March 11, 2020

Dear parents, teachers and school administrator,

Today we are writing to each of you to keep you informed of what actions Moura’s Cleaning Service is taking to address the concerns surrounding COVID-19. As the Massachusetts Gov. Charlie Baker declared a state of emergency on Tuesday (03/10/2020), we are taking extra precautions to reduce the risk of exposure to the virus. These include:

- Increased frequency of disinfection on all high touch surfaces such as door handles, handrails, faucets and all other flat surfaces. Disinfection procedures are being done not only at night, but constantly during the day.
- Proper training to all our employees on how to clean and disinfect different kinds of surfaces in a safe and effective manner.
- Use of EPA-approved disinfectant that are effective against the Human Coronavirus to clean different kinds of surfaces.
- Our employees are using proper PPE (Personal Protective Equipment), including nitrile gloves. Face masks and safety goggles are also provided, even though those items are not mandatory according to latest CDC and OSHA requirements.
- Require day porters and cleaning technicians to stay home if they have been in contact with a person who is infected with COVID-19, visited a location which has been widely affected by the outbreak, or has been presumed as infected with the virus.

Even with our efforts to create a safe and clean environment at all Gardner Schools facilities, it is critical for all of us to wash our hands often and thoroughly, and avoid touching our noses, mouths and eyes.

As the situation develops, Moura’s Cleaning Service will work with local health authorities, closely observe their guidance and we will continue to keep you informed. You all can be confident that we will be doing our best to keep our schools clean and safe.

Thank you,

David Moura, President
Moura’s Cleaning Service Inc.