

City Of Gardner Massachusetts



Annual Report
2010

2010 CITY GOVERNMENT

MAYOR

MARK P. HAWKE

COUNCILLORS AT LARGE

Alice Anderson
Henry P. Ares
Joshua L. Cormier
Ronald F. Cormier
Patrick M. Gerry
Scott J. Graves

WARD COUNCILLORS

Neil W. Janssens, Council President, Ward 1
David T. Boudreau, Ward 2
Edward A. Gravel, Ward 3
James J. Minns, Ward 4
James J. Robinson, Jr., Ward 5

2010 CITY OF GARDNER ANNUAL REPORT

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City of Gardner

2010 ANNUAL REPORT OF THE BOARD OF ASSESSORS

FISCAL YEAR 2010 Data
(July 1, 2009 through June 30, 2010)

TABLE OF AGGREGATES

NUMBER OF PARCELS

Single Family Residences	3,895
Condominiums	546
Mobile Homes	63
Two Family Residences	615
Three Family Residences	261
Four to Eight Family Residences	183
Multiple Houses on One Lot	12
Mixed Use Property	82
Land - Improved	19
Land - Developable	207
Land - Potentially Developable	79
Land - Undevelopable	293
Chapter Lands	
Forestry (61)	0
Agricultural (61A)	2
Recreational (61B)	9
Commercial	305
Industrial	143
Real Estate - Exempt	349
Personal Property – Taxable	<u>277</u>
Total	7,340

Assessment Date of January 1, 2009
Qualified Market Sales of January 1, 2008 through December 31, 2008

ASSESSMENT TOTALS

VALUATIONS

TAXES

Residential	\$1,017,805,088	\$15,124,583.61
Open Space	-----	-----
Commercial	\$ 98,461,512	\$ 1,463,138.07
Industrial	\$ <u>54,698,200</u>	\$ <u>812,815.25</u>
Recap Real Estate Subtotal	\$1,170,964,800	\$17,400,536.93
Real Estate - Exempt	\$ 213,690,500	\$ -----
Personal Property	\$ 31,192,161	\$ 463,515.51
Personal Property – Exempt	\$ -----	\$ -----
Omitted & Revised	\$ -----	\$ -----
Rollback (Chapter 61/61A/61B)	-----	\$ -----
Supplemental Real Estate	\$ 2,022,300	\$ 12,902.79
Levy Totals	\$1,417,869,761	\$17,876,955.23

PERSONAL EXEMPTIONS**Elderly, Veteran, Blind, Hardship** (Fiscal Year 2010 only)

Number of Applications	251
Total Taxes Abated	\$110,736.71
Total State Reimbursed	\$ 46,818.50

ABATEMENTS

Fiscal Year	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>
Real Estate	\$133,017.83	\$5,258.05	\$2,632.71	\$0.00	\$0.00
Personal Property	\$ 2,576.91	\$1,657.11	\$1,293.47	\$1,149.19	\$989.50

TAX SUMMARY

Revenues:

Cherry Sheet Receipts	\$23,949,350.00	
Mass School Building Authority	\$ 807,991.00	
Cherry Sheet Offset Receipts	\$ 0.00	
Enterprise Funds	\$ 8,704,253.00	
Free Cash	\$ 500,572.00	
Other Available Funds	\$ 333,403.52	
Real & Personal Property Levy	<u>\$17,864,052.44</u>	
	\$55,314,983.96	Total Revenues

Expenditures:

Cherry Sheet Charges	\$ 1,253,018.00	
Cherry Sheet Offset	\$ 862,576.00	
Overlay Deficit	\$ 0.00	
Snow & Ice Deficit	\$ 102,249.91	
Overlay	\$ 192,169.53	
Budget Appropriations	<u>\$52,904,970.52</u>	
	\$55,314,983.96	Total Expenditures

TAX RATES

2010	14.86
2009	13.07
2008	12.11
2007	11.64
2006	12.31

DEPARTMENT EXPENSES

City Assessor	\$ 64,346.10
Board Members	\$ 4,000.08
Assessors' Clerk	\$ 33,913.48
Longevity	\$ 1,230.00
Termination	\$ 32,327.72
Office Expenses	\$ 2,380.24
Valuation Expenses	\$ 79,086.00

Respectfully Submitted,

BOARD OF ASSESSORS

Diane E. Lanney, Chair
 Paulette A. Burns, Member
 Charles R. Leblanc, Member
 February 2011

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

Recapitulation of Cash

Cash on Hand, All Funds, July 1, 2009	\$17,933,300.90	
Receipt, All Funds, Fiscal Year 2010	<u>87,330,144.14</u>	\$105,263,445.04
Expenditures, All Funds, Fiscal Year, 2010		<u>85,486,382.70</u>
Cash on Hand, All Funds, June 30, 2010		\$19,777,062.34

The following is a list of all receipts and expenditures as per warrants for all funds for the period beginning July 1, 2009 and ending June 30, 2010.

Receipts-General Fund

Income from Taxation

Personal and Real Estate Taxes

2006	\$61.11	
2007	6,362.18	
2008	174,219.71	
2009	441,699.33	
2010	<u>17,103,656.72</u>	\$17,725,999.05

Motor Vehicle Excise Taxes

1980	\$76.45	
1982	2.91	
1984	13.14	
1985	10.00	
1986	10.00	
1987	30.00	
1989	5.00	
1991	15.52	
1992	51.88	
1993	38.75	
1995	6.25	
1996	86.04	
1997	58.75	
1998	42.50	
2000	8.75	
2001	55.32	
2002	744.08	
2003	784.27	
2004	3,511.49	
2005	3,538.80	
2006	4,173.57	
2007	8,098.49	
2008	36,631.30	
2009	311,186.00	
2010	<u>1,181,280.11</u>	1,550,459.37

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

Tax Liens	\$116,077.43	
Taxes in Litigation	<u>0.00</u>	116,077.43
Payment in Lieu of Taxes	\$39,324.43	
Collector's Interest and Costs	337,684.88	
Tax Lien Interest and Costs	<u>35,409.90</u>	412,419.21
<u>Departmental Receivables</u>		
Veterans Individual Reimbursement	\$2,130.40	
Cemetery-Miscellaneous	37,360.00	
Contributory Retirement	<u>63,132.00</u>	102,622.40
<u>Income from State</u>		
Urban Excise Redevelopment	\$53,842.00	
Chapter 70 School Aid	18,753,226.00	
Charter School Reimbursement	77,138.00	
Lottery	3,733,532.00	
School Building Assistance	807,991.00	
Blind, Surviving Spouse, Elderly, Veteran	31,626.00	
State Owned Land	62,519.00	
Room Occupancy	74,481.00	
Veterans Reimbursement	281,095.00	
MART Reimbursement	66,668.90	
Medicare Part D Subsidy	148,567.02	
Medicaid Reimbursement	372,670.96	
Non-contributory Retirement COLA	2,299.92	
Special US Senate Election	6,693.45	
Miscellaneous State Revenue	<u>915.00</u>	24,473,265.25
<u>Charges and Fees</u>		
Airport	\$16,896.80	
Assessors	270.00	
Mobile Home	21,456.00	
Dog Officer	870.00	
Treasurer	600.20	
Police	12,728.01	
Greenwood Pool	74,839.75	
City Clerk	76,344.04	
Certificates of Municipal Liens	31,425.00	
Weights and Measures	3,730.00	
10% Overhead	22,363.74	
Survey	567.75	
Electrical / Fire Alarm	22,965.00	
Public Works	2,932.82	
Vacant/Abandoned Building	19,125.00	
Ambulance Dispatch	<u>5,000.04</u>	312,114.15

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010

<u>Licenses and Permits</u>		
Alcohol Beverage License	\$38,675.00	
Other Licenses	11,895.00	
Fire Permits	15,965.80	
Building Permits	85,686.25	
Health Permits	32,188.35	
Gas and Plumbing Permits	<u>42,020.00</u>	226,430.40
<u>Rental Income</u>		
City Hall	<u>\$1,000.00</u>	1,000.00
<u>Fines</u>		
Court Fines	\$119,196.00	
Parking Fines	92,189.60	
Health Fines	100.00	
Dog Fines	1,640.80	
Fire Fines	240.00	
Police Fines	<u>525.00</u>	213,891.40
<u>Payroll Withholdings</u>		
Federal Withholding		2,504,319.98
State Withholding		1,242,731.62
Medicare		320,662.70
Contributory Retirement		888,287.95
Teacher's Retirement		1,461,144.39
Life, Group, Disability, and Universal		92,591.31
Union Dues		62,387.54
Teacher Union Dues		141,030.00
Tax Sheltered Annuities		380,263.30
Deferred Compensation		197,907.14
Defined Contribution Plan		56,512.27
Gardner United Way		2,081.00
Workers Credit Union		293,825.95
GFA Credit Union		564,776.44
Garnishments		42,140.54
Uniform Cleaning		1,970.12
Accounts Payable		1,005,301.20
Retainage		14,285.99
Accrued Payroll		294,498.90
<u>Miscellaneous</u>		
Refunds, Various Departments	\$30,056.52	
Bank Interest	27,191.73	
Petty Cash	1,240.00	
Life Insurance-Direct Pay	5,510.87	
Transfer from Special Revenue Funds	460,308.59	
Transfer from Enterprise Funds	450,011.14	
Sale of Surplus Equipment	19,791.70	
Sale of Foreclosed Property	1,000.00	
Injured on Duty Insurance Refund	17,959.36	
Miscellaneous	<u>4,376.33</u>	<u>1,017,446.24</u>
Total Receipts-General Fund		\$55,718,443.24

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

Receipts-Special Revenue Funds

Revolving Funds

Accounts Payable	\$6,389.69	
Planning Board Publications	196.50	
Consulting Fees- Gardner LLC	1.46	
Consulting Fees- Pinewood	0.73	
Consulting Fees- Vertical Construction	1.68	
Downtown Development	5,000.00	
Airport Fuel	4,034.61	
Law Enforcement	25,554.25	
Mayor's Summer / 225th Celebration	86,031.12	
Transfer from Expend. Trust Fund-PCIA	6,691.60	
Insurance Recovery Under \$25,000	<u>41,666.09</u>	175,567.73

Off Duty Detail Funds

Police Detail	\$340,801.75	
Fire Detail	<u>2,101.69</u>	342,903.44

School Revolving Funds

Accounts Payable	\$203,125.58	
School Lunch-Sales	363,412.63	
School Lunch-Federal Reimbursement	565,164.59	
School Lunch-State Reimbursement	18,627.77	
Transportation Revolving	11,143.84	
GHS Summer School	16,156.00	
Tuition Revolving	100,710.76	
School Building Use	91,963.74	
Summer Football Camp	9,590.00	
Athletic Activities	66,988.56	
Music Activities	6,219.90	
Elm St. After School	1,825.00	
School Gift	89,979.99	
Lost Books	<u>654.93</u>	1,545,563.29

Reserved for Appropriation Fund

Parking Meter Fees	\$80,350.94	
Wetland Fees	4,112.50	
Sale of Lots	2,100.00	
Insurance Recoveries over \$20,000	73,809.68	
Cable Commission Fees	210,026.59	
Unspent Funds Returned-- Parking	2,783.70	
Cable	<u>9,168.79</u>	382,352.20

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Gift Funds

Accounts Payable	\$63.86	
Greenwood Pool Gift	2,075.00	
Park Bandstand Gift	6,428.00	
Fire Gift	2,750.00	
Police Gift	2,000.00	
Council on Aging Gift	4,044.81	
Health Gift	250.00	
Animal Shelter Gift	7,719.10	
Old English Village Gift	68,506.84	
Airport Gift	2,805.00	
Civil Defense Gift	76.00	
Gardner School Safety Gift	1,200.00	
Pince Street Project Gift	4,620.80	
Highway Gift	<u>5,000.00</u>	107,539.41

Federal Grants Fund

Accounts Payable	\$22,241.98	
Retainage	14,166.88	
FEMA Ice Storm	251,512.70	
COPS Technology	196,461.56	
ARRA Fire Grant	5,867.04	
Airport Grant	<u>447,085.00</u>	937,335.16

State Grants Fund

Accounts Payable	\$70,350.51	
Retainage	3,755.99	
State Aid to Libraries	25,420.38	
Airport Grant	6,990.86	
Council on Aging Formula Grant	28,336.00	
Arts Lottery	10,293.85	
Extended Polling Hours	4,910.00	
Heritage State Park	240.49	
Gardner Redevelopment Authority	48,000.00	
Traffic Enforcement	10,032.20	
Shannon Gang Grant	13,834.00	
Underage Drinking	4,618.91	
Firefighting Safety Equipment	32,669.00	
SETB Grant	58,127.42	
Chapter 43D Technical Assistance	16,400.00	
Brownfields	144,496.41	
Bioterrorism Preparedness (Health)	37,768.90	
Economic Development Coordinator	56,000.00	
Otter River Land Acquisition	42,000.00	
MEMA Ice Storm	76,661.00	
Byrne JAG Grant	59,779.88	
Clean Energy	3,523.90	
MORE Grant	26,320.13	
Energy Audit Program	<u>163,141.25</u>	943,671.08

City of Gardner
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School Federal Grants Fund

Accounts Payable	\$186,863.56	
Title I	582,890.00	
SPED 94-142	833,604.00	
SPED Early Childhood	32,993.00	
Teacher Quality	170,004.00	
Enhanced Education through Technology	922.00	
Title IV	19,125.00	
COPS School	55,025.00	
ARRA Grant	127,603.00	
ARRA Title I Grant	154,398.00	
ARRA IDEA Grant	273,503.00	
ARRA Early Childhood	8,351.00	
Title I Support	13,429.00	
ARRA HMS Boiler	75,000.00	
Summer Youth Program	<u>8,100.00</u>	2,541,810.56

School State Grants Fund

Accounts Payable	\$11,300.90	
School Choice Reimbursement	909,419.00	
SPED Reimbursement	395,648.00	
SPED Professional Development	3,881.00	
Enhanced School Health	81,926.20	
Corrective Action	20,000.00	
Summer Academic Support	35,200.00	
Kindergarten Enhancement	98,519.00	
Preschool Assessment	10,944.00	
K-12 Literacy	24,651.00	
I.C.E. Grant	5,000.00	
GHS Oil Tank Removal	<u>59,304.74</u>	1,655,793.84

Community Development Block Grant Fund

Accounts Payable	\$72,286.49	
Rehab Escrow	0.00	
Retainage	32,310.05	
State Income	1,506,418.06	
Program Income	<u>40,151.97</u>	1,651,166.57

HUD Federal Grant Fund

Bank Interest	<u>\$0.00</u>	0.00
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Receipts-Capital Funds

Highway Improvement Fund

Accounts Payable	\$0.00	
Road Repaving Revenue	75,000.00	
State Revenue	<u>1,172,114.16</u>	1,247,114.16

Golf Course Capital Projects Fund

Bond Anticipation Notes	<u>\$110,000.00</u>	110,000.00
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City of Gardner
Report of the City Auditor
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Summit Industrial Park Capital Imp. Fund		
Retainage	(<u>\$1,000.00</u>)	(1,000.00)
<u>Landfill/Solid Waste Capital Projects Fund</u>		
Retainage	(<u>\$20,944.54</u>)	(20,944.54)
<u>City Miscellaneous Capital Projects Fund</u>		
Accounts Payable	\$10,525.00	
Bond Anticipation Notes	850,000.00	
Principal from Sale of Bonds	<u>425,000.00</u>	1,285,525.00

Receipts-Enterprise Funds

<u>Sewer Fund</u>		
Accounts Payable	\$120,257.81	
Retainage	34,300.14	
Charges for Services	3,037,876.92	
Bank Interest	15,274.39	
WPAT Subsidy	14,145.79	
Miscellaneous Receipts	<u>43,115.00</u>	3,264,970.05
<u>Water Fund</u>		
Accounts Payable	\$119,178.14	
Charges for Services	3,202,078.51	
Bank Interest	386.12	
WPAT Subsidy	342,923.30	
Miscellaneous Receipts	<u>0.00</u>	3,664,566.07
<u>Golf Course Fund</u>		
Accounts Payable	\$6,750.07	
Charges for Services	750,794.00	
Bank Interest	30.95	
Transfer from Special Revenue Fund	5,000.00	
Miscellaneous Receipts	<u>29,026.70</u>	791,601.72
<u>Landfill Closure Fund</u>		
Accounts Payable	\$29,099.37	
Bank Interest	2,551.98	
Miscellaneous Receipts	<u>60,804.40</u>	92,455.75
<u>Solid Waste Fund</u>		
Accounts Payable	\$190,368.84	
Charges for Services	1,388,199.99	
Bank Interest	1,660.39	
Miscellaneous Receipts	<u>780.35</u>	1,581,009.57

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

Receipts-Trust Funds

<u>Non-expendable Trust Funds</u>		
Cemetery Perpetual Care	<u>\$950.00</u>	950.00
<u>Expendable Trust Funds</u>		
Bank Interest-- Flower Funds	\$169.95	
Cemetery Perp. Care	4,415.70	
Conservation	35.10	
Stabilization	(1,077.19)	
Col. Gardner Statue	4.60	
Health Insurance	15,280.66	
Transfer from General Fund	160,031.46	
Health-P/R Ded., City Share, Reimburse	<u>8,832,880.44</u>	9,011,740.72
<u>Non-expendable Scholarship Funds</u>		
Weighill Math Scholarship	\$724.99	
GHS Alumni Scholarship	4,050.00	
Jean E. Britton Scholarship	100.00	
Trans. from Non-exp. Scholarship	<u>504.00</u>	5,378.99
<u>Expendable Scholarship Funds</u>		
Bank Interest	<u>\$9,598.41</u>	9,598.41

Receipts-Agency Funds

<u>Agency Funds</u>		
Accounts Payable	\$22,553.58	
Departmental Receivable-Perp. Care	450.00	
Due to State Firearms Fund	6,550.00	
Due to State Fisheries & Wildlife	6,207.25	
Due to Vendors	1,580.12	
Purchasing Bid Deposits	13,041.15	
Planning Escrow- C. Donell, Pearly	17.05	
C. Donell, Farmhill	0.06	
Harvard St. Extension	2.17	
Kiley's Way	20,012.93	
St. Paul's Trust	196.91	
Laitinen Drive	13.23	
Zoning Escrow- Robert Drive	6.48	
95 West Streer	500.32	
Highway Escrows	5,032.08	
Sewer Escrow-- Kiley's Way	25,000.00	
Middle School Student Activity	67,442.14	
High School Student Activity	111,781.70	
Elm Street School Student Activity	<u>4,644.55</u>	<u>285,031.72</u>

Total Receipts-All Funds

\$87,330,144.14

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

Expenditures-General Fund

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders</u>		<u>Refunds</u>	<u>Expended</u>
			<u>Added</u>	<u>Out</u>		
<u>City Council</u>						
Salary & Wages		\$76,636.00		\$2,740.00		\$72,406.93
Expenses		9,500.00				7,356.18
<u>Mayor</u>						
Salary & Wages		119,695.00		200.00		119,201.94
Expenses		9,600.00	200.00		28.25	9,767.08
Enc. Expenses	138.67					107.06
<u>City Auditor</u>						
Salary & Wages		102,778.00	4,040.00			106,769.74
Expenses		35,200.00				32,189.83
Enc. Expenses						
<u>Purchasing</u>						
Salary & Wages		91,620.00	1,940.00			93,023.04
Expenses		4,800.00				4,117.78
<u>Assessors</u>						
Salary & Wages		98,093.00	38,261.00			135,817.40
Expenses		14,864.00				9,680.24
Valuation Update		65,000.00	40,000.00			71,786.00
Enc. Valuation Update	2,219.00					
<u>City Treasurer</u>						
Salary & Wages		151,258.00	17,185.00			167,484.12
Expenses		196,550.00	2,895.00		46.94	169,553.86
<u>Tax Collector</u>						
Salary & Wages		33,487.00	1,740.00			35,122.66
Expenses		13,900.00				13,003.33
<u>Law</u>						
Salary & Wages		107,502.00				107,501.17
Expenses		4,000.00				3,712.40
<u>Personnel</u>						
Salary & Wages		76,271.00	6,900.00			82,378.64
Expenses		5,940.00				4,656.92
<u>City Clerk</u>						
Salary & Wages		128,556.00	44,607.00	16,000.00		157,042.38
Expenses		4,000.00	24,590.00			9,667.60
<u>Election & Registration</u>						
Salary & Wages		17,700.00		8,600.00	12,866.93	21,959.35
Expenses		24,500.00		4,750.00	3,725.62	22,076.85
<u>License Commission</u>						
Salary & Wages		100.00	1,700.00			1,325.00
Expenses		600.00				52.00
<u>Conservation Commission</u>						
Salary & Wages		20,000.00	3,700.00			22,383.42
Expenses		200.00				196.98
<u>Planning Board</u>						
Salary & Wages			3,200.00			3,200.00
Expenses		600.00				368.58
Enc. Open Space Plan	95.95					34.08

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Orders Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Zoning Board of Appeals</u>						
Salary & Wages			2,200.00			2,200.00
Expenses		1,600.00	1,000.00			2,142.38
<u>Community Development</u>						
Salary & Wages		91,851.00	1,910.00			92,024.94
Expenses		800.00				465.08
Enc. Parker Pnd Restor.	16,674.92					
Enc. No. Central Path.	3,221.35					
<u>City Hall Maintenance</u>						
Salary & Wages		67,643.00	3,416.00			70,588.79
Expenses		94,100.00				88,707.57
<u>Cable Commission</u>						
Salary & Wages		99,079.00				98,307.04
Expenses		38,910.00				26,087.88
Enc. Expenses	5,568.37					5,392.00
<u>Mayor's Unclassified</u>						
Salary & Wages		302,000.00		301,643.00		0.00
Expenses		88,650.00	22,475.00		159.80	109,008.63
Ice Storm Expenses			49,059.68			49,059.68
Land Acquisition			18,025.00			18,025.00
Enc. Annual Report	750.00					
Total General Government	28,668.26	2,197,583.00	289,043.68	333,933.00	16,827.54	2,045,951.55
<u>Police</u>						
Salary & Wages		2,169,040.00	3,955.00	39,600.00		2,115,701.90
Expenses		201,994.00	3,600.00		518.45	152,585.44
New Vehicles			60,000.00			54,906.00
<u>Fire</u>						
Salary & Wages		1,729,838.00	214,777.00	54,000.00		1,878,116.68
Expenses		149,100.00		21,000.00	122.85	114,351.91
New Vehicles			20,000.00			
<u>Dispatchers</u>						
Salary & Wages		183,790.00				171,004.32
Expenses						0.00
<u>Building Inspector</u>						
Salary & Wages		124,629.00	1,932.00			123,836.47
Expenses		9,608.00				3,762.87
Enc. Expenses	1,449.00					
<u>Plumbing & Gas Inspector</u>						
Salary & Wages		27,185.00	1,289.00			19,276.89
Expenses		1,100.00				75.00
<u>Weights & Measures</u>						
Salary & Wages		8,021.00	62.00			8,082.64
Expenses		200.00	2,500.00			1,017.50
<u>Wire Inspector</u>						
Salary & Wages		46,872.00	2,295.00			48,866.18
Expenses		13,750.00				12,899.34

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Orders Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Animal Control</u>						
Salary & Wages		36,786.00	200.00			35,574.49
Expenses			1,000.00			0.00
<u>Civil Defense</u>						
Salary & Wages		2,500.00	2,906.00			5,405.36
Expenses			2,000.00		1,393.94	2,680.82
Enc. Expenses	358.82					137.09
<u>Animal Shelter</u>						
Salary & Wages		19,154.00				15,900.63
Expenses		24,000.00				20,720.16
<u>Civil Enforcement</u>						
Salary & Wages		2,500.00				2,499.96
Expenses		10,500.00				10,456.21
<u>Forestry</u>						
Expenses		9,400.00				3,981.78
Enc. Expenses	1,295.01					797.50
Total Public Safety	3,102.83	4,769,967.00	316,516.00	114,600.00	2,035.24	4,802,637.14
<u>Schools</u>						
Salary & Wages		15,460,286.00	283,817.75		620.00	15,792,311.72
Expenses		5,408,948.00	24,750.00	283,817.75	9,987.43	4,481,755.92
Enc. SPED Transport.	132,688.66					132,688.66
Enc. Expenses	1,373,880.88					911,256.94
<u>Mont. Tech. Assessment</u>						
Expenses		683,780.00		17,000.00		666,754.00
Total School	1,506,569.54	21,553,014.00	308,567.75	300,817.75	10,607.43	21,984,767.24
<u>Survey</u>						
Salary & Wages		140,899.00	63,040.00	10,000.00		191,566.31
Expenses		24,500.00				20,097.44
Enc. Expenses	993.14					993.14
<u>Highway</u>						
Expenses		353,700.00			428.31	294,148.13
Snow & Ice		175,000.00	307,076.00			485,758.81
Enc. Snow & Ice	185.45					185.45
Enc. Expenses	51,328.31					42,755.39
<u>Public Works</u>						
Salary & Wages		749,086.00	54,342.00	20,000.00		747,075.24
Expenses		3,200.00				2,368.46
Enc. Expenses	46.67					46.67
<u>Municipal Garage</u>						
Expenses		295,300.00		30,000.00		232,707.62
Enc. Expenses	35,996.00					35,319.52
<u>Airport</u>						
Expenses		13,500.00				9,472.96
Enc. Expenses	9,861.13					6,772.99

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Cemetery</u>						
Expenses		10,600.00				7,298.58
Total Public Works	98,410.70	1,765,785.00	424,458.00	60,000.00	428.31	2,076,566.71
<u>Health</u>						
Salary & Wages		116,641.00	5,432.00			121,577.51
Expenses		52,476.00				45,280.04
<u>Council on Aging</u>						
Salary & Wages		148,878.00	3,706.00			150,905.03
Expenses		7,541.00				6,150.05
<u>Youth Commission</u>						
Expenses		300.00				
<u>Veterans</u>						
Salary & Wages		50,148.00	200.00			50,347.77
Expenses		511,570.00	75,000.00		150.00	579,889.50
Enc. Expenses	4,000.00					3,127.63
<u>Disabilities Commission</u>						
Expenses		300.00				
Total Human Services	4,000.00	887,854.00	84,338.00	0.00	150.00	957,277.53
<u>Library</u>						
Salary & Wages		354,086.00	2,200.00			356,286.00
Expenses		126,675.00	60,000.00			186,675.00
<u>Recreation</u>						
Celebrations & Sp.Evnts.		1,000.00				304.01
<u>Greenwood Pool</u>						
Salary & Wages		80,508.00	5,355.00			85,753.23
Expenses		42,400.00	20,000.00	5,050.00		55,060.50
Enc. Expenses	8,021.84					8,021.84
<u>Municipal Grounds</u>						
Salary & Wages		176,084.00	39,338.00			196,334.30
Expenses		14,000.00				9,200.02
<u>Parks</u>						
Expenses		3,000.00				2,621.39
Playground Improvements		6,000.00				5,978.19
<u>Historical Commission</u>						
Expenses		200.00	100.00			300.00
Enc. Expenses	4,500.00					0.00
Total Culture & Recreation	12,521.84	803,953.00	126,993.00	5,050.00	0.00	906,534.48
<u>Debt Service</u>						
Expenses		1,892,964.00				1,868,753.41
<u>State Assessment</u>						
Expenses		1,253,018.00				1,115,013.00

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Contributory Retirement</u>						
Salary & Wages		63,362.00				63,362.00
Expenses		2,473,828.00				2,473,828.00
<u>Non-contributory Retirement</u>						
Salary & Wages		26,232.00	888.00			27,117.86
<u>Employee Benefits</u>						
Expenses		6,536,139.00	706,600.00	26,295.00		6,989,606.63
Enc. Expenses	10,000.00					2,931.77
<u>Property Insurances</u>						
Expenses		440,000.00		40,000.00	8.00	372,049.26
<u>Other Expenditures</u>						
Transfer to Stabilization			160,031.46			160,031.46
Cable Comm. Transfer						1,024.06
Parking Meter Transfer						9,168.79
 Total Other	 10,000.00	 12,685,543.00	 867,519.46	 66,295.00	 8.00	 13,082,886.24
 Sub-total General Fund	 1,663,273.17	 44,663,699.00	 2,417,435.89	 880,695.75	 30,056.52	 45,856,620.89
<u>Payroll Withholdings</u>						
Federal Withholding Tax						2,504,319.98
State Withholding Tax						1,242,731.62
Contributory Retirement						888,287.95
Teacher's Retirement						1,461,144.39
Life, Group, Disability, and Universal						98,160.50
Union Dues						62,387.54
Teacher Union Dues						141,030.00
Tax Sheltered Annuities						380,263.30
Deferred Compensation						197,907.14
Defined Contribution Plan						56,512.27
Medicare						320,661.00
Gardner United Way						2,081.00
Workers Credit Union						293,825.95
GFA Credit Union						564,776.44
Garnishments						42,140.54
Uniform Cleaning						1,970.12
<u>Miscellaneous</u>						
Petty Cash						1,240.00
Accounts Payable						863,164.46
Retainage						14,836.74
Accrued Payroll						272,797.84
Accrued Compensatory Time						1,246.59
Prepaid Payroll						1,692.42
Refunds-						42,560.32
Personal and Real Estate Taxes						42,560.32
Motor Vehicle Taxes						28,213.39
 Total General Fund						 \$55,340,572.39

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

Expenditures-Special Revenue Funds

Revolving Funds

Accounts Payable	\$7,781.08	
Airport Fuel	4,178.81	
Planning Board-- Pinewood Consulting	2,478.64	
Planning Board Publications	390.00	
Mayor's Summer / 225th Celebration	38,367.94	
Law Enforcement	30,145.54	
Perpetual Care Income Account	31,973.67	
Insurance Recovery under \$25,000	38,916.46	
Transfer to General Fund	<u>1,640.88</u>	155,873.02

Off Duty Detail Funds

Police Details	\$397,612.60	
Fire Details	<u>2,551.63</u>	400,164.23

School Revolving Funds

Accounts Payable	\$173,807.50	
School Lunch	934,666.41	
Transportation Revolving	4,113.80	
Tuition Revolving	21,804.19	
GHS Summer School	16,400.00	
School Building Use	75,481.10	
Summer Football Camp	9,261.35	
Athletic Activities	31,098.91	
Music	8,574.06	
School Gift	120,866.47	
Elm St. After School Program	<u>1,800.00</u>	1,397,873.79

Reserved for Appropriation Fund

Trans.to Gen'l Fund-Parking Meter Fees	\$41,205.00	
Wetland Fees Expenditures	1,807.04	
Trans.to Gen'l Fund-Ins. Over \$20,000	73,809.68	
Trans.to Gen'l Fund-Cable Commission	<u>154,348.00</u>	271,169.72

Gift Funds

Accounts Payable	\$1,255.03	
Park Bandstand Gift	5,950.83	
Police School Safety Program Gift	1,297.80	
Old English Village Officer Gift	64,208.52	
Police Gift	1,051.00	
Bike Trail Gift	154.25	
Fire Gift	3,946.16	
Greenwood Pool Gift	290.00	
Council on Aging Gift	4,276.00	
Animla Shelter Gift	5,503.54	
Pine Street Project Gift	4,620.80	
Highway Gift	<u>5,000.00</u>	97,553.93

City of Gardner
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Federal Grants Funds

Accounts Payable	\$1,852.50	
Retainage	8,264.89	
FEMA Ice Storm	177,677.03	
COPS Technology	196,461.56	
ARRA Fire Grant	16,736.65	
Airport Underground Storage Tank	250,713.91	
Airport Runway Improvements	6,659.03	
Airport Beacon Lights	<u>204,760.31</u>	863,125.88

State Grant Funds

Accounts Payable	\$37,152.15	
Retainage	1,490.77	
Airport Undergroune Storage Tank	6,597.73	
Airport Runway Improvements	175.24	
State Aid to Libraries	34,026.70	
Council on Aging Formula Grant	28,336.00	
Arts Lottery	13,349.90	
Extended Polling Hours	4,910.00	
Gardner Redevelopmenty Authority	52,570.58	
Fire SAFE Grant	3,020.05	
Community Policing	19,176.97	
Traffic Enforcement	7,752.92	
Underage Drinking	4,158.00	
Shannon Gang Grant	13,834.00	
SETB Grant	55,064.77	
Community Emergency Response Team	2,500.00	
Bioterrorism Preparedness	1,405.25	
MEMA Ice Storm	76,661.00	
Bioterrorism Preparedness (Health)	11,217.36	
Chapter 43D technical Assistance	27,044.82	
Ottter River Land Acquisition	350.00	
Economic Development Coordinator	48,628.00	
Brownfields Grant	128,495.31	
Byrne JAG Grant	59,779.88	
EOPS Regionalization	43,500.00	
Clean Energy Grant	6,109.28	
MORE Grant	74,204.40	
Pine Street Reconstruction	9,994.25	
Energy Audit Program	<u>179,000.00</u>	950,505.33

City of Gardner
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School Federal Grants Fund

Accounts Payable	\$143,532.87	
Title I	517,323.23	
Title V	950.98	
SPED 94-142	784,021.39	
SPED Early Childhood	38,225.66	
Teacher Quality	153,957.71	
Enhanced Education thru Technology	4,661.67	
Title IV	13,802.32	
Title III	(48.45)	
COPS School	42,684.10	
ARRA Grant	793,512.72	
ARRA Title I	137,159.70	
ARRA IDEA	294,982.59	
ARRA Early Childhood	6,962.03	
Title I Support	3,800.00	
Summer Youth Program	<u>8,100.00</u>	2,943,628.52

School State Grants Fund

Accounts Payable	\$14,993.09	
Tech Prep	209.38	
School Choice Reimbursement	559,376.16	
SPED Professional Development	7,955.70	
Summer Academic Support	35,199.05	
Kindergarten Transition	390.37	
Preschool Assessment	16,511.87	
E-Rate Expenses	27,200.00	
K-12 Literacy	29,151.94	
SPED Reimbursement	311,090.94	
Bay State Reader	1,218.72	
SPED Corrective Action	14,960.00	
Enhanced School Health	106,303.45	
Kindergarten Enhancement	<u>88,603.42</u>	1,213,164.09

Community Development Block Grant Fund

Accounts Payable	\$6,739.43	
Rehab Escrow	0.00	
Retainage	47,450.76	
Program Income	51,173.53	
2007 Mini-Entitlement	22,528.70	
2008 Mini-Entitlement	663,895.99	
2009 Mini-Entitlement	488,208.60	
CDBG Reserves	<u>351,216.15</u>	1,631,213.16

HUD Federal Grant Fund

HUD Expenses	<u>\$0.00</u>	0.00
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**City of Gardner
Report of the City Auditor
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Expenditures-Capital Funds

Highway Improvement Fund

Accounts Payable	\$0.00	
Road Resurfacing	10,617.49	
Chapter 90--FY2009	38,593.12	
Chapter 90--FY2010	<u>338,648.79</u>	387,859.40

Golf Course Capital Projects Fund

New Equipment	<u>\$108,372.00</u>	108,372.00
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Summit Industrial Park Capital Improvement Fund

Retainage	<u>(\$1,000.00)</u>	(1,000.00)
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Landfill/Solid Waste Capital Projects Fund

Landfill Gas Collection	<u>(\$20,944.54)</u>	(20,944.54)
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City Miscellaneous Capital Projects Fund

Accounts Payable	\$0.00	
Bond Anticipation Notes	1,275,000.00	
Parking Meters	272.88	
City Hall Computers	237.97	
Miscellaneous Capital Projects	<u>83,417.52</u>	1,358,928.37

City of Gardner
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<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Sewer</u>						
Salary & Wages		\$155,344.00				\$132,540.14
Expenses		1,438,316.00	75,000.00			1,283,650.82
I & I Removal		600,000.00				321,233.56
Debt Service		225,526.00				225,524.71
Enc. Expenses	4,021.34					3,787.50
Enc I & I Removal	726,917.46					459,238.07
<u>Other Expenditures</u>						
Indirect Cost Transfer		100,000.00	14,856.00			114,855.67
Sub-total Sewer Fund	730,938.80	2,519,186.00	89,856.00	0.00	0.00	2,540,830.47
Accounts Payable						104,178.23
Retainage						14,267.80
Refund on Sewer Rates						2,024.41
Total Sewer Fund						\$2,661,300.91
<u>Water</u>						
Salary & Wages		148,550.00				143,015.61
Expenses		1,417,007.00				1,305,542.47
Debt Service		1,755,397.00				1,755,396.67
Enc. Expenses	1,186.51					1,186.51
Enc Bond-Water Treat	14,599.26					0.00
<u>Other Expenditures</u>						
Indirect Cost Transfer		100,000.00	47,713.00			147,712.38
Sub-total Water Fund	15,785.77	3,420,954.00	47,713.00	0.00	0.00	3,352,853.64
Accounts Payable						138,456.85
Refund on Water Rates						4,471.24
Total Water Fund						\$3,495,781.73
<u>Golf Course</u>						
Salary & Wages		372,953.00				360,959.03
Expenses		320,928.00	7,500.00			267,664.80
Enc. Expenses	3,891.16					3,891.16
<u>Other Expenditures</u>						
Indirect Cost Transfer		155,000.00		7,500.00		121,580.57
Sub-total Golf Course Fund	3,891.16	848,881.00	7,500.00	7,500.00	0.00	754,095.56
Accounts Payable						6,471.27
Total Golf Course						\$760,566.83

**City of Gardner
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<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Landfill Closure</u>						
Salary & Wages		37,384.00				37,374.05
Expenses		145,400.00				94,745.06
Enc. Landfill Clos. Exp.	280,716.58					
<u>Other Expenditures</u>						
Indirect Cost Transfer		3,000.00				17,404.77
 Sub-total Landfill Closure Fund	 280,716.58	 185,784.00	 0.00	 0.00	 0.00	 149,523.88
Accounts Payable						25,901.18
Total Landfill Closure						\$175,425.06
 <u>Solid Waste</u>						
Salary & Wages		69,804.00				68,166.40
Expenses		1,260,843.00				1,155,656.18
Enc. Expenses	179,974.29					156,732.21
<u>Other Expenditures</u>						
Indirect Cost Transfer		34,000.00				48,457.75
 Sub-total Solid Waste Fund	 179,974.29	 1,364,647.00	 0.00	 0.00	 0.00	 1,429,012.54
Accounts Payable						71,725.43
Refund on Unit Trash Fees						2,474.08
Total Solid Waste						\$1,503,212.05

**City of Gardner
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Expenditures-Trust Funds

Expendable Trust Funds

Flower Funds	\$340.50	
Transfer to Revolving Fund-PCIA	6,691.60	
Conservation	2,000.00	
Health Payments, Settlements, Refunds	<u>9,454,331.30</u>	9,463,363.40

Non-expendable Scholarship Funds

H F Parker Memorial Scholarship	\$10.00	
J E Miller Scholarship	395.00	
Lebanese American Scholarship	410.00	
H Willaim Snell Scholarship	237.00	
Howard F Lashua Scholarship	480.00	
Peter S Moutsos, Jr. Scholarship	366.00	
Robert F Sadowski II Scholarship	456.00	
Adam Gallant Scholarship	2.00	
Jeffrey Glinski Scholarship	90.00	
Matthew Smith Scholarship	33.00	
Kenneth Arsenault Scholarship	150.00	
Neil Champney Scholarship	220.00	
GHS Alumni Scholarship	710.00	
Girls Athletic Scholarship	127.00	
Cecilia McKean Scholarship	46.00	
Ovila & Alice Breau Scholarship	413.00	
Roger Antaya Scholarship	<u>223.00</u>	4,368.00

Expendable Scholarship Funds

Scholarships	\$22,756.00	
Trans. to Non-exp. Scholarship	<u>504.00</u>	23,260.00

Expenditures-Agency Funds

Agency Funds

Accounts Payable	\$29,240.92	
Due to Cemetery Perpetual Care Fund	950.00	
Refund of Purchasing Bid Deposits	24,773.03	
Golf Course Restaurant Deposit	0.00	
Due to State Firearms Fund	6,175.00	
Due to State Fisheries & Wildlife	6,207.25	
Due to Vendors	1,625.12	
Planning Escrow- Wilderbrook Estates	12,117.07	
Highway Escrows	11,405.50	
Sewer Escrow	31,775.85	
Elm Street School Student Activity	7,371.84	
Middle School Student Activity	65,821.48	
High School Student Activity	<u>103,582.37</u>	<u>301,045.43</u>

Total Expenditures-All Funds

\$85,486,382.70

City of Gardner
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100 - General Fund - Balance Sheet

100-10400	Cash & Investments - Treasurer	4,494,329.05	
12105	Personal Property - 2005	1,516.59	
12106	Personal Property - 2006	965.43	
12107	Personal Property - 2007	824.91	
12108	Personal Property - 2008	3,468.78	
12109	Personal Property - 2009	2,907.34	
12110	Personal Property - 2010	4,859.19	
12207	Real Estate - 2007	3,203.59	
12208	Real Estate - 2008	46,192.04	
12209	Real Estate - 2009	259,050.63	
12210	Real Estate - 2010	657,952.57	
12400	Tax Lien Receivable	436,010.58	
12450	Deferred Real Estate Tax Receivable	1,266.88	
12604	Motor Vehicle Excise - 2004	17,761.13	
12605	Motor Vehicle Excise - 2005	22,921.75	
12606	Motor Vehicle Excise - 2006	24,494.00	
12607	Motor Vehicle Excise - 2007	23,795.76	
12608	Motor Vehicle Excise - 2008	30,259.28	
12609	Motor Vehicle Excise - 2009	53,745.65	
12610	Motor Vehicle Excise - 2010	169,165.01	
13100	Dept. Rec. - Veterans Benefits	432,518.79	
13110	Dept. Rec. - Mart	9,893.76	
15100	Notes Receivable	145,000.00	
17900	Due from State Receivable	153,389.00	
18500	Prepaid Payroll	1,692.42	
18800	Tax Foreclosures/Possessions	649,697.99	
20200	Accounts / Warrants Payable		1,005,301.20
20500	Contracts Payable - Retained Percentage		13,115.00
21520	Life-Group-Vol Withheld		6,203.25
22000	Accrued Payroll		294,498.90
22010	Accrued Compensatory Time		120,780.26
22105	Reserve for Abts/Exemptions - 2005	168.21	
22106	Reserve for Abts/Exemptions - 2006	164.73	
22107	Reserve for Abts/Exemptions - 2007		36,585.25
22108	Reserve for Abts/Exemptions - 2008		7,139.57
22109	Reserve for Abts/Exemptions - 2009		46,354.97
22110	Reserve for Abts/Exemptions - 2010		58,769.81
25200	Abandoned Property - Tailings		14,751.23
26100	Deferred Revenue - Real & Personal Property		701,872.33
26220	Deferred Revenue - Tax Liens/Deferred		437,277.46
26250	Deferred Revenue - Tax Possessions		649,697.99
26300	Deferred Revenue - Motor Vehicle		342,142.58
26540	Deferred Revenue - Departmental		442,412.55
26800	Deferred Revenue - Notes Receivable		145,000.00
31500	Unreserved Fund Balance		2,258,406.70
32110	F/B Designated for Encumb/Cont Approp		880,728.01
35200	F/B Designated for Expenditures		186,178.00
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		\$7,647,215.06	\$7,647,215.06
		=====	=====

City of Gardner
Report of the City Auditor
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210 - Revolving Funds - Balance Sheet

210-10400 Cash & Investments - Treasurer	221,108.34	
20200 Accounts / Warrants Payable		6,389.69
31501 F/B Airport Fuel		9,560.01
31502 F/B Law Enforcement Trust		76,867.61
31503 F/B Cemetery Int. - PICA		39,481.13
31504 F/B Plan Board Publications		1,811.15
31505 F/B Mayor's Summer Celebration		61,025.11
31507 F/B Insurance Recoveries		1,108.75
31508 F/B Gardner LLC Consulting		2,262.53
31511 F/B Vertical Construction Consulting		2,602.36
31512 F/B Road Resurfacing		15,000.00
31513 F/B Downtown Development		5,000.00
	-----	-----
	\$221,108.34	\$221,108.34
	=====	=====

215 - Off Duty Details Fund - Balance Sheet

215-10400 Cash & Investments - Treasurer		74,264.79
31501 F/B Off Duty Police Details	73,814.85	
31502 F/B Off Duty Fire Detail	449.94	
	-----	-----
	\$74,264.79	\$74,264.79
	=====	=====

218 - School Revolving Funds - Balance Sheet

218-10400 Cash & Investments - Treasurer	871,772.83	
20200 Accounts / Warrants Payable		203,125.58
31501 F/B Athletic Revolving		59,068.05
31502 F/B School Lunch	23,085.07	
31504 F/B Tuition Revolving		268,540.95
31505 F/B Transportation Revolving		4,445.25
31506 F/B Building Use Revolving		297,085.33
31507 F/B School Gift		53,331.52
31508 F/B Summer Basketball Camp		875.72
31509 F/B Summer Football Camp		643.65
31512 F/B Lost Books		4,622.61
31514 F/B Music Revolving		2,688.47
31515 F/B Elm St. School After School Program		93.48
31516 F/B Gardner High Summer School		305.93
31517 F/B Gardner Middle Summer School		31.36
	-----	-----
	\$894,857.90	\$894,857.90
	=====	=====

City of Gardner
Report of the City Auditor
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220 - Reserved for Appropriation Funds - Balance Sheet

220-10400 Cash & Investments, Treasurer	665,240.19	
13121 Departmental Receivable - Cemetery Sale of Lots	4,180.00	
26540 Deferred Revenue - Departmental		4,180.00
31501 F/B Wetland Fees - Reserved		38,652.72
31502 F/B Sale of Lots - Reserved		78,433.45
31503 F/B Parking Meter Fees - Reserved		160,439.67
31504 F/B Recreation Fees - Reserved		9,721.41
31506 F/B Insurance Recoveries Over \$20,000		35,543.29
31507 F/B Cable Commission Fees - Reserved		342,449.65
	-----	-----
	\$669,420.19	\$669,420.19
	=====	=====

245 - Gift Funds - Balance Sheet

245-10400 Cash & Investments - Treasurer	139,771.49	
20200 Accounts / Warrants Payable		63.86
31501 F/B Police Reward - Church Theft		500.00
31502 F/B Airport Gift		5,336.25
31503 F/B Park Bandstand Gift		12,995.05
31504 F/B Fire Dept. Gift		2,380.87
31505 F/B Greenwood Pool Gift		4,216.30
31506 F/B Youth Commission Gift		1,227.92
31507 F/B Police Gift		5,202.31
31510 F/B Bike Trail Gift		110.02
31511 F/B Fire - S.A.F.E Gift		74.33
31512 F/B Council on Aging Gift		21,091.09
31513 F/B Police Dog Gift		5,430.75
31514 F/B Animal Shelter Gift		24,340.32
31515 F/B Playground Gift		5,751.77
31516 F/B Skateboard Gift		4,926.63
31517 F/B Health Gift		510.01
31518 F/B School Safety Gift		2,940.94
31519 F/B Old English Village Gift		16,677.09
31520 F/B Brooks Pharmacy		25,000.00
31521 F/B Disabilities Commission Gift		264.98
31522 F/B Civil Defense Gift		131.00
31523 F/B Cemetery Gift		600.00
	-----	-----
	\$139,771.49	\$139,771.49
	=====	=====

**City of Gardner
Report of the City Auditor
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270 - Federal Grants Fund - Balance Sheet

270-10400	Cash & Investments - Treasurer	4,043.46
	17900 Due from State Receivable	29,366.78
	20200 Accounts / Warrants Payable	22,241.98
	20500 Contracts Payable - Retained Percentage	14,166.88
	26540 Deferred Revenue - State	29,366.78
	31501 F/B Airport Grants	40,410.15
	31502 F/B Bulletproof Vests	10,827.44
	31504 F/B ARRA Fire	10,869.61
	\$80,646.54	\$80,646.54

280 - State Grants Fund - Balance Sheet

280-10400	Cash & Investments - Treasurer	329,449.50
	17900 Due from State Receivable	124,207.08
	20200 Accounts / Warrants Payable	70,350.51
	20500 Contracts Payable - Retained Percentage	2,265.22
	26540 Deferred Revenue - State	124,207.08
	31501 F/B Council on Aging Formula Grant	0.00
	31502 F/B Arts Lottery	10,513.40
	31503 F/B Heritage State Park	55,042.33
	31504 F/B Community Policing	3,170.63
	31505 F/B State Aid to Libraries	105,115.69
	31506 F/B Fire SAFE Grant	5,020.47
	31508 F/B GRA Grant	39,891.81
	31509 F/B Public Safety Equipment Grant	500.00
	31516 F/B Recycling Incentive	3,554.80
	31522 F/B North Central Mass. Development Corp.	15,985.24
	31526 F/B MEMA All Hazards	1,972.39
	31527 F/B Brownfields	0.00
	31528 F/B Traffic Enforcement	2,526.28
	31529 F/B Bioterrorism Preparedness	26,267.07
	31533 F/B Byrne Grant	720.00
	31534 F/B Local Preparedness	7,100.00
	31531 F/B Community Emergency Response Team	463.29
	31532 F/B Airport	341.97
	31536 F/B Bioterrorism Preparedness (Health)	28,387.61
	31537 F/B Economic Development Coordinator	66,554.92
	31538 F/B SETB Grant	129.00
	31539 F/B Otter River Land Acquisition	5,971.01
	31540 F/B Chapter 43D Technical Assistance	1,645.71
	31541 F/B Underage Drinking	3,066.00
	31542 F/B EOPS Regionalization	43,500.00
	31542 F/B Clean Energy	2,585.38
	31543 F/B MORE Grant	47,884.27
	31544 F/B Pine Street Reconstruction	9,994.25
	31545 F/B Energy Audit Program	15,858.75
	\$577,120.83	\$577,120.83

City of Gardner
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284 - School Federal Grants Fund - Balance Sheet

284-10400	Cash & Investments - Treasurer	365,701.81	
17900	Due from State Receivable	217,665.00	
20200	Accounts / Warrants Payable		186,863.56
26540	Deferred Revenue - State		217,665.00
31501	F/B Title I		24,344.50
31502	F/B Sped 94-142		96,356.16
31503	F/B Sped Early Childhood		1,723.43
31504	F/B Title V		0.00
31505	F/B Teacher Quality	21,339.15	
31508	F/B Enhanced Education through Technology	2,520.00	
31511	F/B Title IV	1,933.16	
31514	F/B COPS School		429.79
31516	F/B ARRA Title I		17,238.30
31517	F/B ARRA IDEA	21,479.59	
31518	F/B ARRA Sped Early Childhood		1,388.97
31519	F/B Title I Support		9,629.00
31520	F/B ARRA HMS Boiler		75,000.00
		-----	-----
		\$630,638.71	\$630,638.71
		=====	=====

285 - School State Grants Fund - Balance Sheet

285-10400	Cash & Investments - Treasurer	1,573,024.47	
17900	Due from State Receivable	130,150.00	
20200	Accounts / Warrants Payable		11,300.90
26540	Deferred Revenue - State		130,150.00
31503	F/B Tech Prep		0.00
31504	F/B School Choice		1,274,513.84
31525	F/B SPED Reimbursement		250,334.06
31527	F/B Enhanced School Health		6,581.14
31531	F/B Project Bread		625.26
31535	F/B Kindergarten Enhancement	1,558.50	
31536	F/B Summer Academic Support		0.95
31534	F/B E-Rate		19,777.62
31535	F/B Preschool Assessment	6,267.23	
31536	F/B I.C.E. Grant		22,217.37
31538	F/B K-12 Literacy	4,500.94	
		-----	-----
		\$1,715,501.14	\$1,715,501.14
		=====	=====

**City of Gardner
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290 - Community Development Block Grants Fund - Balance Sheet

290-10400	Cash & Investments - Treasurer	149,315.45	
17900	Due from State Receivable	2,000.00	
19900	Funds Authorized	383,886.99	
19910	Funds Authorized and Unspent		383,886.99
20200	Accounts / Warrants Payable		72,286.49
20500	Contracts Payable - Retained Percentage		1,643.59
20501	Rehab Escrow		3,330.95
26990	Deferred Revenue - State		2,000.00
31501	F/B Program Income		64,266.17
31516	F/B FY08 Mini-Entitlement	1,000.00	
31517	F/B FY09 Mini-Entitlement		9,001.40
31518	F/B CDBG Reserves	213.15	
		-----	-----
		\$536,415.59	\$536,415.59
		=====	=====

295 - HUD Federal Grant Fund - Balance Sheet

295-10400	Cash & Investments - Treasurer	12,087.51	
31501	F/B HUD		12,087.51
		-----	-----
		\$12,087.51	\$12,087.51
		=====	=====

300 - Highway Improvement Fund - Balance Sheet

300-10400	Cash & Investments - Treasurer	102,660.75	
17900	Due from State Receivable	6,050.42	
19900	Funds Authorized	107,817.58	
19910	Funds Authorized and Unspent		107,817.58
20200	Accounts / Warrants Payable		0.00
26990	Deferred Revenue - State		6,050.42
31501	F/B Road Resurfacing		89,038.79
31502	F/B Chapter 90 Projects		13,621.96
		-----	-----
		\$216,528.75	\$216,528.75
		=====	=====

320 - Golf Course Park Capital Project Fund - Balance Sheet

320-10400	Cash & Investments - Treasurer	1,628.00	
27200	Bond Anticipation Notes		110,000.00
31500	F/B Golf Course Capital Projects	108,372.00	
		-----	-----
		\$110,000.00	\$110,000.00
		=====	=====

**City of Gardner
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330 - GRA Summit Industrial Park Capital Project Fund - Balance Sheet

330-10400 Cash & Investments - Treasurer	1,000.00	
31500 F/B GRA Summit Ind. Park Capital Projects		1,000.00
	-----	-----
	\$1,000.00	\$1,000.00
	=====	=====

335 - Parker Pond Capital Project Fund - Balance Sheet

340-10400 Cash & Investments - Treasurer	73,496.57	
20500 Contracts Payable - Retained Percentage		32,770.00
31500 F/B Parker Pond Capital Project		40,726.57
	-----	-----
	\$73,496.57	\$73,496.57
	=====	=====

340 - Landfill Capital Project Fund - Balance Sheet

340-10400 Cash & Investments - Treasurer	20,944.54	
31500 F/B Landfill Capital Projects		20,944.54
	-----	-----
	\$20,944.54	\$20,944.54
	=====	=====

350 - Sewer Capital Projects Fund - Balance Sheet

350-10400 Cash & Investments - Treasurer	173,721.27	
31500 F/B Sewer Capital Projects		173,721.27
	-----	-----
	\$173,721.27	\$173,721.27
	=====	=====

360 - Water Capital Project Fund - Balance Sheet

360-10400 Cash & Investments - Treasurer	256,354.59	
31500 F/B Water Capital Projects		256,354.59
	-----	-----
	\$256,354.59	\$256,354.59
	=====	=====

**City of Gardner
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380 - City Miscellaneous Capital Projects Fund - Balance Sheet

380-10400	Cash & Investments - Treasurer	162,909.26	
17900	Due from MFDA Receivable	3,523.76	
20200	Accounts - Warrants Payable		10,525.00
20500	Contracts Payable - Retained Percentage		0.00
27200	Bond Anticipation Notes		850,000.00
31510	F/B New Equipment	697,615.74	
31511	F/B Bent Mill Property		3,523.76
		-----	-----
		\$864,048.76	\$864,048.76
		=====	=====

610 - Sewer Fund - Balance Sheet

610-10400	Cash & Investments - Treasurer	5,270,537.66	
13110	Sewer Rates Receivable	485,945.19	
13408	Sewer Liens Receivable - 2008	2,891.58	
13409	Sewer Liens Receivable - 2009	7,668.08	
13410	Sewer Liens Receivable - 2010	21,014.21	
20200	Accounts - Warrants Payable		120,257.81
20500	Contracts Payable - Retained Percentage		64,215.38
26540	Deferred Revenue - Sewer		517,519.06
31500	Unreserved Fund Balance		4,331,617.65
32110	F/B Reserved for Encumb/Cont. Approp.		754,446.82
		-----	-----
		\$5,788,056.72	\$5,788,056.72
		=====	=====

620 - Water Fund - Balance Sheet

620-10400	Cash & Investments - Treasurer	475,939.15	
13100	Water Rates Receivable	577,236.69	
13120	Water Main & Const. Receivable	1,406.36	
13130	Water Backflow Receivable	0.00	
13308	Water Liens Receivable - 2008	3,942.58	
13309	Water Liens Receivable - 2009	9,202.65	
13310	Water Liens Receivable - 2010	24,438.47	
20200	Accounts / Warrants Payable		119,178.14
26540	Deferred Revenue - Water		616,226.75
31500	Unreserved Fund Balance		230,852.00
32110	F/B Reserved for Encumb/Cont. Approp.		125,909.01
		-----	-----
		\$1,092,165.90	\$1,092,165.90
		=====	=====

**City of Gardner
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630 - Golf Course Fund - Balance Sheet

630-10400 Cash & Investments - Treasurer	81,665.38	
20200 Accounts / Warrants Payable		6,750.07
31500 Unreserved Fund Balance		42,222.36
32110 F/B Reserved for Encumb/Cont. Approp.		32,692.95
	-----	-----
	\$81,665.38	\$81,665.38
	=====	=====

640 - Landfill Closure Fund - Balance Sheet

640-10400 Cash & Investments - Treasurer	751,954.01	
20200 Accounts / Warrants Payable		29,099.37
31500 Unreserved Fund Balance		408,877.94
32110 F/B Reserved for Encumb/Cont. Approp.		163,057.70
35200 F/B Reserved for Expenditures		150,919.00
	-----	-----
	\$751,954.01	\$751,954.01
	=====	=====

650 - Solid Waste Fund - Balance Sheet

650-10400 Cash & Investments - Treasurer	513,255.09	
13800 Unit Trash Fees Receivable	274,615.92	
13809 Trash Liens Receivable - 2009	85.50	
13810 Trash Liens Receivable - 2010	15,475.52	
14000 Miscellaneous Receivables	3,262.00	
20200 Accounts / Warrants Payable		190,368.84
26540 Deferred Revenue - Solid Waste		293,438.94
31500 Unreserved Fund Balance		315,386.25
32110 F/B Reserved for Encumb/Cont. Approp.		7,500.00
	-----	-----
	\$806,694.03	\$806,694.03
	=====	=====

**City of Gardner
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700 - Non-Expendable Trust Funds - Balance Sheet

700-10400 Cash & Investments - Treasurer	436,899.35	
32910 E&A Tuhkunen Flower Fund		514.25
32911 Snell-Archibald Flower Fund		514.62
32912 Lucy Van Bentheyson Flower Fund		522.71
32913 H&H Taylor Flower Fund		417.81
32914 Allen-Sawin Flower Fund		204.91
32915 A.G. Gilson Flower Fund		422.84
32916 Selma Roth Flower Fund		204.68
32917 William Thomas Flower Fund		102.24
32918 E.L. Knowlton Flower Fund		521.93
32919 Agnes Bourne Flower Fund		535.00
32920 M. St. Germaine Flower Fund		508.18
32921 Alice M. Goff Flower Fund		508.18
32922 Cemetery Perpetual Care Funds		431,577.31
32954 Col. Thomas Gardner Statue Fund		344.69
	-----	-----
	\$436,899.35	\$436,899.35
	=====	=====

701 - Expendable Trust Funds - Balance Sheet

701-10400 Cash & Investments - Treasurer	1,102,577.53	
22210 Accrued Health Insurance IBNR		443,535.62
32910 E&A Tuhkunen Flower Fund		908.69
32911 Snell-Archibald Flower Fund		943.78
32912 Lucy Van Bentheyson Flower Fund		1,713.09
32913 H&H Taylor Flower Fund		1,335.80
32914 Allen-Sawin Flower Fund		289.00
32915 A.G. Gilson Flower Fund		1,812.41
32916 Selma Roth Flower Fund		267.97
32917 William Thomas Flower Fund		123.73
32918 E.L. Knowlton Flower Fund		1,637.56
32919 Agnes Bourne Flower Fund		2,875.57
32920 M. St. Germaine Flower Fund		329.10
32921 Alice M. Goff Flower Fund		329.09
32922 Cemetery Perpetual Care Funds		28,533.52
32937 Blue Cross/Blue Shield Trust		166,745.38
32938 Conservation Trust Fund		4,983.62
32944 Stabilization Trust Fund		446,076.16
32954 Col. Thomas Gardner Statue Fund		137.44
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	\$1,102,577.53	\$1,102,577.53
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City of Gardner
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710 - Non-Expendable Scholarship Funds - Balance Sheet

710-10400	Cash & Investments - Treasurer	965,780.39	
32923	Todd Lind Scholarship Fund		15,539.95
32924	H&M Gates Scholarship Fund		257,153.48
32925	A. Kauppinen Scholarship Fund		10,102.51
32926	A.E. Dell Scholarship Fund		5,657.79
32927	B. Minott Scholarship Fund		7,475.80
32928	GHS Faculty Scholarship Fund		8,035.43
32929	School Scholarship Fund		18,849.60
32930	Weighill Math Trust		3,468.14
32931	F.I. Danforth Scholarship Fund		1,972.40
32932	H.F. Parker Memorial Scholarship Fund		3,291.70
32933	J.E. Miller Scholarship Fund		4,056.18
32934	Kuniholm Scholarship Fund		7,479.90
32941	Lebanese American Club Scholarship		3,538.75
32942	Sam Atter Scholarship Fund		10,317.45
32943	Vaito K. Eloranta Scholarship Fund		124,914.72
32946	Sara Spring Scholarship Fund		4,352.83
32948	Congregation Ohave Shalom Scholarship Fund		10,102.52
32949	H. Lavallee Fine Arts Scholarship Fund		78,951.15
32951	H. William Snell Scholarship Fund		480.11
32952	Howard F. Lashua Scholarship Fund		1,383.60
32955	Peter Moutsos Scholarship Fund		5,316.84
32957	D.G.Farragut Scholarship Fund		46,315.43
32958	Robert Sadowski, II Scholarship Fund		1,351.26
32960	Adam Gallant Scholarship Fund		1,045.87
32961	Jeffrey Glinski Scholarship Fund		60.60
32963	Matthew Smith Scholarship Fund		2,606.52
32964	H W Ferguson Family Fund Scholarship		187,543.81
32965	Maude Cobleigh Scholarship Fund		2,566.59
32966	Dorothy LeBlanc Scholarship Fund		5,811.82
32967	Kenneth Arsenault Scholarship Fund		15,868.29
32969	Neil Champney Scholarship Fund		14,311.62
32970	Ken Aho Scholarship Fund		3,952.96
32971	GHS Alumni Scholarship Fund		13,219.73
32972	Michael Carlson Scholarship Fund		21,011.11
32973	Jean E. Britton Scholarship Fund		15,253.07
32974	Girls Athletic Booster Scholarship Fund		12,448.01
32975	Joseph & Stephanie Jasinski Scholar. Fund		333.76
32976	Cecilia McKean Scholarship Fund		10,510.85
32977	Ovila & Alice Breau Scholarship Fund		16,691.24
32978	Roger Antaya Scholarship Fund		12,437.00
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		\$965,780.39	\$965,780.39
		=====	=====

City of Gardner
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711 - Expendable Scholarship Funds - Balance Sheet

711-10400 Cash & Investments - Treasurer	19,728.52	
32923 Todd Lind Scholarship Fund		161.80
32924 H&M Gates Scholarship Fund		5,102.79
32925 A. Kauppinen Scholarship Fund		206.94
32926 A.E. Dell Scholarship Fund		117.43
32927 B. Minott Scholarship Fund		144.88
32928 GHS Faculty Scholarship Fund		156.10
32929 School Scholarship Fund		345.10
32930 Weighill Math Trust		53.58
32931 F.I. Danforth Scholarship Fund		326.50
32932 H.F. Parker Memorial Scholarship Fund		61.81
32933 J.E. Miller Scholarship Fund		76.99
32934 Kuniholm Scholarship Fund		137.41
32941 Lebanese American Club Scholarship		69.39
32942 Sam Atter Scholarship Fund		408.82
32943 Vaito K. Eloranta Scholarship Fund		2,257.50
32946 Sara Spring Scholarship Fund		914.90
32948 Congregation Ohave Shalom Scholarship Fund		207.73
32949 H. Lavallee Fine Arts Scholarship Fund		1,638.47
32951 H. William Snell Scholarship Fund		11.64
32952 Howard F. Lashua Scholarship Fund		25.52
32955 Peter Moutsos Scholarship Fund		99.18
32957 D.G.Farragut Scholarship Fund		831.75
32958 Robert Sadowski, II Scholarship Fund		28.75
32960 Adam Gallant Scholarship Fund		18.12
32961 Jeffrey Glinski Scholarship Fund		2.38
32963 Matthew Smith Scholarship Fund		47.73
32964 H W Ferguson Family Fund Scholarship		3,564.20
32965 Maude Cobleigh Scholarship Fund		51.58
32966 Dorothy LeBlanc Scholarship Fund		119.40
32967 Kenneth Arsenault Scholarship Fund		290.02
32969 Neil Champney Scholarship Fund		260.40
32970 Ken Aho Scholarship Fund		118.09
32971 GHS Alumni Scholarship Fund		195.73
32972 Michael Carlson Scholarship Fund		385.56
32973 Jean E. Britton Scholarship Fund		293.77
32974 Girls Athletic Booster Scholarship Fund		225.57
32975 Joseph & Stephanie Jasinski Scholar. Fund		55.66
32976 Cecilia McKean Scholarship Fund		192.62
32977 Ovila & Alice Breau Scholarship Fund		301.66
32978 Roger Antaya Scholarship Fund		221.05
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	\$19,728.52	\$19,728.52
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City of Gardner
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800 - Agency Funds - Balance Sheet

800-10400	Cash & Investments - Treasurer	622,517.89	
	10403 Petty Cash - Student Activity Accounts	38,500.00	
	13123 Cemetery Perpetual Care Receivable	2,750.00	
	20200 Accounts / Warrants Payable		22,553.58
	20520 Planning Board Escrow/Pearly Lane		26,404.42
	20530 Planning Board Escrow/Farmhill Estates		96.35
	20560 Escrow - Earth Tech		100,000.00
	20584 Planning Board Escrow/Harvard Street Ext.		3,358.46
	20585 Planning Board Escrow/Kiley's Way		20,012.93
	20592 Planning Board Escrow/R&D Homes		303,567.83
	20594 Planning Board Escrow/Laitinen Drive		20,486.89
	20596 Zoning Board Escrow/Robert Drive		10,037.42
	20597 Zoning Board Escrow/95 West Street		500.32
	20610 Highway Escrow/David Richard		5,678.62
	20620 Highway Escrow/D R Poulin Construction		
	20622 Highway Escrow/RJ Pelchat		5,216.79
	20625 Highway Escrow/NE Wood Design		
	20627 Highway Escrow/T & M Equipment		5,002.51
	20630 Highway Escrow/M. Moschetti		5,150.68
	20632 Highway Escrow/RA Powell		5,000.38
	20640 Highway Escrow/Enright Construction		5,616.82
	20655 Highway Escrow/Finish Grade		5,150.67
	20660 Highway Escrow/Banyan Construction		5,583.99
	20670 Highway Escrow/Glenn Hines		5,000.63
	20680 Highway Escrow/Dymek Custom		5,498.97
	20685 Highway Escrow/R. Bourgeois		5,416.71
	20690 Highway Escrow/Sweeney & Son		5,333.36
	20705 Sewer Escrow/Kiley's Way		
	25500 Purchasing Bid Deposits		250.00
	25510 Animal Adoption Deposits		12,049.13
	25600 Due to Vendors	45.00	
	25750 Due to Commonwealth-Firearms Fund		375.00
	25830 Middle School Student Activity Agency Account		12,145.62
	25840 High School Student Activity Agency Account		55,428.09
	25850 Elm Street School Student Activity Agency Acct		3,326.25
	25860 Waterford St. School Student Act. Agency Acct		1,501.01
	25870 HM Sauter School Student Act. Agency Acct		5,319.46
	26540 Deferred Revenue - Departmental		2,750.00
		-----	-----
		\$663,812.89	\$663,812.89
		=====	=====

900 - CDBG Loan Paybacks - Balance Sheet

900-13462	Lawrence Larondeau	3,916.91	
	13463 Daniel & Samantha Berube	4,583.55	
	26991 Net Funded or Fixed Debt		8,500.46
		-----	-----
		\$8,500.46	\$8,500.46
		=====	=====

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010

990 General Fixed Assets Group

990-19300 Land	1,237,063.00	
19400 Building & Improvements	27,929,879.00	
19490 Accumulated Depreciation - Building		14,031,381.00
19500 Vehicles	6,383,446.00	
19590 Accumulated Depreciation - Vehicles		5,514,945.00
19600 Equipment	611,507.00	
19690 Accumulated Depreciation - Equipment		391,885.00
19700 Textbooks	721,260.00	
19790 Accumulated Depreciation - Textbooks		699,644.00
19800 Infrastructure	16,672,101.00	
19890 Accumulated Depreciation - Infrastructure		8,425,046.00
19950 Construction in Progress	432,576.00	
19400 Building & Improvements	17,542,254.00	
19490 Accumulated Depreciation - Building		17,542,254.00
19500 Vehicles	669,017.00	
19590 Accumulated Depreciation - Vehicles		515,077.00
19800 Infrastructure	3,774,536.00	
19890 Accumulated Depreciation - Infrastructure		1,909,189.00
19950 Construction in Progress	0.00	
19300 Land	591,769.00	
19400 Building & Improvements	13,896,786.00	
19490 Accumulated Depreciation - Building		2,768,705.00
19500 Vehicles	274,908.00	
19590 Accumulated Depreciation - Vehicles		205,868.00
19600 Equipment	773,222.00	
19690 Accumulated Depreciation - Equipment		610,898.00
19800 Infrastructure	13,528,278.00	
19890 Accumulated Depreciation - Infrastructure		8,093,921.00
19950 Construction in Progress	0.00	
19300 Land	419,653.00	
19400 Building & Improvements	218,349.00	
19490 Accumulated Depreciation - Building		88,319.00
19500 Vehicles	43,212.00	
19590 Accumulated Depreciation - Vehicles		24,164.00
30150 Net Assets Unrestricted		24,924,931.00
30150 Net Assets Sewer		2,019,287.00
30150 Net Assets Water		17,385,571.00
30150 Net Assets Golf Course		568,731.00
	-----	-----
	\$105,719,816.00	\$105,719,816.00
	=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

999 - General Long Term Debt Group - Balance Sheet

999-19900	Bonds Authorized	1,812,000.00	
19910	Bonds Authorized & Unissued		1,812,000.00
19920	Amounts to be Provided for Sick Time Accrual	3,081,210.91	
19930	Prepaid Debt Service	647,249.81	
19940	Amounts to be Provided - NOO	10,779,655.00	
19969	Amounts to be Provided for Payment	21,172,269.62	
28200	Accrued Sick Time		3,081,210.91
28300	Accrued Net OPEB Obligation		10,779,655.00
29000	Bds Payable Inside Debt-Street Const.		58,305.00
29001	Bds Payable Inside Debt-Building Renov.		1,210,000.00
29002	Bds Payable Inside Debt-Storm Drain		150,000.00
29008	Bds Payable Inside Debt-Land Acquisition		58,000.00
29401	Bds Payable Outside Debt-Sewer		703,105.00
29402	Bds Payable Outside Debt-Water		4,600,435.00
29404	Bds Payable Outside Debt-Middle School		6,036,460.00
29405	Bds Payable Outside Debt-WPAT		5,100,568.40
29406	Bds Payable Outside Debt-WPAT Sewer/Snake		733,719.22
29407	Bds Payable Outside Debt-WPAT Water/Snake		2,521,677.00
29501	Bond Premium - General		329,043.75
29502	Bond Premium - Sewer		97,517.58
29503	Bond Premium - Water		220,688.48
		-----	-----
		\$37,492,385.34	\$37,492,385.34
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

Outstanding City Debt

<u>Fredette Street</u>		
2010 through 2023	<u>\$4,485.00</u>	\$58,305.00
<u>Crystal Lake Water Treatment Plant (WPAT Loan)</u>		
2011	\$439,445.74	
2012	452,762.28	
2013	466,078.82	
2014	479,395.35	
2015	497,150.74	
2016	514,906.12	
2017	532,661.50	
2018	554,855.73	
2019	577,049.96	
2020	<u>585,927.65</u>	5,100,233.89
<u>Crystal Lake Water Treatment Plant (WPAT Loan)</u>		
2011	\$28.81	
2012	29.62	
2013	30.31	
2014	31.38	
2015	33.99	
2016	33.99	
2017	33.99	
2018	36.60	
2019	36.60	
2020	<u>39.22</u>	334.51
<u>Crystal Lake Water Treatment Plant</u>		
2011 to 2012	\$60,000.00	
2013 to 2022	<u>55,000.00</u>	670,000.00
<u>Water Mains</u>		
2011 to 2015	\$265,000.00	
2016 to 2019	260,000.00	
2020 to 2022	<u>255,000.00</u>	3,130,000.00
<u>Parker Pond Project</u>		
2011 to 2013	<u>\$50,000.00</u>	150,000.00
<u>School Remodeling</u>		
2011 to 2013	\$220,000.00	
2014	190,000.00	
2015 to 2016	<u>180,000.00</u>	1,210,000.00

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010

Snake Pond Well Water Treatment Plant (WPAT Loan)-Sewer

2011	\$38,232.57	
2012	39,271.63	
2013	40,349.65	
2014	41,921.81	
2015	43,199.88	
2016	44,493.12	
2017	46,612.60	
2018	47,671.84	
2019	49,790.32	
2020	51,908.80	
2021	54,028.28	
2022	56,146.77	
2023	58,265.25	
2024	60,383.73	
2025	<u>61,442.97</u>	733,719.22

Snake Pond Well Water Treatment Plant (WPAT Loan)-Water

2011	\$131,401.00	
2012	134,971.00	
2013	138,675.00	
2014	144,078.00	
2015	148,475.00	
2016	152,917.00	
2017	160,198.00	
2018	163,839.00	
2019	171,121.00	
2020	178,403.00	
2021	185,684.00	
2022	192,966.00	
2023	200,248.00	
2024	207,530.00	
2025	<u>211,171.00</u>	2,521,677.00

Middle School (Refunding Bonds)

2011	\$770,500.00	
2012	765,500.00	
2013	756,500.00	
2014	746,600.00	
2015	760,190.00	
2016	778,661.00	
2017	732,509.00	
2018	<u>726,000.00</u>	6,036,460.00

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

Kendall Pond and Water Projects (Refunding Bonds)

2011	\$123,800.00	
2012	119,300.00	
2013	124,700.00	
2014	119,200.00	
2015	115,575.00	
2016	122,179.00	
2017	20,681.00	
2018	<u>15,000.00</u>	760,435.00

Kendall Pond--Sewer (Refunding Bonds)

2011	\$105,700.00	
2012	105,200.00	
2013	103,800.00	
2014	104,200.00	
2015	104,235.00	
2016	99,160.00	
2017	11,810.00	
2018	<u>9,000.00</u>	643,105.00

Snake Pond Well Water Treatment Plant--Sewer

2011 through 2015	<u>\$12,000.00</u>	60,000.00
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Snake Pond Well Water Treatment Plant--Water

2011 through 2015	<u>\$8,000.00</u>	40,000.00
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Bent Mill Brownfields Remediation

2012	<u>\$58,000.00</u>	<u>58,000.00</u>
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Total Debt **\$21,172,269.62**

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010

Fixed Assets

	<u>Balance</u> <u>June 30, 2009</u>	<u>Additions</u>	<u>Sale or</u> <u>Disposal</u>	<u>Transfer</u>	<u>Balance</u> <u>June 30, 2010</u>
<u>General Fund</u>					
Land	\$1,237,063	\$230,000			\$1,467,063
Building & Improvements	27,929,880	393,540		250,759	28,574,179
Accumulated Depreciation	(14,031,381)	(823,713)			(14,855,094)
Vehicles	6,383,446	114,662	67,000		6,431,108
Accumulated Depreciation	(5,514,945)	(371,531)	(67,000)		(5,819,476)
Equipment	611,506	77,449	39,265		649,690
Accumulated Depreciation	(391,885)	(81,962)	(39,265)		(434,582)
Textbooks	721,260	0			721,260
Accumulated Depreciation	(699,644)	(12,452)			(712,096)
Infrastructure	16,672,101	304,595		319,282	17,295,978
Accumulated Depreciation	(8,425,046)	(718,496)			(9,143,542)
Construction in Progress	<u>432,576</u>	<u>601,961</u>		<u>(570,041)</u>	464,496
Net Assets-General Fund	\$24,924,931				\$24,638,984
<u>Sewer Fund</u>					
Land	\$0				\$0
Building & Improvements	17,542,254				17,542,254
Accumulated Depreciation	(17,542,254)				(17,542,254)
Vehicles	669,017	37,278	23,313		682,982
Accumulated Depreciation	(515,077)	(55,131)	(23,313)		(546,895)
Infrastructure	3,774,536				3,774,536
Accumulated Depreciation	(1,909,189)	(174,324)			(2,083,513)
Construction in Progress	0				0
Net Assets-Sewer	\$2,019,287				\$1,827,110

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

Fixed Assets

	<u>Balance</u> <u>June 30, 2009</u>	<u>Additions</u>	<u>Sale or</u> <u>Disposal</u>	<u>Transfer</u>	<u>Balance</u> <u>June 30, 2010</u>
<u>Water Fund</u>					
Land	\$591,769				\$591,769
Building & Improvements	13,896,786				13,896,786
Accumulated Depreciation	(2,768,705)	(342,832)			(3,111,537)
Vehicles	274,908				274,908
Accumulated Depreciation	(205,868)	(29,184)			(235,052)
Equipment	773,222				773,222
Accumulated Depreciation	(610,898)	(77,322)			(688,220)
Infrastructure	13,528,278				13,528,278
Accumulated Depreciation	(8,093,921)	(264,629)			(8,358,550)
Construction in Progress	0				0
Net Assets-Water	\$17,385,571				\$16,671,604

Golf Course Fund

Land	\$419,653				\$419,653
Building & Improvements	218,349				218,349
Accumulated Depreciation	(88,319)	(4,977)			(93,296)
Vehicles	43,212				43,212
Accumulated Depreciation	(24,164)	(5,442)			(29,606)
Equipment		108,372			108,372
Accumulated Depreciation		(11,921)			(11,921)
Net Assets-Golf Course	\$568,731				\$654,763

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

ENCUMBRANCES/CARRY FORWARDS TO FISCAL YEAR 2011

GENERAL FUND

Mayor	Office Supplies	11121-52230	\$52.99
City Treasurer	Central Computer	11145-52040	507.12
City Clerk	Ordinance Codification	11161-54230	18,405.00
License Commission	License Board Salaries	11165-51014	166.67
Planning Board	Encumb. Open Space Plan	11175-62198	61.87
Community Develop.	Parker Pond Restoration	11182-65192	16,674.92
	Match-No Central Pathway	11182-65195	3,221.35
Cable Commission	Communications	11194-52150	319.85
Mayor's Unclassified	Medical Exams	11199-52191	450.00
	Annual Report	11199-52194	750.00
Police	Minor Equipment	12210-52050	172.00
	Communications	12210-52150	350.00
	Professional Services	12210-52190	600.00
	Armory	12210-55060	687.00
	Radio System Upgrade	12210-55145	1,394.99
Fire	Repairs & Maintenance	12220-52030	6,404.00
	New Fire Vehicles	12220-55090	20,000.00
	Protective FF Clothing	12220-55114	927.00
Weights & Measurer	Minor Equipment	12244-52050	1,548.55
Animal Shelter	Animal Care & Disposal	12292-52997	310.97
Forestry	Repairs & Maintenance	12294-52030	2,216.00
School	SPED Transportation	13960-55804	2,567.50
	Expenses	13960-52000	706,421.92
Survey	Office Supplies	14410-52230	600.00
Highway	Repairs & Maintenance	14420-52030	877.81
	Traffic Maintenance	14420-52032	22,041.90
	Professional Services	14420-52190	134.00
	Vehicle Supplies	14420-52240	3,560.00
	Cold Patch	14420-52242	1,399.48
	Drains	14420-52997	27,787.87
Municipal Garage	Repairs & Maintenance	14429-52030	2,756.76
	Minor Equipment	14429-52050	4,076.08
	Professional Services	14429-52190	12.45
	Building Rehab	14429-55163	12,640.59
	Enc. Building Rehab	14429-65163	612.98
Airport	Professional Services	14482-52191	1,500.00
	Enc. Repairs & Maintenance	14482-62030	3,088.14
Youth Commission	Youth Activities	15542-52995	195.79
Veterans	Veterans Benefits	15543-57100	4,000.00
Greenwood Pool	Repairs & Maintenance	16621-52030	6.11
	Energy & Utilities	16621-52110	306.95
	Pool Supplies	16621-52231	1,382.40
Municipal Grounds	Office Supplies	16625-52230	39.00
Historical Commission	Enc. Cemetery Restoration	16650-65141	2,000.00
	Enc. Printing: Portrait of Past	16650-65151	2,500.00
Employee Benefits	Chapter 41 Medical Allowance	19914-57062	5,000.00

TOTAL GENERAL FUND

\$880,728.01

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2010**

SEWER FUND

Sewer	New Equipment	61440-52050	13,275.00
	Professional Services	61440-52190	9,863.75
	Chemicals	61440-52231	12,599.00
	Contract Operations	61440-52360	102,387.90
	NPDES Report	61440-55035	64,075.34
	I & I Removal	61440-55139	305,095.90
	Enc. Sewer I & I	61440-65139	247,149.93
TOTAL SEWER FUND			\$754,446.82

WATER FUND

Water	Contract Operations	62450-52359	111,309.75
	Encum Bond-Water Treat Plan	62450-68252	14,599.26
TOTAL WATER FUND			\$125,909.01

GOLF COURSE FUND

Golf Course	Cart Rental	63640-52231	2,692.95
	Golf Course Improvement	63640-55072	30,000.00
TOTAL GOLF COURSE FUND			\$32,692.95

LANDFILL CLOSURE FUND

Landfill Closure	Repairs to Pumps	64433-52031	929.50
	Professional Servicees	64433-52190	69.48
	Encum Res.Post-closure Mon.	64433-68160	162,058.72
TOTAL LANDFILL CLOSURE FUND			\$163,057.70

SOLID WASTE FUND

Solid Waste	Household Hazardous Waste	65430-55365	7,500.00
TOTAL SOLID WASTE FUND			\$7,500.00

This report of the City Auditor is
respectfully submitted,

Calvin D. Brooks

City Auditor

January 2011

To: Honorable Mark Hawke
Members of the City Council

From: Dick Reynolds, Building Commissioner

Re: Gardner Building Department's 2009/2010 Annual Report (FY 10)

NEW CONSTRUCTION	PERMITS	FEEES	
Single Family Residential I	9	12,162.25	
Multi-Family Dwelling	0	-0-	
Private Garages	2	450.00	
Church	0	-0-	
New Commercial	1	7,600.00	
New Factory	1	10,900.00	
Barns & Sheds	3	325.00	
ALTERATIONS/ADDITIONS/REPAIRS	PERMITS	FEEES	
Residential	162	8,460.00	
Demolition	11	520.00	
Churches	3	275.00	
Factory	0	-0-	
Roofing/Siding	97	2,600.00	
Signs	8	280.00	
Schools/Municipals	12	Waived	81,000.00
Commercial Alt/Add	5	26,000.00	
Swimming Pools	5	200.00	
Fences	18	450.00	
Woodstoves/Chimneys	45	1125.00	
General Repairs & Certificates	186	14,339.00	
TOTAL Permits.....	567		
TOTAL Fee's.....		\$ 85,686.25	
Vacant Building Ordinance #1475		\$ 19,125.00	
TOTAL Construction Value.....		\$ 16,350,045.00	

FEEES reflect approximately .5 of 1% of construction value

Scheduled Inspections on Building Permits: 2,244
Scheduled R-2 & 106 Inspections: 62

Respectfully Submitted,
Dick Reynolds, Building Commissioner

ANNUAL REPORT OF THE CITY CLERK

To His Honor the Mayor, President Janssens and Members of the City Council:

I am pleased to submit the Annual Report of the City Clerk for the Fiscal Year beginning July 1, 2009 through June 30, 2010.

Three weeks into the new fiscal year, the City Council appointed me to the position of City Clerk. The new year was one of many transitions, including the physical relocation of the City Clerk's functions from Room 118 to Room 121, the move resulting from the division of the positions of City Clerk and Tax Collector as part of the Mayor's reorganization plan. On January 11, 2010 the Clerk's Office reopened in Room 121 with three staff persons, including City Clerk Alan L. Agnelli, Assistant City Clerk Robin L. Strazdas, and Administrative Clerk Titi Siriphan.

Among changes implemented during the year were computer software updates and procedural changes to Vital Recordkeeping (births, marriages, and deaths), as well changes in the issuance of Business Certificates and Dog Licenses. Other advances included improvements to City Council administrative operations and corresponding standing committee support, support to the Board of Registrars of Voters, as well as improvements to licensing and permitting functions.

The Clerk's Office wishes to acknowledge the tremendous support and guidance provided by City Council President Neil Janssens and Finance Committee members, as well as the entire City Council. Mayor Mark Hawke and his Secretary, Jennifer Griest, provided ongoing assistance during the transition, and the indispensable assistance of City Treasurer/Collector Charline Daigle and her seasoned staff made the transition run smoothly. The contributions of many others helped to make the transition successful, and for this I am truly grateful.

Respectfully submitted,

ALAN L. AGNELLI
City Clerk

Vital Records - Births

The process of creating, registering, reporting, issuing, amending and maintaining vital records forms an important part of the City Clerk's responsibilities.

In Fiscal year 2010, the Clerk's Office registered 645 births. Of these, 162 babies were born in Gardner to residents of Gardner; 90 babies born elsewhere in Massachusetts to Gardner residents; and, 393 babies were born in Gardner to non-Gardner residents.

Vital Records - Deaths

In Fiscal Year 2010, the Clerk's Office registered 342 deaths. Of these, 150 were Gardner residents who died in Gardner; 35 Gardner residents who died elsewhere in Massachusetts; 156 non-residents who died in Gardner; and, one non-resident Veteran buried in Gardner.

Vital Records - Marriages

In Fiscal Year 2010, the City Clerk's Office issued marriage licenses to 120 couples. Of these, 37 Gardner residents were married in Gardner; 46 Gardner residents were married elsewhere in Massachusetts; 15 non-residents were married in Gardner; and, 22 non-residents were married elsewhere in Massachusetts. In 2009, the City Clerk was commissioned a Justice of the Peace and in this capacity, officiated many weddings in City Hall, for which the City retained all fees.

City Council

As Clerk of the Council, the City Clerk provided records, information and parliamentary procedural assistance to enable the City Council to fulfill its legislative responsibilities and provided the public with information concerning Council actions. The Clerk prepared and distributed the Calendar (Agenda) for each meeting. The City Clerk attended all meetings of the City Council and Finance Committee and recorded its proceedings. In addition, the Clerk posted meeting notices of the Council and its four standing committees.

As City Council administrator, the Clerk received and processed license applications for bowling alleys, billiard tables, new and used motor vehicle dealers, second hand article dealers and collectors, and flammable & explosive storage licensing. The City Clerk also processed public utility orders adopted by the City Council.

Elections

The City Clerk, as the City's Chief Election Official, was responsible for directing State and Local elections. This included the hiring and supervision of nearly seventy officials including Wardens, Clerks, Inspectors and Deputy Inspectors for eleven voting precincts, contracting for polling facilities and Election Day set-up; the printing of ballots, testing of voting equipment; purchasing of election supplies; certifying election results and reporting same to the Secretary of State.

In FY2010, the City Clerk supervised the November 3, 2009 City Election, the December 8, 2009 Special State Primary (U.S. Senate vacancy), and the January 19, 2010 Special Election (U.S. Senate). In addition to planning and supervising elections, the City Clerk provides year-round Election and Voter information to media, political parties, candidates, and citizens.

Candidate and Petition Certifications

The City Clerk's Office processed all candidate and petition papers circulated among Gardner voters. This includes certifying the signatures of registered voters for dozens of local and state candidates as well as for State and local ballot question petitions.

The City Clerk's Office provided candidates, political parties and others with voter lists and voter history, as well as providing candidates and political party organizations with Campaign Finance Reporting forms and instructions and tracked filings for candidates for Mayor, City Council and School Committee.

Voter Registration

The City Clerk serves as a full voting member of the Board of Registrars of Voters, overseeing the day-to-day registration of voters.

The City Clerk's Office processed hundreds of voter registrations including registering new voters, address changes, name changes, party affiliation changes, etc.

The City Clerk's Office administered the annual City Census, better known as the Street List. In FY2010, the office processed approximately 10,000 census forms. The end product was the publication of the Annual Street List, which was made available for purchase in the Clerk's office or available free on the City's website.

Licensing and Permitting

The City Clerk's office received applications and issued Bazaar and Raffle Permits, Business Certificates ("Doing Business As"), and Dog Licenses. In Fiscal Year 2010, 1,250 dog licenses were issued.

Public Official

The City Clerk is charged with custody and maintenance of City Ordinances, the City Charter, and City Seal.

The City Clerk, as custodian of City Ordinances and the City Charter, is charged with revising these documents as they are amended by the City Council and Special Act. Every amendment to a City Ordinance, whether relating to traffic, personnel, salaries and wages, zoning, or otherwise, was published twice in the local newspaper.

The City Clerk, as Keeper of the City Seal, certified hundreds of official documents, including Appointments, Land Takings, Easements, Loan Orders, Resolutions, Council Votes, etc.

The City Clerk received all Certificates of Appointments from the Mayor for presentment to the City Council. All Appointments are filed in the Clerk's Office for permanent recording.

The City Clerk administered oaths of office to every public official upon appointment, including the Mayor, City Councillors, department heads, members of every board, committee and commission, and Police Officers and Constables. The Office maintains permanent records of these actions.

The City Clerk's Office provided notarial services for official City purposes and to the general public. All office staff are commissioned notaries public.

Filings, Recordings & Registrations

Under State Law, the City Clerk is responsible for filing, recording and registering the following:

Architect Certificate of Registration (if suspended/revoked/annulled (c.112,§60H))	Recording
Assignment for Benefit of Creditors (c.203, §41)	Recording
Assignment of Wages (c.154, §§1,2,3,5,6)	Recording
Beverage Vessel "Registered Brand" Registration (c.110,§17)	Registration
Blasting Bond (c.148, §19)	Filing
Campaign Finance Reports for Local Candidates & Local Ballot Questions (c.55, §24)	Filing
Certificate of Need by Department Head, Special Municipal Employ. (c.268A, §§17,18)	Filing
Claims and Actions Against the City (c.223, §37)	Filing
Claims for Injury Due to Defects in Public Ways (c.84, §§15,18,19,20)	Filing
Conflict of Interest Disclosure Statement (c.268A)	Filing
Conflict of Interest Legal Opinions Rendered for Public employees/officials (c.268A)	Filing
Constable Bond (c. 41, §§ 92, 93)	Filing
Corporate Merger Articles of Amendment (c.156, §46A)	Filing
Dairy Product Cans (Milk/Cream) "Registered Brand" Registration (c.110,§21)	Registration
Declaration of Trust (c.182, §2)	Filing
Electrologist License (c.112,§87HHH)	Recording
Financial Interest Disclosure Statement (c.268A, §§19,20,24)	Filing
Fireworks Bond (c.148, §42)	Filing
Flammables & Explosives Storage (AST/UST) Registrations (c.148,§13)	Registration
Garments/Linens Laundered for Rent/Lease Under "Registered Brand" (c.110,§25a)	Registration
Homestead Declarations for Manufactured Homes only (c.188, §2)	Recording
Legal Counsel Opinions Relating to Conduct of Public Officials and Employees (c.268A).	Filing
Local Boards of Conciliation Decisions (Labor Disputes) (c.150, §5)	Filing
Notice of Suspension of Official/Employee for Misconduct in Office (c.268A,§25)	Filing
Optometrist Certificate of Registration (c.112,§§70,71)	Recording
Physician Certificate of Registration (c.112,§8)	Recording
Planning Board Decisions (c.41,§81U)	Filing
Podiatrist Certificate of Registration (c.112,§21)	Recording
Political Committee Organization (c.52, §§2,4,5,6)	Filing
Pond Measurement Determination by DEP (c.131, §46)	Recording
Property Deeds for Municipal Land	Filing
Public Meeting Notices (c.39, §23B)	Filing
Public Official Bonds (c.41, §§13A,46; c.60,§13)	Filing
Public Official Resignations (c.41, §109)	Filing
Shooting Gallery Bond (c.140, §56A)	Filing
Stallion for Breeding Purposes Certificate of Registration (c.140, §176)	Filing
Wildlife Sanctuary, Div. of Fisheries & Wildlife Order of Establishment (c.131,§9)	Filing
Zoning Board of Appeals Decisions (c.40A)	Filing

QTY	CITY CLERK FY2010 DEPARTMENTAL RECEIPTS	TOTAL
4	Antique Junk Collectors Licenses	120.00
Various	Approval Not Required Filing (Subdivision)	755.00
1,828	Birth Certificates Issued (Certified copies)	18,280.00
3	Bowling Alley & Pool Table Licenses	755.00
5	Business Certificate Changes	100.00
58	Business Certificates Issued (New and Renewal)	2,320.00
1,477	Death Certificates Issued (Certified copies)	14,770.00
71	Dog License Late Fees	710.00
1,250	Dog Licenses Issued	18,532.00
Various	Fishing & Hunting License Fees Retained by the City	95.00
49	Hackney & Hackney Operators License Fees turned over by the Police Department	245.00
233	Marriage Certificates Issued (Certified copies)	2,330.00
125	Marriage Intentions Filed	2,950.00
23	Motor Vehicle Dealer Licenses (All Classes)	2,300.00
Various	Petroleum Storage Registrations	605.00
Various	Photocopies	11.25
1	Pole Location Recording	40.00
27	Raffle & Bazaar Permits Issued	270.00
40	Street Lists	600.00
Various	Subdivision Fees	7,650.00
25	Vital Record Corrections	565.00
4	Voter Certificates	40.00
2	Zoning Ordinances and Maps	55.00
Various	Zoning Variance Fees	1,920.00
	TOTAL	76,018.25
	Fishing & Hunting License Fees Collected by the City and Transmitted to Massachusetts Dept. of Fisheries & Wildlife	7,532.65



2010 CITY GOVERNMENT

Seated: Alan L. Agnelli City Clerk Neil W. Janssens Ward 1 Councillor Council President Mark P. Hawke Mayor John M. Flick, Esq. City Solicitor Ronald F. Cormier Councillor At Large

Standing: Alice P. Anderson Councillor at Large James J. Minns Ward 4 Councillor David T. Boudreau Ward 2 Councillor Henry P. Ares Councillor at Large Joshua L. Cormier Councillor at Large Edward A. Gravel Ward 3 Councillor James J. Robinson, Jr. Ward 5 Councillor Patrick M. Gerry Councillor at Large Scott J. Graves, Esq. Councillor at Large

The City Council is pleased to present this report to the Citizens of Gardner.

The City Council, the legislative branch, derives its authority from the City Charter, City Ordinances, and the Constitution and Laws of Massachusetts. Comprised of eleven members elected every two years in odd-numbered years, six are elected at-large by the voters of all five wards, while the remaining five are elected by voters of the individual wards.

In 2009, the City Council was served by Councillors at Large Alice P. Anderson, Henry P. Ares, Joshua L. Cormier, Ronald F. Cormier, Kim M. Dembrosky and Scott J. Graves, Esq. and Ward Councillors Neil W. Janssens, Ward 1; David T. Boudreau, Ward 2; Roger Jaillet, Ward 3; James J. Minns, Ward 4; and James J. Robinson, Jr., Ward 5.

In 2010, the City Council was served by Councillors at Large Alice P. Anderson, Henry P. Ares, Joshua L. Cormier, Ronald F. Cormier, Patrick M. Gerry Scott J. Graves, Esq., and Ward Councillors Neil W. Janssens, Ward 1; David T. Boudreau, Ward 2; Edward A. Gravel, Ward 3; James J. Minns, Ward 4; and James J. Robinson, Jr., Ward 5.

In 2009 and 2010, the Council elected Neil W. Janssens as President. Following his election, the President appointed members to four Standing Committees -- Finance, Service, Safety and Welfare -- and to the Cable TV Commission, Capital Improvement Committee and Traffic Commission.

STANDING COMMITTEES OF THE CITY COUNCIL
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2009

Neil W. Janssens, Chairman
Ronald F. Cormier
Kim M. Dembrosky

2010

Neil W. Janssens, Chairman
Ronald F. Cormier
Alice P. Anderson

The **COMMITTEE ON FINANCE** meets with the Mayor before every regular Council meeting. The Committee evaluates and reports to the Council on matters referred to them by the full Council or on their own initiative concerning municipal functions defined generally as administrative and financial. Oversight encompasses the Assessor, Auditor, Tax Collector, Treasurer, Information Technology, City Clerk, Registrars of Voters, Civil Code Enforcement, Purchasing, and the Commission on Disability, Contributory Retirement Board, Law Department, Personnel and Community Development & Planning. In addition, budgetary matters, salaries and compensation, appointments, position vacancies, Council Rules, and City Hall all fall within the Committee's purview.

The **COMMITTEE ON PUBLIC SERVICE** is charged with evaluating and reporting on matters referred to them relating to the Public Works Department and its divisions (Highway, Sewer, and Water); the Conservation Commission, Engineering and Survey Department, and the Flood Plain.

2009

James J. Minns, Chairman
David T. Boudreau
James J. Robinson, Jr.

2010

James J. Minns, Chairman
Henry P. Ares
David T. Boudreau

2009

Joshua L. Cormier, Chairman
Alice P. Anderson
Scott J. Graves, Esq.

2010

Patrick M. Gerry, Chairman
Joshua L. Cormier
Edward A. Gravel

The **COMMITTEE ON PUBLIC WELFARE** is charged with evaluating and reporting to the Council on matters concerning the Council on Aging, Golf Course, the Greenwood Memorial Pool, municipally-owned Cemeteries and Parks, Recreation, the Veterans Agent, Weights & Measures, the City Forester & Pest Control, Youth Commission, Planning Board, Zoning Board of Appeals, the School Department, Montachusett Regional Vocational School, and the Greater Gardner Chamber of Commerce.

The **COMMITTEE ON PUBLIC SAFETY** is charged with the study and report of matters referred to them that concern the Police and Fire Departments, Building and Health Departments, the Municipal Airport, the Citizens Committee on Prison Security (NCCI) and the licensing of automobile dealers, automobile junkyards, bowling alleys and pool halls, and dealers in second hand articles.

2009

Roger Jaillet, Chairman
Alice P. Anderson
Henry P. Ares

2010

Joshua L. Cormier, Chairman
Scott J. Graves, Esq.
James J. Robinson, Jr.

The City Council meets regularly on the first and third Mondays of each month, except for July and August, when it meets only on the first Monday. Other meetings and hearings are scheduled as necessary. Meetings are open to the public and recorded live for broadcast on GETV. The Agenda and Minutes of every meeting are posted on the City's website.

CITY COUNCIL MEETINGS

DATE	TYPE	TIME	PURPOSE
7/6/2009	Regular	7:30 p.m.	Regular
7/20/2009	Special	7:30 p.m.	Election of City Clerk
8/3/2009	Regular	7:30 p.m.	Regular
8/17/2009	Hearing	6:00 p.m.	Joint Council-Planning Board - Zoning (Scientific/Research)
8/31/2009	Informal	6:00 p.m.	Clerk/Collector/Treasurer Dept Reorganization
8/31/2009	Special	6:30 p.m.	Dept Reorganization & Election Officers appointments
9/8/2009	Regular	7:30 p.m.	Regular
9/21/2009	Regular	7:30 p.m.	Regular
10/5/2009	Regular	7:30 p.m.	Regular
10/19/2009	Regular	7:30 p.m.	Regular
11/2/2009	Regular	7:30 p.m.	Regular
11/2/2009	Hearing	7:15 p.m.	Property Tax Classification (FY2010)
11/16/2009	Regular	7:30 p.m.	Regular
11/16/2009	Hearing	7:00 p.m.	Joint Council-Planning Board - Zoning (Political Signs)
12/7/2009	Regular	7:30 p.m.	Regular
12/21/2009	Regular	7:30 p.m.	Regular
12/21/2009	Special	6:30 p.m.	West Lynde Street Parking Lot License/Parking Ordinance
1/4/2010	Regular	7:30 p.m.	Regular
1/4/2010	Inaugural	10:00 a.m.	Inauguration of City Officials
1/19/2010	Regular	7:30 p.m.	Regular
2/1/2010	Regular	7:30 p.m.	Regular
2/16/2010	Joint Convention	7:00 p.m.	Joint City Council-School Committee - Election of Monty Tech School Committee Member.
2/16/2010	Regular	7:30 p.m.	Regular
3/1/2010	Regular	7:30 p.m.	Regular
3/9/2010	Special	6:30 p.m.	Trash Collection Program Discussion
3/15/2010	Regular	7:30 p.m.	Regular
3/15/2010	Special	6:45 p.m.	Urban Renewal Plan Discussion
4/5/2010	Regular	7:30 p.m.	Regular
4/20/2010	Regular	7:30 p.m.	Regular
5/3/2010	Regular	7:30 p.m.	Regular
5/17/2010	Regular	7:30 p.m.	Regular
6/7/2010	Regular	7:30 p.m.	Regular
6/15/2010	Special	6:00 p.m.	Budget
6/21/2010	Regular	7:30 p.m.	Regular

By State Law and City Ordinance, the Council is empowered to issue Licenses for Bowling Alleys and Billiard Tables; First, Second, and Third Class Motor Vehicle Dealers; Dealers in Hand Articles and Storage of petroleum products.

The City Council authorizes public improvements and expenditures through the Annual Budget and short and long-term borrowings; determines the proportion of the annual tax levy borne by the four classes of property (residential, commercial, industrial, personal); adopts regulations, ordinances and local acceptance provisions of Massachusetts General Law for the administration of the city government; adopts orders for the location of utility poles and the layout of public ways. It also adopts resolutions for the pursuit of State and Federal Grants, the scheduling of elections and issuing election warrants.

The City Council appoints four department heads, the City Clerk, City Treasurer, City Auditor and City Collector of Taxes. While the Mayor appoints all other department heads and members of municipal boards (except the School Committee), the Council is required to confirm the appointments. The positions of City Solicitor and Constable are also appointed by the Mayor; however, City Council confirmation is not required.

SPECIAL RECOGNITION

The City Council would be remiss if it did not take this opportunity to recognize the years of dedication and service given by our City Clerk & Collector of Taxes, Kathleen M. Lesneski.

In July 2009, Kathleen M. Lesneski retired. Kathleen served the City for 42 years, beginning in 1968 as a Junior Clerk in the City Clerk & Tax Collector's Office. The following year, City Clerk Genia Pacocha promoted her to Senior Clerk and on June 21, 1971, Miss Pacocha elevated her to Assistant City Clerk. On January 3, 1983 she was named City Clerk and Collector of Taxes by the City Council upon the retirement of Miss Pacocha. Kathleen, known as "Cookie" to her friends and many officials, was the "go to" person for Councillors and Mayors for many years, providing the City with constancy of service and selfless dedication. A loyal City employee who sought neither praise nor adulation, her many years of service will always be remembered and appreciated. The City Council wishes her many, many years of good health and happiness in her well-deserved retirement.

COLLECTOR OF TAXES

To His Honor, The Mayor and Members of the City Council:

Ladies and Gentlemen:

I Herewith submit the Annual Report of the Collector of Taxes of the City of Gardner for the Fiscal Year Ending June 30, 2010:

FY 2010

2010 MOTOR VEHICLE EXCISE TAX

Committed: February 26, 2010	1,157,322.50		
February 26, 2010	526.25		
April 13, 2010	147,960.50		
April 13, 2010	1,403.75		
April 13, 2010	281.25		
May 28, 2010	99,589.67		
May 28, 2010	<u>6,822.50</u>	1,413,906.42	
Cost Collected		29,490.00	
Interest Collected		1,336.66	
Refunds		<u>10,408.56</u>	1,455,141.64
Paid to Treasurer	1,181,280.11		
Cost	29,490.00		
Interest	<u>1,336.66</u>	1,212,106.77	
Abatements		73,869.86	
Uncollected June 30, 2010:		<u>169,165.01</u>	1,455,141.64

2010 FISCAL TAXES COLLECTED

Committed:			
Personal	463,515.53		
Real Estate	17,400,536.90		
Water Liens	115,634.32		
Sewer User	101,707.91		
Trash Liens	62,140.48		
Cost Collected	10,290.00		
Interest Collected	36,232.93		
Certificates of Mun.Lien	31,425.00		
Misc. fees	366.00		
Mobile Home Park Fees	21,456.00		
Binnall House	24,723.00		
Community Health Connections	7,500.00		
Interest on Daily Deposits	<u>840.12</u>	18,276,368.19	
Refunds:			
Personal	2,343.92		
Real Estate	<u>33,480.38</u>	<u>35,824.30</u>	18,312,192.49

Paid to Treasurer:

Personal	459,106.72	
Real Estate	16,644,550.00	
Water Liens	91,195.85	
Sewer User	80,693.70	
Trash Liens	46,664.96	
Cost	10,290.00	
Interest	36,232.93	
Certificates of Mun.Lien	31,425.00	
Mobile Home Park Fees	21,456.00	
Binnall House	24,723.00	
Community Health Connections	7,500.00	
Misc. fees	366.00	
Interest on Daily Deposit	<u>840.12</u>	17,455,044.28

Abatements:

Personal	1,893.54	
Real Estate	<u>131,514.71</u>	133,408.25

Uncollected June 30, 2010:

Personal	4,859.19	
Real Estate	657,952.57	
Water Liens	24,438.47	
Sewer User	21,014.21	
Trash Liens	<u>15,475.52</u>	<u>723,739.96</u> 18,312,192.49

FY 20092009 MOTOR VEHICLE EXCISE TAX

Uncollected July 1, 2009:		177,557.21
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Committed:	August 14, 2009	4,522.50	
	August 14, 2009	109,353.66	
	September 16, 2009	54,775.44	
	December 15, 2009	23,929.51	
	December 15, 2009	140.00	
	February 26, 2010	7,829.23	
	April 13, 2010	481.98	
	April 13, 2010	254.17	
	May 28, 2010	<u>1,633.01</u>	202,919.50

Cost Collected	77,900.00
Interest Collected	8,991.82
Registry Fees Collected	9,020.00
Misc. Fees	100.00

Refunds	<u>15,815.05</u>	492,303.58
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Paid to Treasurer	311,186.00	
Cost	77,900.00	
Interest	8,991.82	
Misc. Fees	100.00	
Registry Fees	<u>9,020.00</u>	407,197.82
Abatements		31,360.11

Uncollected June 30, 2010	<u>53,745.65</u>	492,303.58
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2009 FISCAL TAXES COLLECTED

Uncollected July 1, 2009:

Personal	5,813.65	
Real Estate	785,142.04	
Water Liens	28,875.16	
Sewer User	24,210.40	
Trash Liens	983.25	
Water L & M	172.45	
Interest Collected	56,958.05	
Cost Collected	<u>8,340.00</u>	909,511.75

Refunds:

Personal		337.61
Real Estate		<u>3,574.64</u>
		914,407.25

Paid to Treasurer:

Personal	1,586.81	
Real Estate	441,269.71	
Water Liens	8,626.35	
Sewer User	7,359.18	
Trash	427.50	
Interest	56,958.05	
Cost	<u>8,340.00</u>	524,567.60

Abatements:

Personal	1,657.11	
Real Estate	<u>5,258.05</u>	6,915.16

Transferred to Tax Title:

Real Estate	83,138.29	
Water	11,046.16	
Sewer User	9,183.14	
Water L& M	172.45	
Trash	<u>470.25</u>	104,010.29

Uncollected June 30, 2010:

Personal	2,907.34	
Real Estate	259,050.63	
Water Liens	9,202.65	
Sewer User	7,668.08	
Trash Liens	<u>85.50</u>	<u>278,914.20</u>
		914,407.25

FY 20082008 MOTOR VEHICLE EXCISE TAX

Uncollected July 1,2009:	66,975.28	
Committed: August 14, 2009	1,750.81	
September 16,2009	333.14	
December 15,2009	368.75	
April 13, 2010	83.44	
May 28, 2010	<u>5.00</u>	69,516.42
Cost Collected	11,400.00	
Interest Collected	6,055.74	
Registry Fees Collected	<u>9,520.00</u>	26,975.74
Refunds		1,238.45
		97,730.61

Paid to Treasurer	36,631.30		
Cost	11,400.00		
Interest	6,055.74		
Registry Fees	<u>9,520.00</u>	63,607.04	
Abatements		3,864.29	
Uncollected June 30, 2010		<u>30,259.28</u>	97,730.61

2008 FISCAL TAXES COLLECTED

Uncollected July 1, 2009:			
Personal	4,678.38		
Real Estate	261,627.80		
Water Liens	5,308.62		
Sewer User	<u>4,471.37</u>	276,086.17	
Misc. Fees	57.69		
Cost Collected	410.00		
Interest Collected	<u>45,166.25</u>	45,633.94	
Refunds:			
Personal	206.74		
Real Estate	<u>2,426.84</u>	2,633.58	324,353.69
Paid to Treasurer:			
Personal	122.87		
Real Estate	174,097.05		
Water Liens	432.27		
Sewer user	1,112.31		
Cost	410.00		
Interest	45,166.25		
Misc. fees	<u>57.69</u>	221,398.44	
Abatements:			
Personal	1,293.47		
Real Estate	<u>2,632.71</u>	3,926.18	
Transferred to Tax Title:			
Real Estate	41,132.84		
Water Liens	933.77		
Sewer User	<u>467.48</u>	42,534.09	
Uncollected June 30, 2010:			
Personal	3,468.78		
Real Estate	46,192.04		
Water Liens	3,942.58		
Sewer User	<u>2,891.58</u>	<u>56,494.98</u>	324,353.69

FY 2007

2007 MOTOR VEHICLE EXCISE TAX

Uncollected July 1, 2009:	34,249.15		
Committed:			
August 14, 2009	162.60		
December 15, 2009	<u>17.19</u>	34,428.94	
Cost Collected		2,495.00	
Interest Collected		2,839.31	
Registry Fees Collected		3,020.00	

Refunds		<u>751.33</u>	43,534.58
Paid to Treasurer	10,116.87		
Cost	2,495.00		
Interest	2,839.31		
Registry Fees	<u>3,020.00</u>	18,471.18	
Abatements		1,267.64	
Uncollected June 30, 2010:		<u>23,795.76</u>	43,534.58

2007 FISCAL TAXES DUE

Uncollected July 1, 2009:			
Personal	1,831.80		
Real Estate	38,993.82		
Water	1,445.27		
Sewer User	<u>1,010.06</u>	43,280.95	
Cost Collected		20.00	
Interest Collected		1,458.75	
Refunds:			
Personal		<u>198.72</u>	44,958.42
Paid to Treasurer:			
Personal	56.42		
Real Estate	4,287.38		
Water	812.76		
Sewer	585.16		
Cost	20.00		
Interest	<u>1,458.75</u>	7,220.47	
Abatements:			
Personal		1,149.19	
Transferred to Tax Title:			
Real Estate	31,502.85		
Water Liens	632.51		
Sewer User	<u>424.90</u>	32,560.26	
Uncollected June 30, 2010:			
Personal	824.91		
Real Estate	<u>3,203.59</u>	<u>4,028.50</u>	44,958.42

FY 2006

2006 MOTOR VEHICLE EXCISE TAX

Uncollected July 1, 2009:	29,406.53		
Cost Collected	1,325.00		
Interest Collected	1,687.53		
Registry Fees Collected	<u>1,360.00</u>		33,779.06
Paid to Treasurer	4,173.57		
Cost	1,325.00		
Interest	1,687.53		
Registry Fees	<u>1,360.00</u>	8,546.10	
Abatements		738.96	

Uncollected June 30, 2010:	<u>24,494.00</u>	33,779.06
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2006 FISCAL TAXES COLLECTED

Uncollected July 1, 2009:		
Personal	2,016.04	
Cost	15.00	
Interest	<u>31.45</u>	2,062.49
Paid to Treasurer:		
Personal	61.11	
Cost	15.00	
Interest	<u>31.45</u>	107.56
Abatements:		
Personal	989.50	
Uncollected June 30, 2010:		
Personal	<u>965.43</u>	2,062.49

FY 2005

2005 MOTOR VEHICLE EXCISE TAX

Uncollected July 1, 2009:		26,716.49
Cost Collected		950.00
Interest Collected		1,903.85
Registry Fees Collected		<u>1,080.00</u>
		30,650.34
Paid to Treasurer:	3,538.80	
Cost	950.00	
Interest	1,903.85	
Registry Fees	<u>1,080.00</u>	7,472.65
Abatements:		255.94
Uncollected June 30, 2010:	<u>22,921.75</u>	30,650.34

2005 FISCAL TAXES COLLECTED

Uncollected July 1, 2009:		2,526.99
Personal		2,526.99
Abatements:		
Personal	1,010.40	
Uncollected June 30, 2010:		
Personal	<u>1,516.59</u>	2,526.99

FY 2004

2004 MOTOR VEHICLE EXCISE TAX

Uncollected July 1, 2009:		21,272.62
Cost		815.00
Interest		2,293.25
Registry Fees		<u>860.00</u>
		25,240.87
Paid to Treasurer:	3,511.49	
Cost	815.00	
Interest	2,293.25	
Registry Fees	<u>860.00</u>	7,479.74
Uncollected June 30, 2010:	<u>17,761.13</u>	25,240.87

FY 20032003 MOTOR VEHICLE EXCISE TAX

Cost Collected	200.00		
Interest Collected	548.12		
Registry Fees	<u>320.00</u>	1,068.12	
Abatements Rescinded		<u>784.27</u>	1,852.39
Paid to Treasurer	784.27		
Cost	200.00		
Interest	548.12		
Registry Fees	<u>320.00</u>		1,852.39

FY 20022002 MOTOR VEHICLE EXCISE TAX

Cost Collected	155.00		
Interest Collected	665.07		
Registry Fees	<u>300.00</u>	1,120.07	
Abatements Rescinded:		<u>744.08</u>	1,864.15
Paid to Treasurer		744.08	
Cost		155.00	
Interest		665.07	
Registry Fees		<u>300.00</u>	1,864.15

FY 20012001 MOTOR VEHICLE EXCISE TAX

Cost Collected	40.00		
Interest collected	52.62		
Registry Fees Collected	<u>80.00</u>	172.62	
Abatements Rescinded		<u>55.32</u>	227.94
Paid to Treasurer		55.32	
Cost		40.00	
Interest		52.62	
Registry Fees		<u>80.00</u>	227.94

FY 20002000 MOTOR VEHICLE EXCISE TAX

Cost Collected	10.00		
Interest Collected	9.35		
Registry Fees	<u>20.00</u>	39.35	
Abatements Rescinded		<u>8.75</u>	48.10
Paid to Treasurer		8.75	
Cost		10.00	
Interest		9.35	
Registry Fees		<u>20.00</u>	48.10

FY 19981998 MOTOR VEHICLE EXCISE TAX

Cost Collected	20.00		
Interest Collected	59.75		
Registry Fees	<u>40.00</u>	119.75	
Abatements Rescinded		<u>42.50</u>	162.25
Paid to Treasurer		42.50	
Cost		20.00	
Interest		59.75	
Registry Fees		<u>40.00</u>	162.25

FY 19971997 MOTOR VEHICLE EXCISE TAX

Cost Collected	30.00		
Interest Collected	89.77		
Registry Fees	<u>60.00</u>	179.77	
Abatements rescinded		<u>58.75</u>	238.52
Paid to Treasurer		58.75	
Cost		30.00	
Interest		89.77	
Registry Fees		<u>60.00</u>	238.52

FY 19961996 MOTOR VEHICLE EXCISE TAX

Cost Collected	40.00		
Interest Collected	141.74		
Registry Fees	<u>80.00</u>	261.74	
Abatements Rescinded		<u>86.04</u>	347.78
Paid to Treasurer		86.04	
Cost		40.00	
Interest		141.74	
Registry Fees		<u>80.00</u>	347.78

FY 19951995 MOTOR VEHICLE EXCISE TAX

Cost Collected	10.00		
Interest Collected	10.53		
Registry Fees	<u>20.00</u>	40.53	
Abatements Rescinded		<u>6.25</u>	46.78
Paid to Treasurer		6.25	
Cost		10.00	
Interest		10.53	
Registry Fees		<u>20.00</u>	46.78

FY 19931993 MOTOR VEHICLE EXCISE TAX

Cost Collected	20.00		
Interest Collected	69.75		
Registry Fees	<u>40.00</u>	129.75	
Abatements Rescinded		<u>38.75</u>	168.50
Paid to Treasurer		38.75	
Cost		20.00	
Interest		69.75	
Registry Fees		<u>40.00</u>	168.50

FY 19921992 MOTOR VEHICLE EXCISE TAX

Cost Collected	50.00		
Interest Collected	106.27		
Registry Fees	<u>80.00</u>	236.27	
Abatements Rescinded		<u>51.88</u>	288.15
Paid to Treasurer		51.88	
Cost		50.00	
Interest		106.27	
Registry Fees		<u>80.00</u>	288.15

FY 19911991 MOTOR VEHICLE EXCISE TAX

Cost Collected	20.00		
Interest Collected	<u>33.31</u>	53.31	
Abatements Rescinded		<u>15.52</u>	68.83
Paid to Treasurer		15.52	
Cost		20.00	
Interest		<u>33.31</u>	68.83

FY 19891989 MOTOR VEHICLE EXCISE TAX

Cost Collected	10.00		
Interest Collected	<u>12.00</u>	22.00	
Abatements Rescinded		<u>5.00</u>	27.00
Paid to Treasurer		5.00	
Cost		10.00	
Interest		<u>12.00</u>	27.00

FY 19871987 MOTOR VEHICLE EXCISE TAX

Cost Collected	20.00		
Interest Collected	<u>78.58</u>	98.58	
Abatements Rescinded		<u>30.00</u>	128.58
Paid to Treasurer		30.00	

Cost		20.00	
Interest		<u>78.58</u>	128.58

FY 19861986 MOTOR VEHICLE EXCISE TAX

Cost Collected	10.00		
Interest Collected	<u>27.19</u>	37.19	
Abatements Rescinded		<u>10.00</u>	47.19
Paid to Treasurer		10.00	
Cost		10.00	
Interest		<u>27.19</u>	47.19

FY 19851985 MOTOR VEHICLE EXCISE TAX

Cost Collected	10.00		
Interest Collected	<u>28.39</u>	38.39	
Abatements Rescinded		<u>10.00</u>	48.39
Paid to Treasurer		10.00	
Cost		10.00	
Interest		<u>28.39</u>	48.39

FY 19841984 MOTOR VEHICLE EXCISE TAX

Cost Collected	10.00		
Interest Collected	<u>38.49</u>	48.49	
Abatements Rescinded		<u>13.14</u>	61.63
Paid to Treasurer		13.14	
Cost		10.00	
Interest		<u>38.49</u>	61.63

FY 19821982 MOTOR VEHICLE EXCISE TAX

Cost Collected	10.00		
Interest Collected	<u>9.22</u>	19.22	
Abatements Rescinded		<u>2.91</u>	22.13
Paid to Treasurer		2.91	
Cost		10.00	
Interest		<u>9.22</u>	22.13

FY 19801980 MOTOR VEHICLE EXCISE TAX

Cost Collected	10.00		
Interest Collected	<u>264.46</u>	274.46	
Abatements Rescinded		<u>76.45</u>	350.91
Paid to Treasurer		76.45	
Cost		10.00	
Interest		<u>264.46</u>	350.91

Respectfully submitted,

Charline M. Daigle
Tax Collector /Treasurer

COMMUNITY DEVELOPMENT AND PLANNING
Annual Report
Fiscal Year 2010
Robert L. Hubbard, Director

The mission of the Department of Community Development and Planning (the 'Department') is to support positive change by improving housing conditions; improving public facilities; protecting and enhancing both the natural and built environment; planning and managing sustainable growth; and promoting economic development. To achieve this mission, the Department provides professional and administrative support to the Planning Board, Conservation Commission and Gardner Redevelopment Authority; coordinates efforts with other City Departments; partners with local and regional not-for-profit organizations; and seeks funding from federal, state and private sources to address community needs.

The Department strives to provide friendly and efficient public service.

Robert Hubbard is the Director of Community Development and Planning and is also the Executive Director of the Gardner Redevelopment Authority (GRA). Terri Hillman is the Director's Administrative Assistant. Staff handling grant writing and management includes Grants Administrator, Jennifer Dymek; and Financial Manager, Katie Fucile. A new Agent for the Conservation Commission, Diane Torres started work in October 2009.

With continuing financial support from the GRA and Greater Gardner Industrial Foundation (GGIF), Trevor Beauregard serves as the Economic Development Coordinator.

The Department's areas of responsibility can be broadly divided into three components: community development/housing; planning; and economic development. The main focus of the community development/housing component is the Community Development Block Grant (CDBG) program administered by the State's Department of Housing and Community Development (DHCD). The City is designated as one of the State's ten (10) Mini-Entitlement communities because of its relatively low median household income, aging housing stock and population size and density.

The planning component is controlled by the City's Planning Board, which regulates the laying out and construction of ways in subdivisions under the provisions of the RULES AND REGULATIONS GOVERNING THE SUBDIVISION OF LAND. A copy of the RULES AND REGULATIONS is available on the City's website at http://www.gardner-ma.gov/Pages/GardnerMA_BComm/Planning/subdivision.pdf. The Planning Board, in conjunction with the Building Commissioner and Zoning Board of Appeals, is also charged with enforcing the provisions of the City's Zoning Ordinance available at http://www.gardner-ma.gov/Pages/GardnerMA_BComm/Planning/zoneord.pdf. In August 2009, a Land Development Guidebook was published in an effort to streamline the City's permitting processes related to land-based development. A copy of Land Development Guidebook is available at http://www.gardner-ma.gov/Pages/GardnerMA_BComm/Planning/dev_final.pdf. Relating to land development, the Guidebook identifies the various boards and departments; explains the review and approval process for each of the most commonly required permits including the expedited permitting provisions in MGL 43D; and lists contact names and numbers as well as flow-charts and timelines for issuing permits.

The economic development component is implemented in conjunction with the GRA and the GGIF. Initiating business attraction and retention strategies, along with public/private partnerships to undertake complex economic development projects are important elements of this component. The preparation of an Urban Renewal Plan to encourage investment and redevelopment in the central business district and surrounding underutilized industrial areas as well as securing funding for these economic development opportunities continues to be a priority of the department.

MAJOR ACCOMPLISHMENTS

The Department initiated and/or completed several noteworthy projects in Fiscal Year 2010. They include the following:

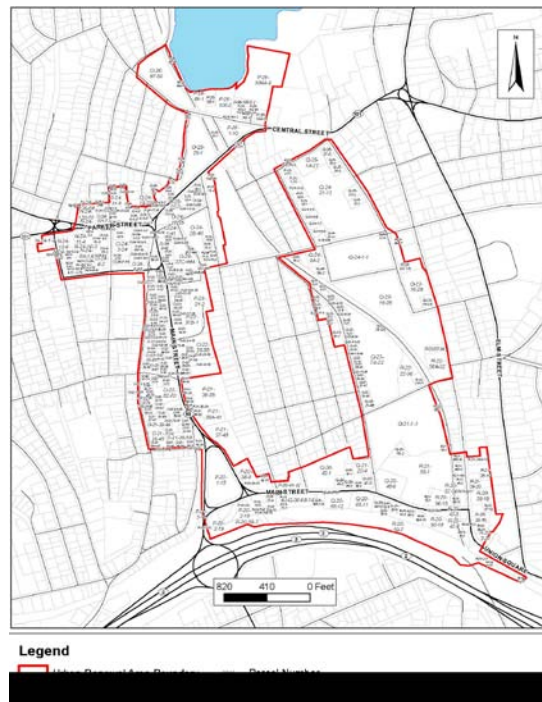
1. Cleanup and Demolition at the former S. Bent Mill Complex: With a \$200,000 cleanup grant from the United States Environmental Protection Agency (EPA) and a grant of \$46,786 from the Massachusetts Department of Environmental Protection (DEP), the City was able to perform environmental inspections per the Massachusetts Contingency Plan and clean three “hot spots” on the property. The balance of EPA funds, \$40,850, was used to clean the asbestos out of one of the blighted buildings on the property. CDBG funds, in the amount of \$309,989.55, were used for the demolition of six buildings on the property as well as associated demolition oversight costs.



2. Senior Center Renovations: CDBG funds were used to renovate the former PACC Social Club into an appropriately laid out Senior Center. The project included selective demolition of the basement to allow for new restroom facilities including a handicapped accessible restroom, full demolition of the first floor and construction to include new offices for the Executive Director and Staff, new restrooms including a handicapped accessible restroom, a new break room area and storage areas. The renovations took four months to complete and, due to the bids coming in lower than anticipated, the Department was able to fund the replacement of the deteriorated floor in the basement. The total project cost, including construction oversight, was \$428,362.44.



3. Urban Renewal Plan: In late 2004, the Department began the process of creating an Urban Renewal Plan. Initial public hearings were held to gather information from the general public as to what the area boundaries should be and what goals should be included in the Plan. After several years of planning and adjusting the goals and boundaries, the Department applied for funds to create the actual plan. With an \$119,500 CDBG grant, BSC Group, a Boston consulting firm, and McCabe Enterprises, were hired to complete the plan. A final version of the plan was submitted to the City and to DHCD on May 25, 2010, for comments and revisions. DHCD made suggestions for some changes and those will be incorporated into a revised final plan. The most current Urban Renewal Plan document can be found on the City's website at http://www.gardner-ma.gov/Pages/GardnerMA_CommDev/urban



4. 214 Pleasant Street: In February 2010, the Department applied for a Community Development Fund (CDF) grant through DHCD to purchase and demolish a vacant building located at 214 Pleasant Street. The grant of \$483,100 was awarded on February 25, 2010 and the City purchased the property from South Middlesex Opportunity Council on May 24. The bid packet for the abatement and demolition of the project was advertised on June 16 with a bid opening scheduled for July 7, 2010.
5. Housing Rehabilitation: Using CDBG funds from DHCD, the Department has managed a successful housing rehabilitation program for over 20 years. Rehab funds are used to correct building and sanitary code violations in housing units occupied by families that meet federal income guidelines. In FY2010, nine cases, comprised of eleven affordable dwelling units, were processed through the program. Of the nine, six received financial assistance (four were completed in FY2010 and two were under construction at the end of FY2010). Of the three remaining cases that did not receive assistance, one opted to not participate and the other two were determined not eligible.
6. The Department also initiated and/or completed several small projects throughout FY2010. These projects include the following:
 - a. On November 23, 2009, the Department submitted an application to the Massachusetts Technology Collaborative (MTC) Renewable Energy Trust, in the amount of \$3,523.90, to purchase a Big Belly Solar Trash Compactor. The grant was awarded on January 19, 2010. With a \$150 contribution from the Gardner Redevelopment Authority, the trash compactor was purchased and was placed on the corner of Main and West Lynde Streets at the end of May, 2010.
 - b. In June of 2010, the Department submitted a joint application to Montachusett Regional Planning Commission's District Local Technical Assistance Program seeking assistance with the preparation of a corridor analyses that will evaluate congestion, capacity and safety along Rt. 140 between Route 2 in Westminster and Route 12 in Winchendon.
 - c. In March, the Mass Clean Energy Center approved the application for financial assistance under the Wind Incentive Program: Community Scale in an amount not to exceed \$50,420. The grant provides \$35,400 for a site feasibility study on land owned by the GRA at the end of Suffolk Lane in the Summit Industrial Park. The additional \$15,000 in the award is for preparation of a business plan if the site is determined to be feasible. Tighe & Bond initiated work on the feasibility study in April.
 - d. The Greater Gardner Community Development Corporation (CDC) received CDBG funding from the Department, in grant years 2008 and 2009, for their First Time Homebuyer program. The combined funding, totaling \$26,950, served 107 low- to moderate-income Gardner residents.
 - e. The CDC also received CDBG funding for a computer technology upgrade project to increase the capacity of the system that primarily serves the Cyber Café. Upon completion of the infrastructure upgrade, the Cyber Café had 97 total members including 73 low- to moderate-income Gardner residents.
 - f. The House of Peace and Education was awarded \$21,580 in CDBG funding to create a job skills training program for women. At the end of FY2010, the program assisted 20 low- to moderate-income women, including 13 Gardner residents.

- g. Montachusett Home Care Corporation was awarded \$7,550 in CDBG funding to expand their Money Management Program to include more Gardner residents. At the end of FY2010, the program had enrolled two eligible Gardner residents for the service.
 - h. The Greater Gardner Community Action Committee was awarded \$6,600 in CDBG funding to purchase a new restaurant sized refrigerator and freezer for the Food Pantry in order to increase the capacity for fresh and frozen foods. The appliances were purchased and installed in February of 2010.
 - i. RCAP Solutions was awarded \$29,680 in CDBG funding to assist Gardner residents with foreclosure prevention issues. To date, four Gardner households have received extended counseling.
 - j. The Department used \$25,000 in CDBG funding to create bid-ready plans and specifications for the design of Parker Street sidewalks. The project area is the section of Parker Street between Nichols and Jean Streets. The plans were completed by June 30, 2010, and, pending award of construction funds, the project will be bid in the Fall of 2010.
 - k. In August of 2009, the Police Department received funding, in the amount of \$14,994, from the Office of Justice Programs – Justice Assistance Grant for Community Policing Efforts. This includes various Officer training programs, support of the Police Explorer program and the Citizen’s Police Academy. On June 28, 2010, the Department, on behalf of the Police Department, submitted a \$13,673 application to the Office of Justice Programs – Justice Assistance Grant for the purchase of three laptop computers for use in the police cruisers.
 - l. In September of 2009, the Police Department, on behalf of the North Worcester County Drug Task Force (NWCDTF) received a \$400,000 grant from the Community Oriented Policing Services (COPS) Technology program. These funds are being used to create a Crime Scene Security and Credentialing program among the member communities. An application for the second phase of this project, also in the amount of \$400,000, was submitted on June 23, 2010.
 - m. The Fire Department received an American Recovery and Reinvestment Act (ARRA) hiring grant to hire one full time firefighter for a period of twelve months. A grant of \$63,267.51 was awarded on February 1, 2010 and a firefighter was hired on February 7, 2010.
 - n. With a grant from the State Regional 911 Department, the Police Department was awarded \$50,000 to explore the possibility of creating a regional 911 center. Six communities participated in the study, including Ashburnham, Ashby, Gardner, Phillipston, Templeton and Winchendon. A final report was submitted in June 2010.
7. CDBG Award: On August 25, 2009, a \$750,000 CDBG award was announced by DHCD. The projects included in that application were Phase 2 Demolition for S. Bent, Housing Rehabilitation, Parker Street Design, Urban Renewal Plan, CDC First Time Homebuyer, HOPE Job Skills Training, MHCC Money Management Program, RCAP Foreclosure Prevention and CAC Food Pantry Appliances.
8. CDBG Application: On February 12, 2010, the Department submitted a \$1,000,000 CDBG application to DHCD. Projects in the application included continued Demolition at S. Bent, Housing Rehabilitation for six units of housing, Chelsea Street site work to support affordable

housing, Parker Street Sidewalk Reconstruction, GAAMHA Window Replacement for Energy Conservation, CDC First Time Homebuyer, and HOPE Job Skills Training Program.

9. Pine Street CDAG: The Department was awarded a \$380,000 Community Development Action Grant (CDAG), for the third and final phase of development on Pine Street between Cross and Central Streets, on April 15, 2010. The project will include new concrete sidewalks, granite curbing, new road paving. Funds from this grant will also allow the City to install crosswalks using a technique known as hot applied synthetic asphalt which will allow an imprinted brick design, stamped into heated, colored, asphalt, in the crosswalk area. The reconstruction of Pine Street between Cross and Central Streets will support the Heywood-Wakefield Phase 3 Assisted Living Project.
10. Derby Drive/Rear Main Street Corridor: Tighe and Bond, Inc. completed a Traffic and Parking Study in August 2009, which was funded through a \$60,000 43D Technical Assistance Grant awarded by Executive Office of Housing and Economic Development (EOHED). The study focused on traffic and parking impacts from the full build-out of the Rear Main Street Corridor as proposed in the Urban Renewal Plan, and the construction of a proposed medical office building at the northern portion of the site along W. Lynde Street. This Study was then supplemented in September of 2009 to include impacts at additional intersections in downtown that could be affected by the build-out.

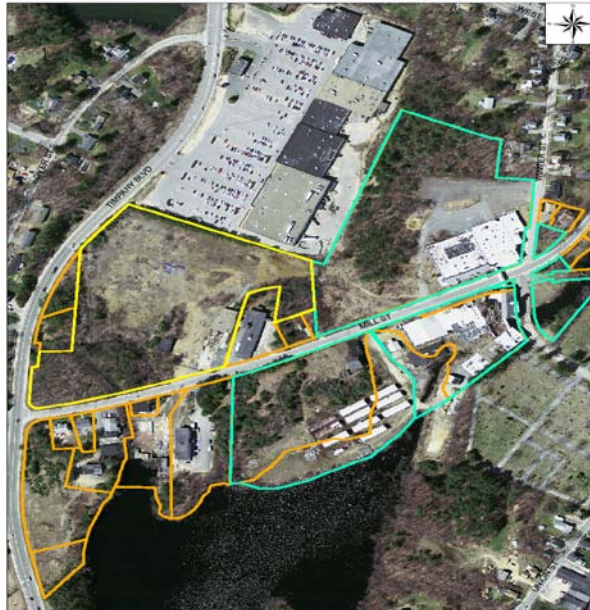
In early 2010 BSC Group conducted a Traffic Study that focused on the four intersections that funnel through the one major intersection in downtown Gardner where Central, Parker, Pleasant, Main, and W. Lynde Streets meet. Completed in April of 2010, the study analyzed the current design and flow patterns, and made recommendations based on current conditions and future build-out.

In December of 2009 TRC Environmental, Inc. completed two Phase II Environmental Site Assessment (ESA) Reports, funded through the Montachusett Regional Planning Commission's Brownfields Assessment Program, for the 13-17 W. Lynde Street and 55 Rear Main Street properties. Both ESA's identified reportable levels of contaminants at the sites. As a result of TRC's recommendations the City and private land owner reported these findings to the DEP in April of 2010.

11. Economic Development Website: In September of 2009 the Department launched a new Economic Development website through a partnership with the City, GRA, and the GGIF. The new site acts as a clearinghouse for up-to-date economic development information in an effort to assist businesses looking to start up, remain, relocate, or expand within the City. The site creates a single-point-of-contact for the City in an effort to streamline business development resources for interested parties.
12. Redevelopment of 354 Main Street: In January of 2010 the Department was awarded a \$345,000 MORE Jobs Grant from EOHED for infrastructure improvements at the 354 Main Street office/retail development. This project is located at one of the main gateways to downtown. The funding will allow the City to partner with the private owner and developer at the site by constructing a retaining wall and parking lot improvements to supplement over \$3.7 million in private investment for an 11,000 square foot facility and the creation of 15 new jobs.



13. Brownfield Revolving Loan Fund: The EPA awarded a \$1,000,000 Brownfields Revolving Loan Fund Grant to the City in April of 2010. The funds will be distributed in the form of loans and sub-grants to eligible borrowers to assist with the remediation of contaminated sites throughout the City.
14. Mill Street Corridor: In June of 2010 the Department a final draft of a Covenant Not to Sue Agreement between Bernard Garbose, the City, and the Commonwealth's Attorney General was under review. Once executed, the Covenant Not to Sue will allow the transfer of ownership rights for the 10-acre Garbose property, located along Timpany Boulevard and Mill Street, to the City of Gardner for the cleanup and redevelopment of the site. Also in June, the Department submitted a grant application to the EPA seeking a \$135,000 planning grant that will support the preparation of a comprehensive redevelopment plan for the Mill Street Corridor.



15. Business Retention/Attraction: The Department continued its retention and attraction strategies by offering technical assistance to numerous existing and prospective businesses and entrepreneurs, conducting site visits with existing businesses, and working with federal and state agencies, and private sector firms to market Gardner.



City of Gardner
 Inspector of Wires & Electrical Inspections
 115 Pleasant Street
 Gardner, MA 01440
 (978) 632-3750 (Fax) 978-632-3313

Annual Report-Electrical Division, Department of Inspection, Gardner, Massachusetts

Permits Issued for FY' 2010 are as follows:

Temporary Electrical Service -----	6
Permanent Electrical Service -----	58
New Homes (Complete Wiring System) -----	8
Upgrades/Renovations to Existing Buildings -----	35
Rewire of Existing Buildings -----	33
Additions to Existing Buildings -----	17
Heating Appliances -----	66
Hot Water Heating Appliances -----	34
Swimming Pools/Hot Tubs -----	4
Fire and Security Alarm Systems -----	23
Central Vacuum; Data; Computer; Communication Systems --	23
Annual Maintenance -----	20
Miscellaneous Installations (Not listed above) -----	79

Permit Fee Total Collection ----- \$ 22,965.00

Decorative Lighting – Six Poles & Heads Replaced (three with insurance funds);

Sincerely,

Michael Gorrell
 Inspector of Wires

Gardner Fire Department
Annual Report
Fiscal Year July 1, 2009 to June 30, 2010

Honorable Mayor Mark P. Hawke
Members of the City Council
Citizens of Gardner

I, Ronald P. Therrien, Fire Chief of the City of Gardner submit my annual report. The report consists of a short narrative, recommendations and statistical breakdown of Fire Department major activities.

PERSONNEL

At present the Department consists of thirty two members and 1 clerk. Of the firefighters there is one Chief, at this time one Acting Captain, six Lieutenants and twenty four Privates. Of the Lieutenants four are shift commanders, one Training/Fire Prevention officer and one spare officer used as a floater to fill in when other officers are off for one reason or another.

VEHICLES

The Department operates a fleet of fourteen vehicles and trailers. Four engines, one tower ladder truck, one heavy rescue, one haz-mat trailer, one decontamination trailer, one small brush truck and five support vehicles. The support vehicles are two pickup trucks and three SUV vehicles.

INJURIES

I regret to report that there was a civilian fire related fatality during this period. An elderly woman succumbed to injuries sustained at a fire at the City's high-rise complex on Church Street.

Eight Firefighters reported on duty injuries none of a serious nature.

FIRE DEPARTMENT INCIDENTS

The Fire Department responded to a total of two thousand four hundred forty eight (2,448) incidents during this fiscal period. This figure represents an eight to nine hundred number of fewer responses than in previous years. This is due to a better screening of 911 medical calls and dispatching the ambulance service when it is clear that only the ambulance is needed and the Fire Department is not. This eliminates wear and tear on the equipment, increases firefighter safety by eliminating unnecessary responses and makes sure fire services are in service ready to respond to actual emergencies. A complete breakdown of all incidents is contained in this report.

MONETARY LOSS

The City experienced a total dollar loss of \$672,850.00. Of this amount \$669,000.00 was building structure and contents, \$3,850 were motor vehicle loss.

MISCELLANEOUS

Captain Robert Newton retired from active duty after a long and successful career as a fire fighter for the City.

City government authorized the Fire Department to purchase two major pieces of apparatus a pumper/ladder truck and a pumper/rescue truck. This apparatus will replace two old and worn out vehicles which were long over due for replacement.

RECOMMENDATIONS

The City of Gardner should hire four more fire fighters to a total number of thirty six members. This would greatly increase our capabilities and increase public and fire fighter safety. Half the cost of four more men could be paid for in the saving of yearly overtime cost.

The City should reestablish the call fire department this would greatly enhance our capabilities, act as a proving ground for future permanent men and be a tremendous help to the permanent force at major incidents and again increase public safety.

FOOTNOTE

This report is minus information from the Fire Prevention Training section of the Fire Department. The prevention / training officer has been on extended Family Medical Leave. The Department has not been able to contact him or retrieve his files or computer. This matter is in the process of being resolved by the Fire Chief and Personnel Director. Once this matter is resolved the information and records from that office will be made available.

Respectfully Submitted

Ronald Therrien
Fire Chief

During this fiscal period the department issued the following permits and conducted the below listed drills.

PERMITS

Open Burning Permits
 Smoke Detector Certificates of Compliance
 Install/Alter Fuel Oil Burner Equipment
 Storage of L.P. Gas
 Fuel Oil Delivery Truck Inspections
 Underground Tanks Removed
 Underground Tanks Installed
 Conduct Blasting Operations
 Storage of Smokeless Powder
 Storage of Black Powder
 Ammunition Storage
 Flammable Fluid Storage
 Fireworks
 Sprinkler Work
 Fire Suppression Systems (Ansul)
 Fire Alarm Work
 Trench Permits

FIRE DRILLS/INSPECTIONS

Hospital	12
Schools	7
Quarterly Health Care Facility Inspections	12
Citizen Complaints	1

FIRE INVESTIGATION

Fire Investigators;

Lieutenant Richard Ares
Private Timothy Tenney

12 Incidents investigated;

11 Structure fires
0 Motor Vehicles
1 Other

Cause & Origin:

3 Intentionally set fires
7 Accidental fires
1 Undetermined Fire
1 IED or Overpressure Device

Disposition:

9 Investigations Closed
3 Investigation Open
0 Investigations Closed with Arrest
0 Investigation Inactive

784 Evidence photographs taken

STUDENT AWARENESS of FIRE EDUCATION (SAFE) PROGRAM

S.A.F.E. Instructors;

Lieutenant Cleo Caouette
Firefighter Guy Sharron, Jr.
Firefighter Peter Gamache, Jr.

Kindergarten	13 classes	0 visits ea.
Grade 1	10 classes	0 visits ea.
Grade 2	9 classes	0 visits ea.
Pre-Schools	2 classes	0 visit ea.
2 Private School	9 classes	0 visit ea.
Public Demonstrations		5 events

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

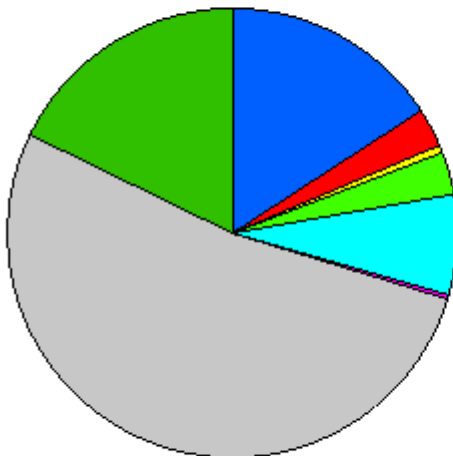
79

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From Date:07/01/2009 to:06/30/2010

Jurisdiction: Gardner

Reported Type Incidents



False Alarms & False Calls	15.8%
Fire	2.9%
Good Intent Calls	0.4%
Hazardous Conditions (No Fire)	3.1%
Other Type of Incidents	7.3%
Overpressure, Ruptures, Explosion, Overheat (no ensuing fire)	0.1%
Rescue & Emergency Medical Service	52.7%
Service Calls	17.6%
Severe Weather & Natural Disasters	0.0%
Total:	100.0%

Fire

- 25 Building fire
 - 2 Structure Fire (Not A Building)
- 11 Cooking fire, confined to container
 - 4 Chimney or flue fire, confined to chimney or flue
 - 9 Fuel burner/boiler malfunction, fire confined
- 13 Passenger vehicle fire
 - 2 Road freight or transport vehicle fire
 - 1 Rail vehicle fire
 - 1 Off-road vehicle or heavy equipment fire
- 13 Brush, or brush and grass mixture fire
 - 1 Grass fire
 - 3 Natural vegetation fire, other
 - 4 Outside rubbish, trash or waste fire
 - 1 Dumpster or other outside trash receptacle fire
 - 4 Outside rubbish fire, other
 - 1 Outside equipment fire
 - 1 Special outside fire, other
 - 1 Fire, other
- 97 Sub-Total, Fire

Overpressure, Ruptures, Explosion, Overheat (no ensuing fire)

- 5 Excessive heat, scorch burns with no ignition
- 5 Sub-Total, Overpressure, Ruptures, Explosion, Overheat (no ensuing fire)

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

Printed: 1/27/2011 3:24 pm

From Date:07/01/2009 to:06/30/2010

Jurisdiction: Gardner

Rescue & Emergency Medical Service

- 1 Medical assist, assist EMS crew
- 1,591 EMS call, excluding vehicle accident with injury
- 149 Vehicle accident with injuries
 - 4 Motor vehicle/pedestrian accident (MV Ped)
 - 3 Motor vehicle accident with no injuries
 - 2 Removal of victim(s) from stalled elevator
 - 3 Extrication, rescue, other
 - 1 Swimming/recreational water areas rescue
 - 1 Rescue or EMS standby
 - 3 Rescue, emergency medical call (EMS) call, other
- 1758 Sub-Total,Rescue & Emergency Medical Service

Hazardous Conditions(No Fire)

- 10 Gasoline or other flammable liquid spill
- 14 Gas leak (natural gas or LPG)
 - 2 Oil or other combustible liquid spill
 - 7 Carbon monoxide incident
 - 2 Overheated motor
 - 1 Light ballast breakdown
 - 2 Power line down
 - 2 Arcing, shorted electrical equipment
- 36 Electrical wiring/equipment problem, other
 - 1 Building or structure weakened or collapsed
 - 1 Vehicle accident, general cleanup
 - 1 Explosive, bomb removal (for bomb scare, use 721)
 - 1 Attempt to burn
- 23 Hazardous condition, other
- 103 Sub-Total,Hazardous Conditions(No Fire)

Service Calls

- 60 Lock-out
- 53 Water problem, other
 - 3 Smoke or odor removal
 - 1 Animal rescue
- 30 Assist police or other governmental agency
- 238 Public service
- 100 Assist invalid
 - 19 Unauthorized burning
 - 19 Cover assignment, standby, moveup
- 65 Service Call, other
- 588 Sub-Total,Service Calls

Good Intent Calls

- 9 Smoke scare, odor of smoke
 - 1 Steam, vapor, fog or dust thought to be smoke
 - 1 Hazmat release investigation w/ no hazmat
- 2 Good intent call, other
- 13 Sub-Total,Good Intent Calls

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

81

Printed: 1/27/2011 3:24 pm

From Date:07/01/2009 to:06/30/2010

Jurisdiction: Gardner

False Alarms & False Calls

- 1 Direct tie to FD, malicious/false alarm
- 2 Central station, malicious false alarm
- 1 Local alarm system, malicious false alarm
- 2 Bomb scare - no bomb
- 8 Sprinkler activation due to malfunction
- 1 Extinguishing system activation due to malfunction
- 19 Smoke detector activation due to malfunction
- 312 Alarm system sounded due to malfunction
- 6 CO detector activation due to malfunction
- 1 Sprinkler activation, no fire - unintentional
- 40 Smoke detector activation, no fire - unintentional
- 62 Detector activation, no fire - unintentional
- 34 Alarm system sounded, no fire - unintentional
- 36 Carbon monoxide detector activation, no CO
- 2 False alarm or false call, other
- 527 Sub-Total,False Alarms & False Calls

Severe Weather & Natural Disasters

- 1 Lightning strike (no fire)
- 1 Sub-Total,Severe Weather & Natural Disasters

Other Type of Incidents

- 4 Citizen complaint
- 240 Inspection
- 244 Sub-Total,Other Type of Incidents
- 3,336 Incident Types

Total Count of Unique Incident Numbers for this Period: 3,330

GARDNER FIRE DEPARTMENT EQUIPMENT LIST
JUNE 30, 2010

<u>UNIT</u>	<u>DESCRIPTION</u>	<u>USE</u>	<u>STATION</u>
ENGINE 1	1996 E-ONE CYCLONE	PUMP	STATION 2
ENGINE 2	1987 E-ONE FORD C-8	PUMP	STATION 1
ENGINE 3	1989 E-ONE CYCLONE	PUMP	STATION 2
ENGINE 4	1980 E-ONE FORD C-8	SQUIRT	STATION 2
TOWER 1	2002 E-ONE	95' REAR MOUNT PLATFORM	
CAR 1	2004 CHEVY TAHOE	CHIEF'S	STATION 2
CAR 2	2010 FORD EXPEDITION	COMMAND CAR/LT'S	STATION 2
CAR 3	2003 FORD EXPEDITION	FIRE PREVENTION	STATION 2
TRUCK 3	1994 FORD F800	FIRE ALARM	STATION 1
TRUCK 4	2003 DODGE RAM	CAPTAIN'S	STATION 2
TRUCK 5	2002 DODGE RAM	FIRE PREVENTION	STATION 2
TRUCK 9	1989 FORD PICK UP	GENERAL USE	STATION 2
TRUCK 10	1985 GMC	BRUSH FIRE	STATION 2
RESCUE	1997 FORD F-800	RESCUE	STATION 2
DECON		DECON UNIT	
HAZMAT	TRAILER	HAZMAT UNIT	

GARDNER FIRE DEPARTMENT
FISCAL YEAR 2010
PERMANENT

NAME	REGULAR WAGES	OVERTIME WAGES	OTHER WAGES	TOTAL WAGES
Anthony Alario	41,150.20	3,616.09	6,822.06	51,588.35
Richard Ares	55,952.56	6,905.94	10,581.58	73,440.08
Christopher Benoit	41,150.20	2,224.75	6,422.06	49,797.01
Charles Boris	55,732.54	4,139.40	9,468.45	69,340.39
Michael Boris	41,811.17	2,851.39	11,052.40	55,714.96
Cleophas Caouette	55,732.54	4,562.11	6,514.22	66,808.87
Wesley Caouette	41,150.20	172.22	5,816.74	47,139.16
Ryan Casper	41,150.20	2,539.86	8,238.59	51,928.65
Jeffrey Chartier	12,064.20		2,068.29	14,132.49
Paul Cormier	41,150.20	1,637.61	5,042.69	47,830.50
Steven Couture	41,150.20	2,016.71	11,271.24	54,438.15
Daniel Fields	41,150.20	5,375.89	11,227.97	57,754.06
Patrick Fohy	41,150.20	2,186.60	6,568.59	49,905.39
Peter Gamache, Jr.	41,150.20	2,391.07	10,252.59	53,793.86
Granville Gibbons	37,984.80	330.72	7,411.09	45,726.61
Eric Hulette	41,150.20	806.33	9,051.78	51,008.31
John Iwanik	53,648.40	6,911.93	18,824.74	79,385.07
Robert Jacques	41,150.20	3,338.76	8,146.06	52,635.02
Sean Kelley	41,150.20	1,349.53	8,182.06	50,681.79
Gregory Lagoy	53,648.40	5,755.29	10,196.61	69,600.30
Earl Meagher	42,748.53	1,425.10	15,049.19	59,222.82
Ryan Meagher	41,150.20	3,826.46	8,495.58	53,472.24
Robert Newton	56,717.74	2,079.36	81,865.60	140,662.70
David Nisula	41,150.20	2,748.89	6,322.06	50,221.15
Craig Osowski	41,150.20	2,123.63	8,742.06	52,015.89
Dino Poudrette	41,150.21	751.56	6,552.06	48,453.83
Steven Roy	41,150.20	3,850.73	6,782.06	51,782.99
Guy Sharron	41,150.20	2,287.78	5,882.06	49,320.04
Brian Smith	53,648.40	4,193.89	9,124.32	66,966.61
Jeffrey Sundnas	41,150.20	4,667.78	6,775.12	52,593.10
Timothy Tenney	42,748.53	3,544.42	7,077.42	53,370.37
Ronald Therrien	76,407.54		12,095.50	88,503.04
Elizabeth L. Cormier	30,653.43	353.32	660.00	31,666.75
	1,451,352.59	90,965.12	348,582.84	1,890,900.55

**GOLF COURSE COMMISSION
ANNUAL REPORT**

To His Honor the Mayor and
Members of the City Council

The Gardner Golf Course Commission is pleased to submit its annual report for the 2009/10 fiscal year.

Membership totaled	\$ 337,783.00
Green Fees	\$196,619.00
Cart Storage & Locker Rental	\$ 2,580.00
Surcharge & Miscellaneous	\$ 40,522.00
Driving Range Tokens	\$ 41,195.00
Carts	<u>\$166,153.00</u>
Total	\$784,852.00

Approximately 700 people were covered under memberships. 37,600 rounds of golf were played which includes 29,000 membership rounds and 8,600 green fee rounds.

MEMBERSHIPS	<u>Resident</u>	<u>Non-Resident</u>
Individual	148	90
Family	45	37
College	8	5
Junior	7	0
Sr. Cit. Ind.	64	39
Sr. Cit. Fam.	10	13
Clergy Ind.	1	0
Clergy Fam.	0	0
Veteran Ind.	7	1
Veteran Fam.	2	0
Courtesy (Includes Lifetime)	13	0
Playing Privilege	12	0
Leave of Absence	n/a	6

Total 499

Years receipts	\$784,852.00
Expenditures	\$754,096.00

Respectfully submitted,

E. Patrick Griffin, Chairman

Jeffrey Gallant, Vice Chairman,
Financial Chair.

Wendy Spuria, Asst. Financial Chair.

Raymond LaFontaine, Member
Golf Course Commission

William L. Frank, Superintendent

EMPLOYEE	REGULAR WAGES	OVERTIME	OTHER	TOTAL
William L. Frank	\$58,326.20	\$0.00	\$350.00	\$58,676.20
Katherine A. Moore	\$15,326.72	\$428.01	\$300.00	\$16,054.73
Benjamin M. Egan	\$51,154.00	\$0.00	\$0.00	\$51,154.00
Jeffrey R. Prinn	\$33,676.80	\$2,443.63	\$1,490.00	\$37,610.43
William G. Moore	\$34,027.60	\$3,138.95	\$1,640.00	\$38,806.55
Mark L. Gravel	\$33,350.40	\$2,072.65	\$1,250.00	\$36,673.05
Herbert D. Rice	\$33,350.40	\$0.00	\$1,400.00	\$34,750.40
Charles R. LeBlanc	\$1,296.00	\$0.00	\$0.00	\$1,296.00
Bradford Damon	\$1,720.00	\$0.00	\$0.00	\$1,720.00
Wilfred Ducharme	\$640.56	\$0.00	\$0.00	\$640.56
Donald Girouard	\$712.00	\$0.00	\$0.00	\$712.00
David Beauregard	\$2,684.51	\$0.00	\$0.00	\$2,684.51
Stephen P. Furbush	\$772.86	\$0.00	\$0.00	\$772.86
Paul D. Geoffroy	\$6,708.00	\$0.00	\$0.00	\$6,708.00
Allen T. Goguen	\$3,774.23	\$0.00	\$0.00	\$3,774.23
Nicholas A. Griffin	\$4,208.75	\$0.00	\$0.00	\$4,208.75
Scott M. Hermanson	\$7,671.30	\$0.00	\$0.00	\$7,671.30
Travis P. Jaillet	\$4,932.20	\$0.00	\$0.00	\$4,932.20
Ernest Johnson	\$1,383.20	\$0.00	\$0.00	\$1,383.20
Zachary W. Koren	\$2,807.35	\$0.00	\$0.00	\$2,807.35
Michael Melanson	\$1,696.52	\$0.00	\$0.00	\$1,696.52
George D. Tucker	\$3,615.93	\$0.00	\$0.00	\$3,615.93
John Wagner	\$328.95	\$0.00	\$0.00	\$328.95
Daniel J. Berry	\$18,112.50	\$0.00	\$75.00	\$18,112.50
Kevin N. Descarreaux	\$15,706.00	\$0.00	\$0.00	\$15,706.00

CITY OF GARDNER
GARDNER MUNICIPAL GOLF COURSE
FISCAL 2010

EMPLOYEE	REGULAR WAGES	OVERTIME	OTHER	TOTAL
Jessica R. Anderson	\$1,948.00	\$0.00	\$0.00	\$1,948.00
Shannon L. Brow	\$5,320.00	\$0.00	\$0.00	\$5,320.00
Totals	\$345,250.98	\$8,083.24	\$6,505.00	\$359,764.22

TO: His Honor, the Mayor and the City Council

FROM Donald W. Lemieux, Superintendent of the Greenwood Memorial Pool

DATE: February 24, 2010

SUBJECT: Annual Report 2009-2010, Greenwood Memorial Pool

We hereby submit the annual report for the Greenwood Memorial Pool for the fiscal year ending June 30, 2010.

Attendance at the Greenwood Memorial Pool for the year was 20,202 this includes 2,500 for July swim meet.

Total Income for Greenwood Memorial Pool for the year was \$86,914.50 includes 10,000.00 for High School rental.

The Greenwood Memorial Pool is the home of the Sixteen State Championship Gardner High School Swim Team and 2000 Olympic Gold Medalist Samantha Arsenault.

Once again many activities took place in the indoor pool during the year and they are as follows:

- ✓ Swimming lessons were offered in several 6 week sessions on a year round basis. The classes held were Waterbug I, Waterbug II, Waterbug III, Beginner, Advanced Beginner, Intermediate and Swimmer. Achievement cards were given to those children who successfully completed this program.
- ✓ The Sacred Heart School participated in swimming programs throughout the year.
- ✓ Public swimming Saturday from 2:00-6:00 pm
- ✓ The High School Swim Team used the pool for swim practices and swim meets.
- ✓ Life Saving Classes were offered.
- ✓ The Girl Scouts and Boy Scouts used the pool to earn merit badges.
- ✓ The indoor pool was used from 11:30 am until 1:30 pm, Monday through Thursday, for adult and senior citizen lap swimming.
- ✓ The indoor pool was used for therapy swimming 11:30 am until 1:30 pm, Monday through Thursday.
- ✓ The Greenwood Memorial Swim Club used the pool for training.

- ✓ The indoor pool is also the home of the Greenwood Special Olympic Swim Program.
- ✓ Birthday parties were also held.

The 25 yard 25 meter outdoor pool was opened on June 14, 2010 until August 28, 2010. The following took place during this summer season:

- ✓ Swimming lessons were offered in 3 week sessions throughout the summer.
- ✓ Life guard training course was run.
- ✓ Public swimming was held 6 days a week from 12:00 pm until 5:00 pm .
- ✓ Birthday parties were held.
- ✓ The Greenwood Memorial Swim Club used the outdoor pool throughout the summer for its training.
- ✓ A New England Championship Qualifying swim meet was held in July for 3 days. This meet attracted over 2,500 people to enjoy our great city.



EMPLOYEE	REGULAR WAGES	OVERTIME	OTHER	TOTAL
Donald W. Lemieux	\$49,615.58	\$0.00	\$5,816.00	\$55,431.58
Diana Ringer	\$17,563.00	\$0.00	\$105.00	\$17,668.00
Kayla D. Agnir	\$619.88	\$0.00	\$0.00	\$619.88
Jessica L. Clark	\$5,419.76	\$0.00	\$0.00	\$5,419.76
Kaylee E. Dewey	\$688.76	\$0.00	\$0.00	\$688.76
Kelsey P. Dewey	\$2,068.65	\$0.00	\$0.00	\$2,068.65
Kerry A. Dewey	\$1,629.25	\$0.00	\$0.00	\$1,629.25
Erin E. Gray	\$2,030.65	\$0.00	\$0.00	\$2,030.65
Caitlin M. Papa	\$1,458.26	\$0.00	\$0.00	\$1,458.26
Danielle K. Sekurski	\$1,448.75	\$0.00	\$0.00	\$1,448.75
Ashley A. Silvia	\$1,797.88	\$0.00	\$0.00	\$1,797.88
Christopher Woolridge	\$665.00	\$0.00	\$0.00	\$665.00
Totals	\$85,005.42	\$0.00	\$5,921.00	\$90,926.42



CITY OF GARDNER
BOARD OF HEALTH ROOM 29, CITY HALL
 GARDNER, MASSACHUSETTS 01440
 (978) 630-4013
 FAX (978) 632-4682



To: The Honorable Mark A. Hawke, Mayor
 The Honorable Members of the Gardner City Council

The Board of Health submits this 57th Annual Report for the Fiscal Year 2010, ending June 30, 2010. The following notable events occurred over the past year:

- The declaration of an Influenza Pandemic by the Centers for Disease Control (CDC) and the World Health Organization (WHO) presented a major challenge for the Department. The Board of Health responded by forming a unique alliance with the Boards of Health and School Departments of the Cities of Gardner, Fitchburg and Leominster, along with Community Health Connections. In total, the Board of Health in conjunction with the alliance participated in over 30 clinics regionally that were open to our residents. The City of Gardner and the Montachusett Region generally, had among the highest vaccination rates in the state. The Board would like to acknowledge the efforts of everyone involved in this major initiative to protect the public health. Special thanks are extended to the Superintendent of Schools and the School Nurse leader for their leading role in responding to this threat.
- “The Ice Storm” continued to be a significant issue for the City and the Department over this Fiscal Year. The storm, which knocked out power to the City for several days and displaced many residents, also produced large amounts of tree and limb debris. The Transfer Station personnel operated a storm tree and limb debris processing and disposal site for residents to use, which also was utilized as a staging area for processing materials collected under contract to collect storm damage tree and limb debris curbside; this work was completed by November, 2010.
- The Solid Waste Enterprise Program completed the Fiscal Year with a certified surplus of \$ 315,386. Trash collections totaled 4131 tons for FY 2010 an approximate 8% increase in tonnage from FY2009. This may be explained by a period of extraordinary rains that caused widespread flooding in Massachusetts in the spring months. Most of the increase in tonnage occurred in the March to June period. Recycling collections for FY 2010 were 1620 tons.
- The City of Gardner, through the Landfill Enterprise entered into an agreement with Seamans LLC to use the methane gas collected at the landfill to generate power. This project went online in March. Operational maintenance of the flare and the gas field is now the responsibility of Seamans, LLC.
- The Board of Health continued with providing communicable disease investigation, reporting, and follow up, including required Public Health Nursing Services. (Nursing services obtained from the Gardner V.N.A.)
- The Department continued to provide inspection services under the State Sanitary Code for Housing, Food Sanitation, Swimming Pools, Tanning Facilities, Body Art (Piercing and Tattoo) Establishments, Septic Systems, Wells, and Nuisances. License information follows later in this report.

Licenses/Permits issued:

151	Food Licenses
4	Septic Haulers/
10	Septic Installers Licenses
0	Body Piercing License Establishment/Practitioner
1 / 4	Tattoo License- Establishment/Practitioner
1	Day Camps
2	Hotel/Motel/Bed & Breakfast Licenses
11	Solid Waste Hauler License
4	Funeral Director Licenses
272	Burial Permits
6	Pool/Spa Licenses
11	Tanning Salon Licenses
2	Manufactured Home Parks
27	Tobacco Sales Permits
10	Septic System Permits
5	Well Permits
4	Beaver Trapping/Breaching Permits
1	Movie Theater

The Board of Health meets monthly at 5:15pm on a Monday as the member's schedules allow, and as needed.

The Board would like to thank all of the City Departments and personnel who assisted the Board of Health in their duty to protect the health, safety, and welfare of the residents.



Bernard F. Sullivan, R.S., C.H.O
Director of Public Health

**Report of the Trustees
of the
Levi Heywood Memorial Library Association
To the Honorable Mayor and Members of the
Council of the City of Gardner**

We are pleased to present this, the report of the Trustees of the Levi Heywood Memorial Library Association for the fiscal year 2009-2010, our one hundred and twenty-fourth annual report.

This report by our Acting Director, as official spokesperson for our Trustees, reveals continued growth in our collections and increased use of our Library programs and services.

We sincerely appreciate your loyalty, encouragement, and understanding of the Library's importance and function in the Gardner community.

Respectfully submitted,

Ronald F. Cormier
Clerk of and for
Board of Trustees
October 27, 2010

**LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION
TRUSTEES AND STAFF
2009-2010**

BOARD OF TRUSTEES

Karen Anderson	Mayor Mark Hawke
Calvin Brooks	Sheila Heglin
Ronald F. Cormier	Michael Horrigan
Dr. Carol Daring, Superintendent of Schools	City Council Chair Neil W. Janssens
Scott Graves #	Ambrose Marean
Richard H. Greenwood	Doris Pierce
Sally Q. Hartshorn	Henri Sans, Honorary Trustee
	Arthur Young

OFFICERS OF THE BOARD OF TRUSTEES

Richard H. Greenwood	President
Karen Anderson	1 st Vice President
Ronald F. Cormier	Clerk
Sally Q. Hartshorn	Treasurer

Staff

Gail P. Landy, Director
Holly A. Booth, Tech. Services Librarian
Celeste M. Burdett, Children's/Tech. Services Librarian
Tammy M. Caissie, Reference/Network Transfer Librarian
Suzanne Charland, Adult Library Assistant
Richard Cochran, Custodian
Elizabeth Covington, Adult Library Assistant
Jayne Hallock, Staff Services Assistant
Kathleen Leslie, Coord. Adult Library Services
MaryAnn McGee, Coord. Youth Library Services
Pamela Meitzler, Local History Librarian
Janet Percy, Adult Library Assistant
Patricia Urato, Adult Library Assistant

Resigned FY 2010

**Report of the Treasurer
Levi Heywood Memorial Library FY 2009-2010**

	Unrestricted Funds	Restricted Funds	All Funds
REVENUES			
Municipal		\$542,961	\$542,961
State		\$25,420	\$25,420
Gifts/grants	\$32,581		\$32,581
Circulation	\$20,842		\$20,842
Photocopies/Printouts	\$2,492		\$2,492
Endowment	\$183,135		\$183,135
Meeting Room rental	\$703		\$703
Other	\$316	\$0	\$316
Carryover (Previous Year)	\$1,075	\$113,722	\$114,797
TOTAL	\$241,144	\$682,103	\$923,247
EXPENDITURES			
Compensation		\$389,205	\$389,205
Books	\$8,660	\$70,669	\$79,329
Electricity		\$21,350	\$21,350
Heat		\$12,410	\$12,410
Telephone	\$197	\$3,145	\$3,342
Printing/Supplies	\$89	\$4,272	\$4,361
Circulation	\$1,371	\$2,670	\$4,041
Audio/Visuals		\$11,861	\$11,861
Periodicals		\$7,164	\$7,164
Maintenance	\$13,139	\$13,683	\$26,822
Insurance	\$0	\$10,734	\$10,734
Professional Services	\$25,690		\$25,690
Fees	\$14,871		\$14,871
Staff Travel	\$71		\$71
Furniture/Equipment	\$257		\$257
C/W MARS Membership		\$29,824	\$29,824
Bond repayment expense	\$151,237		\$151,237
Programming	\$2,154		\$2,154
Other	\$7,575		\$7,575
Refund to City		\$0	\$0
Carryover	\$15,833	\$105,116	\$120,949
TOTAL	\$241,144	\$682,103	\$923,247

Sally Q. Hartshorn, Treasurer

Note: The financial statements of the Levi Heywood Memorial Library Association are audited by the independent auditing firm of Alexander, Aronson & Finning. These financial statements are prepared on an accrual basis and report on current funds, land, building and equipment funds, including depreciation; investments, including realized and unrealized gains and losses; fund balances; and accrued liabilities. These statements are on file at the LHML and are reviewed by the Trustees, and filed with the Internal Revenue Service and the State Attorney General. This Treasurer's Report is designed to show only actual revenues and expenditures for FY2010.

LEVI HEYWOOD MEMORIAL LIBRARY STATISTICAL REPORT

NUMBER OF DAYS OPEN IN FY 2009-2010: 242

POPULATION SERVED: 20,682

Number of Gardner registered borrowers 11,290

HOURS OPEN PER WEEK: JULY – AUGUST 40, SEPTEMBER – JUNE 41

TOTAL CIRCULATION FOR July 2009-June 2010: 175,361

AVERAGE DAILY CIRCULATION: 725

AVERAGE DAILY REFERENCE TRANSACTIONS: 67

AVERAGE DAILY INTERNET USE: 41

CIRCULATION INFORMATION FOR FY2010 (7/01/09-6/30/10)

Reported for FY09	Total Circulation	ADULT/YA	CHILDREN	TOTAL FY10
130,124	Books	71,994	51,190	123,184
4,074	Print Periodicals, newspapers and other print serials	3,519	392	3,911
11,484	Audio (compact discs, cassettes)	8,257	1,031	9,288
40,832	Video cassettes/DVDs	37,224	141	37,365
1,799	Miscellaneous	1,074	539	1,613
Adult/YA: 130,384 Children: 57,929 TOTAL: 188,313		122,068	53,293	175,361
ILL Recd: 20,716				18,062
ILL Sent: 17,345				16,972

TOTAL FY09	SERVICES	ADULT DEPT.	CHILDREN'S ROOM	TOTAL FY10
20,516	Reference (ESTIMATES)	12,346	3,789	16,135
12,584	Internet Use by public	9,310	597	9,907
91	Class Visit Attendance		115	115
1,314	Program & Film Attendance		1,737	1,737
1,268	Storyhour Attendance		1,517	1,517
715	Meeting Room Use (# groups)	484	105	591

FISCAL 2010	SALARY	FURLOUGH TIME	O.T. PAY	LONGEV	MISC. PAY	TOTAL PAY
LIBRARY						
BOOTH, HOLLY A	31,573.36	-242.88		330.00		31,660.48
BURDETT, CELESTE M	31,573.36	-242.75		705.00		32,035.61
CAISSIE, TAMMY M	33,552.25	-257.50	52.10	450.00		33,796.85
CHARLAND, SUZANNE	12,012.00			315.00		12,327.00
COCHRAN, RICHARD M	34,269.56	-263.62		480.00	66.20	34,552.14
COVINGTON, ELIZABETH M	8,538.38					8,538.38
HALLOCK, JAYNE	31,573.36	-242.88		630.00		31,960.48
LANDY, GAIL P	65,000.00	500.00		690.00		65,190
LESLIE, KATHLEEN D	36,749.44	-282.68		240.00		36,706.76
MCGEE, MARYANN J	36,796.55	-282.50	57.14	450.00		37,021.19
MEITZLER, PAMELA R	9,522.18					9,522.18
PERCY, JANET P	31,573.36	-242.88		330.00		31,660.48
URATO, PATRICIA A	22,759.28	-184.8		390.00		22,964.48
DEPARTMENT TOTAL	385,493.08	-2,742.49	109.24	5,010.00		387,936.03

Report of the Library Director FY10

FY2010 was not a year that started out well. Uncertainties over budget figures, together with the news that the Library would be expected to assume the construction bond payments, forced some hard decisions regarding library operations. We reduced our hours and number of days open, and as a result, received a reduced amount of State Aid. The year did not end on a high note, either. The probability that we are entering a multi-year cycle in which our Library certification relies on waiver approval is not a happy prospect.

What did not decrease in FY2010 was Library use, and that is one of the positive items to report on this evening. The Massachusetts Board of Library Commissioners reports that library circulation has increased for the 10th year in a row, and that statistic was borne out at the Levi Heywood Memorial Library. Despite being open 20% fewer hours than in FY09, average circulation increased from 626 to 725 items daily. Similar increases were seen for reference transactions and internet use.

Children's programming was more popular than ever, with story hour and program attendance exceeding counts of the prior year. The Summer Reading Program had 475 participants and featured 7 family picnic nights.

Gallery Space in the volunteer room was booked for every month of the past year, and featured exhibits by library patrons, Elm Street School students, and members of the Greater Gardner Art Association, as well as a display assembled by Local History Librarian Pam Meitzler honoring the City's 225th anniversary.

The Greenwood Public Meeting Room served as a city polling station, a scouting troop den, and a meeting site for organizations as diverse as the AARP, a quilter's group, and the Disability Commission. It was also the venue for the Gardner High School's Class of 1959 reunion brunch.

The smaller Conference Rooms in the Reference area were frequently booked for use by literacy volunteers and school tutors.

Many of the services that we were able to provide in the past year were due to the generosity of our Friends' group and the support of our many volunteers. The Friends of the Library contributed over \$23,000 to pay for books, museum passes, new computers, wireless service and program expenses. We were able to use some of those purchases to meet the materials expenditure requirement that qualifies the Library for State Aid.

Last year, we counted 119 volunteers who cleaned and shelved books, delivered to shut-ins, ran the monthly book club, organized book sales, and assisted with the summer reading program.

We are happy to be able to count among our strongest supporters our Mayor, Mark Hawke, who takes an active interest in our Library, whether advocating for budget funds or participating in our summer reading club.

To each and every one of our Friends and volunteers, thank you. We need you all.

For at least the next several years, it is expected that Library use will continue to outpace Library funding. We felt the effects of the economic downturn in FY10 and will be even more aware of it in the current year as we await the determination of our certification status.

Our Library staff has been forced to make adjustments. With overall staffing decreased yet again, more will be required of each member in order to provide the level of service our patrons count on. We are fortunate in having employees who work as a team and who are committed to the common goal of our Library's continued success.

Kathleen D. Leslie
Acting Library Director

MUNICIPAL GROUNDS DEPARTMENT

FISCAL YEAR ANNUAL REPORT – JULY 1, 2009 TO JUNE 30, 2010

The Municipal Grounds Department was made up to combine Parks, Playgrounds, Cemeteries, Forestry, Insect – Pest Control and Flood Control under one Director. This department has one foreman, three specialized equipment operators, a secretary and a five person advisory board.

Other than our normal day to day operations this year we

- were part of the team that organized and carried out the logistics of the 225th Celebration of this City.
- restored the ball field at Greenwood Playground with the help of a donation from Graves Construction Company.
- removed the field house at Greenwood Playground.
- removed all outdated equipment at Bickford Playground.
- had inmates from N.C.C.I. to help with our daily work load for five months at no cost to taxpayers.
- ordered a state of the art 75' working height bucket truck.
- decorated Monument Park and downtown Gardner for the Christmas season.
- in the process of ordering a new tractor to do roadside grass and brush cutting.
- purchased a new frost melting machine for winter burials.
- New four wheel drive truck with plow for the Municipal Grounds Department foreman.
- hiring a tree company to assist us in our backlog of tree calls and tree removals.
- converted a military trailer for use as a sanding trailer to be used on the bike path and city owned cemeteries.

Respectfully submitted,

Michael Gonyeo
Director/Forester

CITY OF GARDNER
MUNICIPAL GROUNDS DEPARTMENT
FISCAL YEAR 08/09

EMPLOYEE	REGULAR WAGES	OVERTIME	OTHER	TOTAL
Michael J. Gonyeo	\$54,746.46	\$0.00	\$2,168.24	\$56,914.70
Katherine Moore	\$15,326.72	\$264.76	\$300.00	\$15,891.48
John L. Hallock	\$45,136.00	\$2,771.35	\$1,771.94	\$49,679.29
Eugene R. Akers	\$35,851.68	\$3,791.25	\$4,340.44	\$43,983.37
Ronald D. Bond	\$28,226.04	\$765.18	\$2,995.04	\$31,986.26
Douglas E. Monroe, Jr.	\$2,040.02	\$598.05	\$225.93	\$2,864.00
Totals	\$181,326.92	\$8,190.59	\$11,801.59	\$201,319.10
MUNICIPAL GROUNDS/CEMETERY COMMISSION				
John T. Awdycki	\$700.00	\$0.00	\$0.00	\$700.00
Paul Bergevin	\$500.00	\$0.00	\$0.00	\$500.00
Brian R. LaRoche	\$500.00	\$0.00	\$0.00	\$500.00
Ludger A. Robichaud	\$500.00	\$0.00	\$0.00	\$500.00
Terri-Ann White	\$500.00	\$0.00	\$0.00	\$500.00
Total	\$2,700.00	\$0.00	\$0.00	\$2,700.00

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I respectfully submit this annual report for the Department of Civil Enforcement for the Fiscal Year ending June 30, 2009.

The Civil Enforcement Department is responsible for the supervision, processing and collection of parking, animal control, health, trash, and other civil violations issued by various enforcement entities of the City.

The Civil Enforcement Department is staffed by Director Mary Delaney, and Senior Account Clerk Donna Strout. The Director also serves as the City's Parking Clerk and Municipal Hearings Officer. The firm of Kelley & Ryan serves as the City's violation processing company and Registry of Motor Vehicles liaison.

Parking violations collected for the City of Gardner and Mount Wachusett Community College:

	Number of Tickets Collected	Parking Fines with Penalties
City	3,223	\$ 88,110.50
College	<u>346</u>	<u>6,845.00</u>
Totals	3,313	\$ 94,955.50

Other fees or violations collected for the City of Gardner:

	Fines with Penalties
Animal Control Violations	\$ 1,540.00
Other Violations	\$ 2,914.00

A total of \$94,955.50 realized from collected parking violations was turned over to the City Treasurer. A total of \$4,454.00 in civil fees and violations was turned over to the City Treasurer.

Respectfully submitted,

Mary A. Delaney
Director of Civil Enforcement



City of Gardner
Department of Personnel
95 Pleasant Street, Rm. 128
Gardner, MA 01440
(978) 630-4001 • Fax (978) 630-4025

Debra A. Pond, Director of Personnel
Michelle Wells, Administrator Coordinator (PT)

On a day-to-day basis, the Personnel Department handles a variety of responsibilities relating to all aspects of employee and benefit management for employees who provide services to the City of Gardner (the “City”) Community. Included in the daily operations for the Personnel Department are the drafting and implementation of applicable policies, management of the hiring and termination/retirement processes, worker’s compensation and 111F claims, unemployment claims, benefits administration, contract negotiations, working with the Mayor, City Solicitor and Department Heads on grievance and other complaint resolutions and the processing all personnel transactions, as well as the maintenance of all files relating to personnel (personnel, medical and CORI files). The part time Administrative Coordinator continues to be responsible for all of the City employee benefit time record keeping, which includes the weekly input of all benefit time taken and the generation of monthly accrual reports for Department Heads.

Department Salaries for FY 2010:	Department Head:	\$69,729.78
	PT Administrative Coordinator:	\$ 8,314.74

During FY 2010, six (6) full time employees, six (6) part time employees, two (2) full time – seasonal employees and six (6) temporary/seasonal employees were hired. Over the course of FY 2010, the City experienced seven (7) full time, two (2) part time and two (2) full time – seasonal resignations and/or layoffs. There were also three (3) retirements. Those individuals retiring all had long careers with the City and included the following positions:

<u>Position</u>	<u>Number of Years of Service</u>
Fire Captain	33
City Assessor	30
Building Department Principal Clerk & Typist	24

The Senior Account Clerk position which opened in the City Auditor’s Department was filled with an internal candidate. The City continued to reorganize various departments through the movement of certain responsibilities to more applicable departments and increasing hours where possible. Most employee departures occurred late in FY 2010 and for those positions, the hiring procedure did not commence until FY 2011.

As part of the continuing reorganization efforts, effective November 1, 2009, the transition of all employee insurance benefit administration from the Treasurer’s Department to the Personnel Department commenced. The hours of work for the part time Administrative Coordinator for the Personnel Department were increased from eight (8) to nineteen (19) to accommodate this

increase in the work. The collection of payments for water, sewer and trash invoices was transferred from the Water and Sewer Division of the Department of Public Works to the Treasurers/Collector's Department. The collection of parking ticket fines was also moved from the Purchasing/Parking Department to the Treasurer/Collector's Department. Additional duties and a title change for the Assistant Treasurer to the Assistant Collector/Treasurer along with an increase in work hours from twenty-five (25) to thirty-seven (37) was made to accommodate the change and increase in duties.

The Personnel Director worked with Mayor Hawke and the City Solicitor, John Flick, to settle the remaining two union contracts that had expired on June 30, 2008. The Police Dispatchers and Fire Department contract negotiations were settled in FY 2010 and the new contracts were signed and implemented with these two unions.

FY 2010 brought the end to the furlough hours and days negotiated in FY 2009 to prevent significant layoffs. The City was able to restore hours and continue operations while maintaining staffing levels.

At the end of FY 2010 the School Department had to process a number of layoffs due to budgetary constraints. The Personnel Director worked with the School Superintendent, Carol Daring, in conducting impact bargaining with the clerical union as well as administering the required Civil Service hearings for those employees who had permanent Civil Service status within the School Department. The Personnel Department was also responsible for the processing the benefit changes and COBRA notification for all effected employees.

Work Related Injury Statistics

The City is self-insured for 111F claims (these are police and/or fire personnel work related accidents/injuries). The City is fully insured with the Massachusetts Education and Government Association (MEGA) for worker's compensation claims (these are non-public safety personnel work related accidents/injuries, including the School Department personnel).

During FY 2010 the City had the following number of accident/injuries reported:

	<u>111F Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
Police	7	3
Fire	14	5
Totals:	21	8

(There was an approximate 25% decrease in reported claims/incidents. Of the claims reported, 35% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a 24% increase from FY 2009.)

	<u>Worker's Compensation Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
City (Non-public Safety)	22	4
School	52	0
Totals:	74	4

(There was an approximate 33.8% increase in reported claims/incidents. Only .18% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a 5.8% decrease from FY 2009.)

Ethics Liaison

In December 2009 the newly enhanced Massachusetts General Law c. 268A, Conflict of Interest Law changes went into effect and the Personnel Director was designated as the Ethics Liaison for the City. Duties relating to this designation included the distribution of the Summary of the Conflict of Interest Law for Municipal Employees (the "Summary") to all City employees and volunteers as well as notification of the Ethics Training directive. The Ethics Liaison must maintain all Summary receipt documents as well as Ethics Training certificates and must ensure that all required individuals have completed and provided both. On June 16, 2010 the Ethics Liaison provided group training for those individuals who did not have on-line access or who preferred to attend training in person as opposed to completing it on the ethics website.

ADA Coordinator/Disability Commission

As previously reported, the Personnel Director also serves as the ADA Coordinator for the City and sits on the City's Disability Commission. Members of the Disability Commission include Eric Knudsen, Chairman, Tommy Davis, Vice Chairman and Raymond Goland. Ms. Pond has held the position of Clerk for the Disability Commission since August 2005.

As has been the case over the past few years, the Commission is stilling seeking additional members. The Commission is allowed to have up to seven (7) members, but currently only has four (4). Information regarding the Commission and the ability to serve on the Commission can be found on the City website. Most of the issues addressed by Commission in FY 2010 involved handicap parking regulations and compliance as well as snow removal in the City's downtown area.

The main objective of the Personnel Department is to work with and provide advice to the Mayor, City Councilors and Department Heads to ensure that the laws, rules and regulations pertaining to all aspects of personnel management are adhered to. In addition, the Personnel Department is a resource for all City employees regarding their work environment needs, benefits and other related matters. As a result of the overall purpose and mission of Personnel Department, the Director and staff must stay abreast of the constantly changing rules, laws and regulations relative to employee and benefit management.

Honorable Mark Hawke, Mayor
Members of the City Council

Submitted herewith is the report of the Inspector of Plumbing and Gas Fittings for the Fiscal Year July 1, 2008 to June 30, 2009:

Permits are as follows:

Roof top units	5
New Homes	18
Gas Pool Heaters	3
New Gas Meter Services	83
Kitchen Remodels	52
Bath Remodels	51
Electric Water Heaters	35
Gas Water Heaters	77
Gas Logs & DVD Heaters	47
Gas Heating Boiler	83
Water Conditioners	1
Tankless Coils	25
Tests on Gas Piping & Repairs	16
Gas Dryers	11
Gas Range	37
2 nd Water Meters	11
Gas Generators	8
Repairs (Gen)	27
Mobil Home Remodel	0
Conversion Burners	1
<u>Total Permits Issued</u>	591
<u>Permit Fees Generated</u>	\$ 42,020.00

There were four-hundred and thirty eight (860) Plumbing and Gas Inspections, Ten (15) Safety Inspections and thirteen (18) Inspections required by homeowners.

Sincerely,

Donald Desmarais
Plumbing and Gas Inspector



GARDNER POLICE DEPARTMENT

Chief Neil C. Erickson

31 City Hall Avenue, Gardner, Massachusetts 01440 Phone:(978) 632-5600 fax(978)630-4027

January 18, 2011

Mayor Mark P. Hawke
Gardner City Hall
Gardner Ma 01440

Dear Mayor Hawke;

The following is the annual report for Fiscal Year 2010 for the Gardner Police Department. This report contains Police crime reporting, fines, parking tickets, motor vehicle citations and revenue associated with that, and Detective Bureau statistics. It is a combined effort of our officers and staff and a reflection of their dedication to "protect and serve" the City of Gardner. It is my hope that the upcoming year will continue to turn more positive for the City. We look forward to working with you and the Community through the rest of this fiscal year and the next.

Sincerely;

Neil C. Erickson
Chief of Police

**Gardner Police Department
Fiscal 2010 Annual Report
Personnel**

Chief of Police

Neil C. Erickson

Deputy Chief of Police

Rock A. Barrieau

Lieutenants

John A. Bernard

Roger M. Wrigley

Sergeants

Edward P. Brow, Kevin J. Minns,
Guy Bibeau, Eric McAvene, Leonard Crossman, Richard Braks

Patrolmen

Brian P. Gemborys, William C. Crockett, Jeffrey S. Brown, William J. Grasmuck,
Troy L. Valardi, John E. Lawrence, Robert F. Allard, Roger J. Cormier,
James F. Trifiro, Rocco J. Siciliano, Larry Landry, Sean Lafrennie,
John Smith, John Czasnowski, Christopher Starzynski,
Eugene Kolimaga, Roger Robert, Jesse Gadarowski, Russell St.Pierre,
Robert Holst, Joseph Wolski, Nicholas Maroni

Systems Manager

Laurie Lyons

Principal Clerk & Secretary

Patricia Cormier

Sr. Clerk & Typist

Maryann Desmarais

Dispatchers--Full Time

Heather Newton, Susan O'Sullivan, Shannon Barnes,
Miranda Jefferson, Dawn Theriault, Athena Bowne-Goguen

Dispatchers--Part Time

Stacia Clement, Melissa LaRoche
Rebecca Broeckel, Agnes Hough

Gardner Police Department
Fiscal 2010
Payroll Report

NAME	REGULAR	OVERTIME	OTHER	TOTAL
Chief Neil Erickson	\$82,999.80	\$0.00	\$18,121.02	\$101,120.82
Deputy Chief Rock Barrieau	\$69,999.80	\$0.00	\$13,161.02	\$83,160.82
Lt. John Bernard	\$57,755.12	\$15,378.19	\$31,335.89	\$104,469.20
Lt. Roger Wrigley	\$57,755.12	\$16,370.86	\$23,238.96	\$97,364.94
Sgt. Edward Brow	\$53,026.77	\$7,203.45	\$8,490.74	\$68,720.96
Sgt. Kevin Minns	\$53,026.77	\$7,721.13	\$12,091.11	\$72,839.01
Sgt. Guy Bibeau	\$53,026.77	\$9,801.31	\$23,161.72	\$85,989.80
Sgt. Eric McAvene	\$53,026.77	\$12,560.46	\$35,130.23	\$100,717.46
Sgt. Leonard Crossman	\$30,158.61	\$8,361.75	\$14,696.40	\$53,216.76
Sgt. Richard Braks	\$50,503.60	\$12,673.13	\$15,464.40	\$78,641.13
Officers				
Brian Gemborys	\$46,642.46	\$7,864.86	\$34,886.23	\$89,393.55
William Crockett	\$46,642.46	\$9,608.03	\$14,409.22	\$70,659.71
Jeffrey Brown	\$43,725.04	\$3,706.80	\$15,534.48	\$62,966.32
William Grasmuck	\$44,848.74	\$2,244.10	\$9,871.79	\$56,964.63
Troy Valardi	\$43,168.32	\$5,610.48	\$37,797.00	\$86,575.80
John Lawrence	\$43,168.32	\$7,508.25	\$13,187.72	\$63,864.29
Robert Allard	\$43,168.32	\$1,542.52	\$20,270.76	\$64,981.60
Roger Cormier	\$43,168.32	\$3,202.08	\$49,518.30	\$95,888.70
James Trifiro	\$40,677.84	\$9,561.41	\$29,993.00	\$80,232.25
Rocco Siciliano	\$43,168.32	\$784.89	\$24,557.07	\$68,510.28
Larry Landry	\$43,168.32	\$9,694.84	\$43,007.31	\$95,870.47
Sean Lafrennie	\$43,168.32	\$4,950.22	\$18,471.59	\$66,590.13
John Smith	\$43,168.32	\$3,797.44	\$44,127.68	\$91,093.44
John Czasnowski	\$43,168.32	\$7,031.89	\$12,064.87	\$62,265.08
Christopher Starzynski	\$43,168.32	\$13,451.55	\$43,076.82	\$99,696.69
Eugene Kolimaga	\$43,168.32	\$3,366.33	\$6,064.45	\$52,599.10
Roger Robert	\$43,168.32	\$3,790.54	\$45,011.03	\$91,969.89
Jesse Gadarowski	\$16,437.17	\$5,101.37	\$42,966.55	\$64,505.09
Russell St.Pierre	\$43,168.32	\$7,438.67	\$31,814.82	\$82,421.81
Robert Holst	\$43,168.32	\$13,083.40	\$23,787.61	\$80,039.33
Joseph Wolski	\$43,168.32	\$13,040.23	\$36,476.20	\$92,684.75
Nicholas Maroni	\$5,811.12	\$679.08	\$3,065.57	\$9,555.77
Dispatch				
Heather Newton	\$31,054.40	\$6,542.08	\$4,439.07	\$42,035.55
Susan O'Sullivan	\$27,829.52	\$5,065.96	\$4,154.07	\$37,049.55
Shannon Barnes	\$31,054.40	\$6,637.99	\$5,683.70	\$43,376.09
Dawn Theriault	\$31,054.40	\$5,253.89	\$6,660.95	\$42,969.24
Miranda Jefferson	\$31,054.40	\$4,015.49	\$5,065.66	\$40,135.55
Athena Bowne-Goguen	\$3,690.31	\$0.00	\$0.00	\$3,690.31
Stacia Clement	\$6,678.33	\$662.17	\$238.66	\$7,579.16
Melissa Laroche	\$2,646.01	\$489.39	\$184.62	\$3,320.02
Agnes Hough	\$3,240.14	\$0.00	\$0.00	\$3,240.14
Rebecca Broeckel	\$3,393.25	\$0.00	\$0.00	\$3,393.25

Gardner Police Department
Fiscal 2010
Payroll Report

NAME	REGULAR	OVERTIME	OTHER	TOTAL
Laurie Lyons, System Mgr.	\$54,999.88	\$2,542.30	\$5,459.40	\$63,001.58
Patricia Cormier, Prin. Clerk	\$34,823.01	\$438.67	\$870.00	\$36,131.68
Maryann Desmarais, Sr. Clerk	\$30,620.44	\$161.73	\$210.00	\$30,992.17
Robert Beaton	\$0.00	\$0.00	\$14,049.75	\$14,049.75
Michael Bennett	\$0.00	\$0.00	\$312.00	\$312.00
Dennis Casavant	\$0.00	\$0.00	\$10,939.50	\$10,939.50
Timothy A. Desmarais	\$0.00	\$0.00	\$604.50	\$604.50
James Dufort	\$0.00	\$0.00	\$19,636.50	\$19,636.50
Jeffrey Giles	\$0.00	\$0.00	\$370.50	\$370.50
Derek Hall	\$0.00	\$0.00	\$965.50	\$965.50
Edmond Johnson	\$0.00	\$0.00	\$156.00	\$156.00
Richard E. Oinonen	\$0.00	\$0.00	\$1,150.50	\$1,150.50
John A. Perreault	\$0.00	\$0.00	\$936.00	\$936.00
Eric D. Smith	\$0.00	\$0.00	\$1,560.00	\$1,560.00
Roger St.Laurent	\$0.00	\$0.00	\$10,062.00	\$10,062.00

GARDNER POLICE DEPARTMENT FISCAL 2010 ANNUAL REPORT

MONIES RECEIVED AND TURNED OVER TO CITY TREASURER

Bicycle Registrations	10.50
License to Carry	7,375.00
Firearms Identification	1,325.00
Police/Accident Reports	4,702.45
Use of Lockup Fees	50.00
License Fees-Dealers	100.00
Hackney License Fees	190.00
Cab Registration Fees	5.00
Warrant Removal Fees	600.00
Restitution	897.87
Witness Fees	22.00
Door to Door Salesmen License Fee	20.00
Auctioneer License Fee	.00
Administrative Fee from Details	22,817.56
Use of Equipment Fee from Details	3,294.00
Revenue Collected from District Court	14,994.00
Revenue Collected from Dog Violations	1640.80
Revenue Collected from Parking Violations	92,189.60

GARDNER POLICE DEPARTMENT

ANNUAL REPORT FY 2009-2010

CONVEYANCE LICENSES ISSUED	1
HACKNEY LICENSES GRANTED	19
BIKE REGISTRATIONS	13
CITATIONS ISSUED	1391
PARKING TICKETS ISSUED	3585
ACCIDENTS	663
CALLS FOR SERVICE	24286
OFFENSES	2940
LICENSE TO CARRY FIREARMS	82
FIREARMS IDENTIFICATION CARDS	11
OVER 70 YEARS OF AGE-RENEWAL OF FID,LTC	1
LICENSE TO SELL AMMUNITION	1
FID RESTRICTED NEW-RESTRICTED CHEMICAL PROPELLANT ONLY	5

CASE ACTIVITY STATISTICS

TOTAL FELONIES	1368
TOTAL CRIME RELATED INCIDENTS	1569
TOTAL NON CRIME RELATED INCIDENTS	971
TOTAL ARRESTS (ON VIEW)	695
TOTAL ARRESTS (BASED ON INCIDENTS/WARRANTS)	132
TOTAL ARRESTS	831
TOTAL PROTECTIVE CUSTODIES	110
TOTAL JUVENILE ARRESTS	74
TOTAL JUVENILES HANDLED	13
TOTAL JUVENILES REFERRED	61
TOTAL HEARINGS	77
TOTAL SUMMONS	269
TOTAL OPEN WARRANTS	94
TOTAL RESTRAINT ORDERS	230
DOMESTIC VIOLENCE RELATED ARRESTS	139

CRIMES AGAINST PERSONS	OFFENSES	OFFENSES
	FY 2010	FY 2009
ACCIDENTAL DEATH	0	0
AGGREGATED RAPE	0	1
ALCOHOL VIOLATION	0	2
ARMED ROBBERY	2	2
ARMED BANK ROBBERY	1	0
ARMED KIDNAPPING	0	0
ASSAULT WITH A DANGEROUS WEAPON	0	2
ASSAULT AND BATTERY	4	3
ASSAULT AND BATTERY WITH DANGEROUS WEAPON	0	4
ASSAULT AND BATTERY ON CHILD WITH INJURY	0	1
ASSAULT WITH INTENT TO RAPE	1	1
ASSAULT TO MAIM	0	0
ATTEMPTED MURDER	0	1
ATTEMPTED SUICIDE	0	1
CRIMINAL HARASSMENT	1	0
DISTRIBUTING FOOD WITH HARMFUL SUBSTANCE	0	0
EMBEZZLEMENT	1	0
FALSE REPORT OF A CRIME	1	0
FRAUD/ FRAUDULENT ACTIVITIES	1	0
INDECENT EXPOSURE	2	0
INDECENT ASSAULT AND BATTERY ON CHILD	5	12
INDECENT ASSAULT AND BATTERY ON CHILD OVER 14	10	4
INDUCING A MINOR FOR SEX	0	1
INTIMIDATION OF A WITNESS	0	0
KIDNAPPING BY RELATIVE	0	1
KIDNAPPING	0	1
MAYHEM	0	0
MISSING PERSON	1	0
MURDER	0	0
NATURAL DEATH	4	1
OPEN AND GROSS LEWDNESS	0	0
OVERDOSE	0	0
PERSON UNDER 21 IN POSSESSION OF ALCOHOL	0	0
POSSESSION OF CHILD PORNOGRAPHY	0	2
PURSE SNATCHING	0	0
RAPE	22	15
RAPE OF A CHILD	0	2
STALKING	0	0
STATUTORY RAPE OF A CHILD	3	1
SUICIDE	2	1
THREAT TO COMMIT A CRIME	2	2
UNARMED BURGLARY	0	0
UNARMED ROBBERY	2	2
VIOLATION OF 209A ORDER	1	0
TOTAL CRIME AGAINST PERSON	66	63
TOTAL CRIMES	293	274

Violation Breakdown
From: 07/01/2009 Thru: 06/30/2010

<u>State Law</u>	<u>Fine Total</u>	<u>Civil</u>	<u>Warnings</u>	<u>Verbal</u>	<u>Arrests</u>	<u>Criminal</u>	<u>Totals</u>
138 / 34C	0.00	0	0	0	1	1	2
266 / 121A	500.00	2	1	0	0	0	3
540 / 4.04	105.00	4	0	0	0	0	4
540CMR205	0.00	0	1	0	0	0	1
540CMR2205	0.00	0	1	0	0	0	1
540CMR2207	0.00	0	1	0	0	0	1
540CMR224	0.00	0	0	0	1	0	1
720 / 9.06(7)	80.00	4	0	0	0	0	4
720 / 9.06(9)	60.00	3	3	3	0	0	9
720 / 906	200.00	10	8	0	0	3	21
720 / CMR 9.06(9)	220.00	2	0	0	0	0	2
720 / CMR9.06(9)	20.00	1	2	0	0	1	4
720CMR905	20.00	1	0	0	0	0	1
89 / 10	255.00	5	2	0	1	0	8
89 / 11	1750.00	10	14	0	1	1	26
89 / 2	600.00	6	2	0	0	0	8
89 / 4	100.00	1	1	0	0	0	2
89 / 4A	2200.00	22	5	0	11	10	48
89 / 4B	100.00	1	2	0	0	0	3
89 / 8	645.00	19	17	0	0	0	36
89 / 9	9455.00	96	101	3	7	2	209
90 / 10	0.00	2	2	0	11	13	28
90 / 11	765.00	22	4	0	1	5	32
90 / 12	0.00	1	0	0	0	0	1
90 / 13	225.00	7	2	0	0	1	10
90 / 13A	1125.00	47	4	0	0	2	53
90 / 14	140.00	5	2	0	1	0	8
90 / 14/B	55.00	2	0	0	0	0	2
90 / 14B	60.00	3	0	0	1	0	4
90 / 16/A	400.00	7	0	0	0	0	7
90 / 17	26280.00	201	219	3	5	11	439
90 / 18	100.00	1	34	0	1	0	36
90 / 1B	50.00	2	0	0	0	0	2
90 / 20	2205.00	51	17	0	2	3	73
90 / 23	1000.00	4	3	0	23	24	54
90 / 23 H	0.00	0	1	0	1	7	9
90 / 23C	0.00	1	0	0	1	0	2
90 / 24	0.00	2	0	0	48	37	87
90 / 24I	0.00	0	0	1	2	2	5
90 / 25	0.00	0	0	0	5	2	7
90 / 26A	385.00	2	0	0	0	0	2
90 / 34J	0.00	0	0	0	2	11	13
90 / 6	35.00	2	3	1	1	0	7
90 / 7	490.00	14	49	0	1	5	69
90 / 7AA	50.00	3	0	0	0	0	3
90 / 7Q	35.00	1	0	0	0	0	1
90 / 8	105.00	3	1	0	0	1	5
90 / 9	1050.00	11	12	2	0	9	34
90 / 9D	0.00	0	1	0	0	0	1
906 / 9	0.00	0	1	0	0	0	1
94C / 34	0.00	0	0	0	0	1	1
VCO / 15-7	0.00	0	0	0	1	0	1
TOTALS	50865.00	581	516	13	129	152	1391

Printed:
12/07/2010

Gardner Police Department

Page:
1 of 5

Crime Comparison Report For the period ending 12/07/2010

Group A Crimes Against Persons														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Kidnaping/ Abduction	2010						1	1			1	1		4
	2009	1		1					4			1		7
	Pct	n/a		n/a			n/a	n/a	n/a		n/a	0%		-43%
Forcible Rape	2010	2	1		3	1	2	1	1					11
	2009	1			1	2		2	3			3	1	13
	Pct	+100%	n/a		+200%	-50%	n/a	-50%	-67%			n/a	n/a	-15%
Forcible Sodomy	2010		2		2	4				1		1		10
	2009			1										1
	Pct		n/a	n/a	n/a	n/a				n/a		n/a		+900%
Forcible Fondling	2010													
	2009		1											1
	Pct		n/a											n/a
Aggravated Assault	2010	5	7	5	7	5	7	4	7	7	5	6		65
	2009	4	4	10	11	8	8	6	9	8	3	6	2	79
	Pct	+25%	+75%	-50%	-36%	-38%	-13%	-33%	-22%	-13%	+67%	0%	n/a	-18%
Simple Assault	2010	21	22	24	23	14	24	23	26	16	28	17	5	243
	2009	21	22	23	24	17	16	21	24	19	28	22	6	243
	Pct	0%	0%	+4%	-4%	-18%	+50%	+10%	+8%	-16%	0%	-23%	-17%	0%
Intimidation	2010	5	11	5	8	9	5	3	7	6	6	6	1	72
	2009	7	6	5	6	6	8	3	5	9	6	9	4	74
	Pct	-29%	+83%	0%	+33%	+50%	-38%	0%	+40%	-33%	0%	-33%	-75%	-3%
Statutory Rape	2010	2		4	1	2	1	1	3		3	2		19
	2009	2		2	1	2	1	2	1	2	2	1		16
	Pct	0%		+100%	0%	0%	0%	-50%	+200%	n/a	+50%	+100%		+19%
Total Crimes Against Persons	2010	35	43	38	44	35	40	33	44	30	43	33	6	424
	2009	36	33	42	43	35	33	34	46	38	39	42	13	434
	Pct	-3%	+30%	-10%	+2%	0%	+21%	-3%	-4%	-21%	+10%	-21%	-54%	-2%

Filters/Options Applied

IBR	13A,23H,90Z,200,40B,90A,39A,510,220,250,26B,90B,290,90C,90D,35A,35B,90E,270,210,26A,90F,11D,11A,11B,39C,26C,36A, 13C,09C,100,90G,240,09A,09B,39B,90H,23A,370,40A,23B,120,90I,11C,23C,13B,39D,36B,280,23D,23E,23F,23G,99,90J,520,26D,26E
NIBRS	NIBRS Lesser Included Rule Used
Date Used	Report Date used

Crime Comparison Report For the period ending 12/07/2010

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2010	1		1	4	1	1	2	1			2		13
	2009					1	5		3	2		3		14
	Pct	n/a		n/a	n/a	0%	-80%	n/a	-67%	n/a		-33%		-7%
Arson	2010									1		2		3
	2009					1	1	1						3
	Pct					n/a	n/a	n/a		n/a		n/a		0%
Burglary/ Breaking and Entering	2010	10	18	16	18	28	13	39	36	14	17	23	1	233
	2009	13	6	7	12	18	14	14	21	19	17	23	3	167
	Pct	-23%	+200%	+129%	+50%	+56%	-7%	+179%	+71%	-26%	0%	0%	-67%	+40%
Larceny (pick-pocket)	2010					2					2			4
	2009			2		1	1							4
	Pct			n/a		+100%	n/a				n/a			0%
Larceny (shoplifting)	2010	3	5	4	6	8	4	11	9	9	6	6		71
	2009	3		9	11	9	3	7	1	5	2	3		53
	Pct	0%	n/a	-56%	-45%	-11%	+33%	+57%	+800%	+80%	+200%	+100%		+34%
Larceny (from building)	2010	4	8	7	8	7	2	4	5	5	6	6		62
	2009	2	5	1	3	6	1	3	8	2	5	7		43
	Pct	+100%	+60%	+600%	+167%	+17%	+100%	+33%	-38%	+150%	+20%	-14%		+44%
Larceny (from motor vehicles)	2010		1	3		1	1		1	1		4		12
	2009						1							1
	Pct		n/a	n/a		n/a	0%		n/a	n/a		n/a		+1100
Larceny (all other)	2010	19	13	23	29	39	26	55	41	19	19	25	4	312
	2009	27	20	16	22	27	20	29	33	30	28	28	2	282
	Pct	-30%	-35%	+44%	+32%	+44%	+30%	+90%	+24%	-37%	-32%	-11%	+100%	+11%
Motor Vehicle Theft	2010		2	1	5	3	1	2	6	3	3	2		28
	2009	3	2	1	2	2	1	3	4	2	1	3	1	25
	Pct	n/a	0%	0%	+150%	+50%	0%	-33%	+50%	+50%	+200%	-33%	n/a	+12%
Counterfeit/ Forgery	2010	1	6	1		4		1	1	4	2		1	21
	2009	3	4		2	2	1	1	1	2				16
	Pct	-67%	+50%	n/a	n/a	+100%	n/a	0%	0%	+100%	n/a		n/a	+31%
Fraud (false pretense;swindle)	2010	3	5	1	1	1	3	7	4	3	4	2	1	35
	2009	3	3	3	2	2	1	3	2		1	1		21
	Pct	0%	+67%	-67%	-50%	-50%	+200%	+133%	+100%	n/a	+300%	+100%	n/a	+67%
Fraud (credit/debit card;ATM)	2010	1	2	1	1	2	3							10
	2009				2	1					2			5
	Pct	n/a	n/a	n/a	-50%	+100%	n/a				n/a			+100%

Filters/Options Applied

IBR	13A,23H,90Z,200,40B,90A,39A,510,220,250,26B,90B,290,90C,90D,35A,35B,90E,270,210,26A,90F,11D,11A,11B,39C,26C,36A,13C,09C,100,90G,240,09A,09B,39B,90H,23A,370,40A,23B,120,90I,11C,23C,13B,39D,36B,280,23D,23E,23F,23G,99,90J,520,26D,26E
NIBRS	NIBRS Lesser Included Rule Used
Date Used	Report Date used

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Crime Comparison Report For the period ending 12/07/2010

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (impersonation)	2010	2	3	1	2	2	2	1		2	1			16
	2009	1		1		1		1		1		3	1	9
	Pct	+100%	n/a	0%	n/a	+100%	n/a	0%		+100%	n/a	n/a	n/a	+78%
Embezzlement	2010		1							1				2
	2009		1		1	1	1					2		6
	Pct		0%		n/a	n/a	n/a			n/a		n/a		-67%
Stolen Property	2010	2	1	2	5	1	3	4	5	3	2	5		33
	2009			2	2		7	3	3	1		1		19
	Pct	n/a	n/a	0%	+150%	n/a	-57%	+33%	+67%	+200%	n/a	+400%		+74%
Destruction of Property/Vandalism	2010	17	17	23	24	26	29	27	27	32	24	20	2	268
	2009	13	14	30	21	30	19	27	32	25	20	25	3	259
	Pct	+31%	+21%	-23%	+14%	-13%	+53%	0%	-16%	+28%	+20%	-20%	-33%	+3%
Total Crimes Against Property	2010	63	82	84	103	125	88	153	136	97	86	97	9	1123
	2009	68	55	72	80	102	76	92	108	89	76	99	10	927
	Pct	-7%	+49%	+17%	+29%	+23%	+16%	+66%	+26%	+9%	+13%	-2%	-10%	+21%

Filters/Options Applied

IBR	13A,23H,90Z,200,40B,90A,39A,510,220,250,26B,90B,290,90C,90D,35A,35B,90E,270,210,26A,90F,11D,11A,11B,39C,26C,36A, 13C,09C,100,90G,240,09A,09B,39B,90H,23A,370,40A,23B,120,90I,11C,23C,13B,39D,36B,280,23D,23E,23F,23G,99,90J,520,26D,26E
NIBRS	NIBRS Lesser Included Rule Used
Date Used	Report Date used

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Crime Comparison Report For the period ending 12/07/2010

Group A Crimes Against Society

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2010	1	9	13	2	9	1	3	4	3	6		2	53
	2009	4	8	5	1	6	9	2	1	2	5	2	3	48
	Pct	-75%	+13%	+160%	+100%	+50%	-89%	+50%	+300%	+50%	+20%	n/a	-33%	+10%
Pornography/Obscene Material	2010										1			1
	2009							1						1
	Pct							n/a			n/a			0%
Gambling (operating;promoting)	2010											1		1
	2009													
	Pct											n/a		n/a
Weapon Law Violations	2010				1					2	1	1		5
	2009	1	1	1	1		1	2		2	3			12
	Pct	n/a	n/a	n/a	0%		n/a	n/a		0%	-67%	n/a		-58%
Total Crimes Against Society	2010	1	9	13	3	9	1	3	4	5	8	2	2	60
	2009	5	9	6	2	6	10	5	1	4	8	2	3	61
	Pct	-80%	0%	+117%	+50%	+50%	-90%	-40%	+300%	+25%	0%	0%	-33%	-2%

Filters/Options Applied

IBR	13A,23H,90Z,200,40B,90A,39A,510,220,250,26B,90B,290,90C,90D,35A,35B,90E,270,210,26A,90F,11D,11A,11B,39C,26C,36A,13C,09C,100,90G,240,09A,09B,39B,90H,23A,370,40A,23B,120,90I,11C,23C,13B,39D,36B,280,23D,23E,23F,23G,99,90J,520,26D,26E
NIBRS	NIBRS Lesser Included Rule Used
Date Used	Report Date used

Printed:
12/07/2010

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Crime Comparison Report For the period ending 12/07/2010

Group B Crimes														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2010	1			1	2				1	1	2		8
	2009	1	1		1	1				1	1			6
	Pct	0%	n/a		0%	+100%				0%	0%	n/a		+33%
Disorderly Conduct	2010	6	5	11	11	9	9	7	3	5	6	2		74
	2009	5	6	9	10	9	8	12	8	10	9	3		89
	Pct	+20%	-17%	+22%	+10%	0%	+13%	-42%	-63%	-50%	-33%	-33%		-17%
Driving under Influence	2010	3	3	2	2	1	1	4	7	2	4	3	3	35
	2009	7	4	4	4	1	1	2	1	3	2	2		31
	Pct	-57%	-25%	-50%	-50%	0%	0%	+100%	+600%	-33%	+100%	+50%	n/a	+13%
Drunkenness	2010	12	13	6	6	10	14	8	7	14	8	9	1	108
	2009	8	3	10	10	16	10	12	9	10	16	9	2	115
	Pct	+50%	+333%	-40%	-40%	-38%	+40%	-33%	-22%	+40%	-50%	0%	-50%	-6%
Family Non Violent Offenses	2010				1	1					1			3
	2009			1	2					1				4
	Pct			n/a	-50%	n/a				n/a	n/a			-25%
Liquor Law Violations	2010	7	2	5	2		1	5	5	1	2			30
	2009	2		2	13	4	13	4	2	4	4		1	49
	Pct	+250%	n/a	+150%	-85%	n/a	-92%	+25%	+150%	-75%	-50%		n/a	-39%
Runaways (under 18yr old)	2010	1	1			1								3
	2009	1		2			2	1	3		2	1		12
	Pct	0%	n/a	n/a		n/a	n/a	n/a	n/a		n/a	n/a		-75%
Trespass of Real Property	2010	1	11		2	5	2	6	9	5	2	2		45
	2009	7	2	3	4	15	2	7	3	8	3	3		57
	Pct	-86%	+450%	n/a	-50%	-67%	0%	-14%	+200%	-38%	-33%	-33%		-21%
All Other Offenses	2010	32	41	30	32	41	32	33	37	34	33	24	9	378
	2009	49	60	52	36	36	37	26	25	20	26	22	8	397
	Pct	-35%	-32%	-42%	-11%	+14%	-14%	+27%	+48%	+70%	+27%	+9%	+13%	-5%
Total Group B Crimes	2010	63	76	54	57	70	59	63	68	62	57	42	13	684
	2009	80	76	83	80	82	73	64	51	57	63	40	11	760
	Pct	-21%	0%	-35%	-29%	-15%	-19%	-2%	+33%	+9%	-10%	+5%	+18%	-10%

Filters/Options Applied

IBR	13A,23H,90Z,200,40B,90A,39A,510,220,250,26B,90B,290,90C,90D,35A,35B,90E,270,210,26A,90F,11D,11A,11B,39C,26C,36A,13C,09C,100,90G,240,09A,09B,39B,90H,23A,370,40A,23B,120,90I,11C,23C,13B,39D,36B,280,23D,23E,23F,23G,99,90J,520,26D,26E
NIBRS	NIBRS Lesser Included Rule Used
Date Used	Report Date used



Accident Breakdown

<u>Street / Location Names</u>	<u>INJURIES</u>	<u>FATALITIES</u>	<u>OUI INVLD.</u>	<u>PEDESTRIAN</u>	<u>BICYCLISTS</u>	<u># OF ACC.</u>
ACADIA RD	0	0	0	0	0	1
BAKER	0	0	0	0	0	6
BAKER ST	3	0	0	1	0	3
BATES RD	0	0	0	0	0	1
BETTY SPRING RD	2	0	0	0	0	4
BICKFORD HILL RD	0	0	0	0	0	1
BLANCHARD ST	0	0	0	0	0	3
CARLSON LN	0	0	0	0	0	2
CATHERINE ST	1	0	0	1	0	7
CENTRAL ST	7	0	0	1	1	28
CENTURY WAY	0	0	0	0	0	1
CHAPEL ST	0	0	0	0	0	1
CHELSEA ST	1	0	0	0	0	1
CHESTNUT	0	0	0	0	0	3
CHESTNUT ST	1	0	0	0	0	6
CHURCH ST	0	0	0	0	0	2
CITY HALL AVE	3	0	0	0	0	8
CLARK ST	4	0	0	0	0	14
COLEMAN ST	2	0	0	0	0	3
COLONY RD	0	0	0	0	0	3
CONANT ST	0	0	0	0	0	2
CONNORS ST	0	0	0	0	0	5
COTTAGE ST	0	0	0	0	0	1
CRAWFORD ST	0	0	0	0	0	3
CRESTWOOD DR	0	0	0	0	0	1
CROSS	1	0	0	0	0	1
CROSS ST	0	0	0	0	0	1
DINAN DR	0	0	0	0	0	1
DYER ST	0	0	0	0	0	1
EAST BROADWAY	1	0	0	0	0	7
EATON ST	2	0	0	0	0	8
ELM	3	0	0	0	0	7
ELM ST	2	0	0	0	0	9
EMERALD ST	1	0	0	0	0	6
ERNRIC PL	0	0	0	0	0	1
FOSS RD	0	0	0	0	0	1
FREDETTE ST	0	0	0	0	0	1
GLEN RD	0	0	0	0	0	1
GRAHAM ST	0	0	0	0	0	1
GRANT ST	0	0	0	0	0	1
GREEN ST	11	0	0	0	0	26
GREENWOOD	0	0	0	0	0	1
GREENWOOD PL	0	0	0	0	0	1
GREENWOOD ST	0	0	0	0	0	2
HEMLOCK DR	0	0	0	0	0	3
HEYWOOD ST	2	0	0	0	0	1
HIGH ST	0	0	0	0	0	2
HOLLY DR	1	0	0	0	0	1
HOSPITAL HILL RD	0	0	0	0	0	1
HOWARD ST	1	0	0	0	0	1
INDUSTRIAL ROWE	0	0	0	0	0	1
JAY ST	0	0	0	0	0	1
JEAN ST	0	0	0	0	0	1
JEROME AVE	1	0	0	0	0	1
KELTON ST	1	0	0	0	0	1
KENDALL POND SOUTH	0	0	0	0	0	1
KILEY'S WAY	0	0	0	0	0	1
KRAFT ST	0	0	0	0	0	3
LAKE ST	0	0	0	0	0	2
LAKEVIEW DR	0	0	0	0	0	1
LINCOLN ST	0	0	0	0	0	1
LOGAN ST	0	0	0	0	0	1
LYNDE ST	0	0	0	0	0	1
MAIN ST	3	0	0	1	0	37
MANCA DR	2	0	0	0	0	9
MAPLE ST	0	0	0	0	0	2
MATTHEWS RD	0	0	0	0	0	1

MATTHEWS ST	0	0	0	0	0	1
METCALF ST	0	0	0	0	0	1
MINOTT ST	0	0	0	0	0	1
MONADNOCK ST	0	0	0	0	0	1
NICHOLS ST	1	0	0	0	0	9
NORMAN ST	0	0	0	0	0	1
OAK ST	0	0	0	0	0	10
OLDE COLONIAL DR	0	0	0	0	0	1
ORIOLE ST	0	0	0	0	0	1
OTTER RIVER RD	0	0	0	0	0	2
PARK ST	2	0	0	0	0	8
PARKER	2	0	0	2	0	5
PARKER ST	9	0	0	0	0	24
PEABODY ST	0	0	0	0	0	1
PEARL ST	2	0	0	0	0	10
PEARLY LN	0	0	0	0	0	1
PEARSON BL.	3	0	1	1	1	42
PINE	0	0	0	0	0	6
PINE ST	1	0	0	0	0	3
PLEASANT ST	3	0	0	0	1	17
PLYMOUTH ST	0	0	0	0	0	1
REGAN ST	0	0	0	0	0	10
RICHMOND ST	0	0	0	0	0	2
RIDGEWOOD LN	0	0	0	0	0	2
ROBILLARD ST	0	0	0	0	0	1
ROSEWOOD DR	0	0	0	0	0	2
ROUTE 101	1	0	0	0	0	2
ROUTE 140	5	0	0	0	0	20
ROUTE 68	1	0	1	0	0	3
SAND ST	0	0	0	0	0	1
SCHOOL ST	0	0	0	0	0	2
SHERMAN ST	1	1	0	0	0	4
SOUTH MAIN ST	0	0	0	0	0	2
STEPHANIE DR	0	0	0	0	0	1
SYLVAN RD	0	0	0	0	0	1
TEMPLE ST	0	0	0	0	0	4
TIMPANY BL.	25	0	0	4	0	127
TRAVERS ST	0	0	0	0	0	1
UNION SQ	1	0	1	0	0	4
UNION ST	2	0	0	0	0	4
VERNON ST	3	0	0	0	0	1
WATERFORD ST	0	0	0	0	0	4
WAY ST	0	0	0	0	0	1
WENDY'S	1	0	0	0	0	1
WEST BROADWAY	8	0	0	0	0	20
WEST LYNDE ST	0	0	0	0	0	4
WEST ST	4	0	0	0	0	19
WHEELER ST	0	0	0	0	0	1
WHITNEY ST	0	0	0	0	0	2
WILKINS RD	2	0	0	0	0	2
WILLOW ST	0	0	0	0	0	2
WOODLAND AVE	2	0	0	0	0	4
TOTALS	135	1	3	11	3	661



Gardner Police Department
Location/Street Breakdown
FROM: 07/01/2009 THRU: 06/30/2010

<u>Street/Location Name</u>	<u>Fine Total</u>	<u># Tickets</u>
	30.00	3
A St	45.00	3
Abbott St	75.00	5
Allen St	30.00	2
Ash St	690.00	40
Ashley Dr	15.00	1
Baker	225.00	14
Baker St	205.00	13
Bancroft St	105.00	7
Banner Rd	75.00	5
Barthel	165.00	11
Barthel Ave	75.00	5
Bates Rd	60.00	4
Bear Hill Rd	30.00	2
Beech St	45.00	3
Bennett Rd	105.00	7
Bertha Ave	30.00	2
Birch St	15.00	1
Blanchard St	200.00	13
Bond St	135.00	9
Brook Ln	15.00	1
Brookside Dr	135.00	9
Catherine St	795.00	38
Cedar St	285.00	19
Central St	5,210.00	318
Century Way	165.00	11
Chapman Pk.	15.00	1
Charles St	45.00	3
Chelsea St	35.00	2
Cherry St	150.00	10
Chestnut St	255.00	17
Chestnut	315.00	21
Church St	120.00	9
City Hall Ave	990.00	66
Coburn Ave	15.00	1
Coleman St	240.00	16
Comee St	30.00	2
Conant St	165.00	11
Connors St	365.00	23
Crawford St	60.00	4
Crescent Rd	30.00	2
Crestwood Dr	30.00	2
Cross	150.00	8
Cross St	345.00	18
Crystal Lake Dr	20.00	1
Cypress St	15.00	1
Derby Dr	15.00	1
Dinan Dr.	15.00	1
Douglas Rd	90.00	6
Draper Rd	90.00	6
Dyer St	15.00	1
East Broadway	605.00	14
Eastwood Cr.	30.00	2
Eaton St	145.00	9
Edgell St	225.00	15

**Gardner Police Department
Location/Street Breakdown
FROM: 07/01/2009 THRU: 06/30/2010**

<u>Street/Location Name</u>	<u>Fine Total</u>	<u># Tickets</u>
Edgell Ave	90.00	6
Elizabeth St	15.00	1
Elm	495.00	30
Elm St	265.00	15
Emerald St	515.00	32
Euclid St	90.00	6
Fairlawn Ave	30.00	2
Favor St	30.00	2
Fernwood Dr	120.00	8
Foss Rd	75.00	5
Franklin Ct	15.00	1
Glazier St	25.00	1
Glen Rd	15.00	1
Glenwood St	90.00	6
Graham	295.00	19
Graham St	205.00	10
Grant St	480.00	32
Green St	345.00	18
Greenwood St	685.00	42
Greenwood	600.00	38
Greenwood Pl	90.00	6
Halford St	315.00	21
Harvard St	180.00	12
Hemlock Dr	60.00	3
High St	75.00	5
Highland St	15.00	1
Holly Dr	30.00	2
Jackson Hill Rd	30.00	2
Jay St	155.00	10
Jean St	260.00	16
Jerome Ave	30.00	2
John St	80.00	4
Jonathan St	30.00	2
June St	60.00	4
Ken Dr	60.00	4
Kendall St	15.00	1
Knowlton St	635.00	37
Kraft St	15.00	1
Lachance St	150.00	8
Laitinen Dr	45.00	3
Lake St	0.00	1
Leamy	150.00	10
Leamy St	195.00	13
Lennon St	30.00	2
Leo Dr	45.00	3
Limerick St	120.00	6
Lincoln St	140.00	9
Logan St	195.00	13
Lovewell St	105.00	7
Lynde St	115.00	7
Main St	5,880.00	396
Manca Dr	40.00	2
Maple St	470.00	30
Margaret St	15.00	1
Marquette St	150.00	10

**Gardner Police Department
Location/Street Breakdown
FROM: 07/01/2009 THRU: 06/30/2010**

<u>Street/Location Name</u>	<u>Fine Total</u>	<u># Tickets</u>
Meadowbrook Ln	90.00	6
Mechanic St	225.00	15
Middle Rd	15.00	1
Mission St	60.00	4
Monadnock St	15.00	1
Montvale Rd	30.00	2
Moran St	85.00	5
Myrtle Rd	15.00	1
Nichols St	375.00	22
Norman St	60.00	4
Nutting St	15.00	1
Oak St	635.00	40
Oriole St	210.00	15
Osgood St	525.00	34
Park St	1,335.00	61
Parker	1,730.00	116
Parker St	5,095.00	343
Parker Hill Rd	15.00	1
Peabody St	540.00	37
Pearl St	30.00	2
Pelley St	60.00	4
Pine St	460.00	30
Pine	1,275.00	82
Pleasant St	4,355.00	248
Pond St	75.00	5
Prospect St	105.00	7
Regan St	605.00	38
Rich St	135.00	9
Robert Dr	15.00	1
Robillard St	75.00	5
Rouville Ave	15.00	1
Ryan St	15.00	1
Sand St	175.00	11
School St	125.00	8
Second St	45.00	3
Sherman St	665.00	41
South Main St	435.00	29
Spruce St	135.00	9
Stuart St	60.00	4
Summer St	155.00	12
Sunset Rd	45.00	3
Sylvan Rd	75.00	5
Teaberry Ln	15.00	1
Temple St	285.00	18
Timpany Bl.	1,465.00	14
Union St	300.00	15
Union Sq	110.00	5
Vernon St	355.00	23
Walnut St	45.00	3
Warwick Rd	15.00	1
Wasa St	170.00	11
Washington St	650.00	43
Water St	15.00	1
Waterford St	990.00	51
Way St	30.00	2

**Gardner Police Department
Location/Street Breakdown
FROM: 07/01/2009 THRU: 06/30/2010**

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<u>Street/Location Name</u>	<u>Fine Total</u>	<u># Tickets</u>
West St	520.00	32
West Broadway	400.00	14
West End Ave	135.00	9
West Lynde St	1,315.00	76
Westford St	30.00	2
Wickman Dr	60.00	4
Willow St	60.00	4
Winslow St	15.00	1
Woodland Ave	320.00	21
Wright St	80.00	4
#82	20.00	1
@ City Hall	15.00	1
@ Eaton	20.00	1
@ Regan	40.00	2
At Baker	0.00	1
At Chestnut	15.00	1
At City Hall Ave	40.00	2
At Graham	35.00	2
At Graham St	20.00	1
At Jean	35.00	2
Burkes	15.00	1
Cedar	15.00	1
Central	240.00	17
City Parking Lot	20.00	1
Connors	15.00	1
Connors @	20.00	1
Cvs Pharmacy	200.00	1
Dunkin Donuts	200.00	1
Dunn's Park	120.00	6
Elm St.	15.00	1
Gardner	165.00	11
Gardner Plaza	70.00	2
George Sweeney Park	15.00	1
Hospital Hill Road @	20.00	1
Intersection Of Moran And Regan Str	20.00	1
Limerick @	20.00	1
Lot	330.00	22
Lovewell	20.00	1
Main	420.00	29
Main St.	30.00	2
Municipal Lot	220.00	11
Municipal Lot	20.00	1
Myrtle	15.00	1
Nichols @ Baker	35.00	2
Nichols St Lot	60.00	4
North Lot	415.00	3
One Way	30.00	2
Osgood	15.00	1
Parker St @ Graham St	20.00	1
Parking Lot	360.00	17
Parking Lot Between Main And Pleasa	15.00	1
Parking Lot Main @ Pleasant	15.00	1
Parking Lot Of Pleasant/Main	15.00	1
Pine St. Library	15.00	1
Plaza	300.00	3

Gardner Police Department
Location/Street Breakdown
FROM: 07/01/2009 THRU: 06/30/2010

<u>Street/Location Name</u>	<u>Fine Total</u>	<u># Tickets</u>
Pleasant	90.00	7
Ridgewood Ln	15.00	1
Sand	15.00	1
Stop & Shop	215.00	2
Stop & Shop Plaza	200.00	1
Stop And Shop	50.00	1
Sullivans Alley @ Main	20.00	1
Sweeney Lot	50.00	3
Temple St.	15.00	1
Timpany Plaza	820.00	5
W. Lynde	30.00	2
Walmart	570.00	6
Walmart Plza	200.00	1
Washington	30.00	2
Washington St.	15.00	1
West Lynde	15.00	1
West Lynde Lot	15.00	1
West St Lot	105.00	7
West St. Lot	60.00	4
Woodland	15.00	1
Tot	61,930.00	3585



**DEPARTMENT OF PUBLIC WORKS
CITY OF GARDNER**

Dane E. Arnold, Director
416 West Broadway
Gardner, MA 01440
978-632-7661
Fax 978-630-4029

TO HIS HONOR THE MAYOR AND MEMBERS OF THE CITY COUNCIL

Dear Mayor Mark Hawke and City Council Members:

I respectfully submit the Annual Report for the Department of Public Works. The following pages contain information pertaining to the various Public Works Divisions for Fiscal Year 2010.

Sincerely,

Dane E. Arnold, Director
Department of Public Works

PUBLIC WORKS EXPENDITURES	
July 1, 2009 through June 30, 2010	
Director	\$ 39,846.07
Clerk	17,486.49
Part Time Clerk	0
Maintenance Crew	616,974.98
Overtime	16,331.64
Week-end Standby	17,710.00
Clothing Allowance	9,200.00
Working out of Grade	2,506.29
Mechanic/Welder Rating	2,088.00
Sick Leave Incentive	1,270.28
Longevity	10,200.00
Termination Leave	13,426.98
Communications	529.63
Professional Development & Travel	236.25
Professional Services	526.58
Office Supplies	1,076.00
Enc. Communications	46.67
TOTAL P. W. EXPENDITURES	\$ 749,455.86

MUNICIPAL GARAGE EXPENDITURES	
July 1, 2009 through June 30, 2010	
Repairs & Maintenance	\$ 30,690.27
Minor Equipment	12,859.93
Energy & Utilities	29,425.24
Communications	602.90
Professional Development & Travel	1,312.00
Professional Services	6,116.20
Vehicle Supplies	143,658.43
Building Rehab	8,042.65
Clothing	951.84
Enc. Repairs & Maintenance	4,330.99
Enc. Minor Equipment	51.67
Enc. Communications	3,387.02
Enc. Bldg. Rehab	26,598.00
TOTAL MUN. GARAGE EXPENDITURES	\$ 268,027.14

HIGHWAY EXPENDITURES July 1, 2009 through June 30, 2010	
Repairs & Maintenance	\$ 66,305.66
Traffic Maintenance	17,296.09
Parking Maintenance	13,990.97
Crusher Maintenance	890.48
Unaccepted Road Maintenance	0
Minor Equipment	8,112.13
Equipment Rental	48.12
Energy & Utilities	134,681.44
Street Lighting	2,145.55
Communications	660.00
Professional Development & Travel	1,637.04
Professional Services	485,758.81
Snow & Ice	1,370.49
Office Supplies	3,153.81
Vehicle Supplies	21,706.57
Cold Patch	21,721.47
Drain Account	0
Berm Account	0
Sidewalks	498.75
Enc. Repairs & Maintenance	27,152.08
Enc. Traffic Maintenance	0
Enc. Communications	139.56
Enc. Professional Services	165.00
Enc. Snow & Ice	185.45
Enc. Drains	14,800.00
TOTAL HIGHWAY EXPENDITURES	\$ 822,419.47

CATCH BASINS & DRAIN MANHOLES
4 New Catch Basins installed
27 Catch Basins Replaced
43 Catch Basins Repaired
4 New Drain Manholes installed

BERM		
STREET	LENGTH & WIDTH	LOCATION
346 Elm Street	65' A Frame	
Edgell Street	2131' A Frame	All
Cedar Street	759' A Frame	All
Cherry Street	2221' A Frame	All
Westford Street	252' A Frame	All
Grant Street	1991' A Frame	All
Jay Street	1492' A Frame	All
Favor Street	350' A Frame	Peabody St. to Grant St.

DRAINAGE PROJECTS		
STREET	LENGTH & TYPE	LOCATION
Logan Street	200' 12" Perf. Poly	Washington St. to Grant St.
West End Avenue	86' 6" Perf. Poly	Allen St. to Hs. #77

CRACK SEALING		
STREET	LENGTH	LOCATION
Pearl Street	5,950 ft.	Elm Street to Ashburnham line
Court Road	275 ft.	Lawrence St. to dead end
Lawrence Street	2,750 ft.	Temple St. to Pearl St.
Wasa Street	1,000 ft.	Coleman Street to Pond Street

SIDEWALKS		
STREET	LENGTH	LOCATION
Grant Street	873'	All
Jay Street	775'	All
Favor Street	200'	Peabody St. to Grant St.
Edgell Street	1087'	All
Cherry Street	1074'	All
Cedar Street	341'	All
Westford Street	641'	All

RESURFACING		
STREET	LENGTH & WIDTH	LOCATION
Cedar Street	600' x 28" Bit. Concrete	All
Cherry Street	1,400' x 28" Bit. Concrete	All
Edgell Street	1,260' x 28" Bit Concrete	All
Westford Street	600' x 30" Bit. Concrete	All
Jay Street	1,050' x 28" Bit. Concrete	All
Grant Street	1,225' x 30" Bit. Concrete	Logan St. to Sherman St.
Favor Street	200' x 32" Bit Concrete	Peabody St. to Grant St.

REPLACED STEEL HANDRAILS		
STREET	LENGTH	LOCATION
Sherman Street	280'	Cross St. to Rome Sales
Prospect Street	40'	Hs. #37
Prospect Street	25'	From E. Broadway up
Glazier Street	30'	Alongside 68 Pearl St.
Summer Street	15'	Across from 21 Summer St.
Parker Street	35'	Between Hs. #468 and #480

SEWER EXPENDITURES July 1, 2009 through June 30, 2010	
Dept. Head	\$ 19,923.30
Dept. Head Engineer	21,833.69
Clerk	21,075.16
Part Time Clerk	15,288.74
Maintenance Crew	37,736.34
DPW Clerk Salary	8,743.24
Engineers Salary	5,497.49
Overtime	310.70
Clothing Allowance	700.00
Sick Leave Incentive	546.48
Longevity	885.00
Repairs & Maintenance	412.97
Repairs to Mains	27,481.94
New Equipment	37,278.00
Communications	799.30
Professional Development & Travel	105.00
Professional Service	16,215.56
Office Supplies	9,747.49
Chemical Treatment	41,919.00
AWWTP Contract Operations	1,138,766.90
NPDES	10,924.66
I & I Removal	321,233.56
Principal Outside Debt	156,110.00
Interest Outside	69,414.11
Enc. Communications	52.09
Enc. Professional Service	2,445.41
Enc. I & I	459,238.07
Enc. Facility Assessment	1,290.00
TOTAL SEWER EXPENDITURES	\$ 2,425,974.80

SEWER DEPARTMENT SALARY & LABOR JULY 1, 2009 TO JUNE 30, 2010				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Cheryl Blodgett	15,824.43	149.21	195.00	15,939.32
Cheryl Blodgett BOH	15,603.04	310.76	195.00	16,039.96
Richard Turcotte-----	41,788.32	0	910.00	42,698.32

SEWER MAINS RELINED				
STREET	MH	MH	SIZE	APPROXIMATE LENGTH
Cross Street	8	7	6"	177'
Cross Street	7	6	6"	50'
Cross Street	6	3	6"	163'
Cross Street	24	30	8"	230'
Cross Street	30	16	8"	52'
Cross Street	16	36	8"	235'
Cross Street	36	3	8"	234'
Lincoln Street	29	30	6"	300'
Playground	5	4	6"	300'
Playground	4	3	6"	275'
Lincoln Street	33	32	6"	257'
Lincoln Street	32	31	6"	303'
Lincoln Street	31	30	6"	302'
Washington Street	70	25	6"	239'
Washington Street	25	24	6"	239'
Washington Street	24	23	6"	212'
Washington Street	23	64	6"	201'
Washington Street	64	63	6"	101'
Jay Street	26	23	6"	269'
Jay Street	23	22	6"	136'
Jay Street	22	19	6"	176'
Grant Street	60	59	6"	283'
Grant Street	55	54	6"	212'
Sherman Street	54	53	8"	287'
Sherman Street	53	52	8"	204'
Sherman Street	52	68	8"	241'
Sherman Street	68	67	8"	257'
Logan Street	65	63	6"	175'
Logan Street	63	61	8"	250'
Logan Street	61	56	8"	250'
Logan Street	56	38	8"	225'
Sherman Street	38	37	8"	200'
Logan Street	39	38	8"	250'
Logan Street	49	39	8"	200'
Logan Street	40	39	8"	100'
Pleasant Street	78	77	8"	200'
Pleasant Street	77	76	8"	225'
Pleasant Street	76	175	8"	50'
Pleasant Street	53	38	8"	300'
Pleasant Street	38	23	8"	400'
Pleasant Street	23	22	8"	300'
Pleasant Street	22	21	8"	200'

STREET	MH	MH	SIZE	APPROXIMATE LENGTH
Pleasant Street	24	21	8"	150'
Knowlton Street	40	39	6"	183'
Knowlton Street	39	48	6"	88'
Knowlton Street	48	38	6"	251'
Washington Street	38	37	6"	307'
Washington Street	37	36	6"	249'
Washington Street	36	35	6"	278'
Cross Street	39	35	6"	271'
Cross Street	35	31	6"	290'
Pleasant Street	175	4	8"	200'
Peabody Street	43	42	6"	196'
Peabody Street	42	41	6"	208'
Peabody Street	41	40	6"	176'
Peabody Street	40	39	6"	252'
City Hall Ave. Easement	3	175	8"	150'
City Hall Ave. Easement	175	64	8"	150'
City Hall Ave. Easement	64	56	8"	250'
City Hall Ave. Easement	56	55	8"	200'
City Hall Ave. Easement	55	66	8"	100'
City Hall Ave. Easement	65	64	8"	100'
Cross Street	42	41	8"	222'
Cross Street	41	40	6"	201'
Cross Street	40	27	6"	227'
Cross Street	27	39	6"	230'
Elm Street	44	43	6"	300'
Elm Street	43	39	8"	275'
Sherman Street	67	66	8"	240'
Sherman Street	66	38	8"	253'
Sherman Street	38	37	10"	200'
Edgell Street	67	66	6"	237'
Edgell Street	66	65	6"	301'
Edgell Street	65	64	6"	291'
Edgell Street	64	63	6"	218'
Edgell Street	63	43	6"	297'
Cherry Street	73	72	6"	100'
Cherry Street	72	71	6"	152'
Cherry Street	71	70	6"	353'
Cherry Street	46	45	6"	329'
Cherry Street	45	44	6"	250'
Cedar Street	48	47	12"	150'
Cedar Street	47	45	12"	200'

**WASTEWATER TREATMENT FACILITY
FLOW REPORT**

MONTH	TOTAL FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	PRECIP
July 2009	124.80	4.03	9.80	1.90	8.81
August 2009	98.00	3.16	5.90	1.60	3.75
September 2009	76.30	2.54	4.20	1.00	1.31
October 2009	82.60	2.66	6.00	0.80	5.56
November 2009	91.20	3.04	5.20	1.40	2.84
December 2009	106.60	3.44	5.50	1.80	6.74
January 2010	98.90	3.19	9.90	1.20	7.25
February 2010	99.70	3.56	14.50	1.30	5.51
March 2010	226.90	7.32	15.50	2.90	9.91
April 2010	134.40	4.48	10.80	1.70	2.11
May 2010	87.20	2.81	4.80	0.80	2.89
June 2010	73.50	2.45	4.10	0.40	4.03

**WATER TREATMENT FACILITY
FLOW REPORT (In Million Gallons)**

MONTH	CRYSTAL LAKE Water Pumped	SNAKE POND Water Pumped	PERLEY BROOK Water Pumped
July 2009	41.377	10.211	0.000
August 2009	50.140	4.983	0.000
September 2009	40.226	12.148	40.551
October 2009	36.970	14.494	20.356
November 2009	41.723	7.801	0.000
December 2009	54.708	0.000	0.000
January 2010	51.642	0.000	0.000
February 2010	45.976	0.006	0.000
March 2010	34.146	0.000	0.000
April 2010	27.930	22.210	0.000
May 2010	33.360	22.350	0.000
June 2010	34.730	19.780	0.000

WATER/SEWER CONNECTIONS

Residential
32 Water Services
31 Sewer Services

WATER EXPENDITURES	
July 1, 2009 through June 30, 2010	
Dept. Head Salary	\$ 19,922.79
Dept. Head Engineer Salary	21,833.69
Clerk	34,102.66
Maintenance Crew	50,369.60
DPW Clerk Salary	8,743.19
Engineer Salary	5,497.44
Overtime	1,086.24
Standby	160.00
Clothing Allowance	700.00
Longevity	600.00
Repairs & Maintenance	5,608.52
Repairs to Mains	18,880.12
Communications	564.32
Professional Development & Travel	970.00
Professional Services	19,044.05
WPAT Administrative Fees	12,975.38
Office Supplies	7,944.85
Contract Operations	1,236,907.25
Taxes Other Towns	2,647.98
Principal Outside Debt	1,391.00
Principal Inside Debt	1,104,268.97
Interest Outside Debt	973.00
Interest Inside Debt	648,763.70
Enc. Communications	46.51
Enc. Facility Assessment	1,140.00
TOTAL WATER EXPENDITURES	\$ 3,205,141.26

WATER DEPARTMENT				
SALARY & LABOR JULY 1, 2009 TO JUNE 30, 2010				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Christine Harty	34,822.62	303.86	300.00	35,426.48
David Suchocki	50,529.60	3,543.02	1,000.00	55,072.62

DEPARTMENT OF PUBLIC WORKS				
SALARY & LABOR July 1, 2009 TO June 30, 2010				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Dane E. Arnold PW	39,846.10		620.00	40,466.10
Dane E. Arnold Sewer	19,923.32			19,923.32
Dane E. Arnold Water	19,922.79			19,922.79
Denise M. Merriam PW	20,855.68	3,216.86	1,050.00	25,122.54
Denise M. Merriam S	8,893.30			8,893.30
Denise M. Merriam W	8,893.30			8,893.30
Dennis Landry	57,783.55	8,935.48	3,130.00	69,849.03
Richard Heglin	16,405.97		1,200.00	17,605.97
Vincent Martini	36,546.48	3,976.91	1,430.00	41,953.39
Michael Straus	35,036.64	4,069.16	1,430.00	40,535.80
Gary Guertin	40,761.86	11,284.86	1,190.00	53,173.92
Gilbert Gravel	44,831.09	16,079.40	1,160.00	62,070.49
Dean Meunier	36,353.74	7,209.51	1,130.00	44,693.25
Douglas Munroe	37,174.31	10,744.41	860.00	48,778.72
Brian Hagan	50,578.00	4,981.05	1,360.00	56,919.05
Michael LeBlanc	43,493.51	9,908.02	1,070.00	54,471.53
Robert Chicoine	32,567.15	51.38	1,220.00	33,838.53
William Boucher	44,758.06	8,364.51	800.00	53,922.57
Kevin Meagher	35,101.39	2,810.93	680.00	38,592.32
Paul Herr	35,159.36	4,521.67	650.00	40,331.03
Carl MacAllister	43,138.08	9,157.57	650.00	52,945.65
Wayne LaHair	30,242.72	2,549.03	500.00	33,291.75
John Wiseman	11,385.00	1,165.24	0	12,550.24
Paul Gallant	20,105.76	3,495.15	500.00	24,100.91
Douglas Munroe Jr.	810.00	180.27	0	990.27

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I hereby submit this annual report for the Purchasing Department for the Fiscal Year ending June 30, 2010.

The Purchasing Department is responsible for the procurement of supplies, contractual services, construction contracts, real property transactions, and all sales of personal property for the City and its School Department. It is our role to ensure the highest quality while incurring the least expense to the City, while complying with Massachusetts General Law and local ordinances. This department strives to obtain as full and open competition as possible on all purchases and sales.

The Purchasing Department is staffed by Chief Procurement Officer Mary Delaney, and Senior Account Donna Strout. The Chief Procurement Officer is also certified as a Massachusetts Certified Public Purchasing Official, has been elected as an Officer with the Massachusetts Association of Public Purchasing Officials (term 7/2009 to 6/2011) and performs the duties of Affirmative Marketing Construction Officer for the City.

In Fiscal Year 2010, the Purchasing Department issued over 3000 purchase orders having an approximate dollar value of \$15,785,331.

Major contracts entered into during Fiscal Year 2010 included:

- Roof repairs at City Hall
- #2 heating oil for municipal and school buildings
- Repair of underground sprinkler at Gardner High School
- Maintenance of sewer ejector at Gardner Middle School
- Repair of gymnasium floor at Elm Street School
- Custodial cleaning for Police department
- Network cabling and electrical work for Technology department
- Cabinetry for the office of the City Clerk
- Timber harvesting for the Gardner Municipal Golf Course
- Elevator maintenance for all municipal and school buildings
- Municipal solid waste and recycling services
- Update real and personal property accounts for Assessor
- Golf course equipment
- Painting of City Hall
- Codification of City Ordinances for City Clerk

- Removal and replacement of boiler at Helen Mae Sauter School
- Removal of asbestos tile for City Hall
- Repair of boiler at Elm Street School

The Purchasing Office also conducted an auction of surplus supplies and equipment for the City and School Departments.

The above mentioned procurements were conducted using quotes, bids and proposals in accordance with Massachusetts General Law. Purchasing Department staff, in cooperation with the requesting department, developed specifications, researched potential vendors/suppliers/contractors, and evaluated and awarded the appropriate contracts.

The Chief Procurement Officer also manages general contracts, monitors contract performance, and works with all departments to be abreast of current developments in pricing, market conditions and the availability of new products.

In Fiscal Year 2010, the Purchasing Department reduced overhead costs and increase efficiency by introducing paperless methods to the purchasing process, including the use of electronic bids rather than mailed bids.

In Fiscal Year 2011, the department will further reduce overhead by converting to a purchase order system that almost eliminates reliance on paper and utilizes electronic methods for ordering and purchase order tracking. We are also looking to enter into regional or collaborative purchasing agreements as a lead community to increase buying power and reduce costs for our municipality and surrounding communities.

Respectfully submitted,

Mary A. Delaney
Director of Purchasing

**Annual Report
Of the
Gardner School Committee
Gardner, Massachusetts
2010**

“If we didn’t have an imagination, we wouldn’t have cars or planes. We would only have trees and grass and food.”

Gardner Public Schools Second Grader



Gardner School Committee

Front Row, L-R: Dr. Carol Daring, Superintendent of Schools, Mayor Mark Hawke, Chair
Back Row, L-R: Stephanie Ellis, 2009-2010 Student Representative, Carol Bailey, Paul Tassone, Christine Wilson, Finance Officer, James Boone, Vice Chair, John LaFreniere, Matthew Vance

Photo by Karen Scanlon

School Committee Members

Mayor Mark Hawke, Chairman	985 West Broadway
James Boone, Vice Chair	50 Ash Street
Christine Wilson, Finance Officer	41 Holly Drive
John LaFreniere, Secretary	72 Kendall Street
Carol Bailey, Member	107 Rich Street
Paul Tassone, Member	275 Brookside Drive
Matthew Vance, Member	20 Church Street

School Committee Meetings

The regular meeting of the School Committee is held on the second Monday of every school month at 7:00 PM in Council Chambers, City Hall. When Monday is a legal holiday, the meeting takes place the following day, and in January, the organizational meeting takes place after the first City Council meeting of the new year.

Standing Subcommittees of the School Committee

In addition to several Negotiations Subcommittees, the following are subcommittees of the School Committee:

- Finance Subcommittee
- Policy Subcommittee
- Facilities Subcommittee
- Technology Subcommittee
- Transportation Subcommittee
- Athletic Council

Membership in the various subcommittees is determined annually.

Central Administration

Dr. Carol Daring, Superintendent of Schools
Michael Hurd, Assistant Superintendent of Schools
Catherine Goguen, Business Administrator
Dr. John Salovardos, Director of Special Education
Karen Scanlon, Director of Technology
Susan Hui, Grants Administrator

The Administrative Offices of the Gardner Public Schools are located at 70 Waterford Street, next door to the Waterford Street School.

The Gardner Public Schools website, www.gardnerk12.org, provides the best possible communication between the schools, students, and parents.

Mission Statement

The mission of the Gardner Public School System is to create an environment to enable students to think critically, communicate effectively, work independently and collaboratively, and demonstrate sufficient academic competencies and skills to compete effectively in a diverse democratic society.

The Students and the Schools

The Gardner Public School District includes three elementary schools, Elm Street School, Helen Mae Sauter School, and Waterford Street School, plus Gardner Middle School and Gardner High School. In addition, the Gardner Academy for Learning and Technology (GALT), an alternative middle school/high school program, operates out of the former Prospect School. Approximately 2,700 students were enrolled in the Gardner Public Schools as of June 2010.

The Gardner Public Schools continues to be one of the most sought-after school districts in the area, accepting students from all surrounding towns under the Massachusetts Interdistrict School Choice program.

Adequate Yearly Progress

The five-level system for district and school accountability and assistance was approved by the Board of Elementary and Secondary Education in response to new state regulations.

Level I districts have no schools in corrective action or restructuring. **Level II** districts have schools that are identified for corrective action or restructuring. **Level III** districts have one or more schools among the lowest performing 20% at their grade spans. **Level IV** districts have schools that are among the lowest performing and least improving 2% statewide. The Commissioner places districts in Level IV. **Level V** districts are declared by the Board of Elementary and Secondary Education as requiring “joint district-ESE governance.” Schools are given individual level designations similar to what is described for districts.

Helen Mae Sauter and Waterford Street School are designated this year as Level I schools, the top or best level. Both schools appear on the Commended List because they have no accountability status. In fact, Helen Mae Sauter was named a Title I Distinguished School, one of only two schools in Massachusetts so designated.

Gardner High School and Gardner Middle School are designated as Level II schools.

Elm Street School is designated as a Level III school. It should be noted that Elm made marked improvement by achieving AYP in the aggregate for both ELA and Math. Because the district takes on the level of its lowest level school, as a district we are Level III.

Major Highlights of the School Year

- **National Title I Distinguished School**

Since 1996, the National Title I Distinguished School Program has honored schools across the country for their innovation in helping Title I populations achieve high educational standards. Selected from each state by members of the National Title I Association, these schools represent examples of superior Title I programs in one of two categories.

We are delighted that the Helen Mae Sauter School was chosen as a Distinguished School in Category 1, exceptional student performance for two or more consecutive years. Helen Mae Sauter will be honored at the National Title I conference in January 2011 in Tampa, Florida.

- **Return of Transportation for Grade 9**
 Mayor Hawke and the Gardner City Council made it possible, using City funds, to offer school bus transportation for freshmen at the high school. Letters went out to parents of eligible freshmen during the summer with a very positive response.
- **Ed Jobs Funding**
 Gardner Public Schools received \$819,283 in Ed Jobs Funding to be used for salaries to re-hire or add staff. This grant money must be expended by September 30, 2012. Gardner Public Schools used these funds to restore several positions that had been eliminated due to budget constraints.
- **Elementary Report Cards Go To Trimesters**
 Elementary report cards are now distributed three times per year beginning in September 2010. This will give students a longer period of time to develop the skills that are measured when report cards are prepared.

The report cards have a new, expanded format. We believe that the additional information will be very helpful to parents as they assess their children's progress.
- **Massachusetts School Building Authority**
 Gardner Public Schools was invited to participate in the Green Repair Program for 3 projects: new roof at Gardner High School, new roof at Elm Street School and a new partial roof at Waterford Street School. These projects will be reimbursed by MSBA at the rate of 73.28% leaving only 26.72% to be borne by the City.
- **Collaborator's Award**
 The House of Peace and Education has named Gardner Public Schools as this year's recipient of the second annual Collaborator's Award. This award was presented at HOPE's Annual Meeting on June 17, 2010. Gardner Public Schools works very closely with HOPE to recommend students who could benefit from their offerings, and our teachers and counselors work with HOPE staff to share academic tutoring needs and follow up on interventions.
- **Title IID Grant Partnership for Online High School Courses**
 The NAWWG-MT districts of Narragansett, Ashburnham/Westminster, Winchendon and Gardner are partnering in a two-prong program. The first aspect will be to provide a variety of integrated core curriculum classes that will be taught online. Participating districts will develop four integrated online classes: ELA and History, Geometry and Art/Architecture, Algebra and Physics, and Biology and Health. The target audience is students in need of credit recovery in order to graduate on time and/or be promoted to the next grade with the settings both alternative education programs and regular high school settings. The second aspect will be piloting the North Adams "Configuring the 21st Century High School" project with at-risk students who are transitioning from grade 8 to 9. The goal for this will be to create alternative means for targeted students to earn credit in response to factors that put them behind their peers prior to grade 9.

- **Professional Development**

Our focus continues to be the improvement of student achievement. Our teachers and other staff members have worked diligently using professional development programs, workshops, and coursework to enhance our instruction. Using mostly grant funding, we have offered Understanding by Design, Co-Teaching, First Steps in Mathematics, Balanced Literacy, and many other programs. We all want the students to have the best we can offer.



The cast of “Urinetown,” the GHS spring musical, pose before the final performance.

Gardner High School, Grades 9-12

Deborah Caligaris, Interim Principal

Mitchel Aho, Assistant Principal

Anthony Gansis, Assistant Principal

Gardner High School has an impressive history of providing a broad and deep educational program. Our course offerings, school-wide expectations, educational goals and objectives, graduation requirements, as well as the policies and procedures that guide our daily life, are grounded in our Mission and Expectations Statement: At Gardner High School, we strive to prepare all students to become educated, productive, and responsible citizens.

The Gardner High School production of “Urinetown”, the musical, received 12 nominations for TAMY Awards from Theatre at the Mount at Mt. Wachusett Community College. The High School Musical Theatre Awards (The TAMYS) recognize exceptional accomplishments in the production and performance of musical theatre in area high schools. Hosted by Theatre at the Mount, this program publicly acknowledges the outstanding effort our schools make to strive for excellence in the performing arts and celebrates the casts, crews, directors and designers who make outstanding musical theatre happen. “Urinetown” won for Best Chorus/Ensemble and Jessie Damour won for Best Featured Actress.

Bill Van Valkenburg, GHS Biology teacher, received the Executive Office of Energy and Environmental Affairs Secretary’s Award for Excellence in Energy and Environmental Education for his work in the teaching of climate change. Bill was honored at the State House in Boston where he received his award and a \$200.00 check for use in the science programs at GHS.

Fifty-three members of the Gardner High School Class of 2011 met the eligibility requirements for the John and Abigail Adams Scholarships. These scholarships provide tuition waivers for Massachusetts state colleges and universities.

Gardner Academy for Learning and Technology

Andrew Haas, Principal

The Gardner Academy for Learning and Technology, or GALT, was introduced in 2010 for middle and high school students facing challenges within traditional academic settings.

Mission Statement: As an alternative to traditional schools, Gardner Academy for Learning and Technology seeks to provide a challenging and safe environment where students acquire critical thinking skills and effective communications skills to become productive and responsible members of our community.

In June 2010, GALT held its first graduation. Congratulations to graduate Cassie Meaney who continues to work with the Gardner Academy for Learning and Technology, assisting students with their individual paths to graduation.



Gardner Middle School is grateful to our library volunteers, Ed Yablonski, Barbara Yablonski, and Priscilla Proulx.

Gardner Middle School, Grades 6-8

Christopher Casavant, Principal

Jeff Dionne, Assistant Principal

The middle school years are exciting and challenging. Students are important members of the school community with much to contribute and many rewarding experiences to gain.

The mission of the Gardner Middle School is to develop the child's potential to become a responsible citizen by providing quality curricular and co-curricular opportunities, encouraging self-discipline, developing self-esteem, and providing for opportunities for individual development.

As a student moves from the elementary school to the middle school, he/she finds that academic demands increase and that teachers expect more in terms of individual work as the student progresses to each grade level.

We are pleased to announce that Gardner Middle School claimed the top three spots in the Fitchburg Community Connections annual Martin Luther King, Jr., Essay Contest

held in January 2010. Fitchburg Community Connections personnel came to Gardner to present the awards to Taylor Orwig, First Place, Grade 8, Jade Smith, Second Place, Grade 8, and Paige Palen, Third Place, Grade 8.

Gardner Middle School was named a winner in the 2010 Verizon Foundation Think Ahead with Thinkfinity Awards. GMS was awarded \$10,000.00 for teachers to attend science professional development, develop an after school science help program, and host a science fair.

Elm Street School, Grades 3-5

Joyce Swedberg, Principal

Paul Guerin, Assistant Principal

The Elm St. School curricula is guided by our local learning standards and requires our students to become active participants in their learning process. The Program of Studies is sequential, integrated, and developmentally appropriate. Elm Street School enables students to organize, process, and present information utilizing a variety of resources.

Elm St. School strives to provide a safe, supportive, and intellectually challenging environment that contributes to the academic and social development of each individual. All members of the Elm St. School community are valued and recognized for their achievements and efforts, treated with dignity and fairness, and expected to support the school and district's vision in all of their daily endeavors. In addition, Elm St. School is committed to working with families of its students to provide the best possible education for their child.

Elm Street School hosted the 2010 Mayoral Inauguration in the auditorium on January 4, 2010. Fourth and fifth grade classes watched the ceremony and members of the ESS Student Council ushered the guests and handed out programs.



Fifth grade teacher Sharon Kerr works with Elm Street School students at the interactive SmartBoard.

Helen Mae Sauter School, Grades 1-3

Cherie McComb, Principal

The effectiveness of the Helen Mae Sauter School is determined on the basis of the conduct, character, and achievement of its students. Effective leaders and outstanding educators combine to make Helen Mae Sauter School an exemplary school.

At Sauter, students accept responsibility for their learning, decisions, and actions. They set challenging goals and give their best effort to achieve these goals. Students believe in themselves and take pride in their achievements and demonstrate a desire to learn and become actively involved in school activities. In addition, students conduct themselves in a way that contributes to a safe, orderly, positive school atmosphere, and respect and ensure the rights of others.

Helen Mae Sauter School has an effective partnership with the community. The community provides resources that enable the Sauter School to offer programs in Junior Achievement and Character Education. Sauter parents work with teachers to emphasize the importance of education and model a commitment to lifelong learning.

Art students from the Helen Mae Sauter and Waterford Street Schools' second grade painted tiles to be installed on the wall of the new wing at Heywood Hospital. The unveiling was held on Wednesday, November 17, 2010.



Students from Mrs. Bourgeois' kindergarten class relax under the WSS tree.

Waterford Street School, Grades Pre-Kindergarten-2

F. Daniel Hill, Principal

Ishmael Tabales, Assistant Principal

The Waterford Street School mission is to foster the full development of each child's intellectual, creative, and physical capabilities and educate the child to live effectively and cooperatively with others.

Waterford Street School is fortunate to have such a dedicated, hard-working staff that works collaboratively to meet the needs of our educational community. We are working together to meet the educational, emotional, and social needs of our young students.

The *Off Our Rockers* program debuted this year at Waterford Street School. Gardner Public Schools, in collaboration with Heywood Hospital, Fitness Concepts, Mt. Wachusett Fitness and Wellness Center, Hannaford and Stop and Shop Supermarkets, and the Gardner Board of Health, began with the goal of creating an after school program composed of physical activity, a nutritional message, and a healthy snack. One hundred

five students signed up for the program, which began on October 12th. During the 6 weeks of the *Off Our Rockers* program:

- Enrollment was maintained at almost 100%
- 240 minutes of physical activity (4 hours!) was sustained
- 1,800 servings of fruits and vegetables were served
- Children were exposed to a number of healthy foods they had never seen before
- Parents received coupons, weekly nutritional sheets based on the theme for the week
- Students were exposed to a program about physical activity and good nutrition with a primary focus on having fun.

A 10-week *Off Our Rockers* program is scheduled for February 2011.

Gardner Public Schools

The Gardner School Committee spent many hours reviewing the budget for the fiscal year that began on July 1, 2010. We continue to face difficult economic times. This presented the most fiscally challenging year we have seen in a very long time. However, the School Committee worked diligently to retain as many direct services to students as possible. The good news is that we still offer a wide range of programs including advanced placement courses at Gardner High School and art, music, and physical education for all students. Also, through the generosity of the E. G. Watkins Family Foundation we were able to reinstate the middle school sports program. In spite of budgetary limitations, teachers and other staff members made this year an academically rigorous and fulfilling year.

Respectfully Submitted,

Carol L. Daring, Ph.D.
Superintendent of Schools

ANNUAL REPORT

SURVEY DEPARTMENT – FY2010

To His Honor the Mayor & Members of the City Council:

I respectfully submit the Annual Report of the Survey / Engineering Department for the period from July 1, 2009 through June 30, 2010. The Survey / Engineering Department staff consists of: City Engineer Robert B. Hankinson, Assistant City Engineer Richard Lawrence, GIS Administrator Judy Seppala and Clerk Typist Wendy Boulay.

A brief review of the Survey Department's activities follows:

NEW RESIDENTIAL DEVELOPMENT AND CONSTRUCTION - Single family home and condominium construction was very slow during this period due to the downturned economic climate. A good indication of construction activity is the fact that only 7 new street addresses were issued during the year.

COMMERCIAL DEVELOPMENT - There has been a slight increase in interest from individuals looking into available property within the City.

SUBDIVISION ACTIVITY – Subdivision activity has predictably been very slow due to the economy; the projects on record are:

Sapphire Park – mobile home development along Pearl Street – Approved but construction not started

Wilder Brook single family home development – Active, but no construction

Kiley's Way Condominium project off Elm and Pearson Boulevard – Active, all units constructed

Blue Heron Condominium project off lower Parker Street - Inactive

CRYSTAL LAKE WATER TREATMENT FACILITY – The Crystal Lake water treatment facility has operated reliably and efficiently. Water quality is excellent and with its reduced manpower requirements, resources of our contract operator have been directed to maintenance of the water distribution system.

SNAKE POND WELL TREATMENT FACILITY – The Snake Pond well treatment facility has operated well over FY10 with excellent water quality and system reliability.

STREET ACCEPTANCE – No new streets were accepted this year.

BRIDGE RECONSTRUCTION - There are currently three bridges in the City under design for replacement or reconstruction: Winter Street, Mill Street and Pleasant Street. Travers Street Bridge is currently under construction and is scheduled for completion in FY 11. The Massachusetts Department of Transportation is responsible for design and construction of these bridges.

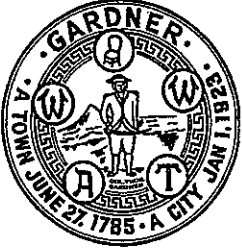
MISCELLANEOUS - Among the miscellaneous services provided to the City and its residents are:

1. The Engineering Department continues its responsibility for providing inspections of seven dams in the City.
2. Our digital assessor's plans are now available over the internet. Access is through the City website.
3. The Engineering Department is responsible for the administration of our Federal permit for the discharge of storm water to rivers and streams. New more strict regulations are coming regarding storm water pollution.
4. We are beginning to scan our engineering plans into digital format. In the future all of our infrastructure information will available via computer.
5. Prepared abutters lists for 29 public hearings; 14 by the Zoning Board of Appeals, 6 for the City Council, 6 for the Liquor License Commission and 3 for other City commissions or departments.
6. Responded to approximately 521 Dig Safe requests.
7. Provided prints of Assessor's plans and other record plans to realtors, contractors, private citizens and other City Departments on request.
8. Issued 7 house numbers during FY10
9. Issued 17 driveway permits during FY10
10. Approximately 6 ANR plans were reviewed and signed on behalf of the Planning Board

Respectfully submitted.



Robert B. Hankinson, P.E.
City Engineer



City of Gardner Treasurer's Department

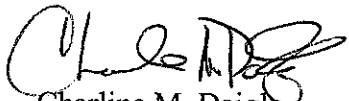
Charline M. Daigle, Treasurer
95 Pleasant Street, Room 121
Gardner, MA 01440
Tel. 978-630-4016 • Fax: 978-630-3778

To: His Honor, Mark P. Hawke, Mayor
Members of the City Council

I herewith submit the Annual Report of the Treasurer of the City of Gardner for the Fiscal Year ending June 30, 2010.

Cash on Hand, July 1, 2009	\$ 17,933,300.90		
Total Receipts, 7/1/08 -6/30/10	\$ 75,884,592.48		
		\$ 93,817,893.38	
Total Disbursements, 7/1/09-6/30/10	\$ 74,040,831.04		
Cash on Hand, June 30, 2010		\$ 19,777,062.34	

Respectfully submitted,


 Charline M. Daigle
 City Treasurer/Collector

CASH RECONCILIATION

FISCAL YEAR 2010

CITY OF GARDNER

	BALANCE GEN LEDGER First of Month	RECEIPTS	TRANSFERS DEBIT	CREDIT	WARRANTS	BALANCE GEN. LEDGER End of Month
July	\$17,933,300.90	\$4,615,969.33	\$7,612,343.69	\$7,612,343.69	\$7,261,983.78	\$15,287,286.45
August	\$15,287,286.45	\$3,863,421.03	\$5,418,094.81	\$5,418,094.81	\$3,534,496.49	\$15,616,210.99
September	\$15,616,210.99	\$9,223,304.22	\$8,528,179.89	\$8,528,179.89	\$4,913,760.94	\$19,925,754.27
October	\$19,925,754.27	\$5,661,527.72	\$11,486,589.48	\$11,486,589.48	\$8,459,250.27	\$17,128,031.72
November	\$17,128,031.72	\$4,414,753.96	\$5,747,489.12	\$5,747,489.12	\$4,487,564.99	\$17,055,220.69
December	\$17,055,220.69	\$8,058,027.39	\$12,184,642.34	\$12,184,642.34	\$8,150,944.51	\$16,962,303.57
January	\$16,962,303.57	\$4,397,795.55	\$9,902,069.71	\$9,902,069.71	\$5,584,761.62	\$15,775,337.50
February	\$15,775,337.50	\$5,196,805.13	\$7,776,218.65	\$7,776,218.65	\$4,991,748.65	\$15,980,393.98
March	\$15,980,393.98	\$8,937,136.16	\$7,322,641.11	\$7,322,641.11	\$5,908,366.85	\$19,009,163.29
April	\$19,009,163.29	\$6,094,770.44	\$7,615,557.31	\$7,615,557.31	\$6,970,766.91	\$18,133,166.82
May	\$18,133,166.82	\$5,018,601.86	\$9,734,858.23	\$9,734,858.23	\$7,068,503.81	\$16,083,264.87
June	\$16,083,264.87	\$10,402,479.69	\$13,934,669.94	\$13,934,669.94	\$6,708,682.22	\$19,777,062.34
TOTAL	\$17,933,300.90	\$75,884,592.48	\$107,263,354.28	\$107,263,354.28	\$74,040,831.04	\$19,777,062.34

**CITY TREASURER
BONDED DEBT - FISCAL 2010**

ISSUE DATE	PURPOSE OF LOAN	KIND	PERCENT	MATURITY DATE	FY08 PAYMENT	OUTSTANDING 30-Jun-10
10/17/83	Fredette Street	Bonds	5.00%	10/27/22	\$4,485	\$58,305
10/01/99	Water Pollution Abat. Trust	Bonds	4.25-5.75%	08/01/19	\$423,450	\$5,100,234
04/05/02	Water Projects	Bonds	5.50-4.00%	04/01/22	\$325,000	\$3,800,000
04/05/02	Water Meter Project	Bonds	5.50-4.00%	04/01/10	\$95,000	\$0
04/01/03	School Remod., Parking Meters	Bonds	2.00-4.00%	04/01/16	\$270,000	\$1,360,000
11/15/03	Water Pollution Abat. Trust	Bonds	3.00-5.25%	08/01/19	\$28	\$335
11/24/04	Water Pollution Abat. Trust DW-03-10	Bonds	2.00%	08/01/24	\$165,102	\$3,255,396
06/01/05	Municipal/School Refinance 1995/1997	Bonds	3.00-5.00%	11/01/17	\$1,030,000	\$7,540,000
01/16/07	Brownfield Site Assessment/MassDevel.	Bonds	3.00%	01/01/12		\$58,000
Total Bonded Debt Payments					\$2,313,065	
Total Bonded Debt - June 30, 2010						\$21,172,270

Collector/Treasurer's Department

Salaries – Fiscal 2010

Name *****	Regular Wages *****	Overtime *****	Other *****	Total *****
Treasury Dept				
Treasurer/Collector	\$71,885.28		\$900.00	\$72,785.28
Assistant Treasurer	\$30,780.33		\$75.00	\$30,855.33
Parking Meter Clerk	\$7,800.00			\$7,800.00
Systems Manager	\$54,576.88		\$690.00	\$55,266.88
Tax Collector				
Senior Acct. Clerk	\$34,614.37	\$465.05	\$1,020.00	\$36,099.42
Senior Acct. Clerk	\$32,189.43	\$665.87	\$605.00	\$33,460.30
Total	\$231,846.29	\$1,130.92	\$3,290.00	\$236,267.21

Fiscal 2010 Accomplishments

Relocation

After months of planning in January 2010 the Collector and Treasurer's Department were finally combined as one department. Rooms 216 and 218 became our central location. The IT Department is located across the hall in Room 212.

Quarterly Tax Bills

Fiscal 2010 was the first year for residents to receive quarterly tax bills.

Water, Sewer and Trash Collection

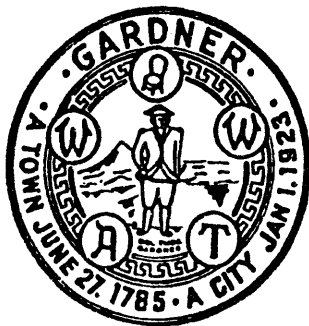
The Collector's Department took over the collection of water, sewer and trash bills during March of 2010.

RDS Reimbursement

In January 2006, the offices of Medicare started a new program called Retiree Drug Subsidy (RDS). This program was created as an incentive for employees to continue providing Rx benefits to retirees 65 years old who qualify for Medicare A & B. The City's Blue Cross Blue Shield Medex 3 program for retirees qualifies for this subsidy. The program is administered through the Treasurer's Department and \$582,167.10 in subsidy reimbursement has been received from FY 2007 to FY 10. \$136,136.96 was received during Fiscal 10.

Online Payments

Online payment services continued to thrive during FY 2010 with over 34,000 payments received.



GARDNER VETERANS SERVICE DEPARTMENT

95 Pleasant Street
 Room 13, City Hall
 Gardner, Massachusetts 01440
 Telephone: 978-630-4017

PHILLIP D. BUSO
Veterans' Agent

January 11, 2011

To His Honor the Mayor, and
 Members of the City Council
 City Hall
 Gardner, Ma 01440

Dear Mayor and City Council members;

I respectfully submit the fiscal year 2010 Annual Report of the Veterans' Service Department for the period of July 1, 2009 through June 30, 2010.

During this reporting period, this department had a high of 84 cases being assisted with Veterans Benefits under Chapter 115 of the Massachusetts General Laws. I assisted Veterans and applicants in filing for other State and Federal benefits. Numerous applications for burial in the Veterans State Cemetery in Winchendon were filed through this office.

Enrollment applications for the Veterans Affairs prescription program has been very strong and many are satisfied with the services provided through the VA clinic at the Burbank Hospital in Fitchburg.

This department continues to assist those that had there benefits terminated or interrupted by the Department of Affairs and in many cases were able to assist in a solution to the problem.

The following is a breakdown of expenditures by this department:

SALARY

Agents Salary	\$48,807.77
Longevity	<u>540.00</u>
TOTAL	\$49,347.77

DEPARTMENT EXPENSES

Office Supplies	\$1,086.43
Professional Development	<u>\$35.00</u>
TOTAL	\$1,121.43

ORDINARY BENEFITS

* Veterans Cash Benefits	\$443,613.71
* Heat and Fuel	\$57,068.68
* Doctors	\$4,352.61
* Medication	\$18,368.73
* Hospitals	\$3,815.00
* Dental	\$763.00
* Miscellaneous	<u>\$52,138.47</u>
TOTAL	\$525,563.14

The Commonwealth of Massachusetts will reimburse the City of Gardner 75% for those expenditures marked by an asterisk.

Respectfully Submitted;



Phillip D. Buso
Veterans' Agent

GARDNER CONSERVATION COMMISSION
ANNUAL REPORT

To His Honor the Mayor and Members of the City Council

The Gardner Conservation Commission is pleased to submit its Annual Report for the Fiscal Year 2010:

Projects

The Commission continues to maintain scrutiny over ongoing, permitted projects including:

Sapphire Park Mobile Home Court at Pearl Street and Shawn Avenue
Wilder Brook Subdivision at Brookside Drive
Gardner Little League Baseball field on Mechanic Street

The Commission rendered 17 decisions during FY2010 including Determinations of Applicability, Orders of Conditions, Extensions, Certificates of Compliance and Enforcement Orders.

Acquired Property

The Commission voted to support the acceptance at no cost of several properties totaling approximately 48 acres to increase the amount of protected open space in the City. These properties include approximately 7 acres off Clark Street which are located in the Wedgewood Heights Subdivision and approximately 20 acres off Leo Drive and Fernwood Drive which are located in the Deerberry Ridge Subdivision. Additional property containing 21 acres off Kinzer Drive with frontage on the Otter River was offered to the City by the Greater Gardner Industrial Foundation. These gifts were accepted by vote of the City Council.

Open Space and Recreation Plan

The Commission voted to support the extension of the City's Open Space and Recreation Plan for two additional years. The extension request was approved by the Executive Office of Energy and Environmental Affairs in June 2010. This will allow the City to participate in the Division of Conservation Services grant programs through July 2013.

Conservation Agent

The City hired a new Conservation Agent who began work in October 2009. This appointment was confirmed by City Council in February 2010.

Conservation Commission and Staff

Conservation Commission members:

David Beauregard

Norman Beauregard

Duncan Burns

Jane Cullen

Greg Dumas

Donna Lehtinen

Michael Roy, Acting Chairperson

Conservation Agent:

Diane Torres

Conservation Commission Secretary:

Katherine Moore

Respectfully submitted,

Diane Torres, Conservation Agent

EMPLOYEE	REGULAR WAGES	OVERTIME	OTHER	TOTAL
Diane E. Torres	\$14,967.91	\$0.00	\$687.33	\$15,655.24
David F. Beauregard	\$500.00	\$0.00	\$0.00	\$500.00
Norman H. Beauregard	\$500.00	\$0.00	\$0.00	\$500.00
Duncan H. Burns	\$500.00	\$0.00	\$0.00	\$500.00
Jane F. Cullen	\$500.00	\$0.00	\$0.00	\$500.00
Donna Lehtinen	\$500.00	\$0.00	\$0.00	\$500.00
Michael R. Roy	\$700.00	\$0.00	\$0.00	\$700.00
Totals	\$18,167.91	\$0.00	\$687.33	\$18,855.24

GARDNER CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 2010

The Gardner Contributory Retirement Board herewith submits the following report for the year ended December 31, 2010.

The assets of the Gardner Contributory Retirement System as of December 31, 2010, totaled \$38,221,876.78.

The total receipts for the year amounted to \$8,260,597.99. Of this amount the Annuity Savings Fund received \$1,076,782.09 from members' deductions, make-up payments, transfers from other systems and investment income credited to members' accounts. The Annuity Reserve Fund was increased by \$121,875.72 from investment income. The Pension Fund was increased by reimbursements from other systems, reimbursement from the Commonwealth of Massachusetts for COLA and Survivor benefits, and Pension Fund appropriation totaling \$2,756,671.90. The Expense fund was credited by \$271,159.90 from investment income. The Military Service Fund was increased by \$19.22 from investment income. Federal Grant reimbursements, interest not refunded, miscellaneous income and excess investment income in the amount of \$4,034,089.16 was credited to the Pension Reserve Fund.

The total disbursements amounted to \$5,284,311.74. Of this figure, members' refunds and transfers to other systems totaled \$299,303.52. The total annuities paid, including Option B refunds, were \$602,387.83. The total pensions paid equaled \$3,922,423.64. Other systems were reimbursed \$189,036.85. Total expenses paid were \$271,159.90.

The total membership as of December 31, 2010, was 536. There were 244 active members, 53 inactive members, and 239 retirees.

The following is a December 31, 2010, Balance Sheet:

ASSETS

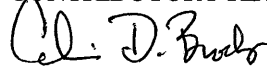
Cash	\$ 0
Pension Reserves Investment Trust (Cash)	2,558,900.69
Pension Reserves Investment Trust (CORE)	35,611,189.35
Accounts Receivable	241,382.06
Accounts Payable	(189,595.32)
 Total	 <u>\$38,221,876.78</u>

LIABILITIES

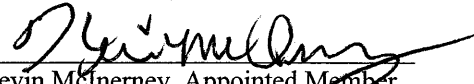
Annuity Savings Fund	\$ 10,261,225.82
Annuity Reserve Fund	4,195,811.07
Military Service Fund	6,424.64
Pension Fund	883,466.17
Pension Reserve Fund	22,874,949.08
 Total	 <u>\$38,221,876.78</u>

Page 2
Gardner Contributory Retirement System
April 26, 2011
Annual Report
Year Ending December 31, 2010

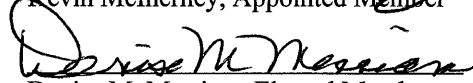
Respectfully submitted,
CONTRIBUTORY RETIREMENT BOARD



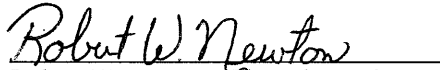
Calvin D. Brooks, Ex-Officio & Chairman



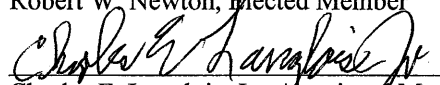
Kevin McInerney, Appointed Member



Denise M. Merriam, Elected Member



Robert W. Newton, Elected Member



Charles E. Langlois, Jr., Appointed Member

COUNCIL ON AGING

The Gardner Council on Aging's mission consists of three core responsibilities. One is to identify the needs of the community's elderly population and to know the resources that are available. Second is to educate the community at large in the needs of seniors. Last is to design, promote and implement needed services for the elderly and to coordinate with existing services for them. The Council on Aging operates the Senior Center in the Charles P. McKean Building which is located at 294 Pleasant Street. The community-gathering place is open Mondays through Thursdays from 8:00 a.m. till 4:30 p.m., and on Fridays open till 4:00p.m. Members on the board who oversee the Council on Aging are: Chairman, Patricia Jandris; Secretary, Carol Baublis; Edward Lepkowski; Robert Rousseau; Roger LeBlanc; John Sendrowski; and Marcelle Cormier.

Council on Aging services include: transportation for elderly and handicapped; information and referral; ID cards for local merchants and MART transportation; week-day lunches and Thursday breakfasts; monthly newsletter and activity lists for local media; Legal Aid, AARP Tax Counseling, and aid in personal needs. Transportaion is available Monday through Friday to all locations in Gardner. This service is the backbone of our responsibility to older adults. The Council on Aging works with Montachusett Regional Transit Authority (MART) in making this transportation available. Volunteers continue to play a vital role in the activities held in the Senior Center.

Once a year the Council on Aging holds an appreciation dinner for everybody who volunteered. CAPS Educational Collaborative, directed by Mark Lynch, prepared and served a meal for over 80 individuals. The hours these people donated were under four thousand. Other special activities include Thanksgiving Day Dinner and Christmas Day Dinner. Each dinner is served on the designated holiday with Thanksgiving at the Gardner Elks Club and Christmas Dinner at the Gardner American Legion Club.

Roughly seventy attended each club with over one-hundred shut-ins having received home delivery. Also we work in conjunction with the American Association of Retired Persons and Department of Agricultural Resources. With the AARP we assist in helping people who are elders or low income in completing their income tax forms. Farmers' Market Coupons for Low Income Elders are distributed at the Senior Center and at other proper locations.

Services offered are yearly tallied in two categories. Those individual elders (unduplicated) using the services, and those continually using the facilities who are counted as units of service (duplicated)). During the year, there were 1,167 elders who used the facilities and services. The Council on Aging is appreciative of the community and individuals who donated their time. Attendance of the programs for 2010 is:

- *Golden Age Club Meeting at the Senior Center (190 elders, 760 units of service)
- *AARP Meeting at Senior Center (270 elders, 917 units of service)
- * Referral and General Information (380 elders, 1,850 units of service)
- * Transportation (226 elders, 7,322 units of service)
- * Disabled Transported (17 unduplicated, 439 units of service)
- * Congregate Meals (57 elders, 4,069 units of service)
- * I.D. Cards issued “discounts with merchants” (78 issued)
- * MART I.D. Cards “discounts on bus and train” (70 issued)
- * Newsletters issued monthly (2,000 each month)
- * Health Benefits Counseling (56 elders, 56 units of service)
- * Recreation (9,977 elders units of service at Senior Center)
- * Legal Assistance (12 elders, 12 units of service)
- * Brown Bag (54 elders, 648 units of service)
- * Health screening and Fitness/exercise (18 elders, 106 units of service)
- * Farmer’s Market Coupons (85 participants)
- * Breakfast on Thursdays (37 elders, 732 units of service)
- * Monthly Dinners with CAPs’ (215 elders, 1,287 units of service)
- * Introduction to the Internet (44 elders, 143 units of service)

The Senior Center is a very active location for socializing. There are daily and weekly activities. Among the popular activities are; Bingo, Line Dancing, Billiards, Cribbage, Whist Game, card games, and movie time. Gardner’s Senior Center is very fortunate in having local media to convey information to the public. The Gardner News has a section in the Wednesday issues entitled “Senior Corner.” Our schedules are found in this well read newspaper. “Greater Gardner Chair City Review” is written and delivered by the Council on Aging. Also, local cable television has on channel 8 information important to older adults. The director of the Council on Aging attends meetings of the Gardner Golden Age Club and The Greater Gardner Chair City Local Chapter 3237 of AARP and informs club members of up-to-date information.

Executive Office of Elder Affairs awarded the COA a formula Grant of \$28,336 and the Knowlton Foundation for the Elderly, Inc. the amount of \$1,000. Formula Grant money was used to subsidize the Coordinator/Assistant position, provide for mileage, utilities,

equipment/furnishings, supplies, dues, conference/meeting attendance, new tile floors in the big hall, and volunteer recognition. The Knowlton Foundation's assistance was for the benefit of elderly people through monthly dinners at the Senior Center.

A new program started in September, an introduction to the internet. It is entitled "Generations on Line." The program is financed through Senior Corps and is administered by Worcester Catholic Charities. Specially designed for seniors, the program is individualized and self-paced. One on one with a peer coach and it's free. The program is receiving good attendance. It will be with us for at least one year.

Fiscal Year 2010
Gardner Council on Aging

Employee	Regular Wages	Overtime/ Furlough	Other	Total
Steven Brow	\$ 33,817.88.	0.00	\$ 530.00	\$ 34,347.88
Anne Dombrowski	\$ 31,470.40	0.00	\$ 480.00	\$ 31,950.40
Robert Goguen	\$ 1,978.97	0.00		\$ 1,978.97
Therese Gustafson	\$ 0.00	0.00		\$ 0.00
Lorrie Meskowskus	\$ 30,653.43		\$ 930.00	\$ 31,583.43
Daniel Novak	\$ 50,000.08	-384.62	\$ 900.00	\$ 50,515.46
Adele Peterson	\$ 2,022.26	0.00		\$ 2,022.26
Frances Girouard	<u>\$ 51.71</u>	<u>0.</u>	<u> </u>	<u>\$ 51.71</u>
	\$ 149,994.73	-384.62	\$ 2,840.00	\$ 152,450.11

**CITY OF GARDNER, MASSACHUSETTS
CITY ELECTION RESULTS - NOVEMBER 3, 2009**

	1A	1B	1C	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
MAYOR												
TOTAL BALLOTS CAST	453	246	23	341	346	242	434	273	203	268	470	3,299
MARK P. HAWKE	371	194	17	263	280	179	309	198	148	206	333	2,498
COLLEEN L. O'NEIL-LAPERRIERE	75	51	6	73	62	59	121	72	52	57	131	759
WRITE-INS	2	1	0	0	3	0	0	1	0	0	0	7
BLANKS	5	0	0	5	1	4	4	2	1	5	6	33
COUNCILLOR-AT-LARGE												
TOTAL BALLOTS CAST	453	246	23	341	346	242	434	273	203	268	470	3,299
PATRICK MICHAEL GERRY	254	145	13	191	208	132	248	149	120	190	296	1,946
JOSHUA L. CORMIER	312	180	18	261	266	192	334	201	153	194	332	2,443
ALICE P. ANDERSON	274	131	16	193	178	128	223	170	109	140	282	1,844
SCOTT J. GRAVES	248	127	14	198	201	149	250	150	111	163	297	1,908
RONALD F. CORMIER	273	149	17	242	220	171	296	175	128	160	304	2,135
HENRY P. ARES	264	148	15	231	190	165	263	178	146	162	292	2,054
KIM M. DEMBROSKY	186	118	17	184	192	135	227	143	104	126	260	1,692
WRITE-INS	1	2	1	4	1	0	1	3	0	3	4	20
BLANKS	906	476	27	542	620	380	762	469	347	470	753	5,752
WARD ONE COUNCILLOR												
TOTAL BALLOTS CAST	453	246	23									722
MARC J. MORGAN	190	118	10									318
NEIL W. JANSSENS	254	117	10									381
WRITE-INS	1											1
BLANKS	8	11	3									22
WARD TWO COUNCILLOR												
TOTAL BALLOTS CAST				341	346							687
DAVID T. BOUDREAU				264	264							528
WRITE-INS				1	1							2
BLANKS				73	81							154
WARD THREE COUNCILLOR												
TOTAL BALLOTS CAST						242	434					676
EDWARD A. GRAVEL						104	238					342
EUGENE A. GEMBORYS						127	168					295
WRITE-INS						2						2

	1A	1B	1C	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BLANKS						9	28					37
WARD FOUR COUNCILLOR												
TOTAL BALLOTS CAST								273	203			476
JAMES J. MINNS								210	163			373
WRITE-INS								2				2
BLANKS								61	39			100
WARD FIVE COUNCILLOR												
TOTAL BALLOTS CAST										268	470	738
JAMES J. ROBINSON, JR.										166	265	431
WILFRED E. DUCHARME, JR.										78	158	236
WRITE-INS											1	1
BLANKS										24	46	70
SCHOOL COMMITTEE												
TOTAL BALLOTS CAST	453	246	23	341	346	242	434	273	203	268	470	3,299
JAMES S. BOONE	280	154	20	253	245	173	314	178	142	181	325	2,265
CHRISTINE A. WILSON	240	145	17	203	212	148	248	181	138	162	315	2,009
MATTHEW C.J. VANCE	264	141	18	191	186	127	238	176	122	152	290	1,905
WRITE-INS	2	2	0	1	0	0	0	1	0	2	1	9
BLANKS	573	296	14	375	395	278	502	283	205	307	479	3,707

**CITY OF GARDNER, MASSACHUSETTS
DEMOCRATIC PRIMARY RESULTS
December 8, 2009**

SENATOR IN CONGRESS	WARD 1A	WARD 1B	WARD 1C	WARD 2A	WARD 2B	WARD 3A	WARD 3B	WARD 4A	WARD 4B	WARD 5A	WARD 5B	TOTAL
MICHAEL E. CAPUANO	50	15	3	31	26	19	53	20	30	23	44	314
MARTHA COAKLEY	106	54	8	82	99	71	116	77	56	74	110	853
ALAN A. KHAZEI	16	15	2	16	13	10	16	10	13	16	21	148
STEPHEN G. PAGLIUCA	34	22	1	37	23	32	64	35	31	22	41	342
Write-Ins	1	1	0	1	0	0	2	0	1	1	1	8
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	207	107	14	167	161	132	251	142	131	136	217	1665

**CITY OF GARDNER, MASSACHUSETTS
LIBERTARIAN PRIMARY RESULTS
December 8, 2009**

SENATOR IN CONGRESS	WARD 1A	WARD 1B	WARD 1C	WARD 2A	WARD 2B	WARD 3A	WARD 3B	WARD 4A	WARD 4B	WARD 5A	WARD 5B	TOTAL
Write-Ins	0	0	0	0	0	0	0	0	0	0	2	2
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	2	2

**CITY OF GARDNER, MASSACHUSETTS
REPUBLICAN PRIMARY RESULTS
December 8, 2009**

SENATOR IN CONGRESS	WARD 1A	WARD 1B	WARD 1C	WARD 2A	WARD 2B	WARD 3A	WARD 3B	WARD 4A	WARD 4B	WARD 5A	WARD 5B	TOTAL
SCOTT P. BROWN	61	30	7	26	35	24	41	26	18	27	54	349
JACK E. ROBINSON	9	8	0	9	7	1	6	8	5	8	8	69
Write-Ins	1	0	0	1	0	0	0	0	0	1	2	5
BLANKS	0	1	0	0	0	0	0	0	0	0	0	1
TOTAL	71	39	7	36	42	25	47	34	23	36	64	424

**CITY OF GARDNER, MASSACHUSETTS
SPECIAL STATE ELECTION RESULTS
January 19, 2010**

SENATOR IN CONGRESS	WARD 1A	WARD 1B	WARD 1C	WARD 2A	WARD 2B	WARD 3A	WARD 3B	WARD 4A	WARD 4B	WARD 5A	WARD 5B	TOTAL
SCOTT P. BROWN (REP)	450	302	65	315	416	211	339	300	167	280	429	3274
MARTHA COAKLEY (DEM)	287	165	40	241	276	188	310	233	189	209	303	2441
JOSEPH L. KENNEDY (U)	11	8	4	12	8	6	21	10	6	12	7	105
Write-Ins	1	0	0	0	0	0	0	0	1	0	0	2
BLANKS	0	0	0	0	0	0	0	1	0	0	0	1
TOTAL	749	475	109	568	700	405	670	544	363	501	739	5823



CITY OF GARDNER

OFFICE OF THE
BOARD OF LICENSE COMMISSION
 ROOM 29, CITY HALL
 GARDNER, MASSACHUSETTS 01440
 (978) 630-4013
 FAX (978) 632-4682



FY'10 FISCAL REPORT

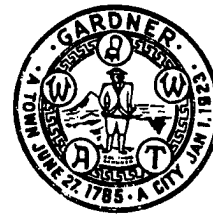
To His Honor the Mayor and Members of the City Council
 The Board of License Commission herewith issues their Annual Report for Fiscal Year '10
 Below are the licenses issued, and their respective fees collected.

<u>License Type</u>	<u>Total Amount</u>
Common Victualler	845.00
One Day Liquor Licenses	275.00
Automatic Amusement/ Poker Licenses	9000.00
Annual All Alcohol Clubs	12,000.00
Annual All Alcohol Restaurant	10,000.00
Annual All Alcohol Package	6,000.00
Inn/Motel Annual All Alcohol	2,000.00
Annual Malt & Wine Package	4,000.00
Annual Malt & Wine Restaurant	3,500.00
Seasonal Alcohol	1,500.00
Urban Renewal	2,500.00
Notify Fee	650.00
TOTAL fees collected in FY '10	52,270.00

Thomas J. Carroll, Chairman

CITY OF GARDNER

DEPARTMENT OF COMMUNITY DEVELOPMENT AND PLANNING



**GARDNER PLANNING BOARD
ANNUAL REPORT
Fiscal Year 2010
Robert L. Hubbard, Director**

The Planning Board's primary responsibility is regulating the subdivision of land and the laying out and construction of ways in subdivisions. The Rules And Regulations Governing The Subdivision of Land guide the review and approval of applications to subdivide land and install public infrastructure. The Planning Board also has authority to prepare plans of resources, possibilities and needs of the City and to make recommendations to the City Council.

In addition, the Planning Board enforces the Site Plan Review section of the City's Zoning Ordinance and serves as the Special Permit Granting Authority under the Zoning Ordinance for Infill Development, Planned Unit Developments, Water Supply Protection District, Open Space Residential Developments and the Development Overlay District. The Planning Board has primary responsibility for keeping the Zoning Ordinance up to date subject to approval by the Mayor and City Council.

Rules And Regulations Governing The Subdivision of Land, Rules Governing Special Permits, and Rules Governing Site Plan Review are available on the City's web site – www.gardner-ma.gov, including all the relevant application forms and information on filing same.

The members of the Planning Board are appointed by the Mayor subject to confirmation by the City Council. They are:

- Allen L. Gross Chairman
- Robert J. Bettez, Sr. Vice Chairman
- Laura M. Casker
- Peter J. Sabettini
- Mark M. Schafron

Mr. Gross represents the Gardner Planning Board on the Montachusett Regional Planning Commission.

The Planning Board is assisted by Robert L. Hubbard, Director of Community Development and Planning; Robert Hankinson, City Engineer; and Terri Hillman, Administrative Assistant. Mr. Hubbard and Mr. Hankinson represent the Gardner Planning Board on the Montachusett Joint Transportation Committee.

City Hall Annex, 115 Pleasant Street, Room 201 Gardner, Massachusetts 01440
Telephone: (978) 630-4011 ♦ Facsimile: (978) 632-1905 ♦ CDBG (978) 632-3800

The Planning Board generally meets on the second Tuesday of each month at 7 PM on the second floor of City Hall's Manca Annex. Meetings are recorded for later broadcast over the City's cable television station – WGET.

Applications

The following applications were approved:

- Royco Distributors, Inc. – Site Plan Review Decision. Approved a proposed industrial building addition for Royco, 211 Colony Road, Gardner.
- Specialty Wholesale Corp. – 101 Linus Allain Avenue. Approved issuance of a foundation permit only to Specialty Wholesale Corp. for a proposed building on Linus Allain Avenue;
- Specialty Wholesale Corp. – Site Plan Review Decision. Approved plan for construction of a 31,265 gross sq. ft. single story addition to an existing two-story manufacturing facility at 101 Linus Allain Avenue.
- Lisciotti Development Corp. – Site Plan Review Decision. Approved proposed construction of a commercial building at 354 Main Street

Extension Requests

The following extensions were approved:

- Laitinen Drive Extension. Lance Korich, developer requested and was granted an extension of time to August 2, 2010 to complete the required work on Laitinen Drive Extension and to hold \$20,400 in the escrow account for completion of the work.
- Kiley's Way Condominiums. Mr. James Kraskouskas, developer of Kiley's Way Condominiums, requested a two-year extension to complete the paving the roadway. Due to economy, he has had to rent the units instead of selling them as planned. The Planning Board approved the extension subject to a \$20,000 security deposit which was presented in November 2009. An extension to October 2011 to complete the paving was approved.
- Pinewood Condominium Project. Ron Hakala, developer, presented a letter of credit from Rollstone Bank & Trust in the amount of \$30,000. The Planning Board accepted the letter of credit with the condition that the paving, any repairs to existing work, and inspection of work by City personnel must be completed by September 30, 2010. The work was completed and inspected by R. Hubbard, R. Hankinson, D. Arnold, and other City personnel. The Planning Board voted release of the Letter of Credit and the funds held in escrow for inspection fees on June 8, 2010.

Wilder Brook Subdivision

Attorney Elisha Erb completed the following documents for the Wilder Brook Subdivision: Notice of Subdivision Amendment, Partial Release of Mortgage, Release of Assignments, Trustee's Certificate, Deed, Declaration Establishing the Wilder Brook Estate Homeowners Association, and Affidavit Relative to Land Title. The documents were recorded at the Worcester Registry of Deeds. The name on the escrow account has been changed from R&D Homes, Inc. to Andrea Cormier, as Trustee of St. Paul's Trust.

Brookside Drive Extension (Gardner LLC)

The funds held in escrow for reclamation of the wetlands in the area of Brookside Drive Extension were released. The original amount of \$11,000 was deposited on October 31, 2003 and interest accrued through September 30, 2008 was \$1,117.07. Per the ConCom agent, D. Torres, there are no conservation problems and the Conservation Commission approved the release.

Zoning Amendments

- Political Signs and Posters – Approved by City Council – December 22, 2009.
- Zoning Ordinance Section 415 (64 – Scientific or research laboratory to be permitted in Industrial 1 and Industrial 2) Table of Uses – joint public hearing with City Council August 17, 2009. Approved by City Council – October 8, 2009.

Water Supply Protection Overlay District

The Department of Environmental Protection reviewed the Water Supply Protection Overlay District portion of the City's Zoning Ordinance to be certain it is compliant with State Law. Mayor Hawke provided \$4,000 to hire professional help to revise this section of the zoning ordinance. Mark Bobrowski, Blatman, Bobrowski & Mead, LLC, was hired to prepare a revised version of the Surface Water Protection Overlay District Ordinance. This will include a revised Section 520 for the protection of groundwater, and a new Section 560 for the protection of surface drinking water sources.

Wedgewood Heights Subdivision– Land off Clark Street

Wedgewood Heights Realty Trust offered the City approximately 7.11 acres of land off Clark Street as an alternative to tax taking and foreclosure as provided in MGL Chapter 60, section 77C. The Conservation Commission supported acceptance of this land. It would increase the amount of protected open space in Gardner. The City Council voted approval of the request in June 2010.

Deerberry Ridge Subdivision

Gardner, LLC offered the City lots A, B, C, D, G, I, J, and M (total 20.03 acres) in the Deerberry Ridge Subdivision off Fernwood Drive and Bear Hill Road for the purpose of conservation of open space. The Conservation Commission voted on January 11, 2010 to support acceptance of the 20+ acres by the City Council. The City Council voted approval of the offer on March 1, 2010.

Urban Renewal Plan

A draft of the Urban Renewal Plan was completed in April 2010. The draft was sent to the DHCD for review. When DHCD completes the review, there will be a formal presentation to the Planning Board for their recommendation. Then there will be a Public Hearing before the City Council for their approval.

Green Community Application

Preparation of a Green Community Application to have Gardner declared a green community was started. One criterion required that a municipality establish an energy use baseline inventory for municipal buildings, vehicles, street and traffic lighting. This criterion involved a lot of effort and cooperation from many departments to gather the required information.

Stretch Code Adoption and adoption of a policy to purchase only fuel efficient vehicles for municipal use whenever such vehicles are commercially available and practicable were other criteria needed to complete the application.

MRPC – Storm Water Pollution Reduction Project in the Montachusett Region’s Millers River Watershed Area

The Gardner Planning Board supported the Montachusett Regional Planning Commission’s (MRPC) 319 grant application to the Massachusetts DEP. Jennifer Siciliano, MRPC, presented information on this grant proposal which she was writing. The purpose of the grant is to address prevention, control and abatement of nonpoint source pollution through outreach and education, demonstration and implementation projects.

If the grant is funded, a series of free educational low impact development (LID) workshops will be held throughout the Montachusett Region’s municipalities that are in the Millers River Watershed. This watershed is an important resource that provides an abundance of recreational opportunities, out-door activities and most importantly clean drinking water for many. Gardner would be eligible to receive free technical assistance to explore the possibility of developing a LID bylaw.

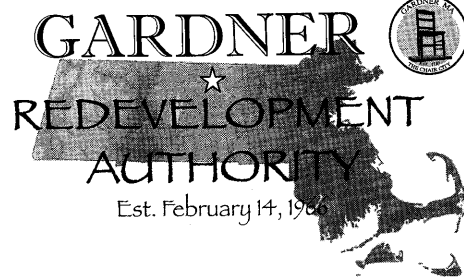
Open Space and Recreation Action Plan

The State offered to grant extensions to 2013 for Open Space Plans without a complete re-write of the existing plan. D. Torres, Conservation Agent, reorganized the original committee and drew up the extension. The Planning Board approved the extension of the 2010 Open Space and Recreation Action Plan to 2013 and it was submitted to the State.

Other Activities

Laurie Blacquiere who served on the Planning Board from 2003 to 2008 passed away in February 2010.

The Gardner Redevelopment Authority provided funds for Planning Board members to attend sessions of the Citizen Planners Training Collaborative (CPTC) workshops. R. Hubbard presented *Introduction to Economic Development* at the October 2009 CPTC Workshop.



April 5, 2011

Mayor Mark Hawke
City Hall – Room 125
Gardner, MA 01440

RE: Gardner Redevelopment Authority, Gardner, Massachusetts

Dear Mayor Hawke:

Pursuant to MGL Chapter 121B section 52, I am forwarding the Gardner Redevelopment Authority's annual report for calendar year 2010, and financial statements for the fiscal year ended June 30, 2010.

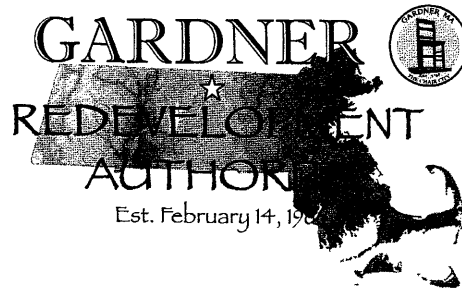
Please contact me if any further information is required.

Sincerely,

Robert L. Hubbard
Executive Director

Enclosures

Gardner City Hall-Manca Annex
115 Pleasant Street - Room 201
Gardner, MA 01440
Phone: 978-630-4014
Fax: 978-632-1905



Annual Report – 2010

This report highlights the activities of the Gardner Redevelopment Authority (GRA) during calendar year 2010 (January 1, 2010 through December 31, 2010).

GRA Membership

The members of the GRA are:

Edward L. Lepkowski, Chairman
 Ronald F. Cormier, Vice Chairman
 Cleo E. Monette, Treasurer
 Timothy J. Horrigan, Clerk
 Paul G. Tassone, State Appointed Member (appointed May 17, 2010)
 Robert L. Hubbard, Executive Director

GRA v. Roads Corp.

The Release and Assignment of All Claims in the matter of GRA v. Roads Corp. was approved. Members of the GRA thanked Attorney Scott Graves for his persistence in pursuing this legal matter and obtaining the settlement in the GRA's favor.

Economic Development Coordinator

The GRA and the Greater Gardner Industrial Foundation renewed grant funding to the City for the Economic Development Coordinator, Trevor Beauregard. Mr. Beauregard continues to provide a single point of contact for business support services including the Economic Development website - www.grow.gardner-ma.gov.

Greater Gardner Industrial Foundation

The Greater Gardner Industrial Foundation (GGIF) and the GRA held a joint meeting on January 26, 2010. Mr. Hubbard and Mr. Beauregard presented updates on the City's efforts to obtain a Gold Rating from the Massachusetts Biotechnology Council, the completion of the Land Development Guide Book, the status of the Urban Renewal Plan, and the preliminary results of a wind turbine feasibility study at the Summit Industrial Park.

Mr. Garrison, GGIF Chairman, presented a plan of land located at the end of Kinzer Drive adjacent to Route 2 that the GGIF is considering for development.

US EPA Revolving Loan Fund Grant

The EPA awarded the City of Gardner a \$1 million grant in April to establish a revolving loan fund to assist property owners to clean up and to revitalize Brownfield sites. Mr. Beauregard was the principal author of the grant application. A Brownfield's Steering Committee was organized and Edward Lepkowski volunteered to serve as the representative from the GRA.

Solar Trash Compactor

The GRA contributed \$150 for the installation of the BigBelly Solar Compactor purchased by the City with a grant from the Mass Technology Collaborative Renewable Energy Trust. The compactor was installed at the corner of Main and West Lynde Streets.

Wind Turbine

In March, the Mass Clean Energy Center approved the application for financial assistance under the Wind Incentive Program: Community Scale in an amount not to exceed \$50,400. The grant provides \$35,400 for a site feasibility study on land owned by the GRA at the end of Suffolk Lane in the Summit Industrial Park. The additional \$15,000 in the award is for preparation of a business plan if the site is determined to be feasible. Tighe & Bond initiated work on the feasibility study in April.

Grow Gardner Fund (GGF)

The GGF's (Grow Gardner Fund) outstanding loan to the Gardner Ale House is current and the brew pub/restaurant continues to do well in its downtown location. The Ale House also continues to contribute to downtown revitalization and hosted several community events during the year.

Urban Renewal

A working draft of the Urban Renewal Plan (URP) prepared by BSC Group and McCabe Enterprises was submitted to the Department of Housing and Community Development (DHCD) in February and presented to the City Council at a public meeting in March.

In April the Mayor formed a Police Station Building Needs Committee to initiate more detailed consideration for the construction of a new police station. In September the GRA amended the professional services contract with BSC group to modify the URP to include a new police station.

After reviewing the revised plan, the GRA voted approval of the URP in October. On November 15, the City Council conducted a formal public hearing on the URP and unanimously approved a resolution adopting the URP following the public hearing. The UPR was then submitted to DHCD for review and approval.

Mill Street Corridor

Lt. Governor Tim Murray visited Gardner in October and announced the selection of the Mill Street Corridor as part of the Administration's Brownfield Support Team (BST) initiative. The BST is a multi-agency approach that emphasizes collaboration across agencies to help communities clean up challenging and complex contaminated sites and prepare them for redevelopment.

Also in October, the City Council authorized the Mayor to purchase 155 Mill Street from Mr. Bernard Garbose and approved a Brownfield Covenant Not To Sue between the City, the Commonwealth and Mr. Garbose. When finalized next year, the City will own over 30 acres of land in the Mill Street Corridor. The GRA and Mayor are considering what role the GRA can play to help with the redevelopment of this property.

In November, the Boston District Council of the Urban Land Institute approved the City's application to convene a one-day Technical Assistance Panel (TAP) consisting of 6-8 industry professionals to provide objective, expert advice to the City of Gardner and GRA regarding planning and implementation of a redevelopment initiative for the Mill Street Corridor. The one-day TAP will be scheduled in early 2011.

Johnny Appleseed Publication

The GRA continued to pay for advertisements in the Johnny Appleseed Publication promoting Gardner as a great place to live, work, shop and recreate. The magazine is published in the spring and fall, and lists the many activities taking place in North Worcester County communities located along Route 2.

Gardner's 225 Anniversary

The GRA supported the City of Gardner's 225th Anniversary Celebration by purchasing decorative banners which were hung in the downtown area and a bronze plaque commemorating the convergence point of the neighboring towns that gave up land to form the Town of Gardner.

Memberships

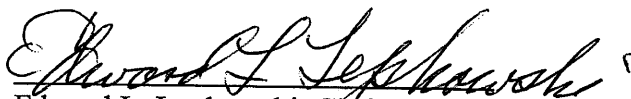
- Massachusetts Economic Development Council
- Northeastern Economic Developers Association
- Massachusetts Association of Planning Directors
- American Planning Association
- Greater Gardner Community Development Corporation
- Greater Gardner Chamber of Commerce
- Gardner Square Two, Inc.

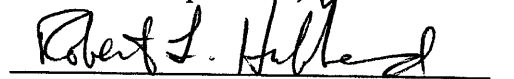
R. Hubbard continues to serve as Treasurer of the MEDC, and T. Beauregard was elected as a Member-at-large. The MEDC is a professional association of economic development professionals in Massachusetts.

GRA members attended the Mass Alliance for Economic Development's Economic Impact Awards Luncheon in Boston. Heywood Hospital's expansion project was nominated by Mr. Beauregard and received an award.

The GRA's efforts on behalf of the City of Gardner would not have been possible without support from Mayor Mark Hawke; Trevor Beauregard, Economic Development Coordinator; Terri Hillman, Administrative Assistant; Jennifer Dymek, Grants Administrator; Katie Fucile, Financial Manager; Bob Hankinson, City Engineer; Dick Reynolds, Building Commissioner; Bernie Sullivan, Health Director; James Garrison and Henri Sans, Greater Gardner Industrial Foundation.

GARDNER REDEVELOPMENT AUTHORITY


Edward L. Lepkowski, Chairman


Robert L. Hubbard, Executive Director

**GARDNER REDEVELOPMENT
AUTHORITY**

FINANCIAL STATEMENTS

**FOR THE YEARS ENDED
JUNE 30, 2010 AND 2009**

GARDNER REDEVELOPMENT AUTHORITY

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Statements of Activities	3
Statements of Cash Flows	4
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To the Committee Members of
Gardner Redevelopment Authority

We have reviewed the accompanying statements of financial position of Gardner Redevelopment Authority (a component unit of the City of Gardner) as of June 30, 2010 and 2009, and the related statements of activities, and cash flows for the years then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of Gardner Redevelopment Authority.

A review consists principally of inquiries of Authority personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do express such an opinion.

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

Venning & Jacques, P. C.
Gardner, Massachusetts
October 13, 2010

GARDNER REDEVELOPMENT AUTHORITY
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2010 AND 2009

	<u>2010</u>	<u>2009</u>
<u>ASSETS</u>		
CURRENT ASSETS		
Cash	\$ 33,050	\$ 95,249
Investments	606,357	547,827
Prepaid expenses	8,000	9,000
Notes receivable - current portion	19,500	19,500
Total current assets	<u>666,907</u>	<u>671,576</u>
NOTES RECEIVABLE , less current portion	<u>117,000</u>	<u>136,500</u>
OTHER		
Property Development Costs	281,555	281,555
Grow Gardner Fund	106,781	117,952
Total other assets	<u>388,336</u>	<u>399,507</u>
TOTAL ASSETS	<u>1,172,243</u>	<u>1,207,583</u>
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Accounts payable	587	-
Deferred income	451	451
Total current liabilities	<u>1,038</u>	<u>451</u>
NET ASSETS		
Unrestricted	<u>1,171,205</u>	<u>1,207,132</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 1,172,243</u>	<u>\$ 1,207,583</u>

See accountant's review report and notes to financial statements.

**GARDNER REDEVELOPMENT AUTHORITY
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2010 AND 2009**

	<u>2010</u>	<u>2009</u>
CHANGES IN UNRESTRICTED NET ASSETS		
Revenue, gains and other support		
Proceeds from Settlement	\$ 30,000	\$ -
Investment income	22,200	21,859
Lease assignment	-	493,777
Lot sales	-	196,000
Real estate rentals	-	5,180
Total revenue, gains and other support	<u>52,200</u>	<u>716,816</u>
Expenses		
Consulting services	47,500	45,708
Consulting - Economic Development Coordinator	28,000	47,266
Professional services	12,500	2,500
Conferences and meetings	3,697	1,670
Summit Park	3,435	3,360
Promotion and advertising	3,223	2,009
Web site development and maintenance	1,500	2,945
East Gardner Park	932	910
Telephone Expense	818	-
Dues and memberships	310	50
Miscellaneous	299	-
Gifts and Contributions	156	-
246-248 Central Street - relocation costs	-	60,540
Bank charges and fees	-	25
Office and supplies	-	11
Total expenses	<u>102,370</u>	<u>166,994</u>
CHANGE IN UNRESTRICTED NET ASSETS BEFORE REALIZED AND UNREALIZED LOSSES	(50,170)	549,822
Realized and unrealized gains (losses) on investments	<u>14,243</u>	<u>(24,673)</u>
CHANGE IN UNRESTRICTED NET ASSETS	(35,927)	525,149
NET ASSETS, beginning of year	<u>1,207,132</u>	<u>681,983</u>
NET ASSETS, end of year	<u>\$ 1,171,205</u>	<u>\$ 1,207,132</u>

See accountant's review report and notes to financial statements.

GARDNER REDEVELOPMENT AUTHORITY
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2010 AND 2009

	<u>2010</u>	<u>2009</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Changes in net assets	\$ (35,927)	\$ 525,149
Adjustments to reconcile changes in net assets to net cash provided by operating activities:		
Realized/unrealized (gains) losses - marketable securities	(14,243)	24,673
Noncash investment (income) loss	1,171	(2,330)
(Increase) decrease in accounts receivable	-	4,223
(Increase) decrease in due from the City of Gardner	-	5,056
(Increase) decrease in prepaid assets	1,000	17,419
Increase (decrease) in accounts payable	586	(1,800)
Increase (decrease) in accrued expenses	-	(24,460)
Increase (decrease) in deferred income	-	(1,774)
Total adjustments	<u>(11,486)</u>	<u>21,007</u>
Net cash provided (used) by operating activities	<u>(47,413)</u>	<u>546,156</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Capitalization of lot development costs	-	(50,871)
Purchase of securities	(188,146)	(673,133)
Proceeds from sale of securities	153,860	349,398
Issuance of notes receivable	-	(156,000)
Principal payments on notes receivable	<u>19,500</u>	<u>-</u>
Net cash used by investing activities	<u>(14,786)</u>	<u>(530,606)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(62,199)	15,550
CASH AND CASH EQUIVALENTS, beginning of year	<u>95,249</u>	<u>79,699</u>
CASH AND CASH EQUIVALENTS, end of year	<u>\$ 33,050</u>	<u>\$ 95,249</u>

See accountant's review report and notes to financial statements.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2010 AND 2009

Note 1. SUMMARY OF ACCOUNTING POLICIES

Nature of activities

The Gardner Redevelopment Authority (the Authority) was established in 1965 as a component unit of the City of Gardner, Massachusetts to engage in urban renewal and development. On December 1, 1989, the GRA commenced the independent management of its funds under Massachusetts General Law 121B.

Accounting standards codification

In June 2009, the Financial Accounting Standards Board ("FASB") approved the FASB Accounting Standards Codification ("Codification") as the single source of authoritative accounting guidance. The Codification did not change generally accepted accounting principles but rather enhanced the way accounting principles are organized. The Codification has been adopted by the Organization as of June 30, 2010, and its adoption did not impact the Organization's financial statements. However, because the Codification completely replaces existing standards, it was affect the way U.S. GAAP is referenced within the Organization's financial statements.

Estimates and assumptions

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities and the reported revenues and expenses. Actual results could differ from those estimates and assumptions.

Basis of accounting and presentation

The accompanying financial statements have been prepared using the accrual basis of accounting. Under this method expenses are recorded when incurred and revenues are recorded when earned.

The financial statements of the Authority have been prepared in accordance GAAP. Accordingly, the Authority reports its resources in separate classes of net assets based on the existence or absence of donor-imposed restrictions.

1. *Unrestricted Net Assets* represents net assets that are not subject to donor-imposed stipulations and includes revenues and expenses associated with the principal mission of the Authority. The committee members have discretionary control over all of these assets and may elect to designate such resources for specific purposes. Balances exist only within this net asset class as of June 30, 2010 and 2009.
2. *Temporarily Restricted Net Assets* include amounts resulting from contributions and other inflows of assets whose use by the Authority is limited by donor-imposed stipulations whose restrictions expire through either the passage of time or the fulfillment of specified actions performed by the Authority. When a donor restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.
3. *Permanently Restricted Net Assets* result from contributions and other inflows of assets whose use by the Authority is limited by donor-imposed stipulations that expire neither by the passage of time nor the fulfillment of specified actions performed by the Authority.

See accountant's review report.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2010 AND 2009

Note 1. SUMMARY OF ACCOUNTING POLICIES (continued)

Cash and cash equivalents

For the purposes of the statements of cash flows, the Authority considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Accounts receivable

Accounts receivable are reported at the amount that management expects to collect on balances outstanding at year-end. Management closely monitors outstanding balances and writes-off, as of year end, all balances that have not been collected by the time the financial statements are issued.

Investments

Investments in marketable equity and all debt securities are stated at fair market value and, accordingly, realized and unrealized gains or losses are recognized in the period in which the fluctuations occur. Purchased investments are initially recorded at cost as of the trade date. Investment management fees are accounted for as a charge to the individual investment accounts.

Income taxes

The Authority has been classified as a not-for-profit organization under Internal Revenue Code Section 11 and is exempt from federal and state income taxes.

Advertising

Advertising costs are charged to operations when incurred.

Subsequent events

The Authority has adopted standards of accounting for, and disclosure of events that occur after the statement of financial position date but before the financial statements are issued or are available to be issued. The Authority has evaluated subsequent events through October 13, 2010, which is the date the financial statements were available for issuance.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2010 AND 2009

Note 2. INVESTMENTS

A summary of investments at fair value as of June 30, 2010 and 2009 is as follows:

	<u>Cost</u>	<u>Fair Value</u>	<u>Unrealized Gain/(Loss)</u>
<u>June 30, 2009:</u>			
Certificates of deposit	\$ 421,722	\$ 426,517	\$ 4,795
Bonds	-	-	-
Stocks and mutual funds	<u>158,157</u>	<u>121,310</u>	<u>(36,847)</u>
Total	<u>\$ 579,879</u>	<u>\$ 547,827</u>	<u>\$ (32,052)</u>
<u>June 30, 2010:</u>			
Certificates of deposit	\$ 394,823	\$ 403,528	\$ 8,705
Bonds	10,025	9,877	(148)
Stocks and mutual funds	<u>214,810</u>	<u>192,952</u>	<u>(21,858)</u>
Total	<u>\$ 619,658</u>	<u>\$ 606,357</u>	<u>\$ (13,301)</u>
Net unrealized investment gain			18,751
Net realized investment gain (loss)			<u>(4,507)</u>
Net investment gains (losses) for the year ended June 30, 2010			<u>\$ 14,244</u>

Investments, in general are exposed to various risks, such as interest rate, credit, and overall market volatility. As such, it is reasonably possible that changes in the values of investments will occur in the near term and that such changes could materially affect the amounts reported in the statements of financial position, statements of activities and changes in net assets.

Note 3. NOTES RECEIVABLE

Notes receivable as of June 30, 2010 and 2009 consists of the following amounts:

	<u>2010</u>	<u>2009</u>
Note receivable from Specialty Wholesale Supply Corporation dated May 20, 2009. Payable in annual installments of 19,500, beginning May15, 2010. This note is non interest bearing.	\$ 136,500	\$ 156,000
Less: current portion	<u>19,500</u>	<u>19,500</u>
Notes receivable, long-term	<u>\$ 117,000</u>	<u>\$ 136,500</u>

**GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2010 AND 2009**

Note 3. NOTES RECEIVABLE (continued)

Principal payments are due on the outstanding notes receivable as follows:

<u>June 30</u>	
2011	19,500
2012	19,500
2013	19,500
2014	19,500
Thereafter	<u>58,500</u>
Total	<u>\$ 136,500</u>

Note 4. PROPERTY HELD FOR DEVELOPMENT

East Gardner Industrial Park

The Authority purchased 110 acres of land in 1969 for \$19,200 to develop as the East Gardner Industrial Park. The land was conceptualized into fourteen building lots of which one remained unsold as of June 30, 2010. No cost has been allocated to the remaining lot. Proceeds from land sales are used for operating expenses and future property acquisitions.

Leased Property

The Authority leases a parcel of land to a communications company. The lease was for five years through April 2009. Annual lease payments for the years ended June 30, 2010 and 2009 were \$0 and \$1,541, respectively. Lease payments are adjusted annually for increases in the Consumer Price Index.

The Authority leases another parcel of land to a communications company (the "lessee"). The lease was for five years through October 2008, with provisions for four five-year extensions at the lessee's option. Annual lease payments for the years ended June 30, 2010 and 2009 were \$0 and \$1,725, respectively. Lease payments are increased by fifteen percent at the beginning of each extension term. In addition the lessee sub-leases equipment located on this parcel to other mobile communications companies in which the Authority receives additional co-locating fees. These fees were \$0 and \$1,914 for the years ended June 30, 2010 and 2009, respectively.

Effective July 23, 2008, the Authority sold and assigned their lease rights to the above parcels of land for a term of 25 years for \$498,717, less expenses of \$4,940.

Summit Industrial Park

The Authority purchased approximately 125 acres of land in 1992 to develop the Summit Industrial Park. The land was divided into twelve building lots of which four remain unsold as of June 30, 2010.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2010 AND 2009

Note 5. GROW GARDNER FUND

During fiscal year ended June 30, 2001, the Authority entered into an agreement with the Grow America Fund, Inc. for the establishment of the Grow Gardner Fund. Under the terms of the contract, the Authority capitalized the Grow Gardner Fund with \$100,000 of equity funds. These funds will be used solely for loans within the community which are sponsored by the community and meet the purposes of job creation, increased investment, or the elimination of blight as determined by the community or its designee. Total investment balances at June 30, 2010 and 2009 were \$106,781 and \$117,952, respectively.

A small business loan was issued to a Gardner business during fiscal year ended June 30, 2007 in the amount of \$147,900. This loan enabled the organization to relocate within the community and create fourteen new positions of employment. Fifteen percent of the outstanding loan balance is not guaranteed and may be recovered from the Authority's investment balance should any loans default. The amount of the loan balance that was not guaranteed was \$16,381 and \$18,202 at June 30, 2010 and 2009, respectively.

Note 6. FAIR VALUE MEASUREMENTS

Fair value framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the hierarchy are as follows:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Plan has the ability to access.

Level 2 – Inputs to the valuation methodology include:

- Quoted prices from similar assets or liabilities in active markets
- Quoted prices for identical or similar assets or liabilities in inactive markets
- Inputs other than quoted prices that are observable for the asset or liability
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means

If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2010 AND 2009

Note 6. FAIR VALUE MEASUREMENTS (continued)

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value:

Cash and cash equivalents and investments – Valued at the closing price reported in the active market in which the investment is traded.

The following table provides the assets and liabilities carried at fair value measured on a recurring basis as of June 30, 2010.

	Total Carrying Value at June 30, 2010	Quoted Prices in Active Markets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Other Unobservable Inputs (Level 3)
Cash	\$ 33,050	\$ 33,050	\$ -	\$ -
Investments	\$ 606,357	\$ 606,357	\$ -	\$ -
Total	<u>\$ 639,407</u>	<u>\$ 639,407</u>	<u>\$ -</u>	<u>\$ -</u>

Note 7. RELATED PARTY TRANSACTION

The Authority entered into a grant agreement with the City of Gardner to provide funds to consolidate staff support for economic development within the City's Department of Community Development and Planning. The grant was originally for two years to coincide with the appointment of the City's Director of Community Development and Planning, which commenced in September 1995. The grant agreement provides for the City to furnish administrative support and office accommodations. The agreement has been extended until September 4, 2012. Payments provided for under the terms of the grant agreement are \$48,000 and \$45,000 for the years ending June 30, 2010 and 2009, respectively.

Effective April 8, 2008, the Authority entered into a second grant agreement with the City of Gardner to provide funds in order to support the cost of an Economic Development Coordinator for the purpose of the development and implementation of strategic plans used to attract business and industry to the City of Gardner. The original grant term expired on June 30, 2009 and was extended until June 30, 2010 and any future extensions are subject to the availability of grant funds. Payments provided for under the terms of the grant agreement are \$28,000 for the years ending June 30, 2010 and 2009.

GARDNER ZONING BOARD OF APPEALS

ANNUAL REPORT

TO: His Honor the Mayor and
Members of the City Council

Gentlemen:

The Gardner Zoning Board of Appeals herewith issues their annual report for the Fiscal Year July 1, 2009 through June 30, 2010:

The Board schedules regular meetings every third Tuesday of the month at 7:00 p.m. in the City Hall Annex, Meeting Room 103. A total of eleven (11) public hearings/meetings, eleven (11) decision meetings, one (1) discussion meeting and one (1) special meeting were conducted. A total of twelve (12) properties were viewed. The number of cases heard was twenty one (21) and the decisions rendered were as follows:

10	Variances Granted
1	Variance Denied
4	Special Permit Granted
1	Finding
1	Special Permit Modification
4	Applications Withdrawn
1	Decision Pending

Application forms for Variances/Special Permits, etc. may be obtained in the Building Department, City Hall Annex – Room 101, 115 Pleasant Street, Gardner, MA.

The application fees are Three-hundred Fifty-dollars (\$350.00) for a Variance, Special Permit, Finding or an Appeal of the Building Commissioner's Interpretation of a Zoning Ordinance. There is an additional fee of One-hundred Fifty-dollars (\$150.00) for each continuance requested by the Applicant. Fees must be paid upon submission of the application to the City Clerk's Office.

This report does not include the number of times a public hearing may be continued.

Respectfully Submitted,

Raymond F. LaFond, Chairman

Randall Heglin, Clerk

Michael Gerry, Third Member