the City.

Trevor developed an Economic Development website - www.grow.gardner-ma.gov that offers much helpful information. It is linked to the City of Gardner’s website. The GRA paid for the Virtual Town Hall Service Agreement to develop the Economic Development website.

Gardner 4 Business

The GRA did not renew the contract with Open4Business (j4b) because of the new Economic Development website.

Grow Gardner Fund (GGF)

The GGF's (Grow Gardner Fund) outstanding loan to the Gardner Ale House is current and the restaurant continues to do well in its downtown location. The Ale House also continues to contribute to downtown revitalization and hosted several community events during the year.

A company located in Cambridge inquired about financial help from GGF to purchase a building in Gardner. Grow America, New York, denied the loan request. Ultimately, the company signed a lease so that operations could continue in a rental building in Gardner.

Urban Renewal

GRA members continue their participation in the Urban Renewal Plan Steering Committee. This included advocating for use of CDGB FY09 funds to complete the plan.

S. Bent Property

In February 2009 the GRA purchased a rail spur belonging to the Boston & Main Corporation that services the former S. Bent mill complex in support of the City's ongoing efforts to redevelop the 20+ acre site. The GRA also engaged Szoc Surveyors to prepare a boundary survey of the S. Bent property. The survey and plan of land was completed in March 2009.

Billboard Maintenance

The five-year agreement with the Greater Gardner Furniture Outlets to cover routine maintenance for the advertising billboard facing Rte. 2 and located in the East Gardner Industrial Park expired on June 30, 2009. The agreement will be renegotiated as repairs become necessary.

Johnny Appleseed Publication

The GRA paid for semi-annual advertisements in the Johnny Appleseed Publication promoting Gardner as a great place to live, work, shop and recreate.

MWCC 4th Annual Business Plan Competition

The GRA was recognized for participating in Mount Wachusett Community College's 4th Annual Business Plan Competition. The GRA was a sponsor of the event; however, no Gardner company was included in the prize winners.

Memberships

Massachusetts Economic Development Council	(MEDC)
Northeastern Economic Developers Association	(NEDA)
Massachusetts Association of Planning Directors	(MAPD)
American Planning Association	(APA)
Greater Gardner Community Development Corporation	(CDC)
Greater Gardner Chamber of Commerce	
Gardner Square Two, Inc.	

**GARDNER REDEVELOPMENT
AUTHORITY**

FINANCIAL STATEMENTS

**FOR THE YEARS ENDED
JUNE 30, 2009 AND 2008**

VENNING & JACQUES, P.C.

Certified Public Accountants
& Business Advisors

JEFFREY J. GAMBANT, C.P.A.
GERALD L. BANKOWSKI, C.P.A.

To the Committee Members
Gardner Redevelopment Authority

We have reviewed the accompanying statements of financial position of Gardner Redevelopment Authority as of June 30, 2009 and 2008, and the related statements of activities and cash flows for the years then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of Gardner Redevelopment Authority.

A review consists principally of inquiries of Authority personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do express such an opinion.

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

As discussed in Note 1 to the financial statements, the Gardner Redevelopment Authority adopted Statement of Financial Accounting Standards (SFAS) No. 157, *Fair Value Measurements* effective July 1, 2008.

Venning & Jacques, P. C.

Gardner, Massachusetts
September 8, 2009

**GARDNER REDEVELOPMENT AUTHORITY
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008**

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	<u>2009</u>	<u>2008</u>
CHANGES IN UNRESTRICTED NET ASSETS		
Revenue, gains and other support		
Lease assignment	\$ 493,777	\$ -
Lot sales	196,000	-
Investment income	21,859	14,955
Real estate rentals	5,180	49,784
Total revenue, gains and other support	<u>716,816</u>	<u>64,739</u>
Expenses		
246-248 Central Street - relocation costs	60,540	2,000
Consulting - Economic Development Coordinator	47,266	12,734
Consulting services	45,708	48,209
Summit Park	3,360	3,240
Web site development and maintenance	2,945	5,014
Professional services	2,500	2,500
Promotion and advertising	2,009	2,690
Conferences and meetings	1,670	1,850
East Gardner Park	910	1,010
Dues and memberships	50	(131)
Bank charges and fees	25	124
Office and supplies	11	13
Urban renewal development plan	-	2,422
Repairs and maintenance	-	1,600
Total expenses	<u>166,994</u>	<u>83,275</u>
CHANGE IN UNRESTRICTED NET ASSETS BEFORE REALIZED AND UNREALIZED LOSSES	549,822	(18,536)
Realized and unrealized losses on investments	<u>(24,673)</u>	<u>(22,304)</u>
CHANGE IN UNRESTRICTED NET ASSETS	525,149	(40,840)
NET ASSETS, beginning of year	<u>681,983</u>	<u>722,823</u>
NET ASSETS, end of year	<u>\$ 1,207,132</u>	<u>\$ 681,983</u>

See accountant's review report and notes to financial statements.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009 AND 2008

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Note 1. SUMMARY OF ACCOUNTING POLICIES

Nature of activities

The Gardner Redevelopment Authority (the Authority) was established in 1965 as part of the City of Gardner, Massachusetts to engage in urban renewal and development. On December 1, 1989, the GRA commenced the independent management of its funds under Massachusetts General Law 121B.

Financial statement basis of accounting and presentation

The financial statements of the Authority have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP).

The financial statements of the Authority are presented in accordance with the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-for-Profit Organizations." Under SFAS No. 117, the Authority is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. Balances exist only in the unrestricted net asset class as of June 30, 2009 and 2008.

Estimates and assumptions

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities and the reported revenues and expenses. Actual results could differ from those estimates and assumptions.

Investments

Investments in marketable equity and all debt securities are stated at fair market value, and, accordingly, realized and unrealized gains or losses are recognized in the period in which the fluctuations occur. Purchased investments are initially recorded at cost as of the trade date. Investment management fees are accounted for as a charge to the individual investment accounts.

Effective July 1, 2008, the Authority adopted Statement of Financial Accounting Standards (SFAS) No. 157, *Fair Value Measurements*. SFAS No. 157 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date (an exit price). The standard outlines a valuation framework and creates a fair value hierarchy in order to increase the consistency and compatibility of fair value measurements and the related disclosures. Under generally accepted accounting principles, certain assets and liabilities must be measured at fair value, and SFAS No. 157 details the disclosures that are required for items measured at fair value.

Investments, in general are exposed to various risks, such as interest rate, credit, and overall market volatility. As such, it is reasonably possible that changes in the values of investments will occur in the near term and that such changes could materially affect the amounts reported in the statements of financial position, statements of activities and changes in net assets.

See accountant's review report.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009 AND 2008

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Note 2. FAIR VALUE OF FINANCIAL INSTRUMENTS (continued)

The following table provides the assets and liabilities carried at fair value measured on a recurring basis as of June 30, 2009:

	Total Carrying Value at June 30, 2009	Quoted Prices in Active Markets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Other Unobservable Inputs (Level 3)
Investments	\$ 547,827	\$ 547,827	\$ -	\$ -

Note 3. MARKETABLE SECURITIES

Marketable securities consist of the following:

	<u>Cost</u>	<u>Fair Value</u>	<u>Unrealized Gain/(Loss)</u>
<u>June 30, 2008:</u>			
Certificates of deposit	\$ 74,774	\$ 74,831	\$ 57
Bonds	-	-	-
Stocks and mutual funds	191,756	173,934	(17,822)
Total	<u>\$ 266,530</u>	<u>\$ 248,765</u>	<u>\$ (17,765)</u>
<u>June 30, 2009:</u>			
Certificates of deposit	\$ 421,722	\$ 426,517	\$ 4,795
Bonds	-	-	-
Stocks and mutual funds	158,157	121,310	(36,847)
Total	<u>\$ 579,879</u>	<u>\$ 547,827</u>	<u>\$ (32,052)</u>
Net unrealized investment loss			(14,287)
Net realized investment gain			(10,386)
Net investment gains (losses) for the year ended June 30, 2009			<u>\$ (24,673)</u>

Note 4. NOTES RECEIVABLE

Note receivable from Specialty Wholesale Supply Corporation dated May 20, 2009. Payable in annual installments of 19,500, beginning May 15, 2010. This note is non interest bearing.

	<u>2009</u>	<u>2008</u>
	\$ 156,000	\$ -
Less: current portion	<u>19,500</u>	<u>-</u>
Notes receivable, long-term	<u>\$ 136,500</u>	<u>\$ -</u>

See accountant's review report.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009 AND 2008

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Note 6. GROW GARDNER FUND

During fiscal year ended June 30, 2001, the Authority entered into an agreement with the Grow America Fund, Inc. for the establishment of the Grow Gardner Fund. Under the terms of the contract, the Authority capitalized the Grow Gardner Fund with \$100,000 of equity funds. These funds will be used solely for loans within the community which are sponsored by the community and meet the purposes of job creation, increased investment, or the elimination of blight as determined by the community or its designee. Total investment balances at June 30, 2009 and 2008 were \$117,952 and \$115,622, respectively.

A small business loan was issued to a Gardner business during fiscal year ended June 30, 2007 in the amount of \$147,900. This loan enabled the organization to relocate within the community and create fourteen new positions of employment. Fifteen percent of the outstanding loan balance is not guaranteed and may be recovered from the Authority's investment balance should any loans default. The amount of the loan balance that was not guaranteed was \$18,202 and \$19,859 at June 30, 2009 and 2008, respectively.

Note 7. RELATED PARTY TRANSACTION

The Authority entered into a grant agreement with the City of Gardner to provide funds to consolidate staff support for economic development within the City's Department of Community Development and Planning. The grant was originally for two years to coincide with the appointment of the City's Director of Community Development and Planning, which commenced in September 1995. The grant agreement provides for the City to furnish administrative support and office accommodations. The agreement has been extended until September 4, 2009. Payments provided for under the terms of the grant agreement are \$45,000 and \$49,250 for the years ending June 30, 2009 and 2008, respectively.

Effective April 8, 2008, the Authority entered into a second grant agreement with the City of Gardner to provide funds in order to support the cost of an Economic Development Coordinator for the purpose of the development and implementation of strategic plans used to attract business and industry to the City of Gardner. The original grant term expired on June 30, 2009 and was extended until June 30, 2010 and any future extensions are subject to the availability of grant funds. Payments provided for under the terms of the grant agreement are \$28,000 for the years ending June 30, 2009 and 2008.

**GARDNER PLANNING BOARD
ANNUAL REPORT
Fiscal Year 2009
Robert L. Hubbard, Director**

The Planning Board's primary responsibility is regulating the subdivision of land and the laying out and construction of ways in subdivisions. The Rules And Regulations Governing The Subdivision of Land guide the review and approval of applications to subdivide land and install public infrastructure. The Planning Board also has authority to prepare plans of resources, possibilities and needs of the City and to make recommendations to the City Council.

In addition, the Planning Board enforces the Site Plan Review section of the City's Zoning Ordinance and serves as the Special Permit Granting Authority under the Zoning Ordinance for Infill Development, Planned Unit Developments, Water Supply Protection District, Open Space Residential Developments and the Development Overlay District. The Planning Board has primary responsibility for keeping the Zoning Ordinance up to date subject to approval by the Mayor and City Council.

The members of the Planning Board are appointed by the Mayor subject to confirmation by the City Council. They are:

- Allen L. Gross Chairman
- Robert J. Bettez, Sr. Vice Chairman
- Laura M. Casker
- Peter J. Sabettini
- Mark J. Schafron

Mr. Gross represents the Gardner Planning Board on the Montachusett Regional Planning Commission.

The Planning Board is assisted by Robert L. Hubbard, Director of Community Development and Planning; Robert Hankinson, City Engineer; and Terri Hillman, Administrative Assistant. Mr. Hubbard and Mr. Hankinson represent the Gardner Planning Board on the Montachusett Joint Transportation Committee.

Rules And Regulations Governing The Subdivision of Land, Rules Governing Special Permits, and Rules Governing Site Plan Review are available on the City's web site – www.gardner-ma.gov, including all the relevant application forms and information on filing same.

Applications Withdrawn

The following applications which were under review in FY 2008 were withdrawn by the applicants:

- Ellshell Properties, corner of Timpany Blvd. and Union Street – site plan for retail development.
- Mahoney Brook Estates Subdivision off Betty Spring Road – 9 lot subdivision.
- Shawn Avenue – request for acceptance as a public way.

Extension Requests

The following extensions were approved:

- Blue Heron at Parker Pond, 525 Parker Street. The developer requested and was granted a 2-year extension (to May 7, 2011) of the Special Permit issued in May 2007 for this 54-unit condominium project. Demolition work started within the required time but construction has been delayed due to current economic conditions.
- Laitinen Drive Extension. The developer requested and was granted an extension of time to August 2, 2010 to complete the required work on the subdivision approved in May 2006. The remaining items - the final coat of blacktop for the road and the planting of trees - have been delayed due to the economic situation in the housing market.

Adjudicatory Hearings

The City Council adopted the provisions of MGL Chapter 39, section 23D for adjudicatory hearings. If members miss one session of a public hearing and want to vote on said issue, they must complete a form and view the video recording of the missed session.

Zoning Amendments

The Planning Board recommended that the City Council adopt an amendment to the Zoning Ordinance Section 415 Table of Uses, Prohibited Industrial Uses, subsection 85 – Match manufacture and Inorganic Fertilizer manufacture thereby allowing the Department of Community Development & Planning to move forward with an RFP seeking the development of a food waste composting facility at the S. Bent mill complex. The City Council approved the amendment on March 16, 2009.

Other Activities

The Massachusetts Biotechnology Council awarded the City a Bronze rating as a BioReady Community on April 30, 2009. A key factor in the award is the zoning ordinance provision allowing Scientific or Research Laboratory uses by Special Permit.

Mr. Hubbard presented a training session titled *Introduction to Economic Development* for the 2009 Citizen Planner Training Collaborative Workshop series at the Montachusett Regional Planning Commission in Fitchburg.

The Gardner Redevelopment Authority provided funds for Planning Board members to attend sessions of the Citizen Planners Training Collaborative workshops.

